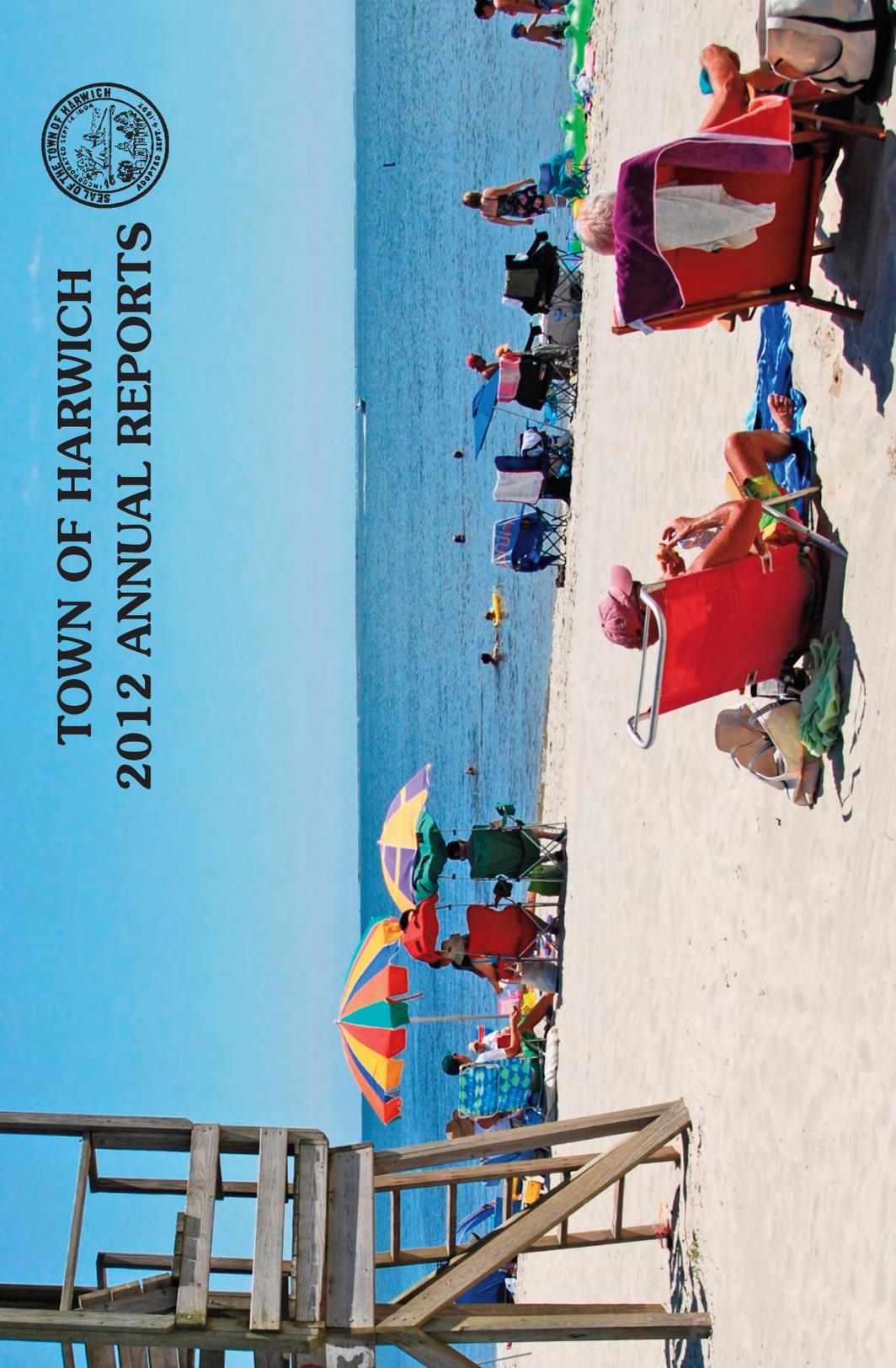


TOWN OF HARWICH 2012 ANNUAL REPORTS



Front Cover Photo – Red River Beach, Harwich Port

Provided by Harwich Chamber of Commerce

Courtesy of Brian Powers

Back Cover – Painting by Hewitt Jackson,

Courtesy of John Decas

*225th Anniversary of First American Expedition to the Pacific
Columbia Rediviva and Lady Washington, commanded by John
Kendrick (1740-1794)*

Captain John Kendrick was a Harwich native who was known to George Washington, Thomas Jefferson, Benjamin Franklin and many leading figures of the late 18th century.

On October 1, 1791 he set out from Boston in command of the first American expedition into the Pacific. His seven year voyage opened the gateway around Cape Horn for American merchant and whaling ships. A dozen years before Lewis and Clark set out on their historic journey over land, Kendrick already held title to one thousand square miles of land on what would become Vancouver Island.

2012 ANNUAL REPORT

OF THE

OFFICERS OF THE TOWN OF

HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2012



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CITIZENS ACTIVITY FORM

IN MEMORIAM
2012

CAROLYN CROWELL
Harwich School Committee
Cape Cod Regional Technical School Committee

RICHARD FLINK
Zoning Board of Appeals

ELLIOTT KRACH
Monomoy Regional School District

CAROL MASON
Building Department
Assistant Tax Collector/Treasurer

CAROL SERAFINO
Monomoy Regional School District

CHRISTINE WOOD
300th Anniversary Committee
Brooks Academy Museum Commission
Cemetery Commission
Council on Aging
Housing Committee
Harwich Center Initiative
Historical Commission

*We remember those who have passed away and are grateful
for their years of faithful service given to the Town of Harwich*

GIFTS TO THE TOWN 2012

Ora Gaylord Arooth Trust

Barbara Bliss

Michelle Carrozo

Helen Doane

Friends of Harwich Youth

Friends of the Harwich Town Band

Friends of Youth and Recreation

Harwich Garden Club

Harwich Mariners Athletic Association

Brendan O'Reilly

Smile Mass Organization

Doris B. Strangford Estate and Trust

***With gratitude for your thoughtfulness and generosity
on behalf of the residents of the Town of Harwich.***

ADMINISTRATION

Elected Town Officers - 2012

BOARD OF SELECTMEN

Larry G. Ballantine	Term expires May 2015
Peter S. Hughes, Vice Chair	Term expires May 2014
Angelo La Mantia	Term expires May 2014
Edward J. McManus	Term expires May 2013
Linda Cebula, Chair	Term expires May 2013

HOUSING AUTHORITY

Shannon McManus	Term expires May 2016
Pam Bridgewater Parmakian	Term expires May 2015
William Doherty	Term expires May 2014
Thomas Kilbourne, State Appointee	Term expires May 2013
Robert MacCready, Chairman	Term expires May 2012
Executive Director: John Stewart	

MODERATOR

Michael D. Ford, Esq.	Term expires May 2015
-----------------------	-----------------------

MONOMOY REGIONAL SCHOOL COMMITTEE

Robert T. Russell	Term expires July 2015
Sharon Stout	Term expires July 2014
Brian Widegren, Chairman	Term expires July 2014
Edwin Jaworski	Term expires May 2013

TOWN CLERK

Anita N. Doucette	Term expires May 2013
-------------------	-----------------------

TRUSTEES, BROOKS FREE LIBRARY

Joan McCarty, Vice Chair	Term expires May 2015
Jeannie S. Wheeler	Term expires May 2015
Kathleen Remillard	Term expires May 2015
Mary Warde, Chair	Term expires May 2014
Joanne Brown	Term expires May 2014
William D. Crowell, Treasurer	Term expires May 2013
Diane S. Schoenfelder, Secretary	Term expires May 2013

WATER COMMISSIONERS

Don T. Bates, Chair	Term expires May 2015
Allin P. Thompson	Term expires May 2014
Danette Gonsalves	Term expires May 2013

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED

Leo Cakounes - Harwich Representative

BARNSTABLE COUNTY COMMISSIONER - ELECTED

William Doherty

APPOINTED BY THE MODERATOR

**CAPE COD REGIONAL TECHNICAL HIGH SCHOOL
DISTRICT COMMITTEE**

Lyman E. Culver	Term expires May 2014
-----------------	-----------------------

FINANCE COMMITTEE

Dana DeCosta	
Jack Brown	Term expires June 30, 2015
Richard A. Larios	
Albert Patterson, Chair	Term expires June 30, 2015
John O'Brien	Term expires June 30, 2014
William Greenwood	Term expires June 30, 2014
Pamela Groswald	Term expires June 30, 2013
Noreen Donahue	Term expires June 30, 2013
Jonathan Idman	Term expires June 30, 2013
Recognition to: Pete Watson	

SURVEYOR OF WOOD & LUMBER

Geoff Larsen	Term expires May 2013
--------------	-----------------------

TRUSTEES, CALEB CHASE FUND

Paul V. Doane	Term expires May 2014
James Simpson, Esq.	Term expires May 2013
Robert Doane	Term expires May 2013

APPOINTED BY THE BOARD OF SELECTMEN

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

John Rendon, Regular Member/Representative Term Indefinite
Mark Russell, Alternate Member/Representative Term Indefinite

BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND ENVIRONMENT - RABIES TASK FORCE

Paula J. Champagne, RS, CHO - Alternate Representative

BARNSTABLE COUNTY WASTE MANAGEMENT ADVISORY COMMITTEE

Lincoln S. Hooper Term Indefinite

BARNSTABLE COUNTY "HOME" CONSORTIUM ADVISORY COUNCIL

Gerard Loftus Term expires January 31, 2015

CAPE COD COMMISSION REPRESENTATIVE

Robert Bradley Term expires April 24, 2013

CAPE COD JOINT TRANSPORTATION COMMISSION REPRESENTATIVE

Lincoln Hooper Term expires on June 30, 2013
David Spitz, Alternate Term expires on June 30, 2013

CAPE LIGHT COMPACT REPRESENTATIVE

Barry Worth Valerie Bell, Alternate

CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE

William Doherty Term expires June 30, 2013

FIRE CHIEF / FOREST WARDEN

Chief Norman Clarke

CHIEF OF POLICE

Chief William A. Mason

EMERGENCY MANAGEMENT DIRECTOR

Lee Culver

COUNCIL OF SEMASS COMMUNITIES

Lincoln Hooper Term Indefinite
Michael Kiernan Term Indefinite

**HARBORMASTER/NATURAL RESOURCES OFFICER/
WHARFINGER/SHELLFISH CONSTABLE**

John Rendon, Harbormaster Term expires June 30, 2013
Heinz M. Proft, Assistant Term expires June 30, 2013
Recognition to: Tom Leach

HAZARDOUS MATERIALS COORDINATOR

William Flynn

HEALTH OFFICER

Carol A. Topolewski, M.D. Term expires June 30, 2013

LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE

Paula J. Champagne, RS, CHO Term expires June 30, 2013

**LOWER CAPE COMMUNITY DEVELOPMENT
CORPORATION BOARD**

Patricia Whalen Term Indefinite

LOWER CAPE WIRELESS WORKING GROUP REPRESENTATIVE

Robert S. Widegren Term Indefinite

MUNICIPAL COORDINATOR FOR TOXIC WASTE

Chief Norman Clarke

OIL SPILL COORDINATOR

Chief Norman Clarke Term expires June 30, 2013

**RIGHT-TO-KNOW COORDINATOR
FOR HAZARDOUS MATERIALS**

Captain Buck Mabile Term expires June 30, 2013

**REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE
HEALTH AND HUMAN SERVICES COALITION
REGIONAL SMALL CITIES GRANT FOR CHILD CARE
AND TRANSPORTATION APPLICATION PROCESS**

Mary Belle Small, Senior Representative
Susan Peterson, Child Care Representative

FINANCE DIRECTOR/TOWN ACCOUNTANT

David Ryan

TOWN COUNSEL

Kopelman & Paige, P.C.

Term Indefinite

TOWN COUNSEL – SPECIAL REAL ESTATE MATTERS

Michael D. Ford, Esq.

Term Indefinite

LABOR COUNSEL

Collins, Loughran & Peloquin

Term Indefinite

AGRICULTURAL COMMISSION

Laura Schaub	Term expires June 30, 2015
Wayne Coulson	Term expires June 30, 2015
John Sennott, Chair	Term expires June 30, 2014
Ed Hall	Term expires June 30, 2014
Brent Hemeon, Alternate member	Term expires June 30, 2014
Erin Germain	Term expires June 30, 2013

ARCHITECTURAL ADVISORY COMMITTEE

Nancy Pollard	Term expires June 30, 2015
Anthony Compton	Term expires June 30, 2015
Barbara S. Josselyn, Chair	Term expires June 30, 2014
Elizabeth Groves	Term expires June 30, 2013
Kim Robbie	Term expires June 30, 2013

BIKEWAYS COMMITTEE

7 members / 3 year terms

Francis Salewski	Term expires June 30, 2015
Dennis Mozzer	Term expires June 30, 2014
Jay Kennedy	Term expires June 30, 2014
Eric Levy	Term expires June 30, 2014
Hank Janson	Term expires June 30, 2013

Recognition to: Richard Thomas

BOARD OF APPEALS – REGULAR MEMBERS

David Ryer	Term expires June 30, 2015
Gary Carriero, Chairman	Term expires June 30, 2014
Dean Hederstedt	Term expires June 30, 2013
John Burke	Term expires June 30, 2013

Recognition to: Jack Brown, Murray Johnson, Geoff Wiegman

BOARD OF APPEALS - ASSOCIATE MEMBERS

Joseph Campbell Term expires June 30, 2015

BOARD OF ASSESSORS

Richard Waystack, Chairman Term expires June 30, 2015

Bruce Nightingale Term expires June 30, 2014

Robert S. Neese Term expires June 30, 2013

BOARD OF HEALTH

Mary Jane Watson Term expires June 30, 2015

Pamela Howell Term expires June 30, 2015

Frank Boyle Term expires June 30, 2014

Robert Insley Term expires June 30, 2013

Stanley Kocot, Chairman Term expires June 30, 2013

BOARD OF REGISTRARS

Raymond Gottwald Term expires June 30, 2015

Phil Gaudet Term expires June 30, 2014

Juell Buckwold Term expires June 30, 2013

Recognition to Louise Mihovan

BROOKS ACADEMY MUSEUM COMMITTEE

Patti A. Smith Term expires June 30, 2015

Sandra Hall Term expires June 30, 2015

Gerard Loftus Term expires June 30, 2015

Jeremy Gingras, Chairman Term expires June 30, 2013

Beverly Nightingale Term expires June 30, 2013

Recognition to: Brian Murphy, Shannon McManus

BY-LAW/CHARTER REVIEW COMMITTEE

Anita Doucette Term expires June 30, 2015

Jill Mason Term expires June 30, 2014

Deborah Sementa Term expires June 30, 2013

Recognition to: Ray Jefferson

CAPITAL OUTLAY COMMITTEE

Albert Patterson Term expires June 30, 2015

Richard Larios Term expires June 30, 2015

Christopher Harlow Term expires June 30, 2015

Peter Wall Term expires June 30, 2014

Robert George Term expires June 30, 2014

Bruce Nightingale Term expires June 30, 2013

Joseph McParland Term expires June 30, 2013

Recognition to: Pete Watson

CEMETERY COMMISSION

Robbin Kelley, Cemetery Administrator

Cynthia Eldredge	Term expires June 30, 2015
Wil Remillard	Term expires June 30, 2014
Warren Nichols	Term expires June 30, 2013

CITIZEN'S ADVISORY COMMITTEE FOR THE COMPREHENSIVE WASTEWATER MANAGEMENT PLAN

Indefinite Terms

Allin Thompson, Chairman	Dana DeCosta
Alan Atkinson	James Mangan
Matt McCaffery	Val Peter
Kathy Green	Christopher Harlow
Mary Metzger	Bill Lean

COMMUNITY CENTER ASSESSMENT COMMITTEE FOR EXPANSION OF THE LOWER LEVEL

Indefinite Terms

Carolyn Carey	Jill Mason
Barbara Anne Foley	Eric Beebe
Lee Culver	

COMMUNITY CENTER FACILITIES COMMITTEE

Brian Power	Term expires June 30, 2014
Lee Culver, Chairman (Recreation)	Term expires June 30, 2014
Francois Marin (Council on Aging)	Term expires June 30, 2014
William Griswald	Term expires June 30, 2013

COMMUNITY PRESERVATION COMMITTEE

Robin Wilkins (Selectmen)	Term expires June 30, 2015
Janet Bowers (Recreation & Youth)	Term expires June 30, 2015
Katherine Green (Real Estate and Open Space)	Term expires June 30, 2015
Dean Knight (Conservation Commission)	Term expires June 30, 2014
Robert Bradley (Historical Commission)	Term expires June 30, 2014
Matthew McCaffery (Planning Board)	Term expires June 30, 2014
Robert MacCready, (Housing Authority), Chair	Term expires June 30, 2013
David Purdy (Housing Committee)	Term expires June 30, 2013
William Baldwin (Selectmen)	Term expires June 30, 2013

Recognition to: Jack Brown

CONSERVATION COMMISSION

Amy Usowski, Conservation Agent

Jane Flemming	Term expires June 30, 2015
Bradford Chase	Term expires June 30, 2015
John Rossetti	Term expires June 30, 2015
Walter Diggs	Term expires June 30, 2014
Mary Albis	Term expires June 30, 2014
Ron Saulnier	Term expires June 30, 2013
Dean Knight, Chair	Term expires June 30, 2013
Recognition to: Amy Morris	

CONSTABLES

David Robinson	Term expires June 30, 2015
Gerald Beltis	Term expires June 30, 2015
Armando G. Dimauro, Jr.	Term expires June 30, 2013

COUNCIL ON AGING

Barbara-Anne Foley, Director	
Debbie Salewski	Term expires June 30, 2015
Adrienne Johnson	Term expires June 30, 2015
Francois Marin	Term expires June 30, 2014
Joseph Johnson	Term expires June 30, 2014
Ralph Smith	Term expires June 30, 2013
Lee Culver	Term expires June 30, 2013
Tracy Ventura	Term expires June 30, 2013
Recognition to: Barbara Bliss, Ray Gottwald	

CULTURAL COUNCIL

Deborah Ferry	Term expires June 30, 2015
Lynn Schweinhaut, Chair	Term expires June 30, 2014
Paul Lagg, Vice Chair	Term expires June 30, 2014
Lynn Lavieri	Term expires June 30, 2013
Rose Ann Clark	Term expires June 30, 2013
Robert Doane	Term expires June 30, 2013
Recognition to: Patricia Stackhouse, Anne Leete, Frances Ballam	

DESIGNER SELECTION REVIEW COMMITTEE

Terms Expire June 30, 2012

Robert Cafarelli, Town Engineer	Raymond Jefferson
---------------------------------	-------------------

DISABILITY RIGHTS COMMITTEE

Jean Ann McLaughlin	Term expires June 30, 2015
Marguerite Heffernan	Term expires June 30, 2015
Joseph V. Johnson	Term expires June 30, 2014
Carla Burke	Term expires June 30, 2013
Paul Erickson, Chairman	Term expires June 30, 2013
ADA Coordinator/Compliance Officer – James Merriam	

GOLF COMMISSION

Jeff Williams	Term expires June 30, 2015
John Moretti	Term expires June 30, 2015
Bob Kingsbury	Term expires June 30, 2015
Thomas P. Johnson	Term expires June 30, 2014
John F. Crook	Term expires June 30, 2014
James R. Ferry	Term expires June 30, 2013
Clement Smith, Chairman	Term expires June 30, 2013
Recognition to: Arthur Palleschi, George Mitchell	

HERRING SUPERVISORS

Terms indefinite	
James Coyle	Everett Eldredge
Michael Sekerak	Paul Eldredge
John Schultz	Ed Wikar
Donald Ryder	

HISTORICAL/HISTORIC DISTRICT COMMISSION

Barbara Dowd	Term expires June 30, 2015
Robert Doane	Term expires June 30, 2014
Eileen Brady	Term expires June 30, 2014
Gayle Carroll	Term expires June 30, 2014
Greg Winston	Term expires June 30, 2013
Robert Bradley, Chairman	Term expires June 30, 2013

HOUSING COMMITTEE, HARWICH

Gerald Loftus, Chair	Term expires June 30, 2015
David Purdy	Term expires June 30, 2015
Barbara Loftus	Term expires June 30, 2014
Mary Louise Secola	Term expires June 30, 2014
John McGillan	Term expires June 30, 2013

MIDDLE SCHOOL RE-PURPOSE COMMITTEE

Indefinite Terms

Richard Waystack, Chamber of Commerce
Joe McParland, Capital Outlay
Robin Wilkins, Chairman
Robert Larson

Joy Potter
Sebastian Mudry
Allan Peterson
Johathan Idman

PLANNING BOARD

Matt McCaffery, Chairman	Term expires June 30, 2015
Peter De Bakker	Term expires June 30, 2015
James Atkinson	Term expires June 30, 2014
Tom Stello	Term expires June 30, 2014
Al Atkinson	Term expires June 30, 2014
Joseph McParland	Term expires June 30, 2013
Allan Peterson	Term expires June 30, 2013

Recognition to: Ron Nordstrom

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE

Indefinite Term

Allin Thompson

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE TECHNICAL RESOURCE COMMITTEE

Terms Indefinite

John Rendon (Harbor/NRO) David Spitz (Town Planner)
Craig Wiegand

REAL ESTATE & OPEN SPACE COMMITTEE

Margo L. Fenn	Term expires June 30, 2015
Matt Hart	Term expires June 30, 2015
Katherine Green	Term expires June 30, 2015
Richard Waystack, Chairman	Term expires June 30, 2014
Robert S. Neese	Term expires June 30, 2013
Kris Ramsay	Term expires June 30, 2013

Recognition to: Richard Thomas, Paul Widegren

RECREATION & YOUTH COMMISSION

Eric Beebe, Director

Lee Culver	Term expires June 30, 2015
David Sadoski	Term expires June 30, 2015
John Mahan, Chairman	Term expires June 30, 2015
David Nixon	Term expires June 30, 2014
Janet Bowers	Term expires June 30, 2014
Francis Crowley	Term expires June 30, 2013
Vahan Khachadoorian	Term expires June 30, 2013

SHELLFISH CONSTABLES (VOLUNTARY)

Terms Expire June 30, 2012

James Coyle
Dean Knight

Ron Saulnier

TOWN FOREST COMMITTEE

Raymond L. Thacher, Chairman	Term expires June 30, 2015
Tim Millar	Term expires June 30, 2015
Sheldon J. Thayer, Jr.	Term expires June 30, 2013

TOWN-WIDE WATER QUALITY MANAGEMENT TASK FORCE

Terms Indefinite

Peter DeBakker, Chairman	George Myers
Danette Gonsalves	Robert Sarantis
Robert Owens	Ray Gottwald
Bradford Chase	Stanley Kocot
Anthony Piro	

TRAILS COMMITTEE

Gerri Schumann	Term expires June 30, 2014
Matthew Cushing, Chairman	Term expires June 30, 2014
Pauline Ashton	Term expires June 30, 2013
Bruce Nightingale	Term expires June 30, 2013
Ron Saulnier	Term expires June 30, 2013
Chet Berg	Term expires June 30, 2013
Allan Peterson	Term expires June 30, 2013

Recognition to: Richard Thomas, John Follas

TREASURE CHEST VOLUNTEER COMMITTEE

Nancy De Dominici	Term expires June 30, 2015
Pauline Ashton, Chair	Term expires June 30, 2014
Mark Koopman	Term expires June 30, 2014
F. Joan Jones	Term expires June 30, 2013
Robert Jones	Term expires June 30, 2013
Jacqueline A. Cort	Term expires June 30, 2013

Recognition to: Deborah Salewski

ALTERNATE MEMBER TO TREASURE CHEST

Sheila Eldredge	Term expires June 30, 2015
-----------------	----------------------------

UTILITY & ENERGY CONSERVATION COMMISSION

Barry Worth, Chair	Term expires June 30, 2015
Valerie Bell	Term expires June 30, 2014
Lawrence Cole	Term expires June 30, 2014
William Doherty	Term expires June 30, 2013
Terry Hayden	Term expires June 30, 2013

VOTER INFORMATION COMMITTEE

Terms Indefinite

Joanne Rys
Peggy Rose
Christina Joyce

WASTE WATER IMPLEMENTATION ADVISORY COMMITTEE

Indefinite Terms

Ted Nelson, Chairman	Allin Thompson
Val Peter	Hugh Drummond
Robert Steiner	

WATERWAYS COMMITTEE

Tom Gould	Term expires June 30, 2015
Joseph Johnson	Term expires June 30, 2015
Daniel Casey, Alternate	Term expires June 30, 2015
W. Matthew Hart, Chairman	Term expires June 30, 2014
Cameron Smith	Term expires June 30, 2014
John Clancy, Alternate	Term expires June 30, 2014
Stephen Root	Term expires June 30, 2013
David Plunkett	Term expires June 30, 2013
Gavin Archibald	Term expires June 30, 2013

YOUTH CONSULTATION STUDY COMMITTEE

Sheila House, Youth & Family Counselor

Melissa Clayton, Chair	Term expires June 30, 2015
Robin Titus	Term expires June 30, 2015
James B. Hartley	Term expires June 30, 2014
Barbara Segal	Term expires June 30, 2013
Malcolm McDowell	Term expires June 30, 2013
Nadia Schuessler	Term expires June 30, 2013
Recognition to: Linnea Snow	

Report of the **Board of Selectmen**

Matching revenues and expenses has been a major focus of the Board this year. Sustainability of services to our citizens and visitors continues to be a priority. The recent announcement by the Governor that current state revenues are down significantly and projected to be depressed during 2013 will have a negative impact on local and school aid. The Cape continues to be faced with the graying of our residents coupled with the migration of our young people and families off Cape. Over the next several years, residents will be faced with increased stress on their individual finances as the town pays for the new Monomoy Regional High School, anticipated improvements to our harbors and waterways, and of course, waste water solutions.

After years of discussion and consideration, Harwich and Chatham voted to regionalize the school systems and the residents of both towns actively supported the building of a new high school. While both towns will be receiving significant state funding for the high school project, we will still be faced with funding our portion over the next 20+ years. We eagerly anticipate the expected annual operating budget savings of some \$3,000,000 from the regionalization of the schools into the Monomoy district, once the new high school opens in September 2014. Although in the early stages, the construction project is on schedule.

In December the Comprehensive Wastewater Management Plan was delivered to the Board. This multi faceted plan envisions that approximately 40% of Harwich will need to be sewerred (primarily East Harwich and Harwich Port) at a projected cost of \$180 to \$230 million spread over a forty year implementation period. (Those figures do not include the cost of the interest). The first step in the implementation phase is the increase in tidal flushing of Muddy Creek with construction of a new bridge over Route 28. Additionally we are in the early stages of determining funding sources for the overall project and the mechanism for the individual property owner to connect to the system as it is constructed in the various neighborhoods. The county continues to explore regional efforts that could aid in a comprehensive approach to waste water.

Our ability to maintain existing services and fund these major projects is an ongoing concern, without negatively impacting either the town or its residents and without layering overrides on top of debt and capital funding needs. We continue to search for improving efficiencies in our town services and we continue to urge the various services to cover as much of their operating costs as possible. To that end, the County Sherriff's department will begin to provide fire dispatch for Harwich. Chief Clark and Chief Mason continue their efforts

to regionalize dispatch services on a Cape wide basis, which would take advantage of new technologies to both improve response times and provide services in a more cost effective manner.

In 2012 several projects / activities significantly affected the Town of Harwich:

- * The joint project with Chatham for the restoration of Muddy Creek has progressed to the design stage with each town sharing the costs on an equal basis. We continue to explore opportunities in grant funding.
- * The Allen Harbor dredging project which will remove approximately 44,000 cubic yards of dredge materials to significantly enhance harbor navigation was initiated. Dredging is very much weather dependent and as of the end of 2012 progress was less than expected.
- * The improvements to Route 137 are both on schedule and on budget, thanks to the watchful eye of Lincoln Hooper, Director of Highways and Maintenance Division. When completed we will have a significantly improved road surface, bike lanes, sidewalks and drainage.
- * Zoning bylaw proposals intended to define the character of East Harwich are developing and are expected to be presented to the voters at the 2013 annual town meeting.
- * Three families are the beneficiaries of the American Dream project, which, with the assistance of HECH and Harwich Housing Authority and Harwich Housing Committee, saw three affordable homes built in Harwich.
- * Our efforts to increase transparency in local government resulted in improvements to the town website. Board of Selectmen weekly meeting packets are available online to everyone. The Board has gone paperless using our personal laptops / iPads during our weekly meeting. We also implemented a policy which provides for board / committee members to participate remotely via telecommunications.
- * Changes to the Community Preservation Act by the legislature now allow the town to use some of these funds to make improvements to recreational areas, including Whitehouse Field. The state matching fund continues to decrease such that it is most recently 30%.
- * The plan for the Monomoy Regional School District calls for the Harwich Middle School to be returned to the Town once the new high school is operational, anticipated for September 2014. In anticipation of this turnover, the Middle School Repurpose Committee continues to explore options and develop plans for the reuse of the Harwich Middle School building.

- * The Solar project at the town landfill continues to show a lack of forward progress as we wait for the utility company to finalize the connection plans.
- * The completion of the Marsh Restoration Project increased the flushing of the marsh at Red River Beach and was funded thru the National Resource Conservation Service. By utilizing town services for our matching portion of the grant, we saved considerable dollars for the town. Many thanks to those who participated, including the staff at the Highways division, Conservation Agent Amy Usowski and Town Engineer Bob Cafarelli.
- * In order to provide consistent funding for needed capital improvements for our golf course and our harbors, the town authorized new revolving accounts funded with new user fees.

On the personnel side, Tom Leach, our Harbormaster, retired after 39 years of service to the town. We will miss his passion for the seas and the stars and wish him well. We welcomed John Rendon as our new Harbormaster and look forward to his leadership and creativity as we move forward with waterside improvements to keep Harwich and its harbors competitive and attractive.

2012 was not only about business. We did manage to improve our knowledge base through wonderful lectures by local author and town resident Scott Ridley as we celebrated the 225th anniversary of the expedition to the Pacific Northwest by Captain John Kendrick. Through his lectures we learned about the ties of this Harwich resident to the early years of our country.

The Cape Cod Baseball League played the annual all star game at Whitehouse Field, bringing the game back to the Cape. Our Mariners provided us with great games throughout the summer.

The Chatham and Harwich Boards of Selectmen did the five year perambulation about the borders of the two towns, ending with a celebratory lunch hosted by Chatham.

Report of the **Town Administrator**

I am proud to submit to you my sixth and final annual report as I announced on December 17th that it is my intention to retire effective June, 2013. It has been an honor to serve you, Harwich residents, as your Town Administrator.

Larger Role

In addition to my Local Government position, I have had the privilege to represent the Massachusetts Municipal Association since 1989 as the one remaining Charter member of the original 911 Commission and since 1986 to serve on the MMA Environmental and Energy Policy Committee. This past year, I have represented the Cape Managers on the Barnstable County Regional 911 Steering Committee, who is committed to building a single dispatch center for the entire Cape. I also have represented the Cape Managers in negotiating a successor waste disposal contract, as the current disposal contracts expire at the end of 2014.

Even with an economy that has shown little growth over the past five years, Harwich moved forward on several fronts. The most notable has been the community's support for the new Monomoy Regional School budget with a one million dollar General Override vote and separate votes for the construction of a new Monomoy Regional High School as approved by Harwich and Chatham voters at both Town Meetings and at the ballot for a Debt exclusion override. Both Harwich and Chatham Boards of Selectmen and the Monomoy Regional School Committee entered into a Lease agreement to transfer Town owned assets for the Region's use. Additionally, the Harwich Home Rule Charter was amended to reflect the cessation of the Harwich Public School system and creation of the Monomoy Regional School District.

Other municipal design and/ or construction projects undertaken in 2012 include the fall start of dredging Allen Harbor after substantial testing, pre-dredge survey calculations and assessing betterments. Prior to Memorial Day, Harwich Public Works installed two large culverts at Red River Beach and Conservation Agent Amy Usowski supervised a soft solution for retaining the east end of the parking lot. The Highway Department rebuilt the Lothrop Avenue Bridge and supervised the reconstruction of McGuerty Road, Whitehouse infield and the Route 137 reconstruction project. DPW Director Lincoln Hooper is to be credited for much of this effort, including the securing of Federal and State funding for Route 137. Town Engineer Bob Cafarelli supervised the installation of a new Pleasant Road restroom and the Brooks Library parking lot reconfiguration and lighting project. Town Planner David Spitz devoted much of his time toward the East Harwich rezoning plans and the Crowell Barn rebuilding project.

Several staff members from various departments participated in the Comprehensive Wastewater Management Plan (CWMP) which was completed by year end by consultant CDM Smith. Other studies undertaken this past year include a water sheet study of Saquatucket Harbor and a space allocation study at the Community Center, including space for a senior lounge, expansion into the lower level and a future swimming pool added to the rear of the current building. My efforts to convince policy makers to support building maintenance staffing, operating and capital funding are now resonating through the various committees.

Harwich and Chatham have expanded their cooperation beyond the formation of a regional school district. One example is the signing of an Inter-municipal agreement to jointly design and build a new bridge/culvert at Muddy Creek, which will provide enhanced tidal flushing and environmental benefits. Harwich and Chatham successfully applied for a regional grant to purchase a shared closed loop pressure boat wash water system. Another joint effort was the issuance of a joint statement by both Boards of Selectmen in which Chatham would allow East Harwich to connect to their newly constructed wastewater treatment plant.

Other achievements undertaken in 2012 include the successful implementation of State approved Municipal Health Insurance reform with Treasurer Mary McIsaac's assistance, we negotiated an agreement with the Public Employee Committee (PEC) representing all unions and retirees. The Finance team, consisting of Finance Director David Ryan, Treasurer Mary McIsaac, Deputy Assessor David Scannell and I prepared Harwich's visionary annual five year plan by Labor Day and the annual budget by year end. The Finance Team refinanced existing debt, saving the community \$741,000 over the life of the bonds while retaining Harwich's excellent bond rating. The Harwich Charter was amended in May to simplify the Capital Plan, now requiring one Town Meeting plan submittal. David Ryan and I faithfully attended Capital Outlay Committee and Finance Committee meetings in order to provide information and guidance. We believe our concerted effort has placed Harwich in a strong financial position. Information Technology Director Foster Banford successfully transformed the Board of Selectmen's weighty paper weekly packets into a paperless electronic posting for all to read. The Selectmen also extended the practice of allowing remote participation by Committee members who could not physically attend a meeting.

The Board of Selectmen approved the transfer of Fire Dispatch to the County Sheriff's Office in Bourne and approved a letter of attestation supporting the Cape Fire and Police Chiefs efforts to build a single dispatch center. The Fire Dispatch transfer included the support by the Harwich Fire Union.

Personnel

Assistant Town Administrator Nan Balmer resigned effective January, 2012 to accept a similar position with the Town of Eastham. Long serving Harbormaster Tom Leach retired after a successful career in Harwich. I appointed John Rendon, a retiree from the Coast Guard in July as the Town's new Harbormaster.

Conclusion

As my final report to you, the residents of Harwich, I wish to express my sincere appreciation for your support and encouragement, but especially your friendship. I want to thank all of the committee volunteers and employees who truly strive to serve the needs of our residents in a number of capacities. As you well know, Harwich is a very special place. As the Chamber of Commerce espouses, "Harwich has it all." Harwich is blessed to be located in the mid cape right on Nantucket Sound. It has fantastic beaches which have only improved as measured by our beach sticker sales. We have worked very hard to upgrade our beaches through dredging and nourishment, building new restrooms and expanding parking lots. We have a Community Center that is second to none as it promotes intergenerational life experiences. We also have a world class public golf course in Cranberry Valley that has improved its turf management and playing experience as measured in rounds of play. We've now shifted our investments toward our three harbors, starting with the dredging of Allen Harbor, another asset that requires our community's continuing support. Approving the construction and funding for a new regional high school in an historic vote attests to this generation's commitment to its future. These cumulative investment decisions were not easy but our residents stood up for Harwich. Thank you, Harwich, for allowing me to be a part of this special time in your history.

James R. Merriam
Town Administrator

Report of the **Planning Board and Planning Department**

The Planning Board and Planning Department's work is divided into two functions: Regulatory Review and Planning.

REGULATORY REVIEW

34 applications were submitted to the Planning Board in 2012:

- Land divisions and modifications – 6 Approvals Not Required (ANR), 2 Preliminary and 2 Definitive Subdivisions resulted in the creation of 8 residential building lots
- 13 Site Plans – including 5 commercial uses, 3 industrial buildings, 2 cell towers, expansion of the Winstead Inn, the Monomoy Regional High School, and a 7-unit multi-family project.
- 4 Special Permits including a winery
- 2 Covenant Releases
- 1 Road Betterment for Skinequit Road
- 2 Road Name Changes
- 2 Informal Reviews – including the Crowell Barn restoration.

The Planning Department responded to numerous telephone, e-mail and walk-in requests for information about applications to the Planning Board. The Planning Clerk logged in 55 requests that required additional research.

PLANNING

Throughout the year, the Planning Board kept open lines of communication with others working on Harwich planning activities. Designated liaisons include:

- East Harwich – Peter De Bakker
- Water Quality Task Force – Peter De Bakker
- Water Quality Citizens Advisory – Matt McCaffery and Al Atkinson
- Trails – Allan Peterson
- Capital Outlay – Joe McParland
- Community Preservation – Matt McCaffery
- Middle School Repurposing – Allan Peterson

East Harwich

The Planning Board continued its review of zoning proposals for East Harwich during all of 2012. This topic was discussed at 18 of 22 Planning Board meetings during the year.

The year began with a public hearing on the East Harwich Village Center (EHVC) Handbook held on January 31st in the Community Center. Over 100 people were in attendance. Presentations were given by Ted Nelson from the East Harwich Collaborative; Michael Giggey, an environmental engineer from Wright Pierce; and Paul Niedzwiecki, Executive Director of the Cape Cod Commission.

The Planning Board voted in February to take the EHVC Handbook under advisement and to proceed with its own evaluation of issues facing East Harwich. Over the next two months, the Board took testimony from the Water Quality Task Force, the Water Department and Commission, the Health Board and Department, and the Town Assessors. The Board also heard a presentation on the Cape Cod Commission's Growth Incentive Zone requirements and how they might relate to future development in East Harwich.

Following this testimony, the Planning Board reviewed a list of major topics related to East Harwich zoning. Topics included (1) new district boundaries; (2) uses – extent of commercial vs. residential, requirements for affordable housing, and status of drive-up facilities; (3) design issues – use of standards vs. guidelines, relationship of buildings and streets, building design, and design review process; (4) lot coverage; and (5) treatment of outlying districts.

At the direction of the Planning Board, the Town Planner prepared a new draft of East Harwich Zoning and presented it to the Board in August. The Planning Board continued to have concerns about the latest draft and recommended changes in lot coverage, treatment of outlying districts and related items. Another draft, based directly on the Planning Board's input, was presented in December. The Planning Board supported the latest draft and advertised a public hearing for January 2013.

At year's end, the Planning Board intended to hear public comment on the draft zoning document, to make any appropriate revisions, and to present the revised document at May 2013 Town Meeting.

Local Comprehensive Plan

The 2011 Local Comprehensive Plan included specific action items that could be monitored on a regular basis. The Town Planner provided an implementation report on selected topics in September:

East Harwich – 5.1.1, 5.3.1, 6.3.1, 6.3.3: Zoning and related measures continue to be reviewed by the Planning Board; extensive work has been done in the past 6 months.

East Harwich – 5.3.2: *Prepare a plan depicting open land in and around Hawksnest State Park with trail connections to the village center.* Planning Staff has completed an initial draft of the plan and has reviewed it with the

Planning Board, Conservation Commission, and Real Estate and Open Space Committee.

Other Village Actions – Harwich Center – 5.9.1, 5.9.2: *Pursue local parking, transportation and wastewater treatment options to assist local businesses in Harwich Center; and explore improvements, including traffic calming measures and re-designed or improved crosswalks, to enhance pedestrian safety.* After an initial meeting in February with property owners and other interested parties, no further progress has been made.

Wastewater – 5.8.1, 6.5.1, 6.5.2, 5.2.2, 6.5.3: *Ensure that the wastewater plan supports the future growth needs of the town, with sewers available for village centers.* Draft Comprehensive Wastewater Management Plan is nearing completion and gives high priority to sewers in East Harwich and Harwich Port.

Harbors/Beaches – 5.7.2, 5.7.1, 6.4.2: *Pursue acquisition of property adjacent to Saquatucket Harbor – In progress. Follow-up on the 2010 harbors report – Draft final copy of the Vine Associates report is being reconsidered due to input from the new harbormaster. Explore opportunities for remote parking lots and shuttle bus service for harbors, beaches and other seasonal sites – No progress to date.*

Trails – 5.6.1, 5.6.2: *Provide at least one direct route, suitable for pedestrian and bicycle travel, between Harwich Center and Harwich Port – Project has stalled due to lack of funding and lack of agreement on route location and design.*

Services – 2.5.1, 2.6.1: *Prepare a plan of activities, facilities, staffing and funding sources for youth services – Youth Coordinator held an initial meeting with recreation, schools, etc. Establish a subcommittee to review facility needs, costs, and funding sources for senior activities; include a swimming pool – A committee has actively been working on additional facilities at the Community Center.*

Historic - *Review parcels to be added to the historic district – The Historic Committee has initiated neighborhood discussions with property owners in the Campgrounds; an opinion survey was distributed and responses are being compiled. Initiate planning and site preparation for the land adjacent to Brooks Academy – Project is now being overseen by the Brooks Academy Commission. Phase 1 Design Services for the Crowell Barn restoration are now underway.*

Conservation - *Identify priority land management areas and prepare land management plans – The Conservation Commission has made significant progress, and a report has been presented to the Board of Selectmen. The*

Planning Board and Planning Department will continue to monitor implementation of the Local Comprehensive Plan during 2013.

Harbors

Consultants Vine Associates and the Cecil Group continued work on the Saquatucket and Wychmere Harbors Plan throughout 2012. The consultants presented a Draft Design Report at a public meeting in May 2012. The report depicted a completely revised Saquatucket Harbor layout with ferry and large passenger boats sharing a handicap accessible loading platform at the northwest corner of the bulkhead. Additional accessible routes were depicted from the platform to the main parking lot. A proposed new circulation pattern directed boat trailers directly to the loading ramp without using the lower road for access. The lower road was redesigned to permit non-trailer access for boat users and greater safety for pedestrians.

At Wychmere Harbor, layout revisions were minor but the consultant's preliminary engineering work suggested that the Town pier could be salvaged with modest repairs rather than requiring a complete rebuild. Additional materials testing is needed to verify the preliminary findings.

With input from the public meeting and guidance from the steering committee, the consultants proceeded with preparation of a final plan. However, questions arose during summer 2012 from the new Harbormaster and new Chair of the Waterways Committee. The steering committee asked the consultants to prepare a revised plan addressing those questions. A contract amendment was signed in fall 2012 and the consultants, at year's end, were preparing the amended harbors plan.

Crowell Barn

The Planning Department oversaw clearing of the site next to Brooks Academy Museum in July and issuance of an RFP for preparation of construction plans in September. After review of proposals, the Town hired Ian Ellison, Master Timberframer, of Brewster, MA to prepare the plans. Mr. Ellison has inspected the salvaged barn materials, reviewed photographs of the barn prior to deconstruction, and met with the Brooks Academy Museum Commission to discuss the scope of the restoration. Construction plans are anticipated to be complete in early 2013 followed by a second RFP for barn restoration work in mid-2013.

Regional Permitting

The Town of Harwich joined with a group of towns on Cape Cod and the Islands in an effort to facilitate on-line access and to create a regional permitting system. Funded by a \$500,000 Community Innovation Challenge Grant, the group hired Accela Government Software to design the system. Three towns – Yarmouth, Chatham and Nantucket - are participating in Phase I of the grant

and should be on-line in spring 2013. The Harwich Town Planner and IT Director attended many of the Phase I planning sessions and are monitoring a variety of system design elements including permit forms, document submission requirements, on-line access, departmental workflows, other review processes, and payment options. With the knowledge gained in Phase I, Harwich hopes to participate in Phase 2 and to undergo a seamless transition from existing permitting software to the new system.

BOARD MEMBERSHIP

We would like to express our sincere thanks to Ron Nordstrom for his service on the Planning Board. Ron departed in June 2012. He was replaced by newly appointed member James Atkinson in December 2012. The Planning Board has open positions for 2 alternates and we encourage new members. Requirements are an active interest in the Harwich community and an ability to attend meetings regularly.

DEPARTMENT STAFF

In 2012, the Planning Department provided staff support services to the Historical Commission and the Affordable Housing Committee. David Spitz, Town Planner, also attends meetings of other committees, such as Real Estate & Open Space and Bikeways, on an as-needed basis. Most of the day-to-day operations of the Planning Department are capably handled by Planning Assistant Elaine Banta.

Respectfully submitted,

Matthew F. McCaffery, *Planning Board Chairman*
David H. Spitz, *Town Planner*

Report of the Board of Registrars

The report of the Harwich Board of Registrars for the calendar year 2012 is as follows:

VOTER TOTALS – REPORT AS OF DECEMBER 2011

Ward 0	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRAT	715	677	572	641	2605
REPUBLICAN	478	491	483	369	1821
GREEN PARTY USA	1	0	0	0	1
GREEN-RAINBOW	5	4	2	1	12
INTER. 3RD PARTY	0	1	2	3	6
CONSTITUTION PARTY	2	0	0	0	2
REFORM	0	0	1	0	1
AMERICAN INDEPEND	0	1	0	0	1
LIBERTARIAN	7	5	6	9	27
WORKING FAMILIES	0	0	1	0	1
MA INDEPENDENT PARTY	0	0	1	0	1
UNENROLLED	1519	1427	1541	1433	5920
GRAND TOTALS	2727	2607	2608	2456	10398

The 2012 census enumerated a population of 12,745 persons. The annual census was conducted first by a town wide mailing that was followed by street and telephone solicitations for information. The intake of census data was completed by April 2012. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list was compiled for the State.

During 2012 there was the March Presidential Primary, May Annual Town Meeting and Election, there was also a Special Town Meeting in August, a September State Primary and a Special Town Election, also a recount for the Democratic State Primary for Councillor for the First District. The Presidential Election was held in November.

The Board of Selectmen appointed Raymond C. Gottwald to a three year term on the Board of Registrars.

The Board of Registrars and the Town Clerk's Office would like to thank Louise R. Mihovan for her outstanding Twenty One years of service and dedication to the Town as a member of the Board of Registrars.

We would also like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully Submitted

Juell E. Buckwold

Raymond C. Gottwald

Donald F. Howell

Anita N. Doucette, *Town Clerk*

Board of Registrars

TOWN RECORDS

Report of the **Town Clerk**

Fees Collected – Fiscal Year 2011-2012

Marriage Intentions	\$	2,880.00
Birth Certificates		2,560.00
Death Certificates		11,970.00
Marriage Certificates		1,970.00
Dog Licenses		13,260.00
Business Certificates		3,880.00
Photocopies		480.25
Non-Criminal Violation Payments – Police		600.00
Non-Criminal Violation Payments - Health		50.00
Non-Criminal Violation Payments – Harbormaster		450.00
Non-Criminal Violation Payments – Conservation		700.00
Underground Fuel Tanks		300.00
Raffle Permits		100.00
Utility Poles		80.00
Burial Permits		1,640.00
Total Amount Collected:	\$	40,920.25
Total Amount to Treasurer:	\$	40,920.25

Vital records for 2012

***“As recommended by the State Office of Vital Records,
only the number of births, deaths and marriages
recorded in the past year are listed”***

***Number of Births – 76
Number of Deaths – 249
Number of Marriages – 95***

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
PRESIDENTIAL PRIMARY WARRANT
MARCH 6, 2012**

Barnstable, ss

To either of constables of the Town of Harwich

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Community Center, 100 Oak Street, Harwich, Massachusetts on

TUESDAY, THE SIXTH DAY OF MARCH, 2012, FROM
7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE FOR THIS COMMONWEALTH
STATE COMMITTEE MAN SENATORIAL DISTRICT
STATE COMMITTEE WOMAN SENATORIAL DISTRICT
WARD OR TOWN COMMITTEE TOWN OF HARWICH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 6th day of February, 2012

s/Larry G. Ballantine, Chairman
s/Linda A. Cebula, Vice Chairman
s/Peter S. Hughes, Clerk
s/Edward J. McManus
s/Angelo S. LaMantia
SELECTMEN OF HARWICH

A true copy
Attest: s/David Robinson
Constable

DATE: February 14, 2012

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 6th of March, 2012 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David Robinson
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

	PRECINCT I	PRECINCT II
Warden	Susan Weinstein	Ursula Corbett
Clerk:	Lee Chase	Ann Kaplan
Insp.Ck In:	Judy Davis	Janet Kaiser
Insp.Ck Out:	Janet Silverio	Mary Egan
	PRECINCT III	PRECINCT IV
Warden:	Marjorie Frith	Archie Silverio
Clerk:	Edith Ruggles	Hilda Dagenais
Insp. Ck In:	Shirley Knowles	Sheila Bowen
Insp. Ck Out:	Susan Mills	Joyce Bearse

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00PM and work until the close of the polls.

	PRECINCT I	PRECINCT II
Dep. Warden:	Janet Bowers	Ursula Corbett
Dep. Clerk	Mary Lee Kelsey	Ann Kaplan
Dep.Insp.In:	Catherine Sacramone	Janet Kaiser
Dep.Insp.Out:	Janet Bowers	Mary Clarke

	PRECINCT III	PRECINCT IV
Dep. Warden:	Sandy Hall	Joyce Bearse
Dep. Clerk	Edith Ruggles	Richard Bowers
Dep.Insp.In:	Shirley Knowles	Sheila Bowen
Dep.Insp.Out:	Susan Mills	Barbara Madson

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1,789 including 133 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	479 including	45 absentee votes
Precinct II	475 including	31 absentee votes
Precinct III	473 including	42 absentee votes
Precinct IV	362 including	15 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on March 6, 2012 at 9:30 P.M as follows:

PRESIDENTIAL PRIMARY	PREC	PREC	PREC	PREC	TOTAL
DEMOCRATIC	1	2	3	4	
Presidential Preference					
Barack Obama	123	109	77	69	378
No Preference	6	6	4	3	19
Blanks	1	3	0	3	7
Write-Ins-all others	2	2	2	0	6
STATE COMMITTEE MAN					
John L. Reed	118	100	71	60	349
Blanks	14	20	12	15	61
Write-Ins-all others	0	0	0	0	0

STATE COMMITTEE WOMAN

Jennifer Smith	121	104	74	67	366
Blanks	11	16	9	8	44
Write-Ins-all others	0	0	0	0	0

TOWN COMMITTEE GROUP

Sheila K. Bowen	98	77	57	50	282
Rosemary A. O'Brien	97	78	57	50	282
Ursula M. Tafe	96	77	55	47	275
Jennifer L. Thyng	94	83	55	51	283
Joseph P. McParland	98	78	53	47	276
John E. O'Brien	95	79	54	48	276
Thomas P. Johnson	92	78	54	50	274
John D. O'Brien	92	77	57	47	273
Anne M. O'Brien	94	77	57	48	276
James D. Hanlon	97	73	53	49	272
Philip B. Gaudet III	93	74	57	49	273
Daniel A. Wolf	108	93	64	60	325
Edward James McManus	106	94	61	53	314
Freeman H. Allison	95	74	55	47	271
Sheila House	95	89	55	52	291
Beverly A. Johnson	95	76	58	50	279
Kathleen M. Teahan	97	77	57	46	277
Nancy McMahan Sweeney	93	73	55	49	270
Mary Jane Downes-Watson	94	76	54	46	270
Janet Silverio	93	76	55	48	272
Arkaline A. Silvervio	90	73	54	48	265
Jane I. Teixeira Henry	101	78	55	49	283
Pam Bridgewater Parmakian	93	80	54	48	275
Elizabeth A. Bridgewater	94	78	54	49	275
John J. Bangert	94	82	56	48	280
Gail M. Bangert	95	83	54	49	281
Sandra G. Shelton	93	74	54	47	268
Rosemary D. O'Neill	95	79	59	49	282
Louise R. Mihovan	92	73	53	47	265
Mary L. Kelsey	93	77	54	48	272
Jack Eugene Brown	92	84	54	51	281
William C. Hickey, Jr.	91	74	54	49	268
G. Rockwood Clark	97	80	59	56	292
Raymond C. Gottwald	100	86	58	57	301
Blanks	1377	1519	1010	943	4849
Write-Ins-all others	1	0	0	0	1

REPUBLICAN

Ron Paul	22	14	35	32	103
Mitt Romney	254	281	266	198	999
Rick Perry	0	1	1	0	2
Rick Santorum	46	34	52	39	171
Jon Huntsman	4	2	4	0	10
Michele Bachman	0	0	2	1	3
Newt Gingrich	17	20	26	14	77
No Preference	1	0	3	2	6
Blanks	1	1	0	0	2
Write-Ins-all others	0	0	1	0	1

STATE COMMITTEE MAN

G. Roland Gonzalez	100	91	126	92	409
Francis P. Manzelli	155	176	163	123	617
Blanks	90	86	100	70	346
Write-Ins-all others	0	0	1	1	2

STATE COMMITTEE WOMAN

Cynthia E. Stead	88	99	105	77	369
Judith A. Crocker	211	222	237	182	852
Blanks	46	32	48	26	152
Write-Ins-all others	0	0	0	1	1

TOWN COMMITTEE GROUP

Paul J. Marahrens	169	158	203	133	663
Louise Frances Marahrens	161	156	201	132	660
Richard H. Bowers	175	163	227	140	705
Janet S. Bowers	178	165	219	143	705
Barbara A. Madson	177	162	223	137	699
Robert F. McNulty	173	163	221	141	698
Dorothy G. Hemmings	186	182	206	147	721
David A. Bassett	177	175	202	149	703
Anne W. Lawson	184	167	204	144	699
Robert W. Waugh	184	161	204	139	688
Deborah P. Waugh	185	157	202	138	682
Dean A. Knight	188	172	203	145	708
Patricia D. Klammer	182	178	205	140	705
Linda L. Hughes	184	167	211	148	710
Elaine J. Hathaway	179	166	202	145	692
Donald F. Howell	201	206	234	160	801
Pamela R. Howell	187	187	214	151	739
Peter S. Hughes	206	202	237	159	804

Maryann E. Pina	186	170	214	152	722
Juell E. Buckwold	192	177	209	148	726
Shirley A. Gomes	262	243	282	204	991
Richard E. Gomes	229	214	246	177	866
Richard D. Hoyer	171	163	201	142	677
Arthur J. Palleschi	165	157	203	132	657
James V. Pappas	176	158	208	143	685
William Doherty	209	205	237	172	823
Barbara A. Doherty	188	178	216	159	741
Judith M. Sullivan	176	153	203	141	673
Marjorie Frith	174	152	195	136	657
Alice A. Miller	171	158	198	139	666
Donna D. Ryan	166	161	198	136	661
William F. Greenwood	193	180	229	163	765
Linda A. Bond	171	156	198	134	659
Richard J. Gleason	173	164	207	139	683
Blanks	5785	6476	6384	4993	23638
Write-Ins-all others-					
Christopher Hemeon	2	2	0	0	4
Jeffrey K. Beatty	0	1	4	9	14
GREEN-RAINBOW					
Kent Mesplay	0	0	0	0	0
Jill Stein	2	2	0	1	5
Harley Mikkelson	0	0	0	0	0
No Preference	0	0	0	0	0
Blanks	0	0	0	0	0
Write-Ins-all others	0	0	0	0	0
STATE COMMITTEE MAN					
Blanks	2	2	0	1	5
Write-Ins-all others	0	0	0	0	0
STATE COMMITTEE WOMAN					
Blanks	2	2	0	1	5
Write-Ins-all others	0	0	0	0	0
TOWN COMMITTEE					
Blanks	20	20	0	10	50
Write-Ins-all others	0	0	0	0	0

Certified Attest:

Anita N. Doucette, MMC/CMMC
Harwich Town Clerk

Louise R. Mihovan
Juell E. Buckwold
Donald F. Howell
Anita N. Doucette, *Town Clerk*
Harwich Board of Registrars

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING WARRANT
MAY 7, 2012**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday, May 7, 2012, at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 28th day of February, 2012

s/Larry G. Ballantine, Chairman
s/Linda A. Cebula, Vice Chairman
s/Peter S. Hughes, Clerk
s/Edward J. McManus
s/ Angelo S. La Mantia
BOARD OF SELECTMEN

A true copy Attest:

s/David Robinson
Constable

April 17, 2012

By virtue of the Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 7th day of May, 2012 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office Buildings and in Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/ David Robinson
Constable

On Monday, May 7, 2012 the Moderator, Michael D. Ford called the meeting to order at 7:00 PM when a quorum of 150 was met, having 272 registered voters in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant. The Harwich Annual Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

TOWN OFFICERS AND COMMITTEES

ARTICLE 1. To choose various Town Officers and Committees. Customary Article

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Albert Patterson-Chairman, Finance Committee) I move that article be accepted and adopted. Duly seconded

ACTION: It is a vote.

At this time the Moderator, Michael D. Ford made the following appointment:

APPOINTMENTS BY THE MODERATOR
ANNUAL TOWN MEETING
MAY 2012

SURVEYOR OF WOOD AND LUMBER

Building Commissioner: Geoff Larsen for a one year term

s/Michael D. Ford, Moderator date: May 7, 2012

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2. To hear reports of all Town Officers and Committees for the year 2011. Customary Article

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Albert Patterson-Chairman, Finance Committee) I move that article be accepted and adopted. Duly seconded

ACTION: It is a vote.

At this time Albert Patterson, Chairman-Finance Committee, read the report from the Finance Committee.

ELECTED OFFICIALS SALARIES

ARTICLE 3. To see if the Town will vote to fix the salaries of the elected officials of the Town for fiscal year commencing July 1, 2012 and ending June 30, 2013 as follows and to act fully thereon. Estimated cost: \$78,955.

Selectmen (5)	\$1,500.00 (each)
Moderator	\$300.00
Town Clerk	\$69,655.00
Water Commissioners (3)	\$500.00 (each)

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$78,955. VOTE: YES-5, NO-0.

MOTION: (Albert Patterson-Chairman, Finance Committee) I move that article be accepted and adopted as follows: Duly seconded

Selectmen (5)	\$1,500.00 (each)
Moderator	\$300.00
Town Clerk	\$69,655.00
Water Commissioners (3)	\$500.00 (each)

ACTION: It is a vote.

At this time, Larry Ballantine, Chairman-Board of Selectmen read the Budget Message from the Board of Selectmen.

BUDGET

ARTICLE 4. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2013, and to act fully thereon. (BUDGET – SEE APPENDIX B). Estimated cost: \$29,814,234.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted as printed with the following changes: Line 77 Council on Aging Expenses be increased from \$53,471 to \$63,471; and the sum of \$ 29,824,234 be appropriated for this purpose. That to raise this

appropriation, the sum of \$ 28,121,267 be raised and appropriated, and that \$ 528,230 be raised and appropriated in the General Fund operating budget and allocated to the Water Enterprise Fund for funding, and that \$ 759,930 be transferred from the CPA Fund, undesignated fund balance to pay for current Land Bank debt service, and that \$ 175,000 be transferred from the Cable Fund, and that \$ 17,227 be transferred from the Septic Loan Betterment Fund, and that \$ 70,000 be transferred from the Waterways Management Fund, and that \$100,000 be transferred from Overlay Surplus, and that \$14,000 be transferred from the FEMA Fund and that \$12,050 be transferred from the Old Post Road Betterment Fund and \$26,530 be transferred from the McGuerty Road Betterment Fund. Duly seconded

AMENDMENT TO THE MAIN MOTION: (Roberta Joy) I move to amend the main motion by adding the following amounts to the following line items:

Council on Aging	Line item 77	23,000.00	Expenses
Fire Department	Line item 43	164,468.00	Salary & Wages
Health Department	Line item 71	28,100.00	Salary & Wages
Police Department	Line item 40	150,000.00	Salary & Wages
Town Clerk Department	Line item 25	15,000.00	Salary & Wages
Building Department	Line item 49	30,000.00	Salary & Wages
Highway Department	Line item 62	14,000.00	Salary & Wages
Highway Department	Line item 63	45,725.00	Expenses

For a total amount of \$470,293, and that the sum of 470,293 be raised and appropriated, in addition the sum set forth in the main motion. Provided that this additional appropriation be contingent on the approval of a Proposition 2 ½ Levy limit override under General Laws Chapter 59, Section 21C(g).

Duly seconded

ACTION ON AMENDMENT: This motion does not carry

ACTION ON MAIN MOTION: The motion carries.

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 5 To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2013, and to act fully thereon. By request of the School Superintendent. Estimated cost: \$_____.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the town appropriate \$19,679,681 to pay its assessed share of the Monomoy Regional School District Budget for fiscal year 2013; and that to meet this appropriation, \$18,689,498 be raised and appropriated by taxation and that an additional \$990,183 required to fully fund the assessment and thereby approve the district's budget for the year be raised and appropriated, provided that this additional appropriation be contingent on the approval of a Proposition 2 ½ levy limit override under General Laws Chapter 59, § 21C(g). Duly seconded

A motion was made and seconded to terminate debate, this required a ¾ majority vote to pass, a standing count was taken, YES 252 NO 6, and the motion carries.

ACTION: The motion carries.

WATER BUDGET

ARTICLE 6 To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Water Department Operating Budget for Fiscal Year 2013, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$3,495,247.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$3,495,247. VOTE: YES-5, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$4,374,488 be appropriated to operate the Water Enterprise Fund for this purpose:

Salaries	1,031,450
Expenses	1,191,936
Debt	743,631
Budgeted surplus	1,407,471
Total	4,374,488

And that \$4,374,488 be raised as follows: \$3,292,062 from Departmental Receipts and \$1,082,426 from retained earnings. Duly seconded

ACTION: The motion carried unanimously.

CHASE AND HARWICHPORT LIBRARIES

ARTICLE 7 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and Harwich Port Library, and to act fully thereon. Said funds will be expended under the direction of the Chase Library and the Harwich Port Library Trustees. By Petition. Estimated cost: \$20,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$20,000. VOTE: YES-6, NO-1.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$20,000 be appropriated for this purpose from the following sources: transfer \$16,280 from Article 23 of the 2007 ATM – HVAC Phase 1 Town Hall project and \$3,720 from Article 14 of the 2009 ATM- HVAC Phase 2 Town Hall project.

Duly seconded

ACTION: The motion carried.

PROMOTE THE TOWN OF HARWICH

ARTICLE 8 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By Petition. Estimated Cost: \$21,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$21,000. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$21,000 be appropriated for this purpose from the following source: transfer \$21,000 from Article 9 of the 2011 ATM –HVAC Phase 3 Town Hall project.

Duly seconded

ACTION: It is a vote

CAPITAL PLAN ADOPTION

ARTICLE 9 To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2019 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the list of proposed amendments to the Capital Plan listed on page 14 and 15 of the Annual Town Meeting warrant book be accepted and adopted. Duly seconded

ACTION: It is a vote.

CAPITAL PLAN 2012-2018

Recommend

	FY2012	FY2013	FY2014	FY 2015	FY2016	FY2017	FY2018
GENERAL GOVERNMENT							
Town Hall HVAC- Phase 3 (boiler)	100,000						
Total General Government	100,000						
FIRE							
Ambulance		240,000		240,000			240,000
Fire Engine #68	475,000			500,000			
Fire Engine #64 replace with Refurbish	50,000						
Expansion of fire station #2		2,000,000					
Main Station Roof Replacement					200,000		
Total Fire Department	525,000	2,240,000	-	740,000	200,000	240,000	-
POLICE/FIRE							
Replace mobile and portable radios	118,595						
Total Police/Fire Departments	118,595						
PUBLIC WORKS							
Highway Paving & Sidewalks	145,000		750,000	750,000	750,000	750,000	750,000
(FY13-FY18 includes \$50,000 Sidewalks)							
Route #124 upgrade/paving to Brewster	-	350,000					
Vehicle Maintenance garage	-	600,000					
Vehicle replacements	210,000	172,000	280,000	250,000	302,000	242,000	242,000
Bike Trail Root Control & Paving	50,000						
Total Public Works	405,000	1,872,000	1,030,000	1,000,000	1,052,000	992,000	992,000

RECREATION

Pleasant Road Beach Bathroom 100,000
 Long Pond Bathroom 100,000
Total Recreation 100,000

WATERWAYS/ HARBORS

Allan Harbor Dredging 100,000
 Allen Basin 2/3 Town, 1/3 abutters 3,800,000
 Allen Harbor Bulkhead Replace/maint
 Allen Harbor Jetty Reconstruction 75,000

Round Cove Dredging
 Saquatucket Dredging
 Saquatucket Bulkhead Replace/Maintenance
 Saquatucket Basin Dredging
 Saquatucket Float Maintenance
 Wychmere Dredging
 Herring River Dredging
 Round Cove Replace Ramp
 Downey Property 700,000

Drainage, Saquatucket,
 Red River, Wychmere 120,000
 Replace Wixon Dock 45,000

Herring River Paved Ramp
 Restroom at Wychmere Harbor 50,000
 Wychmere Harbor Bulkhead Replacement

Total Waterways/ Harbors 4,890,000

100,000
 100,000

92,000

242,500

44,000

1,200,000

120,000

50,000

1,000,000
 250,000
 300,000

1,497,000 2,028,000

150000

40,000
 50,000
 100,000

160,000

1,000,000
 250,000
 300,000

1,497,000 2,028,000

700,000

120,000
 45,000

100,000

1,333,700
 1,735,700

552,500

1,594,000

2,697,000 2,028,000

220,000

CRANBERRY VALLEY GOLF

Cart Path Maintenance/Repair 50,000
 Maint/cart storage demolition/replace 850,000
 HVAC/kitchen renovations 100,000

Total Cranberry Valley Golf Course 50,000 - 850,000 100,000 -

WASTE WATER MANAGEMENT

Waste Water Management Design 200,000 1,000,000

Waste Water Management Construction 5,000,000 5,000,000

Total Wastewater Management 200,000 1,000,000 5,000,000 5,000,000 5,000,000 5,000,000

HARWICH HOUSING

Land Purchase

Total Housing

SCHOOLS

Technology 104,385

Maintenance 88,242

TOTAL SCHOOLS 192,627

Total Plan w/o

Water Department 6,581,222 6,947,700 7,432,500 8,434,000 8,949,000 8,260,000 6,212,000

Water Department (paid by water Fund)

Water Main Project 300,000 300,000 300,000 300,000 300,000 300,000

Repaint Lothrop Water Tank 1,300,000

Total Water Department 300,000 300,000 300,000 300,000 300,000 300,000

Total Plan with Water 6,881,222 7,247,700 7,732,500 8,734,000 10,549,000 8,560,000 6,512,000

Proposed Free Cash	1,363,595
Proposed Debt Financing	5,025,000
Water Enterprise	300,000
School Financing	192,627
Total Recommended Funding and Sources	<u>6,881,222</u>

Recommended Amendments FY 2013-2018

Fire Department

1. Fire Truck purchase in FY2015 was decreased \$500,000-\$375,000 and moved ahead to FY 2014.
2. Ambulance purchases in FY 2015 and FY 2017 are increased to \$240,000 in response to the current market.

Schools

\$40,000,000 in FY2013 for new high school construction was deleted since the new Monomoy Regional School District is responsible for the financing. Harwich and Chatham will each be charged with an assessment rather than a direct debt.

Public Works

1. \$ 750,000 paving and sidewalk construction were eliminated in FY2013, although maintenance of Town roads is important despite lack of funds.
2. Maintenance garage \$600,000 was moved from FY2013 to FY2014.
3. There are minor changes in vehicle replacement FY 2013-FY 2019 to conform with the department vehicle replacement plan, but most importantly, vehicle replacement has been eliminated in FY 2013, with the entire schedule moved forward one year in response to the tight economy.

Recreation

1. In FY 2013, Long Pond Bathroom has been moved from FY 13 to FY 14 for \$100,000

Golf

\$100,000 for VAC/kitchen renovations was moved from FY 2014 to FY 2018.

1. \$850,000 for a combined maintenance/cart storage facility was moved from FY 2014 to FY 2015

Waterways and Harbors.

For comparison:

FY	Prior Plan	Recommended Plan
2013	\$1,735,700	\$ 255,000
2014	552,500	895,000
2015	1,594,000	570,000
2016	2,697,000	1,740,000
2017	2,028,000	2,278,000
2018	220,000	1,525,000
2019	—	1,500,000

Waste Water Management

The “place holders” of prior plans have been replaced with more realistic projections of the long-term environmental project.

1. \$250,000 for Muddy Creek culvert improvement design, in cooperation with Chatham, replaces \$1,000,000 in FY 2013.
2. \$2,000,000 for project design is recommended for FY 2014 instead of \$1,000,000 in FY2013 which is removed, plus 1,000,400 for Muddy Creek construction.
3. \$5,000,000, “place holders” are removed in FY 2014-FY 2018.
4. \$25,000,000 construction is recommended for FY 2016.
5. \$10,000,000 is recommended in FY 2016 and FY 2018 for infrastructure.

Water Department

1. \$100,000 is removed from FY2015-FY2018 since no new well investigation is proposed.
2. \$1,300,000 is moved from FY 2013 to FY 2016 and increased to \$2,100,000 reflecting the bids received on Route #39 rehab and painting.

**CAPITAL PLAN
FY 2013 – FY 2019**

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
FIRE DEPARTMENT							
Ambulance			240,000		240,000		240,000
Fire Engine	375,000						
Main Station Roof Replacement	375,000	200,000					
Total Fire Department	375,000	200,000	240,000	200,000	240,000		240,000
PUBLIC WORKS							
Highway Paving & Sidewalks (FY 2013-FY 2018 includes \$50,000 sidewalks) Rt. 124 upgrade/paving to Brewster	350,000	750,000	750,000	750,000	750,000	750,000	
Vehicle Maintenance garage	600,000						
Vehicle Replacements	238,000	238,000	295,000	281,000	395,000	285,000	245,000
Total Public Works	350,000	1,588,000	1,045,000	1,031,000	1,145,000	1,035,000	245,000
RECREATION							
Long Pond Bathroom	100,000						
Total Recreation	100,000						
WATERWAYS / HARBORS							
Allen Harbor Inlet Dredging	30,000	30,000	50,000		70,000		
Allen Harbor Bulkhead Replacement/maintenance				243,000			
Allen Harbor Jetty Reconstruction							1,200,000
Allen Harbor Float Reconstruction	65,000						
Allen Harbor Parking Lot/drainage			44,000				
Allen Harbor Bathroom	100,000						

Round Cove Inlet Dredging	30,000		40,000	
Round Cove Replace Ramp				
Saquatuucket Dredging	35,000		90,000	
Saquatuucket Bulkhead replacement/maintenance	50,000	1,497,000	2,028,000	
Saquatuucket Inlet Dredging	50,000		50,000	1,500,000
Saquatuucket Float Maintenance		346,000		325,000
Saquatuucket Bathroom		100,000		
Wychmere Town Dock Repair	500,000			
Wychmere Inlet Dredging	40,000			
Replace Wixon Dock		30,000		
Outer Herring River Dredging	50,000			
Herring River ramp replacement	100,000			
Total Waterways/Harbors	895,000	1,740,000	2,278,000	1,525,000
CRANBERRY VALLEY GOLF				
Maint/cart storage demolition/replace		570,000		1,500,000
HVAC/kitchen renovations		850,000		
Pond Dredging				100,000
Total Cranberry Valley Golf Course		850,000		50,000
WASTEWATER MANAGEMENT				50,000
Wastewater Management Design	2,000,000			
Wastewater Management Construction		25,000,000		
Muddy Creek Culvert Design	225,000			
Muddy Creek Culvert Construction	1,400,000			
Infrastructure		10,000,000		10,000,000
Total Wastewater Management	250,000	35,000,000		10,000,000

HARWICH HOUSING

Multi-year land acquisitions
 Middle School rehab. Predevelopment design

Total Housing**PLANNING DEPARTMENT**

Bank Street pedestrian/bicycle way 600,000
 Total Planning Department 600,000

TOTAL PLAN w/o

WATER DEPARTMENT 730,000 6,958,000 2,705,000 37,971,000 3,663,000 12,660,000 2,035,000

FY 2013 FY 2014 FY 2015 FY 2016 FY 2017 FY 2018 FY 2019

WATER DEPT. (PAID BY WATER FUND)

Water Main Project 300,000 300,000 300,000 300,000 300,000 300,000 300,000
 Repair Lotthrop Water Tank 100,000 2,100,000
Total Water Department 400,000 2,400,000 300,000 300,000 300,000 300,000 300,000

TOTAL PLAN WITH

WATER DEPT. 1,030,000 9,358,000 3,005,000 38,271,000 3,963,000 12,960,000 2,335,000

Source of Funds

Capital Exclusion 225,000
 Water Enterprise 300,000
 Harbor Receipts 155,000
 Chapter 90 Funds 350,000

TOTAL Recommended Expenditures & Sources 1,030,000

ALLEN HARBOR FLOAT AND PILING REPLACEMENT

ARTICLE 10 To see if the Town will raise and appropriate, transfer from available funds or borrow a sufficient sum of money to replace the Allen Harbor floating dock marina and associated pilings, and to act fully thereon. By request of the Harbormaster. Estimated cost: \$65,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$65,000. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to remove and replace the Town owned pilings and floating docks at Allen Harbor and the sum of \$72,213 be appropriated for this purpose from the following sources: transfer \$32,000 from Article 57 of the 2007 ATM – Demographic Study, \$949 from Article 14 of the 2009 ATM- HVAC Phase 2 Town Hall project, \$2,430 from Article 9 of the 2011 ATM –HVAC Phase 3 Town Hall project, \$3,604 from Article 13 of the 2010 ATM DPW trailers, \$8,567 from Article 25 of the 2010 ATM Firing Range and \$6,847 from Article 3 of the 2011 STM Ambulance and \$3,913 from Article 10 of the 2009 ATM Roll off trailer and \$5,201 from Article 20 of the 2010 ATM Sand Pond docks and \$8,702 from Fund 1203 Round Cove Landing drainage. Duly seconded

ACTION: It is a vote

ADD TO DREDGING RESERVE FUND TO DREDGE
VARIOUS ENTRANCE CHANNELS

ARTICLE 11 To see if the Town will raise and appropriate, transfer from available funds or borrow a sufficient sum of money to dredge various harbors as outlined in the Capital Plan and to apply for and accept any State, Federal or private grant monies available for this purpose, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$150,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$150,000. VOTE: YES-6, NO-1.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to dredge harbor entrance channels and place sand on public beaches in the town and the sum of \$150,000 be raised and appropriated for the purpose; however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on

total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote in Fiscal Year 2013.
Duly seconded

ACTION: It is a vote.

FUND DESIGN OF MUDDY CREEK CULVERT/BRIDGE

ARTICLE 12 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund design and permitting costs of a Muddy Creek culvert/bridge on Route 28 to increase the flow of Muddy Creek to improve water quality and save significant sewerage costs; and further to authorize the Board of Selectmen to accept any State, Federal or private grant monies available for this purpose. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$ 250,000.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted for the design and permitting costs of a new Muddy Creek culvert/bridge on Route 28 to increase the flow of Muddy Creek to improve water quality, optimal tidal flushing, wildlife restoration and save significant sewerage costs and the sum of \$225,000 be transferred from the Community Preservation Act funds – Open Space Reserve and further to authorize the Board of Selectmen to accept any State, Federal or private grant monies available for this purpose. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds - Open Space Reserves.
Duly seconded

AMEND THE MAIN MOTION: (Robert Smith) I move to amend the main motion by striking out the source of funding and inserting in place thereof “to raise and appropriate the sum of \$225,000, subject to the appropriate....capital outlay expenditure authorized by this vote”.
Duly seconded

A motion was made and seconded to terminate debate, this required a ¾ majority vote to pass; it was a unanimous vote, so declared.

ACTION ON THE AMENDMENT: This motion does not carry.

ACTION ON MAIN MOTION: Motion carries.

DESIGN AND BIDDING OF REHABILITATION PROGRAM
FOR THE LOTHROP AVENUE WATER TANK

ARTICLE 13 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money for the design and bidding of the rehabilitation program for the Lothrop Avenue water storage tank, and to act fully thereon. By request of the Board of Water Commissioners and Superintendent. Estimated Cost: \$100,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$100,000. VOTE: YES-5, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to design the rehabilitation of the Lothrop Avenue water tank located on Map 38 /parcel M5-1 and M5-2 and the sum of \$100,000 be appropriated from the Water Enterprise Fund for this purpose.

Duly seconded

ACTION: It is a vote

FUND BROOKS PARK BASEBALL FIELD FENCING AND BACKSTOP

ARTICLE 14 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to replace the fencing and backstop at the Brooks Park baseball field for safety reasons, and to act y thereon. By request of the Recreation and Youth Commission. Estimated Cost: \$9,000.00

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to indefinitely postpone.

Duly seconded

ACTION: This article is indefinitely postponed.

EMERGENCY MANAGEMENT REPLACEMENT GENERATORS

ARTICLE 15 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to replace three 5000 watt portable generators currently owned by the Town with three (3) 5000-5400 watt portable generators, and to act fully thereon. By request of the Director of Emergency Management. Estimated Cost: \$6,322.80

Proposed to be paid from funds currently held in the FEMA reimbursement Account. Said funds to be expended by the Director of Emergency Management.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$6,323.00. VOTE: YES-5, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase emergency management generators and the sum of \$6,323 be transferred from the FEMA Account #1199 for this purpose. Duly seconded

ACTION: The motion carries unanimously.

GOLF CAPITAL IMPROVEMENT RECEIPTS RESERVE FUND

ARTICLE 16 To see if the Town will vote to establish a new Capital Improvements Receipts Reserve fund to be known as the “Golf Capital Improvements Receipts Reserve Fund” at Cranberry Valley Golf Course pursuant to the provisions of M.G.L. Chapter 40, Section 5F to be funded by the separate fee for Cranberry Valley members for capital improvements, and to act fully thereon. Expenditures from this fund to be approved by a vote at an Annual Town Meeting. By request of the Golf Committee, Golf Director, Finance Committee and the Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the Town establish a Golf Capital Improvements Receipts Reserve Fund in accordance with MGL Chapter 40, section 5F to be funded by a separate fee paid by Cranberry Valley members for capital improvements and to transfer the balance of the existing Golf Revolving fund into this new fund. Duly seconded

ACTION: It is a unanimous vote, so declared.

WATERWAYS CAPITAL IMPROVEMENT RECEIPTS RESERVE FUND

ARTICLE 17 To see if the Town will vote to establish a new Capital Improvements Receipts Reserve fund to be known as the “Waterways Capital Improvements Receipts Reserve Fund” pursuant to the provisions of M.G.L. Chapter 40, Section 5F to be funded by separate fees: the Waterways Users Capital Fee for boats using non-public facilities plus a fee specific to holders of town slips and moorings, and to act fully thereon. Both fees are to be used for capital improvements. Expenditures from this fund to be approved by a vote

at an Annual Town Meeting. By request of the Harbors and Waterways Committee, Finance Committee and the Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the Town establish a Waterways Capital Improvements Receipts Reserve Fund in accordance with MGL Chapter 40, section 5F to be funded by a separate fee paid by boaters using non-public facilities plus a fee specific for holders of town slips and moorings for capital improvements.
Duly seconded

ACTION: It is a vote.

DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 18 To see if the Town will vote to authorize revolving funds for certain town departments under M.G.L. Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2012, and to act fully thereon. By request of the Board of Selectmen

Revolving Fund	Authorize to Spend Fund	Revenue Source	Use of Fund	FY 13 Spending Limit	Disposition of FY12 fund balance
Golf	Director & Golf Committee	Fee on members \$50 both resident and non-resident	Capital Improvements including debt service	\$50,000	Available for expenditure
Council on Aging	Director & Council on Aging	Fees from health, recreation, nutrition and education programs	health, recreation, nutrition and education programs	\$20,000	Available for expenditure
Cemetery	Administrator & Cemetery Commission	90% of revenues from services relative to radar equipment	Maintenance of town cemeteries	\$40,000	Available for expenditure
Community Center	Director & Facilities Committee	Fees from use of the weight room	Equipment of weight room	\$20,000	Available for expenditure
Recreation	Director & Rec & Youth Commission	Fees from recreation and youth programs	Recreation and youth programs	\$70,000	Available for expenditure

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and that the Council on Aging, Cemetery, Community Center and Recreation Revolving funds be re-authorized for FY13 and that the Golf Revolving Fund is not re-authorized for FY 13.

Duly seconded

ACTION: Motion carries.

CHANGE PURPOSE OF CAPITAL REPLACEMENT
STABILIZATION FUND

ARTICLE 19 To see if the Town will vote to change the purpose of the Capital Replacement Stabilization Fund, established pursuant to the provisions of Chapter 40, section 5B of the Massachusetts General Laws at the May 2006 Town Meeting for the purpose of funding the replacement of vehicles and equipment, to also include the purposes of funding capital improvement and maintenance projects and rename the fund the Town Capital Stabilization Fund, and to act fully thereon. By request of Selectman McManus.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the Capital Replacement Stabilization Fund which was established at the May 2006 Town Meeting under MGL Chapter 40, section 5B for the purpose of vehicles and equipment to be expanded to include capital improvements and maintenance projects and rename the fund the Town Capital Stabilization Fund. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

FUNDING TOWN CAPITAL STABILIZATION FUND

ARTICLE 20 To see if the Town will vote to appropriate a sufficient sum of money for the purpose of funding the Town Capital Stabilization Fund for the fiscal year beginning July 1, 2012 provided however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59, § 21C (g) (Proposition 2 ½) the amount required to pay for the expenditure authorized by this vote, and to act fully thereon. By request of Selectman McManus. Estimated cost: \$100,000

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-6, NO-1.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to indefinitely postpone. Duly seconded

ACTION: This article is indefinitely postponed.

At this time the Moderator, Michael D. Ford, stepped down, Linda Cebula was the acting Moderator for this article.

HEALTH INSURANCE FOR ELECTED OFFICIALS

ARTICLE 21 To see if the Town will vote to authorize the Board of Selectmen to file a home rule petition with the General Court as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, and to act fully thereon:

Be it enacted by the Senate and the House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. Notwithstanding chapter 32B of the General Laws or any other general or special law to the contrary, an elected official of the town of Harwich who works less than 20 hours per week and receives less than \$10,000.00 annually shall not be eligible for participation in the town's contributory health and life insurance plans (the "plan"), but may nevertheless receive coverage under the plan if the elected official pays to the town 100 per cent of the cost of participation in the plan plus any administrative costs that may be assessed by the board of selectmen.

Section 2. Notwithstanding section 1 of this act, whereas the position of town clerk is a full-time elected position, the person holding said office shall remain eligible for participation in the town's plan on the same terms and at the same rate of contribution as non-union full-time employees of the town. If, in the future, the position of the town clerk is no longer a full-time position and the clerk works for less than 20 hours per week and receives less than \$10,000 annually, then the provisions of section 1 of this act would be applicable.

Section 3. Notwithstanding section 1 of this act, any official elected before May 1, 2012 who works less than 20 hours per week and receives less than \$10,000 in compensation annually, and who, as of the effective date of this act, participates in the plan shall be eligible to continue to participate in the plan until the expiration of their current term. After expiration of their current term, such an elected official may only receive coverage under the plan if the official pays 100 per cent of the cost of the participation and any applicable administrative costs.

Section 4. This act shall take effect upon passage.

By request of the Finance Committee

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-1.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt.

Duly seconded

AMENDMENT TO THE MAIN MOTION: (John E. Woodward, Jr.) I move to amend section 3 of Article 21 by placing a “period” after the word “plan” in the 4th line and deleting the rest of that sentence and deleting the following sentence.
Duly seconded

A motion was made to terminate debate, this requires a ¾ majority vote to pass, it was a unanimous vote, so declared.

ACTION ON THE AMENDMENT: The amendment failed

ACTION ON MAIN MOTION: A standing count was taken, YES 82 NO 66, the motion carries.

AMEND BY-LAW – LICENSING, PERMITTING
AND FEES – VIOLATIONS AND PENALTIES

ARTICLE 22. To see if the Town will vote to amend the Town By-Laws, Sections 164-6, entitled Violations and Penalties, by striking the current reference to Section 164-1, and to act fully thereon. By request of the Chief of Police

Explanation: Section 164-1, which addresses second hand/precious metals dealers, has its own approved penalty clause that conflicts with Section 164-6 entitled Violations and Penalties. Removing the reference to Section “164-1” in Section 164-6 will correct this conflict. This is a technical correction that has no bearing on the intent or effect of either Bylaw.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt
Duly seconded

ACTION: Motion carried.

AMEND THE CODE OF THE TOWN OF HARWICH,
BY-LAWS – NOISE REGULATIONS

ARTICLE 23 To see if the Town will vote to amend the Town By-Laws, 189-1, entitled Noise, by striking this section in its entirety and inserting the following new language in **BOLD**:

A. Definitions:

Plainly Audible is defined as any sound from a source regulated by

this by-law that can be detected above routine or normal ambient background noise by unaided human hearing.

Sound Amplification System is defined as any fixed or portable system to operate or amplify sound including, but is not limited to: phonograph, radio, television, stereo, record player, tape player, cassette player, compact disk player, digital music player, “boom box”, or loud speaker.

B. It shall be unlawful for any person or persons to cause or allow any noise which emanates from any building, boat, structure, vehicle premises, **or any sound amplification system**, which is plainly audible at a distance of one hundred-fifty (150) feet from any such building, boat, structure, vehicle premises or sound amplification system. The fact that the noise is plainly audible at a distance of one hundred-fifty (150) feet from the building, structure, vehicle, boat, premises **or sound amplification system** in which or from which it originates shall constitute prima facie evidence of a violation of this section. Each such act, which constitutes a violation of this section, which either continues or is reported more than thirty (30) minutes after the issuance of a warning or citation to cease, said activities, shall be considered a separate offense and shall be prosecuted as a separate offense in accordance with 189-1, Section E.

C. Sounding Horns Excessively: It shall be unlawful to sound or use automobile, truck, other motor vehicle horns, or similar signaling devices upon the public streets, alleys, parking lots, or thoroughfares of the Town in excess of those signals necessary for the preservation of safety is a violation of this by-law at anytime.

D. For the purposes of this by-law, noises which disturb the reasonable quiet, comfort, repose, or health of others shall include: loading or unloading activities, use of power tools and equipment, use of lawn or landscaping equipment, loud outcries, other loud or boisterous noises which are not specifically exempted by 189-1, Section **F** and which are plainly audible at a distance of 150 feet from their source between 10:00 p.m. and 7:00 a.m. except as otherwise indicated as outlined in 189-1, Section B.

E. Procedure upon violation. It shall be the duty of any police officer of this town to order any person or persons so acting as to violate the provisions of this by-law to cease any prohibited activities which are specified in this by-law, and if the person or persons so ordered does not forthwith obey, the officer may issue a non-criminal citation with a fine of one hundred and fifty dollars (\$150) for the first violation and three hundred dollars (\$300) for each subsequent violation.

- 1. If the person or persons responsible for violation(s) of this by-law cannot be determined, then the person in lawful custody and/or control of the premises where the violation(s) occurred, including but not limited to the owner, lessee, manager, or occupant of the property, may be deemed responsible for the violation(s).**
- 2. Any person or persons who commit, in the presence of a police officer, a violation of this article, which amounts to a breach of the peace or anticipatory breach of the peace, may be arrested without a warrant.**
- 3. Whoever violates any provision of this by-law may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each violation or offense shall be three hundred dollars.**
- 4. The Town may enforce this by-law or enjoin violations thereof through any lawful process, and the election of one remedy by the Town shall not preclude enforcement through any other lawful means.**

F. Exemptions. The following uses and activities shall be exempt from the noise level regulations:

1. Any law enforcement motor vehicle equipped with any communication or signaling device necessary in the performance of law enforcement duties.
2. Any fire apparatus, ambulance, rescue, or emergency response vehicle in performance of their public safety responsibilities.
3. Any emergency vehicle equipped with any communication device necessary in the performance of any emergency procedures.
4. Any highway maintenance, water department, or public utilities vehicle utilizing an amplified communications system in the performance of their responsibilities.
5. Announcing systems at sanctioned sporting or other authorized public events.

6. Noises of safety signals, warning devices and emergency pressure relief valves during public emergencies.
7. Noises resulting from any authorized vehicle(s) responding to an emergency call or acting in time of emergency.
8. Noises resulting from activities of a temporary duration permitted by law and/or for which a license or permit has been granted by the Town.
9. Parades, music festivals, public gatherings, and events for which the Selectmen have issued a permit.
- 10. Bells, chimes, carillons, or their amplified, recorded, or other electronic substitution while being used for religious purposes, in conjunction with religious services or to denote time intervals between the hours of 7:00 A.M. and 10:00 P.M.**
- 11. Snow removal from private parking lots, drives, roadways, and other vehicle or pedestrian traveled surfaces.**
- 12. Noises for which the Board of Selectmen has granted a special permit.**
- 13. Noise resulting from activities of any agricultural operation.**

G. Application for Special Permit. Application for a permit for relief from the noise level designated in this chapter on the basis of undue hardship may be made to the Board of Selectmen. Any permit granted by the Selectmen shall set forth all conditions pertaining to the specified noise and a reasonable time limit for its abatement.

- 1. The holders of licenses to provide alcoholic beverages and/or entertainment shall comply with any noise allowances and/or restrictions imposed upon such licenses, and in the case of a conflict between individual license allowances or restrictions and this bylaw, the terms of the license shall apply, and a violation of any such allowances or restrictions shall also constitute a violation of this Bylaw.**

H. Severability Clause. If any part of this by-law is deemed to be contrary to State or Federal law by the Attorney General, that part can be severed without affecting any other part of this by-law.

and to act fully thereon. By request of the Board of Selectmen, Town Administrator, and Chief of Police

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-1.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that the Town By-Law, Section 189-1 entitled Noise, be deleted and a new section 189-1 be adopted as printed in the warrant. Duly seconded

ACTION: Motion carried.

AMEND THE CODE OF THE TOWN OF HARWICH, PART I,
GENERAL BY-LAWS, CHAPTER 304-8, WATER-DEPENDENT
STRUCTURES-STANDARDS TO BE MET

ARTICLE 24 To see if the Town will vote to amend General By-law, Part I, Ch. 304-8 relating to the mooring of vessels adjacent to deep water channels as described below:

To delete the following language, Part I, Chapter 304-8, Section A:

- A. No structure or its related appurtenances, including floats, shall extend more than 80 feet seaward of the mean high-water mark nor farther than 50 feet into the deep water channel nor be allowed to encroach upon the deep water channel so as to reduce the usable width thereof to less than 50 feet, and no vessel shall be moored thereto so as to encroach upon the fifty-foot minimum, nor shall it extend so as to interfere with any designated vessel mooring areas or established shellfish beds. In areas of Pleasant Bay where structures are allowed, all water-dependent structures shall meet the recommended fifty-foot setback from navigational channels and mooring areas.

And replace it with the following language, and to act fully thereon:

- A. No structure or its related appurtenances, including floats, shall extend more than 80 feet seaward of the mean high-water mark nor farther than 50 feet into the deep water channel nor be allowed to encroach upon the deep water channel so as to reduce the usable width thereof to less than 50 feet and that the water shall have a minimum depth of

4 feet at mean low water. No vessel shall be moored so as to encroach said fifty-foot minimum width, nor shall it extend so as to interfere with any designated vessel mooring areas or established shell fish beds. In areas of Pleasant Bay where structures are allowed, all water-dependent structures shall meet the recommended fifty-foot setback from navigational channels and mooring areas. The enforcing authority for this by-law shall be the Harwich Harbormaster. Penalties for violating this by-law shall be:

\$100 for the first day of violation, \$200 for the second day (continuous or otherwise), and for any subsequent day of violation, \$300 (continuous or otherwise), to be paid by the owner of each vessel that is encroaching the channel or designated mooring areas, impeding safe navigation, or interfering with established shellfish beds.

By Petition. Estimated Cost: \$0

FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0, ABSTAIN-2.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

PLEASANT BAY RESOURCE MANAGEMENT PLAN AMENDMENT

ARTICLE 25 To see if the Town will vote to amend the 2008 Pleasant Bay Resource Management Plan Update developed in accordance with the Pleasant Bay Resource Management Plan adopted by the Town in 1998 and updated in 2003, by inserting after section 8.6.3 a new section, 8.6.4, and to act fully thereon. By request of the Board of Selectmen.

NOTE: The text is as printed below while the full section, with referenced tables and figures, as well as a report providing detailed background to this recommendation is on file with the Town Clerk.

8.6.4 Limited Improvement Dredging to Maintain or Restore Historical Navigable Access

Under the following conditions *within the area identified in Figure 4 as the Zone of Potential Future Dredging* in the Pleasant Bay ACEC, the resource management plan indicates that a municipality may seek local, regional and state authorization to undertake improvement dredging:

1. The proposed dredging is intended to maintain or restore historical navigable access for the public and is of the minimum scale necessary to maintain that access. Historical navigable access refers to the location of navigation channels and water depth at mean low water necessary to accommodate vessel drafts characteristic of the majority of vessels traditionally moored in Pleasant Bay and its subembayments. For contextual reference, historical channel depths are provided in Table 1, and the sizes of moored vessel are provided in Table 2. Figures A, B and C show channel width at a depth of four feet or greater.
2. Shoaling and changes in tidal regime have altered traditional channels such that historical navigable access between Pleasant Bay and Chatham Harbor, between either water body and the Atlantic Ocean, or through the entrance to Bassing Harbor, is severely impeded. Severely impeded access would, for example, preclude access by the commercial fleet for safe haven of vessels, or preclude safe and reasonable access by recreational boaters.
3. Through the permitting process, the municipality has undertaken an evaluation of alternatives to improvement dredging which demonstrates that the proposed improvement dredging is the preferred feasible alternative to restore historical navigable access with regard to avoiding and minimizing impacts to natural resources.
4. A feasible plan is proposed to place the dredged material within the Pleasant Bay system in a manner that is beneficial to resources protected under local and state wetlands protection regulations.
5. Through the permitting process the municipality has undertaken an evaluation of resource impacts resulting from proposed improvement dredging and placement of dredged material, and is able to demonstrate avoidance and minimization of resource impacts and adequate mitigation for any unavoidable impacts. Resource impacts of concern include those affecting shellfish populations and habitat, finfish populations and habitat and other resources and values protected under state and local wetlands protection regulations.

The proposed project would be subject to all applicable local, regional and state regulations. During regulatory proceedings the Alliance would provide public comments based an assessment of information and materials provided with regard to items 1 through 5 above and to further describe the proposed improvement dredging project.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: Motion carries

FUND NEGOTIATED CONTRACT – FIRE FIGHTERS

ARTICLE 26 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2012 and/or 2013 Fire Department budgets to implement the new contractual agreement between Harwich Permanent Fire Fighters, Local 2124, International Association of Fire Fighters and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

FUND NEGOTIATED CONTRACT – WATER DEPARTMENT

ARTICLE 27 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2012 and/or 2013 Water Department budgets to implement the new contractual agreement between the International Association of Machinists and Aerospace Workers, Local Lodge 264 of District 38, A.F.L.-C.I.O. and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

FUND NEGOTIATED CONTRACT – HIGHWAYS & MAINTENANCE

ARTICLE 28 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2012

and/or 2013 Division of Highways & Maintenance budgets to implement the new contractual agreement between the Highways & Maintenance Employees Association and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

FUND NEGOTIATED CONTRACT –
HARWICH EMPLOYEES ASSOCIATION

ARTICLE 29 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2012 and/or 2013 budgets to implement the new contractual agreement between the Harwich Employees Association and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

FUND NEGOTIATED CONTRACT – POLICE FEDERATION

ARTICLE 30 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2012 and/or 2013 Police Department budgets to implement the new contractual agreement between Harwich Police Federation and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

FUND NEGOTIATED CONTRACT – SUPERIOR OFFICERS

ARTICLE 31 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2012 and/or 2013 Police Department budgets to implement the new contractual agreement between Harwich Superior Officers and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

FUND NEGOTIATED CONTRACT – S.E.I.U. LOCAL 888

ARTICLE 32 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2012 and/or 2013 Town budgets to implement the new contractual agreement between Harwich Manager’s Union (S.E.I.U.), and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

FUND NON-UNION COMPENSATION PLAN

ARTICLE 33 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to the FY 2012 and/or 2013 Town budget to amend the Personnel By-law Compensation Plan, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

FUND CONTRACT EMPLOYEE'S COMPENSATION SCHEDULE

ARTICLE 34 To see if the Town will vote to raise and appropriated or transfer from available funds a sufficient sum of money to be added to the FY 2012 and/or 2013 Town budgets to amend the Contract Employee's compensation schedule, and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article is indefinitely postponed.

RELEASE AFFORDABLE HOUSING DEED RIDER –
30 CEDARDALE ROAD

ARTICLE 35 To see if the Town will vote to authorize the Board of Selectmen to release the Affordable Housing Deed Rider held by the Town on property owned by the Harwich Ecumenical Council for the Homeless, Inc. (HECH) on property located at 30 Cedardale Road, Harwich, MA and being attached to the deed to HECH recorded in the Barnstable Registry of Deeds in Book 11054 Page 257, with said release to be conditioned on the grant of a new affordable housing deed rider to the Town on such terms as the Board of Selectmen deem appropriate to protect the interest of the Town and to act fully thereon. By request of the Harwich Housing Committee.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0, ABSTAIN-1

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt for property identified as Assessors Map 102/parcel R1-3. Duly seconded

ACTION: It is a vote.

COMPENSATING BALANCE AGREEMENT

ARTICLE 36 To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institutions for fiscal year 2013 pursuant to Chapter 44, Section 53F of the General Laws and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It is a vote.

LIABILITY TIDAL/NON-TIDAL RIVERS

ARTICLE 37 To see if the Town will assume the liability in the manner provided by Section 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tide waters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with Section 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It is a vote.

HERRING FISHERIES

ARTICLE 38 To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It is a vote.

At 10:45 on Monday, May 7, 2012 a motion was made and seconded to adjourn the Annual Town Meeting until 7:00pm.

On Tuesday, May 8, 2012, the Moderator, Michael D. Ford called the Annual Town Meeting to order at 7:00pm after a quorum of 150 voters had been reached, having 207 registered voters in attendance, and the Annual Town Meeting was opened and began with:

RESERVE FOR FUTURE APPROPRIATION AMOUNTS FROM FY 2012
COMMUNITY PRESERVATION FUND ESTIMATED ANNUAL REVENUES
ARTICLE 39

To see if the Town will vote to reserve for future appropriations amounts from the FY 2013 Community Preservation Act Fund estimated annual revenues as recommended by the Community Preservation Committee as follows:

- A sum of money for the acquisition, creation and preservation of open space excluding land for recreation;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- a sum of money for the Community Preservation Act Fund FY 2011 Budgeted reserve; and to act fully thereon. By request of the Community Preservation Committee.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that the Town transfer from FY 12 estimated revenue CPA Fund the sum of \$ 217,250 for the Historic Reserve Fund, 312,476 for the Open Space Reserve Fund and \$142,250 for the Community Housing Reserve Fund.

Duly seconded

ACTION: It is a vote.

AFFORDABLE HARWICH RENTAL HOUSING ASSISTANCE PROGRAM
ARTICLE 40

To see if the Town will vote to appropriate from Community Preservation Act funds, and to transfer such funds to the Harwich Housing Authority, the sum of \$300,000 for the purpose of funding a rental assistance program; and that to meet this appropriation \$300,000 be transferred from Community Preservation Act funds-Affordable Housing Reserve; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Affordable Housing Reserves. By request of the Community Preservation Committee, the Harwich Housing Authority, and the Harwich Housing Committee.

Estimated Cost: \$300,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$300,000. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee)I move that this article be accepted and adopted and the sum of \$300,000 be transferred from the CPA Fund, (Housing Reserve), to the Harwich Housing Authority for this purpose. Duly seconded

ACTION: It is a vote.

BROOKS FREE LIBRARY: PHASE I RESTORATION AND PRESERVATION HISTORIC “BROOKS BUILDING

ARTICLE 41 To see if the Town will vote to transfer from Community Preservation Act funds a sum of money to provide a grant for the restoration, preservation, and replacement as necessary, using historically appropriate materials, of the historically and architecturally significant “Brooks Building” (the middle building in the Brooks Free Library complex); and that to meet this appropriation \$39,000 be transferred from Community Preservation Act funds-Historic Reserve; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves. By request of the Community Preservation Committee and the Harwich Historical Society.
Estimated Cost: \$39,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$39,000. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted at 735 Main Street at Assessors Map 41, parcel E1 and the sum of \$39,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

DIGITIZE 1949-1958 MICROFILM OF CENTRAL CAPE PRESS NEWSPAPER

ARTICLE 42 To see if the Town will vote to transfer from Community Preservation Act funds a sum of money to digitize, onto two large capacity, portable hard drives, microfilm of the Central Cape Press Newspaper, published from 1949 to 1958, maintained by the Brooks Free Library and to locate one portable hard drive at the Brooks Free Library and the second for

use at the Harwich Historical Society at the Brooks Academy; and that to meet this appropriation \$4,500 be transferred from Community Preservation Act funds-Historic Reserve; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves. By request of the Community Preservation Committee and Brooks Free Library Board of Trustees. Estimated Cost: \$ 4,500.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$4,500. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$4,500 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

Duly seconded

ACTION: Motion carried

PRESERVE AND DIGITIZE HISTORIC PHOTOS
AT THE HARWICH HISTORICAL SOCIETY

ARTICLE 43 To see if the Town will vote to transfer from Community Preservation Act funds a sum of money to preserve, digitize and provide online access to the Society's more than 4,000 historic photos; and that to meet this appropriation \$1,900 be transferred from Community Preservation Act funds-Historic Reserve; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves. By request of the Community Preservation Committee and the Harwich Historical Society.

Estimated Cost: \$1,900

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$1,900. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$1,900 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose.

Duly seconded

ACTION: Motion carried

FUND PHASE III – HISTORIC SOUTH HARWICH
MEETING HOUSE PRESERVATION, RESTORATION,
BUILDING CODE AND ADA COMPLIANCE

ARTICLE 44 To see if the Town will vote to transfer from Community Preservation Act funds a sum of money to provide ADA-compliant limited use elevator (between 1st and lower level), and two ADA-compliant restroom facilities (on lower level), stairway construction (between 1st and lower level), and install up-to-current code sprinkler system at the Town-owned Historic South Harwich Meeting House; and that to meet this appropriation \$144,000 be transferred from Community Preservation Act funds-Historic Reserve; and to act fully thereon. Any funds left unspent from this Article are to be returned to the Community Preservation Act funds-Historic Reserves. By request of the Community Preservation Committee and the Friends of the South Harwich Meetinghouse, Inc. Estimated Cost: \$144,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$144,000. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted at 270 Chatham Road and identified as Assessors Map 34 parcels N3 and N3-1 and the sum of \$144,000 be transferred from the Community Preservation Fund (Historic Reserve), for this purpose. Duly seconded

ACTION: Motion carried

PRESERVATION, RESTORATION, RE-ASSEMBLY OF
HISTORIC ELMER CROWELL BARN/WORKSHOP

ARTICLE 45 To see if the Town will vote to transfer from Community Preservation Act funds, and from two prior appropriations, a sum of money to preserve, restore, replace as necessary, using historically appropriate materials, and re-assemble the historic Elmer Crowell barn/workshop on Town-owned land adjacent, on the west side, to the present Brooks Academy parking lot; and that to meet this appropriation the sum of \$45,000 be transferred from the appropriation under Article 21 (Preservation of Historic Buildings) of the May 2009 Annual Town Meeting (Community Preservation Act funds-Historic); and that the sum of \$50,000 be transferred from the appropriation under Article 33 (Preservation of Historic Buildings-Phase II) of the May 2010 Annual Town Meeting (Community Preservation Act funds-Historic); and that the balance of \$45,000 be transferred from Community Preservation Act funds-Historic Reserve; and to act fully thereon. Any funds left unspent from this Article are

to be returned as follows to:

- a) 32.1% to the Community Preservation Act funds-Budgeted Reserve, and
- b) 67.9% to the Community Preservation Act funds-Historic Reserve.

By request of the Community Preservation Committee, and the Historic Commission. Estimated Cost: \$140,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$140,000. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted at 0 Forest Street and identified as Assessors Map 40, parcel J7 and the sum of \$140, 000 be appropriated for this purpose from the following sources: \$45,000 be transferred from Article 21(Preservation of Historic Buildings) of the May 2009 Annual Town Meeting and the sum of \$50,000 be transferred from the appropriation under Article 33 (Preservation of Historic Buildings –Phase 2) of the May 2010 Annual Town Meeting and the balance of \$45,000 be transferred from the Community Preservation Act funds – Historic Reserves. Duly seconded

ACTION: It was a unanimous vote, so declared.

CPC VOTES ON Recommended May, 2012 CPA Article

At a meeting held on 5 January, 2012 the CPC voted unanimously in favor of recommending the appropriation of \$759,929 in CPC Funds for the 5/12 ATM Budget article to continue paying down the Land Bank debt, as required by the CP Act.

At a meeting held on 9 January, 2012 the CPC voted in favor of recommending the below CPA project funding request to the May, 2012 ATM. On 10 February, 2012, the CPC voted in favor of recommending the below ATM Article #49 through 45 to the Annual Town Meeting for adoption.

At its meeting on April 5, 2012, the CPC voted in favor of recommending the below CPA project funding request and related Article (#12) for adoption.

At its meeting on May 7, 2012, the CPC voted in favor of recommending the below CPA Reserve Article (#39) to the May, 2012 ATM for adoption.
Jack Brown, Chair

ARTICLE #	PROJECTS AND ARTICLE TITLES	CPC VOTE
ATM Article #39	Reserve for Future Appropriations Amount from FY12 CPA Estimated Annual Reserves	9 Yes
ATM Article #40	Affordable Harwich Housing Rental Assistance Program	9 Yes
ATM Article #41	Brooks Free Library: Phase I-Preserve, Restoration and Preservation Historic "Brooks Building"	7Yes 1Abstention
ATM Article #42	Digitize 1949 – 1958 Microfilmed of Central Cape Press Newspaper	8 Yes
ATM Article #43	Preserve and Digitize Historic Photos at the Harwich Historical Society	7 Yes 1 No
ATM Article #44	Preserve III-Historic South Harwich Meetinghouse Preservation, Restoration, Building Cod and ADA Compliance	6 Yes 2 No
ATM Article #45	Preservation, Restoration, Re-assembly of Historic Elmer Crowell Barn/Workshop	7 Yes 1 Abstention
ATM Article #12	Design of Muddy Creek Culvert/Bridge using CPA Open Space Reserve Funds	8 Yes

Respectfully,

s/Jack E. Brown

Chair, Harwich CPC

date: 5/7/12

At 7:45pm on Tuesday, May 8, 2012 a motion was made and seconded to adjourn the Annual Town Meeting. At 8:00pm the Special Town Meeting began:

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN MEETING
MAY 8, 2012**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Tuesday, May 8, 2012 at 8:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 26th day of March, 2012

s/Larry G. Ballantine, Chairman
s/Linda A. Cebula, Vice Chairman
s/Peter S. Hughes, Clerk
s/Edward J. McManus
s/ Angelo S. La Mantia
BOARD OF SELECTMEN

A true copy Attest:

s/David Robinson
Constable

April 17, 2012

By virtue of the Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 8th day of May, 2012 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office Buildings and in Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/ David Robinson
Constable

On Tuesday, May 8, 2012 the Moderator, Michael D. Ford called the meeting to order at 8:00 PM. The Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant the Special Town Meeting the began with:

SCHOOL BUILDING PROJECT

ARTICLE 1 To see if the Town will approve the \$68,000,000 borrowing authorized by the Monomoy Regional School District for the purpose of paying costs of the construction of a new school, including the payment of all costs incidental or related thereto, which will be named The Monomoy Regional High School, to be located on a parcel of land which is currently owned by the Town of Harwich and on which the current Harwich High School now exists. The address of the current Harwich High school is 75 Oak Street, Harwich, MA. The new school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of fifty-one and thirty-three one-hundredths percent (51.33%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and to act fully thereon. By request of the Monomoy Regional School Committee.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-6, NO-0

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

SUPPLEMENT ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 2 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for grant awards to artists, performers and interpretive scientists who bring events to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Estimated Cost: \$2,500.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$2,500. VOTE: YES-6, NO-1.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$2,500 be appropriated for this purpose from the following sources: \$1,250 from Article 58 of the 2007 ATM Socio-economic Study and \$1,250 from Article 10 of the 2009 ATM Roll off trailers. Duly seconded

ACTION: Motion carried.

GENERAL BY-LAW - PARKING FOR PEOPLE WITH DISABILITIES
CHAPTER 208, ARTICLE 1

ARTICLE 3 To see if the Town will vote to incorporate Article 26 of the May 2, 2005 Annual Town Meeting entitled "Amend General By-laws Parking for People with Disabilities" into the Code of the Town of Harwich Chapter 208 Parking, Article 1 Parking for People with Disabilities, and to act fully thereon. By request of the Disability Rights Committee.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-1.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

COUNCIL ON AGING MEMBERSHIP REDUCTION

ARTICLE 4 To see if the Town will vote to amend the Code of the Town of Harwich, General Bylaws by deleting the existing section Chapter 7, § 7-10 Planning Board and replacing it with a new § 7-10 titled "Change in the Composition of Appointed Town Agencies" as follows, and to act fully thereon:

§ 7-10 Change in the Composition of Appointed Town Agencies

- A. Planning Board (existing language – no change)
In accordance with Section 7-3-1 of the Town Charter, the Planning Board membership is hereby reduced from nine to seven members. The first two vacancies that exist on or occur after the effective date of this bylaw shall not be filled.

Additional proposed language:

B. Council on Aging

In accordance with Section 7-3-1 of the Town Charter, the Council on Aging membership is hereby reduced from nine to seven members. The first two vacancies that exist on or occur after the effective date of this bylaw shall not be filled.

Explanation: Massachusetts General Law states that a voting quorum must be established consistent with a majority of the full board, regardless of vacancies. There are several vacancies on the Council on Aging which make it difficult to establish a voting quorum and further jeopardize the Town’s ability to regulate development inconsistent with the Town’s by-laws. Therefore, the Council on Aging is requesting an amendment to the Town’s General Bylaws to decrease the Council on Aging membership from nine to seven members. This change can be accomplished by bylaw without the need to amend the Town Charter in accordance with Section 7-3-1 of the Charter which reads:

“7-3-1 The town meeting may, by by-law, enlarge or decrease the number of persons to serve as members of appointed town agencies established or continued under this charter but all town agencies shall consist of an odd number of voting members.”

By request of the Council on Aging.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: Motion carried.

VARIOUS ZONING BY-LAW AMENDMENTS

ARTICLE 5 To see if the Town will vote to amend the Code of the Town of Harwich, Chapter 325 Zoning as set forth below and to act fully thereon.

Explanation: Proposed amendments include (A) sign regulations, (B) site plan authority, and (C) miscellaneous housekeeping items.

(a) For temporary, non-commercial, non-municipal signs, the Harwich Port (Doane Park) location is removed due to a concern that the only visible location is within the Route 28 right-of-way. The Route 39 water tank

location also is removed. The amendment further requires the Planning Board to designate a specific site at each of the two remaining locations.

Municipal cluster signs are limited to one per property or premises unless additional signs are approved by the Planning board.

(b) The amendment to site plan review authorizes the Planning Board to waive any loading or parking design requirements without requiring an application to the Board of Appeals.

(c) Housekeeping amendments include a section reference in the Drinking Water Overlay District, timing for submission of an open space permanent restriction, and removal of an outdated form number for flexible cluster development.

(A) SIGN REGULATIONS

Amend Chapter 325 Zoning by amending Article VII. Sign Regulations, §325.29.B.(4) and (7) and §325-30.C by striking out and substituting language and renumbering subsections as set forth below:

§325.29. Additional requirements for specific signage.

B. Temporary signs on municipal property.

- (4) Temporary signs may be posted in the designated municipal areas after notice has been filed with the Building Official. ~~Approved locations for siting a temporary, noncommercial, nonmunicipal sign on municipal property shall include only those specifically and physically designated five foot by 20 areas at the following locations:~~ Temporary, non-commercial, non-municipal signs on municipal property shall be permitted only at the following locations:
- (a) ~~Harwich Center. The water tank on Route 39, on the west side of the driveway entrance (closest to Thompson's Field).~~
 - (a) East Harwich. The intersection of Routes 39/137, at the Fire Station 2, on the corner at the so-called "flagpole parcel".
 - (b) North Harwich. ~~The transfer station at the right side of the entrance on the grass strip.~~ Facing Queen Anne Road in the grass area east of the entrance to the transfer station.

~~(e) Harwichport Center.~~

~~(d) Doane Park on Route 28 on the north side of the park on Route 28.~~

(7) No temporary, noncommercial, nonmunicipal sign shall be allowed at the above-specified locations unless it satisfies the following requirements:

(a) It shall not exceed ~~three feet by three feet~~ nine square feet in size and not exceed ~~six feet~~ four feet in height.

§325-30. Additional requirements for municipal signs.

(C) Permanent municipal signs shall not exceed 60 square feet for ground signs or cluster signs or 48 square feet for wall signs. Only one cluster sign shall be permitted per property or premises, unless more than one cluster sign is expressly allowed by the Planning Board.

(B) SITE PLAN AUTHORITY

Amend Chapter 325 Zoning by amending Article IX. Off-Street Parking and Loading Requirements. §325-40 and §325-42 by striking out and substituting language as set forth below:

ARTICLE IX. Off-street Parking and Loading Requirements

§ 325-40. Loading requirements

Unless otherwise expressly authorized by the Planning Board through site plan review approval, loading and unloading areas shall be provided according to this section.

Every building herein after erected, altered, enlarged, or occupied for business, industrial or institutional purposes which has over five-thousand (5,000) square feet of gross building area shall provide a minimum of one (1) area for the loading and unloading of service vehicles. Loading and unloading areas shall be provided in addition to off-street parking spaces and shall not be considered as supplying required parking spaces. One additional area shall be provided for every additional twenty thousand (20,000) square feet of gross floor area in the building. ~~Unless otherwise authorized by the Planning Board under Site Plan Review,~~ Loading and unloading areas shall be located in the rear of the building.

§325-42. Design requirements

Unless otherwise expressly authorized by the Planning Board through site plan review approval, all parking and loading areas shall be subject to the design requirements of this section.

(C) MISCELLANEOUS HOUSEKEEPING

Amend Chapter 325 Zoning by amending Article II. Definitions, §325.2 Word usage and definitions. Overlay District, by striking out and substituting language as set forth below:

ARTICLE II. Definitions

§325-2. Word usage and definitions.

Overlay District

A. Drinking Water Resource Protection District. See § ~~325-41C~~ 325-51C.

Amend Chapter 325 Zoning by amending Article X Administration and Enforcement, §325-51.E(6)(b) as set forth below:

ARTICLE X. Administration and Enforcement

§325-51. Special Permits

E. Special permits for open space residential development.

(6) Ownership of open space.

(b) Permanent restriction. In any case where open space is not conveyed to the Town, a permanent conservation or agricultural preservation restriction approved by the Board of Selectmen and enforceable by the Town, conforming to the standards of the Massachusetts Executive Office of Environmental Affairs, Division of Conservation Services, shall be recorded to ensure that such land shall be kept in an open or natural state and not be built for residential use or developed for accessory uses such as parking or roadways except as permitted by this bylaw and approved by the Planning Board. Restrictions shall provide for periodic inspection of the open space by the Town. Such restriction shall be submitted to the Planning Board prior to endorsement of the definitive subdivision plan and covenant for the project and recorded at the Registry of Deeds/Land Court prior to ~~endorsement of the definitive subdivision plan~~ release of the covenant or performance guarantee for any lot.

Amend Chapter 325 Zoning by amending Article XVI Six Ponds Special District §325-101.I(1)(a)[2] and (b) by deleting and substituting the language as set forth below:

ARTICLE XVI. Six Ponds Special District

§325-101. Flexible cluster development and grid subdivision

I. Review Procedure.

(1) Submission Requirements.

(a) [2] A properly executed ~~Form 11~~ application form.

(b) The applicant shall file by delivery or registered mail a notice with the Town Clerk stating the date of submission of the flexible cluster or grid plan and accompanied by a copy of the completed application form (~~Form 11~~).

By request of the Planning Board and the Planning Department

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

MOTION: (Matthew McCaffery, Chairman-Planning Board) I move that this article be accepted and adopted, except that Sign Regulations §325.29 Additional Requirements for specific signage B. Temporary signs on municipal property (4)(d), retain “ Doane Park on the north side of the park on Route 28” and in (7) (a) It shall not exceed nine square feet in size and not six feet in height, add the following “,except that it shall not exceed four feet in height at Doane Park on Route 28”.

Duly seconded

AMENDMENT TO MAIN MOTION: (Brooke Williams) A. Sign Regulations B. Temporary signs on Municipal Property, Keep (a) Harwich Center – the Water Tank on Route 39, on the west side of the driveway. (Closest to Thompson’s Field).

Duly seconded

ACTION ON AMENDMENT: The amendment did not carry.

At this time Matthew McCaffery, Chairman-Planning Board stated that a Public Hearing had been held and the Planning Board voted unanimously to support this article.

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

AUTHORIZE INTERGOVERNMENTAL AGREEMENTS RELATED TO RENEWABLE ENERGY PROJECTS

ARTICLE 6 To see if the Town will authorize its Board of Selectmen to enter into intergovernmental agreements not to exceed a term of twenty-five years on behalf of the Town with the Cape & Vineyard Electric Cooperative, Inc. and its other governmental members related to renewable energy projects developed, sponsored or administered by the Cape & Vineyard Electric Cooperative, Inc.,

which agreements may include, but not be limited to: power purchase agreements, renewable energy certificate contracts, renewable energy project development agreements, and leases of land or buildings related to the development of renewable energy; and to act fully thereon. By request of Water Commissioners.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

SOLAR ENERGY PROJECT – WESTGATE ROAD

ARTICLE 7 To see if the Town will vote to authorize the Board of Water Commissioners to enter into all necessary contracts and leases on behalf of the Town with private parties or other governmental organizations related to the construction and operation of a solar energy project to be located on a portion of a parcel of Town owned land described below(the “Solar Energy Field”); any such lease to be awarded pursuant to the provisions of G.L. c. 30B; and further to authorize the Board of Water Commissioners to grant any necessary easements including temporary constructions easements and access easements for the implementation of the project and to take all actions necessary to carry out the project; provided, however, that any contracts or leases shall not have a term of more than 25 years; the Solar Energy Field being described as follows: A portion of a certain parcel of land shown on Assessor’s Map 89, Parcel A5-E located off Westgate Road, acquired by the Town for water supply purposes pursuant to an Order of Taking dated March 31, 1989, and recorded in Barnstable County Registry of Deeds at Book 6681, Page 099, said portion being shown as Proposed Solar Area containing approximately 12 acres on a plan entitled “Well Site #10 Potential Solar Area” on file with the Office of the Town Clerk; and further to transfer the care, custody, management and control of said portion of this parcel from the Board of Water Commissioners held for water supply purposes to the Board of Water Commissioners for water supply purposes and for the purpose of a solar energy field and for the purpose of granting leases and/or easements necessary for such solar energy field, and further to authorize the Board of Selectmen to petition the General Court for approval of such change in use, transfer and leasing of this portion of the parcel as may be required pursuant to Article 97 of the Amendments of the Constitution of the Commonwealth of Massachusetts, and to act fully thereon. By the Board of Water Commissioners By request of the Board of Water Commissioners. Estimated cost: \$0

Explanation: *The purpose of the article is to change land use to allow for installation of a solar energy system which would allow for storage and distribution of solar energy for space heating or cooling and electricity generating at the Map 89 property parcel, A5-E located off Westgate Rd. Receipts received in excess of the annual Water Department electricity expenses would be applied directly to the Harwich Water Department Enterprise Fund and shall be used to cover associated Department costs and any future issues related to the solar energy system.*

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

SOLAR ENERGY PROJECT – ORLEANS ROAD

ARTICLE 8 To see if the Town will vote to authorize the Board of Water Commissioners to enter into all necessary contracts including but not limited to a Net-Metered Power Sales Agreement on behalf of the Town with private parties or other governmental organizations related to the construction and operation of a net-metered solar photovoltaic facility (the “Project”) located on a portion of parcel of Town owned land described below (the “Solar Energy Field”); and further to authorize the Board of Water Commissioners to grant any necessary easements including temporary construction easements and access easements for the implementation of this Project and to take all actions necessary to carry out the Project; provided, however, that any contracts shall not have a term of more than 25 years; the Solar Energy Field being described as follows: Solar Energy Field A: A portion of a certain parcel of land shown on Assessor’s Map 52, Parcel D1 , located off Orleans Road acquired by the Town for water supply purposes pursuant to an Order of Taking dated January 21, 1955, and recorded in Barnstable County Registry of Deeds at Book 120, Page 3, said portion being shown as Proposed Solar Area containing approximately 6.4 acres on a plan entitled “Wellfield #1 Potential Solar Area” on file with the Office of the Town Clerk; and further to transfer the care, custody, management and control of said portion of this parcel from the Board of Water Commissioners held for water supply purposes to the Board of Water Commissioners for water supply purposes and for the purpose of a solar energy field; and further to authorize the Board of Selectmen to petition the General Court for approval of such change in use and transfer of this portion of the parcel as may be required pursuant to the provisions of Article 97 of the Amendments of the Constitution of the Commonwealth of Massachusetts, and

to act fully thereon. By request of the Board of Water Commissioners and the Superintendent. Estimated cost: \$0

Explanation:

The purpose of the article is to change land use to allow for installation of a solar energy system which would allow for storage and distribution of solar energy for space heating or cooling and electricity generating at the Map 52 property parcel, D1 located off Orleans Rd. Receipts received in excess of the annual Water Department electricity expenses would be applied directly to the Harwich Water Department Enterprise Fund and shall be used to cover associated Department costs and any future issues related to the solar energy system.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

Michael D. Ford, Moderator made the following appointments:

TOWN MODERATOR APPOINTMENTS
ANNUAL TOWN MEETING – MAY 2012

FINANCE COMMITTEE

Dana DeCosta to for a three year term
Richard A. Larios for a three year term
Albert Patterson for a three year term

Dated: May 8, 2012

s/Michael D. Ford
Moderator

WATER TREATMENT FACILITY AND SOLAR ENERGY SYSTEM AT
WELL SITE #10

ARTICLE 9 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow sums of money for:

- (1) The design and/or construction of a water treatment facility at Well Site #10

(2) The design and/or construction to install solar energy system at Well Site #10, and to act fully thereon.

By request of the Board of Water Commissioners and Superintendent.

Explanation: This project was submitted as part of the application process to be considered for SRF funding. These projects have met State and Federal eligibility requirements under environmental justice communities and the potential renewable energy projects categories and the Water Department has been placed on the DRAFT project priority list. Recipients must be ready to proceed during the funding period and have appropriated local funds necessary to finance the project. Requested by the Board of the Water Commissioners and The Superintendent.

FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

LITTLE LEAGUE LEASE OR LICENSE FOR USE
OF CENTEIO/BALDWIN FIELD

ARTICLE 10 To see if the Town will vote to transfer the care, custody, management and control of the following described real property, owned by the Town, from the Harwich School Committee to the Board of Selectmen, and to authorize and instruct the Selectmen to lease or license said real property to Harwich Baseball, Inc. d/b/a Harwich Little League, and to enter into any agreement in connection with the above-stated purposes, upon such terms as the Selectmen deem to be in the best interests of the Town, said lease or license to be executed and made effective prior to the lease of the Harwich High School property to the Monomoy Regional School District currently proposed to be executed by July 1, 2012, and to act fully thereon. Existing site of Centeio/Baldwin Field used by Harwich Little League, further described on the attached plan. The Field is a portion of the Harwich High School property located on Oak Street, said property shown as Parcel E4 on Assessors' Map 50. By Petition.

Explanation: The field was constructed 55 years ago for youth baseball, prior to construction of the current high school. Throughout this time, it has always been used and maintained exclusively by Harwich Little League. This is Harwich little League's only true playing field, and Harwich Little League cannot exist without such a playing field. Harwich Little League

seeks to secure the future of this field, and its use of it, in light of the proposed site changes associated with the construction of the new Monomoy Regional High School. Harwich Little League provides a public service and benefit at no cost to and without any responsibility by the Town, open to all boys and girls in Harwich and Chatham between ages 7-12. Harwich Little League is the largest youth program in the Town with over 200 families participating.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0, ABSTAIN-1.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move that this article be accepted and adopted for a portion of the property described at Assessors Map 50, parcel S5. Duly seconded

A motion was made and seconded to terminate debate, this required a $\frac{3}{4}$ majority vote to pass, and a standing count was taken YES 149 NO 19, the motion carried.

ACTION: A 2/3's majority vote was required to pass; it was a unanimous vote, so declared.

At 9:00pm a motion was made and seconded to adjourn the Special Town Meeting. This was the conclusion of the Harwich Town Meeting.

**THE FOLLOWING ARTICLES WERE PASSED AT THE
ANNUAL TOWN MEETING
MAY 7, 2012**

CUSTOMARY ARTICLES

ARTICLE 1	Town Officers & Committees
ARTICLE 2	Reports of Town Officers & Committees
ARTICLE 37	Liability Tidal/Non Tidal Rivers
ARTICLE 38	Herring Fisheries

CAPITAL PLAN

ARTICLE 9	Capital Plan Adoption
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HEALTH INSURANCE FOR ELECTED OFFICIALS

ARTICLE 21	Health Insurance for the elected officials
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AMEND GENERAL BY-LAWS

- ARTICLE 22 Amend By-law-Licensing, Permitting and Fees-Violations and Penalties
- ARTICLE 23 Amend Code of Harwich – Noise By-law

MISCELLANEOUS

- ARTICLE 16 Golf Capital Improvement Receipts Reserve Fund
- ARTICLE 17 Waterways Capital Improvement Receipts Reserve Fund
- ARTICLE 18 Departmental Revolving fund Authorization
- ARTICLE 19 Change the Purpose of Capital Replacement Stabilization Fund
- ARTICLE 36 Compensating Balance Agreement

AFFORDABLE HOUSING

- ARTICLE 35 Affordable Housing Deed Rider – 30 Cedardale Road

COMMUNITY PRESERVATION

- ARTICLE 39 Reserve for Future Appropriation Amounts from FY 2012 Community Preservation Fund Estimated Annual Revenues

**APPROPRIATIONS VOTED UNDER ARTICLES
ANNUAL TOWN MEETING
MAY 7, 2012**

FROM TAX LEVY

- ARTICLE 4 Budget \$ 28,121,267.00
- ARTICLE 5 Monomoy School Budget \$ 18,689,498.00

OTHER AVAILABLE FUNDS

- ARTICLE 4 Budget \$ 414,807.00
- ARTICLE 7 Chase & Harwich Port Libraries \$ 20,000.00
- ARTICLE 8 Promote the Town of Harwich \$ 21,000.00
- ARTICLE 10 Allen Harbor Float and Piling Replacement \$ 72,213.00
- ARTICLE 15 Emergency Management Replacement Generators \$ 6,323.00
- ARTICLE 45 Preservation, Restoration, Re-assembly of Historic Crowell Barn/Workshop \$ 95,000.00

WATER ENTERPRISE

ARTICLE 4	Budget	\$ 528,230.00
ARTICLE 6	Water Department Budget	\$ 4,374,488.00
	Department Receipts	\$ 3,292,062.00
	Retained earnings	\$ 1,082,426.00
ARTICLE 13	Design and Bidding of Rehabilitation Program for the Lothrop Avenue Water Tank	\$ 100,000.00

OVER RIDE ELECTION

ARTICLE 5	Monomoy School Budget	\$ 990,183.00
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CAPITAL EXCLUSION

ARTICLE 11	Dredge Various Entrance Channels	\$ 150,000.00
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CPC LAND BANK

ARTICLE 4	Budget	\$ 759,930.00
ARTICLE 12	Design of Muddy Creek Culvert/Bridge	\$ 225,000.00
ARTICLE 40	Harwich Affordable Rental Housing Program Assistance	\$ 300,000.00
ARTICLE 41	Brooks Free Library: Phase I Restoration and Preservation Historic "Brooks Building"	\$ 39,000.00
ARTICLE 42	Digitize 1949-1958 Microfilm of Central Cape Press Newspaper	\$ 4,500.00
ARTICLE 43	Preserve and Digitize Historic Photos at the Harwich Historical Society	\$ 1,900.00
ARTICLE 44	Fund Phase III Historic South Harwich Meeting House Preservation	\$ 144,000.00
ARTICLE 45	Preservation, Restoration, Re-assembly of Historic Crowell Barn/Workshop	\$ 45,000.00

THE FOLLOWING ARTICLES WERE PASSED AT THE SPECIAL TOWN MEETING MAY 8, 2012

AMEND GENERAL BY-LAWS

ARTICLE 3	Parking for People with Disabilities
ARTICLE 4	Council of Aging Membership Reduction

AMEND ZONING BY-LAW

ARTICLE 5	Various Planning Board Zoning Amendments
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HARWICH LITTLE LEAGUE

ARTICLE 10	Lease/License Agreement for Little League Field
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**APPROPRIATIONS VOTED UNDER ARTICLES
SPECIAL TOWN MEETING
MAY 8, 2012**

OTHER AVAILABLE FUNDS

CULTURAL COUNCIL

ARTICLE 2	Annual Allocation of Mass Cultural Council for Local Cultural Council Grants	\$ 2,500.00
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APPENDIX B
FY 2013 OPERATING BUDGET
Includes amendment #1

<u>Line</u>	<u>DESCRIPTION</u>	<u>6/30/2010</u> Actual <u>FY 2010</u>	<u>6/30/2011</u> Actual <u>FY 2011</u>	<u>Approved</u> <u>Budget</u> <u>FY 2012</u>	<u>BOS</u> <u>Budget</u> <u>FY 2013</u>
1	Moderator S&W	\$ 300	\$ 300	\$ 300	\$ 300
2	Selectmen's S&W	7,448	7,500	7,500	7,500
3	Selectmen's Expense	5,785	5,900	6,500	6,700
	Sub-Total	13,233	13,400	14,000	14,200
4	Finance Committee S&W	3,396	2,500	3,300	3,300
5	Finance Committee Expense	363	420	450	450
	Sub-Total	3,759	2,920	3,750	3,750
6	Finance Committee Reserve Fund..	150,000	150,000	150,000	150,000
	Sub-Total	150,000	150,000	150,000	150,000
7	Accountant's S&W	209,747	211,586	214,702	217,571
8	Accountant's Expense	1,619	1,000	850	2,765
9	Audit	36,000	36,000	36,000	36,000
	Sub-Total	247,366	248,586	251,552	256,336
10	Assessors' S&W	218,666	228,769	233,473	236,597
11	Assessors' Expense	18,389	19,150	19,151	61,251
	Sub-Total	237,055	247,919	252,624	297,848

12	Postage	54,691	46,000	55,000	45,000
	Sub-Total	54,691	46,000	55,000	45,000
13	Treasurer/Tax Collector S&W . . .	235,737	235,737	231,231	226,730
14	Treasurer/Tax Collector Expense .	79,381	96,388	111,405	85,688
15	Treasurer Bonding/Tax Title	-	20,000	-	-
	Sub-Total	315,118	352,125	342,636	312,418
16	Medicare Town Share	310,202	329,588	332,335	146,529
17	Town Hall S&W	309,966	311,994	312,668	315,346
18	Town Hall Expense	83,877	102,932	71,044	68,832
19	Town Hall Capital Outlay	51,374	5,000	5,000	5,000
	Sub-Total	445,216	419,926	388,712	389,178
20	Legal Services	139,257	140,000	180,000	164,500
21	Claims & Suits	-	400	400	400
22	Land Transactions	-	-	-	-
	Sub-Total	139,257	140,400	180,400	164,500
23-a	Information Tech& CH 18 S & W	157,621	171,264	191,557	194,672
23-b	Info Tech& CH 18 Expenses	103,173	137,659	143,709	155,836
23-c	Sub-Total	260,793	308,923	335,266	350,508

FY 2013 OPERATING BUDGET

Includes amendment #1

<u>Line</u>	<u>DESCRIPTION</u>	<u>6/30/2010</u> Actual <u>FY 2010</u>	<u>6/30/2011</u> Actual <u>FY 2011</u>	<u>Approved</u> Budget <u>FY 2012</u>	<u>BOS</u> Budget <u>FY 2013</u>
24	Constable Salaries	625	375	680	680
25	Clerk's S&W	170,172	177,389	172,739	179,607
26	Clerk's Expense	19,460	32,028	25,598	29,448
	Sub-Total	189,632	209,417	198,337	209,055
27	Conservation Commission S&W	50,636	50,797	52,266	49,712
28	Conservation Commission Expense	5,192	4,663	4,663	5,896
	Sub-Total	55,828	55,460	56,929	55,608
29	Town Planner S&W	104,152	113,319	117,914	123,839
30	Town Planner Expense	1,748	2,187	2,227	2,650
	Sub-Total	105,900	115,506	120,141	126,489
31	Planning Board S&W	1,285	2,000	2,000	-
32	Planning Board Expense	500	460	510	-
	Sub-Total	1,784	2,460	2,510	-
33	Board of Appeals S&W	4,517	5,100	5,100	7,000
34a	Board of Appeals Expense	215	360	360	360
	Sub-Total	4,732	5,460	5,460	7,360

34b	Agricultural Committee	-	-	1,000	1,000
	Sub-Total			1,000	1,000
35	Repairs to Public Buildings . . .	-	13,867	6,073	13,868
36	Town & Finance Committee Reports	13,000	13,000	9,920	13,000
37	Miscellaneous Printing.	-	-	-	-
38	Advertising	3,500	3,500	3,500	3,500
39	Telephone	47,439	48,900	41,000	41,000
	Sub-Total	63,939	79,267	60,493	71,368
40	Police Dept S&W	2,633,510	2,674,408	2,712,082	2,712,016
41	Police Dept Expense	271,206	270,000	288,208	345,395
42	Police Dept Capital Outlay . . .	-	88,500	-	84,900
	Sub-Total	2,904,716	3,032,908	3,000,290	3,142,311
43	Fire Dept S&W	2,689,922	2,701,618	2,757,339	2,855,213
44	Fire Dept Expense	217,693	186,237	190,180	206,923
45	Fire Capital Outlay	-	-	31,245	-
46	Emergency Medical Services O/T	100,677	100,000	100,000	109,744
47	Emergency Medical Services Expenses. . .	74,334	70,000	80,827	82,383
	Sub-Total	3,082,626	3,057,855	3,159,591	3,254,263
48a	Emer. Telecom. S&W	550,136	566,075	574,308	575,821
48b	Emer. Telecom. Expenses	10,153	105,028	119,534	121,016
	Sub-Total	560,289	671,103	693,842	696,837

FY 2013 OPERATING BUDGET

Includes amendment #1

<u>Line</u>	<u>DESCRIPTION</u>	6/30/2010 Actual FY 2010	6/30/2011 Actual FY 2011	Approved Budget FY 2012	BOS Budget FY 2013
49	Building Inspection S&W	211,110	222,605	231,930	236,426
50	Building Inspection Expense	8,045	8,341	8,341	9,742
51	Building Capital Outlay	-	-	-	-
	Sub-Total	219,156	230,946	240,271	246,168
52	Emerg. Mgt S&W	7,696	5,000	5,000	4,500
	Emerg Mgt. Expense	5,220	9,365	9,365	7,800
53	Emergency Management Expense	12,916	14,365	14,365	12,300
54	Animal Control S&W	49,783	52,174	52,342	54,576
55	Animal Control Expense	7,494	13,602	13,734	14,500
	Sub-Total	57,277	65,776	66,076	69,076
56a	Natural Resources S&W	79,351	81,274	81,274	81,274
56b	Natural Resources Expense	24,147	27,650	27,650	27,650
	Sub-Total	103,498	108,924	108,924	108,924
57	Pleasant Bay Alliance Expense	17,040	16,855	16,855	16,855

<u>Schools</u>					
58	Cape Cod Reg Tech High School	789,972	926,016	1,020,684	1,160,735
59	Harwich Public Schools	14,187,521	14,808,786	14,934,096	-
	Sub-Total	14,977,493	15,734,802	15,954,780	1,160,735
60	Town Engineer's Dept S&W	154,633	150,000	152,107	156,159
61	Town Engineer's Dept Expense . .	3,113	4,500	4,058	4,800
	Sub-Total	3,113	154,500	156,165	160,959
62	Highways and Maintenance S&W	1,895,918	1,956,801	2,015,420	2,018,212
63	Highways and Maintenance Expense	1,466,190	1,428,102	1,495,500	1,506,980
64	Hot Mix, Oil, & Improve Town Rds. .	-	-	-	-
65	Hwy Snow Removal Wages	25,000	65,072	40,000	40,000
66	Hwy Snow Removal Materials . . .	30,000	92,560	50,000	50,000
67	Hwy Snow Removal Equipment . . .	45,000	45,440	45,000	45,000
	Sub-Total	3,462,108	3,587,975	3,645,920	3,660,192
68	Street Lights	84,352	82,400	74,230	82,400
69	Cemetery S&W	41,596	42,558	43,615	44,520
70	Cemetery Expense	1,641	2,130	2,425	2,976
	Sub-Total	43,237	44,688	46,040	47,496
71	Board of Health S&W	243,504	248,515	250,253	257,559
72	Board of Health Expense	14,344	16,320	15,915	14,949
73	Flax Pond Monitoring	-	-	-	-
	Sub-Total	257,847	264,835	266,168	272,508

FY 2013 OPERATING BUDGET

Includes amendment #1

<u>Line</u>	<u>DESCRIPTION</u>	<u>6/30/2010</u>	<u>6/30/2011</u>	<u>Approved</u>	<u>BOS</u>
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
		<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
74	Community Center Comm S&W	113,973	110,500	116,966	127,324
75	Community Center Comm Exp.	<u>132,148</u>	<u>133,196</u>	<u>126,264</u>	<u>145,495</u>
	Sub-Total	246,121	243,696	243,230	272,819
76	Council on Aging S&W	224,020	227,153	228,913	245,552
77	Council on Aging Expense	<u>47,220</u>	<u>49,309</u>	<u>51,527</u>	<u>53,471</u>
	Sub-Total	271,240	276,462	280,440	299,023
78	Youth Counselor S&W	65,003	65,653	66,604	67,254
79	Youth Counselor Expense	<u>3,740</u>	<u>3,700</u>	<u>3,800</u>	<u>3,800</u>
	Sub-Total	68,743	69,353	70,404	71,054
80	Veterans' Services Expense	47,873	45,479	30,100	31,217
81	Veterans' Benefits	<u>32,873</u>	<u>15,000</u>	<u>15,000</u>	<u>25,000</u>
	Sub-Total	80,745	60,479	45,100	56,217
82	Disability Rights Committee Expense	330	300	300	300
	Sub-Total	330	300	300	300
83	Jim Noonan Human Services	<u>76,500</u>	<u>76,500</u>	<u>76,500</u>	<u>76,500</u>

84	Brooks Library S&W	417,396	431,627	411,656	429,265
85	Brooks Library Expense	212,968	232,161	232,969	238,965
	Sub-Total	630,363	663,788	644,625	668,230
86	Recreation & Youth Seasonal Help	176,704	162,646	155,000	155,008
87	Recreation and Youth S&W.	166,240	167,064	172,750	177,318
88	Recreation and Youth Expense.	57,066	49,412	50,530	50,530
89	Aid to Various Programs	-	-	-	-
	Sub-Total	400,010	379,122	378,280	382,856
91	Harbormaster/Natural Resources S&W	190,579	185,634	198,899	198,196
92	Harbormaster Expense	89,963	87,550	88,810	86,950
93	Harbormaster Capital Outlay	8,000	1,196	4,500	3,000
	Sub-Total	288,542	274,380	292,209	288,146
94	Brooks Museum Commission Expense	11,508	12,960	12,064	13,164
	Sub-Total	11,508	12,960	12,064	13,164
95	Historical Commission S&W	-	1,500	1,000	1,000
96	Historical Commission Expense	474	1,000	1,000	500
	Sub-Total	474	2,500	2,000	1,500
97	Memorial & Veterans' Day	1,379	2,900	2,900	1,600
		<u>1,379</u>	<u>2,900</u>	<u>2,900</u>	<u>1,600</u>

FY 2013 OPERATING BUDGET

Includes amendment #1

<u>Line</u>	<u>DESCRIPTION</u>	<u>6/30/2010</u>	<u>6/30/2011</u>	<u>Approved</u>	<u>BOS</u>
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
		<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
98	Golf Operations & Maintenance S&W	693,579	672,092	702,199	703,653
99	Golf Operations & Maintenance/Expense	533,602	577,299	556,219	581,801
100	Golf Capital	24,000	24,000	24,000	24,000
	Sub-Total	<u>1,251,181</u>	<u>1,273,391</u>	<u>1,282,418</u>	<u>1,309,454</u>
101	Total Departmental Budgets	<u>17,646,474</u>	<u>18,114,674</u>	<u>17,238,997</u>	<u>17,667,149</u>
102	Total Debt SERVICE (PRIN & INT)	<u>5,008,142</u>	<u>4,735,823</u>	<u>4,580,240</u>	<u>4,076,198</u>
103	Barnstable County Retirement	2,134,021	2,339,267	2,495,764	2,178,021
104	Special Retirement Pension	3,551	3,551	3,552	3,552
105	Unemployment Compensation	145,059	50,000	50,000	35,000
106	Group Health Insurance/ Life	5,273,711	5,839,110	6,710,638	4,019,156
107	Insurance, General	414,863	424,456	483,077	491,783
108	Insurance Deductibles/Exclusions.	15,225	6,913	15,000	15,000
108(a)		-	-	-	21,111
	Sub-Total	<u>7,986,429</u>	<u>8,663,297</u>	<u>9,758,031</u>	<u>6,763,623</u>
109	Total Town Budget w/o CCRTHS	<u>30,641,045</u>	<u>30,825,854</u>	<u>31,632,268</u>	<u>28,653,499</u>
110	Grand Total	<u>\$ 46,678,891</u>	<u>\$ 48,376,180</u>	<u>\$ 47,532,048</u>	<u>\$ 29,814,234</u>

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL ELECTION BALLOT
MAY 15, 2012**

BARNSTABLE , ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 15 2012, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: one (1) Selectmen for three (3) years; one (1) Monomoy Regional School Committee Member for three (3) years; one (1) Moderator for three (3) years; one (1) Water Commissioner for three (3) years; three (3) Library Trustees for three (3) years; one (1) Housing Authority Member for five (5) years.

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 12th day of April, 2012

s/Larry G. Ballantine, Chairman
s/Linda A. Cebula, Vice Chairman
s/Peter S. Hughes, Clerk
s/Edward J. McManus
s/Angelo S. LaMantia
Board of Selectmen

A true copy

Attest: s/David Robinson
Constable

DATE: April 17, 2012

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 15th

of May, 2012 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David Robinson
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

	PRECINCT I	PRECINCT II
Warden	Ray Gottwald	Ursula Corbett
Clerk:	Valerie Knight	Ann Kaplan
Insp.Ck In:	Judy Davis	Marjorie Frith
Insp.Ck Out:	Janet Silverio	Lee Chase
	PRECINCT III	PRECINCT IV
Warden:	Larry Knight	Archie Silverio
Clerk:	Edith Ruggles	Hilda Dagenais
Insp. Ck In:	Evelyn Robinson	Hilda Dagenais
Insp. Ck Out:	Susan Mills	Joyce Bearse

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00PM and work until the close of the polls.

	PRECINCT I	PRECINCT II
Dep. Warden:	David Bassett	Ursula Corbet
Dep. Clerk	Dot Hemmings	Ann Kaplan
Dep.Insp.In:	Catherine Sacramone	Janet Kaiser
Dep.Insp.Out:	Janet Bowers	Mary Clarke
	PRECINCT III	PRECINCT IV
Dep. Warden:	Donna Eaton	Richard Bowers
Dep. Clerk	Edith Ruggles	Barbara Madson
Dep.Insp.In:	Shirley Knowles	Wil Remillard
Dep.Insp.Out:	Susan Mills	Joyce Bearse

BALLOT QUESTIONS

1. "Shall the Town of Harwich be allowed to assess an additional \$990,183 in real and personal property taxes for the purpose of funding the Town's share of the Monomoy Regional School District assessment for which the monies from this assessment will be used for the fiscal year beginning July 1, 2012?"

YES _____ NO _____

2. "Shall the Town of Harwich be allowed to assess an additional \$150,000 in real estate and personal property taxes for the purpose of dredging harbor entrance channels and placing sand on public beaches in the town?"

YES _____ NO _____

3. "Shall the Town, in addition to the payment of fifty percent of premium costs payable by the surviving spouse of an employee or retired employee for group general or blanket hospital, surgical, medical and other health insurance, pay an additional or subsidiary rate?"

YES _____ NO _____

4. "Shall the Town of Harwich instruct the Board of Selectmen to write letters requesting the Nuclear Regulatory Commission and the Governor of Massachusetts to extend the emergency zone and radiological response plan around the Pilgrim Nuclear Power Station in Plymouth from a radius of 10 miles to include all of Cape Cod?"

YES _____ NO _____

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1286 included 41 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	362	including 15 absentee votes
Precinct II	402	including 8 absentee votes
Precinct III	277	including 13 absentee votes
Precinct IV	24	including 5 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on May15, 2012 at 8:40 P.M as follows:

PRECINCT	1	2	3	4	Total
BOARD OF SELECTMEN					
Larry G. Ballantine	295	326	218	195	1,034
All Others	2	45	0	4	10
Blanks	65	72	59	46	242
MONOMOY REGIONAL SCHOOL COMMITTEE					
Robert T. Russell	284	314	216	194	1,008
All Others	1	5	0	1	7
Blanks	77	83	61	50	271
MODERATOR					
Michael D. Ford	310	342	243	210	1105
All Others	0	0	0	1	1
Blanks	52	60	34	34	180
WATER COMMISSIONERS					
Donald T. Bates, Jr	251	271	168	163	853
Kenneth R. Joudrey	74	75	65	58	272
All Others	0	0	1	0	1
Blanks	37	56	43	24	160
TRUSTEE, BROOKS FREE LIBRARY					
Kathleen A. Remillard	279	311	219	192	1,001
Jeannie S. Wheeler	271	289	198	173	931
Joan A. McCarty	271	288	202	178	939
All Others	0	0	2	0	2
Blanks	265	318	210	192	985
HOUSING AUTHORITY					
Robert C. MacCready	255	274	193	173	895
All Others	1	0	0	0	1
Blanks	106	128	84	72	390

Question #1- MONOMOY SCHOOL BUDGET

Yes	208	257	162	145	772
No	147	145	115	98	505
Blanks	7	0	0	2	9

Question #2- DREDGING HARBORS

Yes	251	289	169	143	852
No	105	107	105	101	418
Blanks	6	6	3	1	16

Question #3 - SURVIVING SPOUSE INSURANCE

Yes	130	161	96	85	472
No	218	226	174	158	776
Blanks	14	15	7	2	38

Question #4 - NUCLEAR REGULATORY COMMISSION

Yes	277	327	209	188	1001
No	77	65	61	55	258
Blanks	8	10	7	2	27

Attested: certified
 Anita N. Doucette, MMC/CMMC
 Harwich Town Clerk

Louise R. Mihovan
 Donald F. Howell
 Juell E. Buckwold
 Anita N. Doucette, Town Clerk
 Harwich Board of Registrars

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN MEETING
AUGUST 28, 2012**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Tuesday, August 28, 2012 at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 16th day of July, 2012

s/Linda A. Cebula, Chair
s/Peter S. Hughes, Vice Chair
s/Larry G. Ballantine, Clerk
s/Edward J. McManus
s/Angelo S. LaMantia
BOARD OF SELECTMEN

A true copy Attest
s/Gerald C. Beltis,
Constable

August 7, 2012

By virtue of this Warrant I have this day notified and warned the inhabitants of the town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, August 28, 2012, at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Harwich Community Center, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod chronicle published in

Barnstable county and having its circulation in the Town of Harwich.

s/Gerald C. Beltis
Constable

The Moderator, Michael D. Ford, Esq. opened the Special Town Meeting at 7:00 PM and immediately adjourned waiting for all registered voters to be officially checked. There was a large attendance for this night of the Special Town Meeting, besides the Gymnasium two additional rooms were made available for the registered voters. The Town Moderator, Michael D. Ford, Esq. presided over the entire Town Meeting from within the Gymnasium and two Assistant Moderators were appointed. Allin P. Thompson, Jr. was assigned to the Multi-purpose room and Jeremy Gingras was assigned to room #5 in the Community Center. All actions that night were taken and votes were recorded by each room. This meeting began at 7:30 PM.

The tellers for the night this Special Town Meeting were: John Bangert, Murray Johnson, Sylvia Laffin, Ray Jefferson, Joyce Bearse, and Robert Weiser.

The Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant and the August 2012 Harwich Special Town Meeting began with:

ARTICLES

SCHOOL BUILDING PROJECT

ARTICLE 1 To see if the Town will approve the \$64,701,185 borrowing authorized by the Monomoy Regional School District, inclusive of the \$2,000,000 previously authorized under Article 1 of the November 7, 2011 Special Town Meeting, for the purpose of paying costs of the construction of a new school, including the payment of all costs incidental or related thereto, which will be named The Monomoy Regional High School, to be located on a parcel of land which is currently owned by the Town of Harwich and on which the current Harwich High School now exists. The address of the current Harwich High school is 75 Oak Street, Harwich, MA. The new school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its

member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of fifty-one and fifty-three one-hundredths percent (51.53%) percent of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. The approval of the debt authorized by this vote shall not take effect until the Town votes to exclude from the limitation on total taxes imposed by G.L. c.59, Sec. 21C (Proposition 2 ½) the amounts required to pay the Town's apportioned share of the principal and interest on the bonds to be issued by the Monomoy Regional School District pursuant to this vote, and to act fully thereon. By request of the Monomoy Regional School Committee.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO AUTHORIZE MONOMOY REGIONAL SCHOOL DISTRICT TO INCUR DEBT IN THE AMOUNT OF \$64,700,500. THE MAJORITY BELIEVE THIS TO BE IN THE BEST INTERESTS OF THE TOWN AND ITS SCHOOL CHILDREN. THE DISSENSERS BELIEVE THE BORROWING AMOUNT IS TOO HIGH AND ANY DOLLAR AMOUNT SHOULD BE CONSIDERED ON AN ALTERNATIVE SOLUTION. VOTE: YES-5, NO-3.

MOTION: (Albert Patterson-Chairman, Finance Committee)I move that the Town hereby approves the \$ 64,701,185 borrowing authorized by the Monomoy Regional School District, for the purpose of paying costs of the construction of a new school, and all costs incidental or related thereto, which will be named The Monomoy Regional High School, to be located on a parcel of land which is currently owned by the Town of Harwich and on which the current Harwich High School now exists. The address of the current Harwich High school is 75 Oak Street, Harwich, MA. The new school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-one and fifty-three one hundredths percent (51.53 %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and con-

tingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 21/2); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Duly seconded

After much discussion a motion was made and seconded to terminated debate, this motion required a 4/5 majority vote, a standing count was taken and reported as follows: Gymnasium YES 748- NO 14, Multipurpose room YES 162- NO 1 and Room #5 Community Center YES 45- NO 2 with a total vote: YES 955 – NO 17, the motion carried to terminate debate.

ACTION: A standing count was taken and reported as follows: Gymnasium YES 706- NO 44, Multipurpose room YES 128- NO 11 and Room #5 Community Center YES 44- NO 3 with a total vote: YES 878– NO 58, the motion carried.

Voice vote:

REPLENISH POLICE AND FIRE TRUST FUND ACCOUNT

ARTICLE 2 To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to the Police and Fire Claims Trust Fund Account for Fiscal Year 2013 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$15,000.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$15,000 BECAUSE THESE FUNDS WILL PAY FOR MEDICAL EXPENSES FOR EXCEPTIONAL INJURIES THAT ARE DEEMED AS IN THE LINE OF DUTY FOR POLICE AND FIRE PERSONNEL. THESE WOULD INCLUDE PROTHESIS AND THOSE INJURIES THAT ARE NOT COVERED BY INSURANCE.

VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt and the sum of \$15,000 be raised and appropriated from taxation for this purpose.

Duly seconded

ACTION: The motion carried.

COUNCIL ON AGING REVOLVING FUND

ARTICLE 3 To see if the Town will vote to increase the spending limit on the Council on Aging FY 2013 Revolving Fund established pursuant to Chapter 44, Section 53E ½ of the Massachusetts General Laws from \$20,000 to \$58,000 for the purpose of funding the Aide to Nutritional Programs, and various programs with the Council on Aging, and to act fully thereon. By request of the Council on Aging. Estimated cost and increase in local receipts: \$38,000

THE FINANCE COMMENDS RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO INCREASE THE NUMBER OF MEALS THAT CAN BE OFFERED THOSE IN NEED AND IS FUNDED BY FEES COLLECTED FOR THAT SERVICE. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt. Duly seconded

ACTION: The motion carried

SURVIVING SPOUSE HEALTH INSURANCE

ARTICLE 4 Shall the Town, in addition to the payment of fifty per cent of the premium costs payable by the surviving spouse of an employee or a retired employee for group or blanket hospital, surgical, medical and other health insurance pay an additional or subsidiary rate? By request of the Board of Selectmen.

EXPLANATION: This article, if approved by Town Meeting, will allow the Board of Selectmen to pay greater than 50% of the premium cost for a surviving spouse of an employee for group, general or blanket hospital, surgical, medical, dental or other health insurance. The cost, estimated to be approximately \$23,934, is already included in the FY13 Budget. Past practice has been for the town to pay 75% of the premium. Approval of Article 4 will be subject to a positive vote at ballot in order to be accepted.

THE FINANCE COMMENDS RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE PASSAGE OF THYIS ARTICLE WILL ENSURE THAT HEALTH INSURANCE BENEFITS FOR EMPLOYEES' SURVIVING SPOUSES CAN BE COMPENSATED BY THE TOWN AT THE SAME RATE WHICH TOWN EMPLOYEES RECEIVE. THIS HAS BEEN THE PRACTICE FOR OVER TEN YEARS AND THIS ARTICLE IS PRESENTED TO CORRECT AND CLARIFY A DISCREPANCY IN A PREVIOUS VOTE. VOTE: YES-8, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt. Duly seconded

ACTION: The motion carried

FUND CENTRALIZED MEDICAL EMERGENCY DISPATCH
(CMED) CONTRACT FOR FY 2013

ARTICLE 5 To see if the Town will vote to raise and appropriate and/or transfer a sufficient sum of money to fund the Fire Department CMED contractual expenses for FY 2013, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$5,143

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$5,143. UNTIL JUNE 30, 2012, THE BARSNTABLE COUNTY SHERIFF'S OFFICE HAS BEEN ABSORBING (WITHIN THEIR BUDGET) THE EXPENSES THAT ARE INCURRED FOR ELECTRONIC, RADIO AND DATA COMMUNICATION TO HEALTH CARE FACILITIES FOR EMERGENCY AMBULANCES. THESE ARE SERVICES USED BY ALL 15 TOWNS FOR THE COUNTY COMMUNICATION SYSTEM. THE COMMONWEALTH OF MASS.IS NO LONGER RE-IMBURSING OR SHARING THESE COSTS. THE FUNDS REQUESTED WILL PAY FOR THE HARWICH SHARE OF THIS SERVICE. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt and the sum of \$5,143.00 be raised and appropriated from taxation for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared

FUND BUILDING INSPECTION/CLERICAL WAGES FY 2013
SUPPLEMENTAL WAGES FOR HIGH SCHOOL PROJECT

ARTICLE 6 To see if the Town will vote to raise and appropriate and/or transfer a sufficient sum of money for the Building Department to fund building inspection and administrative wages for FY 2013 relative to the High School Building project, and to act fully thereon. By request of the Building Commissioner. Estimated cost: \$9,600.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED IN THE AMOUNT OF \$9,600. SHOULD A NEW HIGH SCHOOL BE CONSTRUCTED, THIS

AMOUNT IS NEEDED TO PAY FOR VARIOUS PERMITS. IT WILL BE REFUNDED BY THE MONOMOY SCHOOL DISTRICT WHO IN TURN WILL RECOVER 72% OF IT FROM HARWICH TAXPAYERS AND 28% FROM CHATHAM. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt and the sum of \$9,600.00 be raised and appropriated from taxation for this purpose. Duly seconded
ed

ACTION: The motion carried.

AMEND ARTICLE 26 OF THE 1989 ANNUAL TOWN MEETING ARTICLE 7 To see if the Town will vote to transfer the parcel of land located at 0 Forest Street, Assessors Map 40, Parcel J7, from the Brooks Academy Museum Commission presently held in its natural state as open land to the Brooks Academy Museum Commission to be held in its natural state as open land and for the purpose of siting the Crowell Barn or other buildings on said parcel; and to act fully thereon.
By request of the Board of Selectmen.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED, WHICH ARTICLE PRESENTS AN OPPORTUNITY FOR ECONOMIC DEVELOPMENT AND ASSISTS WITH THE PRESERVATION OF A TOWN ASSET. VOTE: YES-7, NO-0.

MOTION: (Albert Patterson, Chairman-Finance Committee) I move to accept and adopt. Duly seconded

ACTION: The motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 majority vote, the motion passed.

At 9:00 pm a motion was made and seconded to adjourn the August 28, 2012 Special Town Meeting.

**THE FOLLOWING ARTICLES WERE PASSED AT THE
SPECIAL TOWN MEETING
AUGUST 28, 2012**

3. Increase Council on Aging Revolving Account
4. Surviving Spouse Insurance
7. Amend Article 26 of the 1989 Annual town Meeting

**APPROPRIATIONS VOTED UNDER ARTICLES
SPECIAL TOWN MEETING
AUGUST 28, 2012**

BORROWING

- | | |
|--|-----------------|
| 1. Monomoy Regional High School Building Project | \$64,701,185.00 |
|--|-----------------|

RAISED AND APPROPRIATED

- | | |
|--|-----------|
| 2. Replenish Police and Fire Trust Fund Account | 15,000.00 |
| 5. Fund Centralized Medical Emergency Dispatch
Contract for FY 2013 | 5,143.00 |
| 6. Fund Building Inspection/Clerical FY 2013 Supplemental
Wages for High School Project | 9,600.00 |

**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL ELECTION WARRANT
SEPTEMBER 6, 2012**

BARNSTABLE,ss:

To either of the Constables of the Town of Harwich in said County,

GREETING:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections and town affairs to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on, **THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012** then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

BALLOT QUESTIONS

1. "Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the Monomoy Regional School District for the purpose of paying costs for the construction of a new school which will be named the Monomoy Regional High School, to be located on a parcel of land which is currently owned by the Town of Harwich and on which the current Harwich High School now exists (the address of the current Harwich High School is 75 Oak Street, Harwich, MA), including the payment of all costs incident or related thereto?"

YES_____ NO_____

2. "Shall the Town, in addition to the payment of fifty percent of premium costs payable by the surviving spouse of an employee or retired employee for group general or blanket hospital, surgical, medical and other health insurance, pay an additional or subsidiary rate?"

YES_____ NO_____

Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said voting.

Given under our hands this 23rd day of July, 2012

s/Linda A. Cebula, Chairman
s/Peter S. Hughes, Vice Chairman
s/Larry G. Ballantine, Clerk
s/Edward J. McManus
s/Angelo S. LaMantia

SELECTMEN OF HARWICH

s/Gerald C. Beltis
Constable

DATE: August 7, 2012

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Thursday, the 6th of September, 2012 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/ Gerald C. Beltis
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

	PRECINCT I	PRECINCT II
Warden	Susan Weinstein	Ursula Corbett
Clerk:	Dorothy Harrington	Ann Lawson
Insp.Ck In:	Dorothy Harrington	Ann Lawson
Insp.Ck Out	Paul Marahrens	Louise Marahrens
	PRECINCT III	PRECINCT IV
Warden:	Donna Eaton	Archie Silverio
Clerk:	Dorothy Parkhurst	Virginia Burke
Insp. Ck In:	Dorothy Parkhurst	Virginia Burke
Insp. Ck Out:	Donna Eaton	Sheila Bowen

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00PM and work until the close of the polls.

	PRECINCT I	PRECINCT II
Dep. Warden:	David Bassett	Ursula Corbett
Dep. Clerk	Sandra Hall	Deborah Waugh
Dep.Insp.In:	Sandra Hall	Deborah Waugh
Dep.Insp.Out:	Paul Marahrens	Louise Marahrens

	PRECINCT III	PRECINCT IV
Dep. Warden:	Donna Eaton	Richard Bowers
Dep. Clerk	Dorothy Parkhurst	Johanne Arnemann
Dep.Insp.In:	Dorothy Parkhurst	Johanne Arnemann
Dep.Insp.Out:	Richard Gomes	Sheila Bowen

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register “zero”. The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 3,305 included 129 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

SPECIAL TOWN ELECTION

	PRECINCT I	PRECINCT II	PRECINCT III	PRECINCT IV	TOTAL
QUESTION #1	MONOMOY REGIONAL SCHOOL BUILDING				
Yes	632	647	583	509	2,371
No	261	255	240	170	926
Blanks	2	1	2	3	8
QUESTION #2	INSURANCE FOR RETIRED PERSONS				
Yes	390	391	328	314	1,423
No	483	479	467	347	1,776
Blanks	22	33	30	21	106

Attested:

Certified

Anita N. Doucette, MMC/CMMC
Harwich Town Clerk

Raymond C. Gottwald
Donald F. Howell
Juell E. Buckwold
Anita N. Doucette, Town Clerk
Harwich Board of Registrars

**THE COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
STATE PRIMARY WARRANT
SEPTEMBER 6, 2012**

BARNSTABLE,ss:

To either of the Constables of the Town of Harwich in said County,

GREETING:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on, **THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012** from 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

SENATOR IN CONGRESS For the Commonwealth
REPRESENTATIVE IN CONGRESS. 10TH Congressional District
COUNCILLOR. 1st Councillor District
SENATOR IN GENERAL COURT Cape & Islands Senatorial District
REPRESENTATIVE IN
GENERAL COURT. 4th Barnstable Representative District
CLERK OF COURTS Barnstable County
REGISTER OF DEEDS Barnstable District
COUNTY COMMISSIONER Barnstable County

Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said voting.

Given under our hands this 23rd day July, 2012

s/Linda A. Cebula, Chairman
s/Peter S. Hughes, Vice Chairman
s/Larry G. Ballantine, Clerk
s/Edward J. McManus
s/Angelo S. LaMantia

SELECTMEN OF HARWICH

s/Gerald C. Beltis
Constable

DATE: August 7, 2012

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Thursday, the 6th of September, 2012 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/Gerald C. Beltis
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

	PRECINCT I	PRECINCT II
Warden	Susan Weinstein	Ursula Corbett
Clerk:	Janet Silverio	Sandra G. Shelton
Insp.Ck In:	Judy Davis	Lee Chase
Insp.Ck Out:	Janet Kaiser	Mary Egan
	PRECINCT III	PRECINCT IV
Warden:	Donna Eaton	Archie Silverio
Clerk:	Edith Ruggles	Joyce Bearse
Insp. Ck In:	Evelyn Robinson	Joyce Bearse
Insp. Ck Out:	Susan Mills	Judith Sullivan

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00PM and work until the close of the polls.

	PRECINCT I	PRECINCT II
Dep. Warden:	David Bassett	Ursula Corbet
Dep. Clerk	Janet Bowers	Jacqueline Stiles
Dep.Insp.In:	Catherine Sacramone	Dorothy Hemmings
Dep.Insp.Out:	Janet Kaiser	Mary Clarke

	PRECINCT III	PRECINCT IV
Dep. Warden:	Donna Eaton	Richard Bowers
Dep. Clerk	Edith Ruggles	William J. Flynn, Jr.
Dep.Insp.In:	Shirley Knowles	Judith Sullivan
Dep.Insp.Out:	Susan Mills	Joyce Bearse

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 3,144 included 112 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

1303 republicans 1839 democrats 2 green-rainbow

These ballots were cast by Precincts as follows:

PRECINCTS	1	2	3	4	TOTAL
DEMOCRATIC PARTY					

SENATOR IN CONGRESS

Elizabeth A. Warren	454	446	372	327	1599
Scott P. Brown	4	4	2	0	10
All Others	2	1	4	0	7
Blanks	69	59	45	50	223

REPRESENTATIVE IN CONGRESS

William Richard Keating	407	401	334	318	1460
C. Samuel Sutter	101	90	75	43	309
All Others	0	0	0	0	0
Blanks	21	19	14	16	70

COUNCILLOR

Nicholas D. Bernier	118	106	77	78	380
Oliver P. Cipollini, Jr	282	254	235	206	977
Walter D. Moniz	34	29	20	23	106
All Others	0	0	1	0	1
Blanks	95	120	90	70	375

SENATOR IN GENERAL COURT

Daniel A. Wolf	474	463	382	350	1669
All Others	2	0	2	0	4
Blanks	53	47	39	27	166

REPRESENTATIVE IN GENERAL COURT

Sarah K. Peake	465	461	383	347	1658
All Others	6	1	3	0	10
Blanks	58	46	37	30	171

CLERK OF COURTS

All Others	5	3	2	0	10
Blanks	524	507	421	377	1829

REGISTER OF DEEDS

All Others	1	3	3	0	7
Blanks	528	507	420	377	1832

COUNTY COMMISSIONER

Mary Pat Flynn	298	288	226	205	1017
Sheila R. Lyons	376	359	300	280	1315
All Others	0	0	3	0	3
Blanks	384	373	317	269	1343

REPUBLICAN PARTY**SENATOR IN CONGRESS**

Scott P. Brown	344	350	337	238	1269
All Others	0	1	1	0	2
Blanks	9	6	6	19	32

REPRESENTATIVE IN CONGRESS

Adam G. Chaprales	226	225	220	177	848
Christopher Sheldon	85	87	93	47	312
All Others	0	0	1	0	1
Blanks	42	45	30	25	142

COUNCILLOR

Charles Cipollini	250	269	276	197	992
All Others	0	0	0	0	0
Blanks	103	88	68	52	311

SENATOR IN GENERAL COURT

All Others	0	0	5	0	5
Blanks	353	357	339	249	1298

REPRESENTATIVE IN GENERAL COURT

All Others	0	0	5	0	5
Blanks	353	357	339	249	1298

CLERK OF COURTS

Scott W. Nickerson	284	290	295	215	1084
All Others	0	0	1	0	1
Blanks	69	67	48	34	218

REGISTER OF DEEDS

John F. Meade	281	289	290	210	1070
All Others	0	0	0	0	0
Blanks	72	68	54	39	233

COUNTY COMMISSIONER

Eric R. Steinhilber	269	276	282	204	1031
All Others	0	0	2	0	2
Blanks	437	438	404	294	1573

GREEN-RAINBOW PARTY**SENATOR IN CONGRESS**

All Others	0	1	0	0	1
Blanks	1	0	0	0	1

REPRESENTATIVE IN CONGRESS

All Others	0	0	0	0	0
Blanks	1	1	0	0	2

COUNCILLOR

All Others	0	0	0	0	0
Blanks	1	1	0	0	2

SENATOR IN GENERAL COURT

All Others	0	0	0	0	0
Blanks	1	1	0	0	2

REPRESENTATIVE IN GENERAL COURT

All Others	0	0	0	0	0
Blanks	1	1	0	0	2

CLERK OF COURTS

All Others	0	0	0	0	0
Blanks	1	1	0	0	2

REGISTER OF DEEDS

All Others	0	0	0	0	0
Blanks	1	1	0	0	2

COUNTY COMMISSIONER

All Others	0	0	0	0	0
Blanks	2	2	0	0	4

Attest

Certified: Anita N. Doucette, MMC/CMMC
Harwich Town Clerk

Donald F. Howell
Juell E. Buckwold
Raymond C. Gottwald
Anita N. Doucette, Town Clerk
Harwich Board of Registrars

DISTRICT WIDE STATE PRIMARY RECOUNT

THE COMMONWEALTH OF MASSACHUSETTS
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

DISTRICT-WIDE RECOUNT ORDER

TO: Local Election Officials in the First Governor's Council District

Please take notice that a petition for a district-wide recount of the votes at the September 6, 2012, Democratic State Primary for Councillor for the First District has been filed in my office on time, in proper form and signed by the required number of registered voters. A copy of the signers' statements of reasons is attached.

The official tabulation of the votes by the Elections Division now shows that the difference in votes cast for the Republican candidates is not more than one half of one percent of the total votes cast for this office.

Under chapter 54, section 135, of the General Laws, I therefore order that you immediately transmit the required materials and a copy of this order to the proper elections officials, and that they give notice and conduct a recount of all votes cast for this office not later than 5:00p.m. on Friday, September 14, 2012 as required by Section 51 of Chapter 239 of the Acts of 2012.

Dated: September 11, 2012

s/William Francis Galvin

SECRETARY OF THE COMMONWEALTH

The Secretary of State, Nicholas D. Beriner, Oliver P. Cipollini, Walter D. Moniz were notified as to the time, and place and laws governing the Recount. They were also informed that they were entitled to bring counsel and representatives.

The Recount began on Friday, September 14, 2012 at 10:00 A.M. in the Donn Griffin Room in Town Hall. Present were, Registrar Donald F. Howell, Assistant Registrars Dorothy Hemmings and Mary Clarke, the Town Clerk, Anita N. Doucette and all Candidate representatives.

The tellers for the recount were:

Ursula Corbett	Sue Weinstein
Edith Ruggles	Janet Bowers
Mary Eagan	Richard Bowers
Dorothy Parkhurst	Shirley Knowles
Lee Chase	Debbie Waugh
Sandra Shelton	Jacqueline Stiles
David Bassett	Janet Kaiser
Judith Sullivan	Paul Marahens
Virginia Burke	Susan Mills

Secretary: Johanne Arnemann

At 10:00 A.M. the following results were announced:

CANDIDATES:	PREC1	PREC 2	PREC 3	PREC 4	TOTAL
Nicholas D. Bernier	118	106	77	78	379
Oliver O Cipollini	283	255	235	206	979
Walter D. Moniz	33	28	20	23	104
Write-ins	0	0	1	0	1
Blanks	95	121	90	70	376

A Special Thanks goes to Deborah Dami, Town Clerk of Mashpee and John Giorgio Harwich Town Counsel, for their support and assistance in this Recount.

Respectfully submitted

Anita N. Doucette, MMC/CMMC
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
PRESIDENTIAL ELECTION WARRANT
NOVEMBER 6, 2012**

BARNSTABLE , ss.

To either of the Constables of the Town of Harwich

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the State Election to vote at the Community Center, 100 Oak Street, Harwich, MA on, **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND

VICE PRESIDENT FOR THIS COMMONWEALTH
SENATOR IN CONGRESS FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS. . . 9TH CONGRESSIONAL DISTRICT
COUNCILLOR 1ST COUNCILLOR DISTRICT
SENATOR IN

GENERAL COURT. CAPE & ISLANDS SENATORIAL DISTRICT
REPRESENTATIVE IN

GENERAL COURT. 4TH BARNSTABLE DISTRICT
CLERK OF COURTS BARNSTABLE COUNTY
REGISTER OF DEEDS BARNSTABLE DISTRICT
COUNTY COMMISSIONERS. BARNSTABLE COUNTY
BARNSTABLE ASSEMBLY OF DELEGATES . . . BARNSTABLE COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same

diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO VOTE would make no change in existing laws.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient's intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

A NO VOTE would make no change in existing laws.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers,

with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to \$500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

A NO VOTE would make no change in existing laws.

QUESTION 4:
THIS QUESTION IS NOT BINDING

Shall the state senator from this district be instructed to vote in favor of a resolution calling upon Congress to propose an amendment to the U.S. constitution affirming that (1) corporations are not entitled to the constitutional rights of human beings, and (2) both Congress and the states may place limits on political contributions and political spending?

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 15th day of October, 2012

s/Linda A/ Cebula	s/Peter S. Hughes
s/Larry Ballantine	s/Edward J. McManus
s/ Anglo S. LaMantia	
Selectmen of Harwich	

A true copy
Attest: s/David Robinson
Constable

DATE: October 19, 2012

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 6th of November, 2012 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/David Robinson
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

PRECINCT I

Warden Susan Weinstein
 Clerk: Janet Silverio
 Insp.Ck In: Judy Davis
 Insp.Ck Out: Janet Kaiser
 Ann Kaplan
 Joanne Arnemann

PRECINCT II

Ursula Corbett
 Judy Sullivan
 Lee Chase
 Mary Egan
 Mary Clarke
 Marjorie Frith

PRECINCT III

Warden: Linda Hughes
 Clerk: Edith Ruggles
 Insp. Ck In: Kathy Teahan
 Insp. Ck Out: Susan Mills
 Donna Eaton
 Alice Bonnatt
 Dot Harrington

PRECINCT IV

Arckie Silverio
 Ann Lawson
 Sheila Bowen
 Joyce Bearse
 Leslie Flynn
 Dorothy Parkhurst

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

PRECINCT I

Dep. Warden: Bill Flynn
 Dep. Clerk Jackie Stiles
 Dep.Insp.In: Catherine Sacramone
 Dep.Insp.Out: Janet Kaiser
 Ann Kaplan
 Larry Knight

PRECINCT II

Ursula Corbett
 Judy Sullivan
 Barbara Madson
 Janet Bowers
 Mary Clarke
 Valerie Knight

PRECINCT III

Dep. Warden: Richard Gomes
 Dep. Clerk Edith Ruggles
 Dep.Insp.In: Shirley Knowles
 Dep.Insp.Out: Susan Mills
 Donna Eaton
 Judy Davis
 Mary Lee Kelsey

PRECINCT IV

Richard Bowers
 Debby Waugh
 Sheila Bowen
 Joyce Bearse
 Leslie Flynn
 Dorothy Parkhurst

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk and the Wardens of each precinct. Each ballot box was found to register “zero”. The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 8,205 including 1,203 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	2148 including	401 absentee votes
Precinct II	2086 including	288 absentee votes
Precinct III	2091 including	291 absentee votes
Precinct IV	1880 including	223 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on November 6, 2012 at 10:30 P.M as follows:

**ELECTION OF PRESIDENT
AND VICE PRESIDENT**

Johnson and Gray	14	10	19	22	65
Obama and Biden	1165	1121	1080	1049	4415
Romney and Ryan	942	929	970	781	3622
Stein and Honkala	9	17	12	15	53
All Others	5	4	3	7	19
Blanks	13	5	7	6	31

SENATOR IN CONGRESS

Scott P. Brown	1083	1054	1122	936	4195
Elizabeth A. Warren	1049	1029	960	933	3970
All Others	2	1	1	2	6
Blanks	14	3	8	9	34

REPRESENTATIVE IN CONGRESS

William Richard Keating	1223	1192	1163	1094	4672
Christopher Sheldon	720	729	742	595	2786
Daniel S. Botelho	107	103	109	125	444
All Others	3	1	0	1	5
Blanks	95	61	77	65	298

COUNCILLOR

Charles Cipollini	847	857	889	718	3311
Oliver P. Cipollini, Jr	1108	979	945	946	3878
All Others	7	4	4	9	24
Blanks	286	246	253	207	992

SENATOR IN GENERAL COURT

Daniel A. Wolf	1576	1570	1638	1510	6294
All Others	15	21	25	22	83
Blanks	557	495	428	348	1828

REPRESENTATIVE IN GENERAL COURT

Sarah K. Peake	1563	1528	1584	1478	6153
All Others	21	32	38	28	119
Blanks	564	526	469	374	1933

CLERK OF COURTS

Scott W. Nickerson	1513	1509	1577	1435	6034
All Others	16	13	10	14	53
Blanks	619	564	504	431	2118

REGISTER OF DEEDS

John F. Meade	1482	1503	1559	1418	5962
All Others	12	7	11	8	38
Blanks	654	576	521	454	2205

COUNTY COMMISSIONER

Mary Pat Flynn	941	893	857	770	3461
Sheila R. Lyons	1004	1009	962	915	3890
Eric R. Steinhilber	787	811	831	682	3111
All Others	8	1	2	3	14
Blanks	1556	1458	1530	1390	5934

BARNSTABLE ASSEMBLY OF DELEGATE

Leo G. Cakounes	1592	1585	1588	1469	6234
All Others	6	6	7	16	35
Blanks	550	495	496	395	1936

**QUESTION #1 - SMALL BUSINESSES IN REPAIRING
MOTOR VEHICLES**

Yes	1598	1630	1645	1479	6352
No	265	239	233	201	938
Blanks	285	217	213	200	915

QUESTION #2-DEATH WITH DIGNITY

Yes	1013	1031	1056	931	4031
No	1041	999	961	887	3888
Blanks	94	56	74	62	286

QUESTION #3 - MEDICAL USE OF MARIJUANA

Yes	1150	1217	1171	1107	4645
No	883	791	829	690	3193
Blanks	115	78	91	83	367

**QUESTION #4 - US POLITICAL CAMPAIGN FINANCE -
CAPE AND ISLAND - SEN**

Yes	1381	1429	1398	1278	5486
No	416	365	399	342	1522
Blanks	351	292	294	260	1197

Attest:

Certified: Anita N. Doucette, MMC/CMMC
Harwich Town Clerk

Raymond C. Gottwald
Juell E. Buckwold
Donald F. Howell
Anita N. Doucette, Town Clerk
Harwich Board of Registrars

HUMAN SERVICES

Report of the **Council on Aging**

MISSION STATEMENT

“The Council on Aging provides comprehensive support for Harwich’s senior population, including services for socialization, information and referral, entertainment, health promotion and education. Through these services and as an advocate for seniors in the community and beyond, the COA enhances the quality of life for the Town’s seniors and their caregivers”.

PERSONNEL

Director: Barbara-Anne Foley

Executive Assistant: Gale Crowell

Social Services Coordinator: Betsy Loomis

Town Nurse: Susan Jusell, R.N. (part time)

2 (Part time) Van Drivers: Dan Eldredge and Roy Eldredge

Grant Position Outreach Asst.: Beth McCormick (part time)

Grant Position: Volunteer Coordinator Darlene Jackson (part time)

Chef (Aide to Programs) Linda St. Pierre

Per Diem Nurses: Jane Ryder, Jill Fallon, Jennifer Holmes, and Audrey Osborn

Per Diem Van Driver: Remi Thibodeau

It is an honor to work alongside these awesome dedicated, hard working, compassionate individuals.

EVIDENCED BASED PROGRAMS

Harwich currently has COA staff and volunteers certified to teach all 3 of the Stanford University and Maine Health designed Evidenced Based Programs for Older Adults: “My Life-My Health: Chronic Disease Self Management Program”, “A Matter of Balance Program” and “Healthy Eating”. These programs give seniors the tools they need to take charge of their health and ultimately their life. The “evidenced based “ part of the program simply means by testing prior to the course and re-testing after it’s conclusion that by having taken these courses, the senior is more in control, more aware, and ultimately makes better health choices. The COA has worked very hard with its community partners to offer these courses right in Harwich at the Community Center. We have even graduated some seniors in their late 80’s and early 90’s! At this time, Harwich COA is **THE ONLY** town with full training in all 3 Evidenced Based Programs on Cape Cod!

NAVIGATING THROUGH LIFE'S TRANSITIONS SEMINAR

The COA held a half day two part "Navigating through Life's Transitions" seminar. Our goal for this seminar was to provide information about supports and services for seniors on Cape Cod so that they can make informed decisions about their needs BEFORE a crisis occurs. The first half of the day was a panel of speakers, talking about: "How to Start the Conversation with a Loved One", "The Future of Transportation on Cape Cod", "How to Talk to Your M.D. and Advocate for Yourself", and "An Overview on Elder Services of Cape Cod & the Islands with a focus on Protective Services". The second half was lunch and then a "Senior Services Fair" in the gymnasium. A wonderfully successful day!

TOWN NURSE-NURSING SERVICES

<u>Type of Nursing Service</u>	<u>Number</u>	
Home Visits	126 unduplicated caseload	visits 2,842
Office Visits	71 weekly walk in clinic	visits 1,030

CASELOAD 177

Referrals from Hospitals, M.D.'s, VNA, etc.	72
Discharges	60
Home Flu Immunizations	45
Non Elder Caseload	11

The Town Nurse provides skilled nursing care, referrals and education to the residents of Harwich. Our service offers a weekly wellness clinic open to walk-in's at the Community Center. In addition to blood pressure clinics scheduled monthly at various senior housing sites, daily home visits are made Monday through Friday on an as needed basis, including several weekly medication pours that can become complex and labor intensive visits. The Town Nurse is often the last link to keeping the seniors in their own homes and facilitating a better quality of life to those in need. The Town Nurse interacts daily with the aging community and the beginning "baby boomers" utilizing services.

Volunteers-We Love Them!!

Volunteer's #: 200 Volunteer Hours: 12,523.45 hours

In Kind \$ Value: \$187,649.25

The Harwich Council on Aging could not run as smoothly as it does were it not for the direct assistance of its 200 volunteers. They are **THE** backbone of

the organization. The COA is the only department who still has a Volunteer Receptionist answering their phones, in fact 2 a day 5 days a week! COA Volunteers visit homebound, drive seniors to medical appointments, serve meals in our dining programs, bring Government Food to income qualifying people, teach classes and even provide free Massage, Reiki and Polarity! They also provide free Legal Services, Income Tax Counseling, (S.H.I.N.E.) Health Insurance Counseling, Telephone Reassurance, and work our Emergency Management practice drill events: assisting at our Flu Clinics and Voting. These are just a few of the volunteer categories and there are a host of others too numerous to mention. There are 2 volunteer COA Boards: **The Council on Aging Board of Directors** (appointed by the Board of Selectmen) and the **Friends of the Council on Aging Board** members, and both are ALWAYS looking for new Board members and sub committee members. This year the COA Board submitted an Article at Town meeting to reduce the number of COA Board Members from 9 to 7 because we have had vacancies stay open for too long.

ELDER AFFAIRS LIAISON

Donna Tavano is the Harwich Police Department's Elder Affairs Liaison to the Council on Aging. She works very closely with our Outreach Team including our Town Nurse, to triage very difficult and complex cases. This critical position not only saves the town money but helps prevent potential abuse, neglect, accidents and even criminal offenses. With an aging population of 40% over the age of 60 in Harwich, it is imperative that we continue to foster this relationship.

CALEB CHASE FUND

The Harwich Council on Aging Department administers the screening for the Caleb Chase Fund and makes recommendations to the Board of Selectmen for approval based on assessments of potential clients. The Council on Aging staff is best able to assist the Caleb Chase clients because in addition to fuel assistance, we can offer counseling and referrals to other appropriate human service agencies to help with all aspects of their lives. Many people have been helped by this fund and we are proud to be a part of the process.

PROGRAMS, SERVICES AND COA REVENUE

The Council on Aging provides many programs and services to the residents of Harwich. We provide 8-15 different programs/services each day to participate in that keep the whole person active. The revenue raised for the Town of Harwich is through a \$5 per person program fee that our instructors pay per course that they teach.

FRIENDS OF HARWICH COUNCIL ON AGING

The Friends of the Harwich Council on Aging help to support many programs and services of the COA. They purchased durable medical equipment such as canes, bedrails, etc for \$1500. They gave low income seniors of

Harwich \$3,000 in grocery store gift cards and this year they sent out a fundraising campaign to assist with our Chef Position and Senior Dining Programs bringing in over \$9,000! They also hold social “Fun” activities: Luncheons at the Cove restaurant at Cape Cod regional technical high School, Concerts with local musicians and groups. **We are most grateful to them especially in these most difficult fiscal times.**

SENIOR TAX WORK OFF PROGRAM

The Harwich Council on Aging manages the Senior Tax Work Off Program. Eligibility for the Senior Tax Work Off Program follows the recommendations from the Board of Assessors for “Senior Exemption”. “An individual must own and occupy the property as his /her domicile as of July 1 of the tax year. Gross receipts (income) (before deductions) must be less than \$24,308 if single.” This year the program had 21 participants all but 3 of whom worked 125 hours each for a total of 2,329.75 hours for the Town. These wonderful workers volunteered in the following departments: COA, Community Center, Town Clerk’s Office, Building Dept., Channel 18, Library, Golf Dept., Water, Dept. and the Harbormaster. We are most pleased that Harwich voters approved this program years ago, as it has helped many seniors tremendously over the years to receive \$1,000 property tax abatement.

THANK YOU HARWICH VOTERS!!!

COA 10 YEAR STRATEGIC PLAN IS RIGHT ON TRACK

The COA has continued working the 10 year Strategic Plan. This comprehensive plan has already proven to be a huge help to streamline and to become more proactive in prioritizing and implementing necessary services for the senior population of Harwich. We are now working on a sub-committee with the whole Community Center-on a plan for a second floor to accommodate all of the health and wellness programs so necessary to meet the growing needs of the residents.

We learned from this 10 year study some very important statistics: **currently Harwich has 40% (5,246) of it’s year round population that are age 60+ and 1,378 age 80+. In 10 years we are projected to have 61% of the population age 60 and above** with the influx of Baby Boomers and the 80+ year old population growing simultaneously. This is both very exciting to us as well as presents a challenge as to how to take care of the people we need to, given the limited resources we have currently.

COA VAN “CRANBERRY COACH” PROGRAM

Through a **VERY GENEROUS DONATION from Harwich Resident, Doris Strangford**, the Cranberry Coach Van will be receiving her gift of an Automatic External Defibrillator (AED) in the beginning of 2013. Our Van Drivers are all CPR/AED Certified every year, required by both the Town and the Cape Cod Regional Transit Authority (CCRTA). We hope we will never

have to use this gift, but are most grateful it will be there if we need to!

The Cranberry Coach Van program serves Harwich very well. We have **161 regular riders** who this year rode the van **2,980 trips** attending programs and services with the COA and at other locations such as to the Harwich Family Food Pantry, delivering Government Surplus Food to seniors in need, bringing participants to the grocery stores, senior dining program, blood pressure clinics, voting, town meeting, flu clinics, and so much more. **This is a vital service that is growing every year** and the COA is very lucky to have Dan Eldredge and Roy Eldredge the 2 part time Van Drivers we have who are awesome with the riders. We are very fortunate to also have Remi Thibodeau as our Per Diem Van Driver.

CHEF AND DINING PROGRAMS

The Chef for the COA has continued to be a wonderful asset to the COA Team! She has also been well utilized by Emergency Management during Hurricane Sandy at the Emergency Operations Center and other storms this year proving to be very helpful!

The COA Chef has a variety of cooking talents and they were well utilized this year at: the all day Cape Cod Hoarding Task Force Symposium, the large Medicaid Legal Seminar, a Funeral Service collation for a long time Harwichite to accommodate their family and friends. All of these events were held at the Community Center. Linda is also the food provider for the Election Workers this year for the Presidential Election-so her services are well utilized. This employee has proven to be so much more than we had imagined possible; the Senior Dining and Supper Club programs are prospering as a direct result of her efforts, energy, skill and tremendous patience and compassion, and even the number of volunteers connected with this program since hiring Linda St. Pierre has grown! This employee is one of the **best assets Harwich COA has been able to add since we came to the Community Center.**

HARWICH ALZHEIMER'S MEMORY WALK MAY 2012

Did you know????? Harwich continues to be the **4th highest population of Alzheimer's Disease on Cape Cod.**? This year the Harwich location of the Alzheimer's Miles of Memories Walk was the largest success to date. Thanks to the Harwich Fire and Police Departments for assisting us to provide safety, the Town Nurse for volunteering, Volunteers Remi and Diane Thibodeau who help make this Walk happen every year and the countless volunteers from Harwich who help. This year's walk rose **just over \$25,000!!** Our special thanks also go out to our Community Partners: Ken Foster with his magnificent X-Grille, Ring Brothers Marketplace, Shaw's of Harwichport and Stop and Shop of East Harwich for always helping this event to be such a huge success which ultimately gives back to the Town of Harwich residents by assisting the patients and caregivers living with Alzheimer's disease.

Congratulations Harwich, way to go! Won't you join us and make a new team with your family on **Saturday, May 11, 2013, for our next walk?**

As the residents of Harwich age, the Council on Aging continues to be more and more **“at the center of it all”**. This is how it should be. People need to feel comfortable at the COA and aware of the programs and services available so that when a crisis happens they know where to come!

Respectfully Submitted:

Adrienne Johnson - *Chairman*

Joe Johnson - *Vice Chair*

Lee Culver

Francois Marin

Debbie Salewski

Ralph Smith

Tracy Ventura

Report of the **Cape Cod Regional Transit Authority**

The Cape Cod Regional Transit Authority (CCRTA) has provided in Harwich 34,447 one-way passenger trips from July 2011 through June 2012 (FY12).

CCRTA provided 285 general public clients in Harwich with DART (Dial-a-Ride Transportation) service during FY12. These clients took a total of 9,807 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 184,344 in FY11 compared to 179,373 in FY12.

CCRTA FY12 records for the Boston Hospital Transportation service indicates 18 Harwich residents took 150 one-way trips on this service.

A total of 9,520 one-way trips originated in Harwich for the Flex route for the period July 2011 through June 2012; total ridership for the Flex for this period was 64,989.

The fixed route Hyannis to Orleans (H20) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham and Orleans along the route 28 corridors. A total of 10,307 one-way trips originated in Harwich for the H20 route for the period July 2011 through June 2012; total ridership for the H20 route for this period was 139,072.

CCRTA supplied the Harwich Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 4,813 rides from July 2011 to June 2012.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

Report of the Harwich Cultural Council

The Harwich Cultural Council (HCC) is a town appointed committee annually funded in part by the Commonwealth through the Massachusetts Cultural Council (MCC) to enrich the cultural lives of our citizens. We are one of 329 local councils who are charged with allocating grant funds for community based projects, as well as, ticket subsidies for our students to theaters, museums and other educational venues in the arts, humanities and sciences.

In past years the voters of Harwich have approved funds for grants at the annual Town Meeting. Additionally, fund-raising and private gifts provide us with discretionary monies which can be used for activities that meet MCC and HCC criteria.

The Committee

The HCC has at present seven members and two vacancies. On June 30, 2013 one current member will have served his two concurrent three year terms and cannot be reappointed.

The Committee met 12 times in 2012. This includes special meetings as well as monthly meetings on the second Thursday of the month at 4:30pm in the Brooks Free Library Thornton Room.

This year the HCC received a total of thirty-six grant applications for FY 2013 totaling over \$30,000 in funding requests. Through a standardized review process twenty-six cultural projects were partially funded for a total of \$10,000. They are as follows:

Grant Awards – FY 2013

<u>Applicant</u>	<u>Project Title</u>	<u>Award</u>
Music		
We Are the Men	<u>Youth Student initiative</u>	\$300
Brooks Free Library	<u>Drum to the Beat</u>	\$300
Cape Cod Opera, Inc.	<u>Opera and You</u>	\$400
Harwich Merchants Association	<u>Free Music Stroll 2013</u>	\$500
Harwich Middle School	<u>December in Our Town</u>	\$400
Cape Rep Playback	<u>Outreach Program for Seniors</u>	\$350
Arts		
Harwich Middle School	<u>Provincetown Art Museum</u> (field trip)	\$700
Cape/Islands Community Development	<u>Cape Cod Arts (mobile app.)</u>	\$250

Theater, Language/Poetry

Harwich Middle School	<u>Harwich Junior Theater</u> (field trip)	\$500
Harwich Middle School	<u>Providence Performing Arts</u> (field trip)	\$500
Harwich Middle School	<u>Cape Cod Community College</u> (field trip)	\$300
Denise Taylor	<u>A Morning with Mary</u>	\$150
Harwich Junior Theater	<u>Interactive Theater Inspires Insight</u>	\$300
Harwich Elementary School	<u>Harwich Junior Theater</u> (field trip)	\$500
Harwich Junior Theater	<u>Free Classes at HJT</u>	\$445

Humanities

Harwich Middle School	<u>The Language of the Dance</u>	\$300
Hope Dementia/Alzheimer Services	<u>Art, Music and Conversation</u>	\$200
Kelly Todd	<u>Native American People of Cape Cod</u>	\$100
Cultural Center of Cape Cod	<u>Rise and Shine Project</u>	\$300
Harwich Cultural Society	<u>Telling the Elmer Crowell Story</u>	\$500
Harwich Middle School	<u>May the FORCE Be with You</u>	\$455

Sciences and Environment

Harwich Middle School	<u>New Bedford Whaling Museum</u> (field trip)	\$500
Harwich Early Childhood Council	<u>Preschool "Hands On" Program</u>	\$500
Harwich Conservation Trust	<u>Winter Walk Series</u>	\$350
Mass Audubon/Wellfleet Wildlife	<u>Celebrate Spring/Nature in Harwich</u>	\$400
Education and Resources Group	<u>Exploring Monomoy</u>	\$500

This year almost half of the available funds were awarded to cultural initiatives submitted by the Harwich Public Schools.

2012 Activities

A Community Needs Survey was developed by the HCC and disseminated to residents between the ages of eighteen and sixty-five plus. The rate of response was unprecedented with a total of three hundred nine surveys returned.

Results were as follows.

- Priority for funding fell into three categories; nature/science education projects, community gatherings, and arts education in the schools.
- The majority of those surveyed learned about upcoming events through newspapers and were motivated to attend cultural events by their entertainment value.
- Lack of time and/or knowledge of events were most often cited as reasons for not attending.
- It was agreed that cultural events should target all segments of the population, i.e. children, teens, adults and seniors. Information gleaned from survey responses will guide the HCC in future planning.

To date twenty-one of the twenty-four cultural activities funded in 2012 have taken place. Of the three remaining, two have been given extensions and one event has been cancelled.

In addition to the events that took place in 2012, the HCC is sponsoring a trip to Lake Como and Switzerland in May, 2013 and has been very active in publicizing this fundraising event. Twenty-two travelers have already reserved space. The HCC will receive a commission for each participant. These funds will be used to support future cultural events that will benefit Harwich.

2013 Goals

- The HCC plans to increase its role and presence in the community by collaborating with other councils and community organizations. Additionally, we hope to have the opportunity to work more closely with the Chatham Cultural Council to support the newly formed Monomoy School District.
- The HCC will hold a reception to honor the 2013 grant recipients. Several grantees will be asked to give an overview of their projects.
- We plan to increase public awareness of upcoming events sponsored by the council by using a variety of approaches.
- The council will continue to strive to support high quality cultural activities that meet the needs of Harwich citizens.

Respectfully submitted,

Lynn Schweinshaut, *Co-Chair*

Paul Lagg, *Co-Chair*

Rose Anne Clarke, *Treasurer*

Lynne Lavieri, *Secretary*

Robert Doane

Deborah Ferry

Erika Nickerson

Report of the Health Director

The following permits were reviewed and issued by the Health Department:

TYPE	CURRENT FEE	#ISSUED
Food Service Establishments	\$10-250	191
Motels/Cabins	\$75	7
Rubbish Haulers	\$100	7
Swimming Pools	\$100	30
Disposal Works Installers	\$100	63
Milk & Cream	\$10	14
Manufacture of Frozen Dessert	\$50	3
Shucking Permit	\$50	1
Stable	\$20/50	35/11
Funeral Directors	\$50	2
Mobile Food	\$100	11
Septage Carriers	\$100	24
Catering	\$100	5
Well Permits	\$55	23
Retail Sale of Tobacco	\$50	18
Recreational Camps	\$75	2
Sewage Construction Permits	various	208
Real Estate Transfer Inspections	\$110	291
Test Holes/perc tests	\$110/lot	490
Beach Operators	\$50	41

Total 2012 department revenue collected from all sources = **\$128,262.50**.
Overall revenues were **121.3%** compared to revenues collected in 2011.

Not itemized in the above list are \$300 for fees & donations from the October flu clinics; \$2052.50 for photocopies, and \$3750 collected for Board of Health hearing fees and inspector/installer exam fees. A new revenue source was the ability to recoup expenses from medical insurance companies for the flu clinic and we were successful in receiving \$3075 for the clinics held in 2011. Claims have been submitted for the 2012 clinics and reimbursement is expected in 2013. In addition, the Health Department Executive Assistant serves as the accounting and recording agent for trench permits administered by the Town Engineer. In 2012, 126 permits totaling \$3560 were handled by our staff on behalf of the Engineering Department.

*PROJECTS AND PROGRAM DEVELOPMENT
WITHIN THE DEPARTMENT IN 2012:*

Technical Assistance to the Board of Health-

The Health Director prepared 49 cases for variances and hearings presented at 11 meetings conducted by the Board. This entailed a variety of subjects such as variance requests to upgrade sewage disposal systems; environmental impact review for subdivisions; show cause hearings for housing complaints; cemetery development; beach sampling protocol; hazardous chemical compliance plans; and, horse/stable management plans. The Health Director gathered research and prepared regulation changes requested by the Board to update and revamp sale and use of tobacco products. Major changes prohibit the sale of tobacco products by medical facilities –including pharmacies; and inclusion of e-cigarettes as a controlled product for point of sale.

431 licenses encompassing 20 categories were granted by the Board. Any new facility/ business or existing business with change in operations and/or management must undergo a department review. This entails orientation with the Health Director involving review of business plans, floor plans, personnel credentials and certifications, physical facility appropriateness including equipment, septic system compliance, operations plan, hazardous materials use and storage and the number of site inspections from our technical staff as necessary to bring a favorable recommendation to the Board. Most existing operations must follow approved operations procedures and are subject to intermittent inspections by department staff. Changes and additions for 2012 included the following:

- **Terminated food service permits in 2012:** Cobblestone Cottage B & B; Food Runner; Babes Fruit; Back Nine Cafe.
- **New food service** - Babes Fruit; Cake & Islands; Food Runner; Lobster Hut; Tony Pashko shaved ice; The Family Diner
- **Septic System Installation and Inspection:** The Department holds exams on the first Monday of each month for those interested in becoming qualified to be a Title 5 septic system inspector and for the installation of septic systems. In 2012 the following new businesses were added to the roster for system installation: Dave Perry Const; Ed Stone, Coastal Land Design, Ready Rooter & Milliken Construction

Community Development Programs-

Project Review:

Following several years of steady decline in the real estate transfer activity and applications for sewage system installation, activity increased 208 vs. 186 for new septic systems and 291 vs. 250 inspection reports filed for real estate transfer review.

Health Department Staff reviewed and issued advisory opinions and/or permits for a total of **1250** projects in the following areas of Community Development:

- 208 Disposal Works Construction Permits for the installation of septic systems
- 291 Septic System Inspection Reports for Real Estate Transfer
- 61 Board of Appeals and Planning Board projects
- 690 Building permits

The Permitting, Engineering, & Planning Departments meet weekly to discuss topics of common interest and provide an opportunity for informal discussions with applicants of large scale and complex issues. We have continued to monitor the progress of the County grant monies and Regional technology group working to develop model software for permitting groups. As our current system is seriously outmoded, we hope 2013 will enable us to make real progress to implement needed solutions for our technology needs.

Direct Customer Service:

Overall, 2012 presented many unexpected challenges for us but in retrospect, we succeeded and our department has been strengthened by the results. Two abrupt retirements left the department with long term vacancies and we operated all summer at 50% staff levels for administrative support and 0% food program employee. Many mandated field service requirements went unmet as we struggled to keep the office and direct service aspect of our operation intact. We appreciate the support of the administration in allowing us to close to the public 2 hours daily during that period.

Congratulations to Administrative Assistant Judy Sullivan on her retirement after 24 years of service and Pat Ballo, Senior Health Inspector, retiring after 5 years service. We enthusiastically welcomed Patty Sampson on October 1st as Administrative Assistant. In April, Amy Morris was promoted to the position of Senior Health Inspector and we welcomed Emily Beebe to the position of Health Inspector September 1st. Unfortunately, due to unforeseen personal circumstances, Emily had to leave December 1st. A short employ but not without immediate results. A department goal of the Health Director had been to successfully initiate electronic communications with the food service community. Updates, recalls and time sensitive information must frequently be relayed to the food service industry as well as partnering in education. Emily successfully developed and initiated this task and it will be upon her successor to continue.

The amount of service provided to the public through record requests and file research constitutes a major staff activity. In 2012, \$2052.50 was collected in copy fees. (an increase from \$1,829.25 in 2011). At 25¢ per page that figure is startling when translated into units of service. Once again, as we look to

streamline operations and improve efficiencies, the Health Director *strongly* recommends the need to digitize the mountain of data stored in the permitting departments. Until our records can be provided digitally on the web for independent research, efficiency improvement and resource reduction cannot be readily accommodated. We continue to utilize an outmoded model for delivery of service. The needs and expectations of the public far outpace our ability to perform in the electronic age.

Great strides were made in the dissemination of health information to the public via improvements and enhancements to the Health Department webpage. We invite all readers to visit our improved, better organized, easy to navigate, full of useful, topical and pertinent information webpage which was revamped and overhauled by Senior Health Inspector Amy Morris.

Community Sanitation Programs:

Water Quality Protection:

The results of sampling from the 2012 bathing season indicate exceptional water quality for beaches on Cape Cod. A significant amount of regional effort goes into this program. The Barnstable County Department of Health & Environment (BCDH&E) provides a summer intern to the town one day per week for this 12 week program. BCDH&E obtains funding for all of the town’s marine beach monitoring and provides freshwater monitoring at no charge.

In 2012, 332 samples were taken in Harwich at 24 public beach locations and 10 semi-public beach locations. Harwich has identified 40 beaches which are subject to water quality testing - six qualified for surrogate sampling (2 public, 4 semi-publics) and were able to use test results from a neighboring beach to indicate water quality. The Town of Harwich had a sampling success of 99.4% for all public and semi-public beaches. Similar sampling success (98.16%) was had by culminating the data for bathing beaches from 14 towns on Cape Cod. Two sampling exceedance occurred in Harwich – one at a public freshwater beach and one at a public beach. The results for Harwich and for all Cape Cod bathing beaches (Harwich inclusive) are presented in Table 1.

Table 1: Marine and Freshwater beaches – samples taken, total exceedance, sampling success in Harwich compared to all sampled beaches on Cape Cod

All Marine and Fresh Water Beaches	Harwich	Cape Cod (14 towns)
Total samples taken	332	4,076
Total exceedance	2	75
Sampling Success (as a %)	99.40%	98.16%

The Department is continuously working toward improving communication to the general public as to the current water quality status of the Town's bathing beaches. The Town website is the primary tool of communication. The Health Department has a "Water Quality" link prominently displayed on the Department's home page. This link can be used by the public to access the Barnstable County Water Quality site which provides real time pass / fail results for the Town's bathing beaches.

In addition to information on the status of bathing beaches, the community can also link to information on the purpose of water quality testing, fact sheets about algae blooms, how to protect your pet from algae blooms, and a link to the Harwich Water Quality Task Force for inquiries into nutrient related ecological water quality issues within the Town of Harwich. The website is regularly updated to ensure information is timely and relevant.

Weights & Measures:

This continues to be an excellent example of regionalization for our department. The program matter is too small a component to warrant the hiring of staff on the local level yet there are mandated duties to be fulfilled. The Health Director found a solution a decade ago by establishing a relationship with another town with a larger program demand and the ability to address our needs. The Town of Barnstable continues to serve in the capacity of sealer of weights and measures for Harwich to fulfill all of our required device certification and measuring, file annual reports with the Commonwealth, and respond to consumer complaints. This program is operated at no cost to the Town in exchange for the device inspection fees being collected by the Town of Barnstable.

Swimming Pools:

Safety for all the pools and the people who use them is the first objective and goal for the Harwich Health Department. At the December 2011 Board of Health meeting, the Board determined that responsibility shall lie with the facility to ensure that its owners and staff are trained in CPR and adequate coverage is provided at the facility. Where there is no full time employed pool supervisor or lifeguard, the Department required condominium associations to develop a CPR coverage schedule for the season. Although challenging for some, condominium associations will need to ensure there is sufficient coverage and CPR certified owners on site throughout the season.

In 2012, 19 facilities - encompassing 30 pools-applied for, and received, a permit to operate a semi-public swimming pool in Harwich. Of the 19 facilities, 18 were issued permits at opening inspection. In 2011, 16 of 19 facilities received a permit at opening inspection compared to 2010 where 8 of 19 facilities received a permit at opening inspection. Instituted in 2011, an opening inspection checklist is distributed with the annual application providing

operators with the health and safety standards required to be met prior to opening their swimming pool for the season. This checklist has greatly improved swimming pool operators ability to open on time while also significantly reducing the number of follow up inspections required by staff. One facility did not request an opening inspection and was fined (for the second year in a row) for operating without a permit.

The Department continues to request guidance from the State on the new American Disabilities Act pool regulations for semi-public pools. The Department has requested that the Cape Cod Health Agent Coalition seek a representative from the State to provide guidance to local Departments on pool accessibility rules and compliance.

Food Protection Programs

148 Food Establishment Inspections were conducted. MDPH minimum inspection standards require 2 inspections per year. Our facility numbers necessitate 220 inspections not including special events and mobile food carts and temporary events. As noted above, this is the area without any staff coverage for over 7 months of 2012. It has been a disheartening experience to have such a gap in this program as we have worked very hard in recent years to establish a good partnership with our food service community and raise the overall level of standards in all our facilities. We are especially grateful to the Barnstable County Dept. of Health & Environment for the availability of a summer intern 1 day per week to assist with inspections. The Department sponsored several classes offering choke saver training for food service employees- a permit requirement.

Safe and Sanitary Housing-

During 2012 there were 58 inspections related to safe and sanitary housing ranging from trash complaints, rodents and vermin; potential hazardous waste and requests for housing inspections due to safety/heat/plumbing/co-mingled utilities/mold and deteriorated conditions. Housing inspections and complaints can generally be quite complicated and time consuming. The department utilizes the required inspection protocol in the sanitary code with a 50+ item inspection form. It is not unusual for a case to take months to resolve involving multiple inspections and consultations. Several cases were brought to the BOH for show cause hearings to seek enforcement compliance and one case was sent to Town Counsel for follow-up enforcement action.

Stables and Animal Health:

Harwich Board of Health Regulations require inspection and permitting for all stables. Manure management, cleanliness of stall and paddock, vector control, animal health and safe water supply are all essential parts of a well managed stable. There are currently over 45 sites in town, residential and commercial that house over 150 horses. We are extremely grateful to Animal

Control Officer Jack Burns for managing this program for the Health Department. Officer Burns conducts the inspections, responds to any complaints and acts as liaison for us on all matters in the field. We receive many compliments on his depth of knowledge, helpfulness and professional conduct. Several cases were brought to the attention of the BOH for repeat infractions concerning improper manure management practices and a return to compliance program was initiated.

Community Health Programs

Nursing Programs

The Health Director administers and manages the service contract with the VNA. This contract covers staffing for flu clinics; maternal-child care visits for first time mothers; communicable disease investigation and reporting requirements; and monthly childhood immunization clinics.

The Health Director attended training classes and registered the town with Commonwealth Medicine- a clearinghouse-billing center available to local towns to submit insurance claims for public flu clinics. We were able to recoup over \$3000 in insurance coverage for 2011 clinics and expect similar results for the 2012 claims. Our clinics and home visit program reached over 700 patients this year.

Tobacco Control

The Board of Health conducted work sessions to draft and adopt amendments updating the sale and use of tobacco products in Harwich. Regulations were realigned with State minimum standards in several areas including point of sale, vending machine prohibition and number of employees constituting a workplace. This had lagged behind state standards. Of noteworthy change is the inclusion of e-cigarette in the definition of product requiring minimum age for sale and restricted access. Also is the prohibition of sale of product in medical facilities. The Health Director worked with the vendors in town to accommodate concerns and needs during the review process.

Education & Employee Wellness Programs:

The Health Director continues to act as liaison for the Employee Assistance Program and the Cape Cod Municipal Health Group Wellness Programs. In 2012 the Wellness Committee sponsored several financial incentive programs for employees to take advantage of preventative wellness screenings.

Wellness programs are being actively promoted in the area of fitness, diabetes management, cancer prevention screenings and influenza immunizations. In 2012 a small grant was received and utilized as an incentive to promote fitness. Scholarships were awarded to employees for use towards fitness programs offered at the Community Center.

Emergency Management:

We were again able to join forces with the Emergency Management Team in the operation of our annual flu clinic and register the event as an emergency management drill. Following protocols established by the Massachusetts Department of Health and the CDC, we were able to build on our pandemic response skills. An extensive list of requirements are expected to be achieved each year covering such items as communication, capacity, special populations, training, volunteer recruitment, security and outreach and response. The National Election in November offered the opportunity for the Emergency Management Team to assist the Town Clerk and utilize Incident Command Procedures for orderly and safe passage to the facility. The size of the crowd-over 7,000 voters in 12 hours- afforded the opportunity for our team to drill a number of items in our plan.

We are pleased to report that Harwich Health Department continues to receive scores of over 95% each year on completeness of the preparedness plan and target goals in the MDPH Technical Advisory Review Program. These results are possible due to the cooperative efforts of Emergency Management Director Lee Culver and the dedicated efforts of the many town staff members on the LEPC. As stated above drills run at the local level are imperative in testing plans and readiness and we had 2 opportunities this year. Planning began several months earlier and staff from 13 departments assisted in this endeavor as well as elected officials and numerous volunteers from the community. We appreciate the support of the Town Administrator in achieving our goals of cross- departmental training and assistance for these preparation plans. We are one community and need the efforts of many to achieve our Emergency Management Preparedness goals.

We have many people and organizations to thank for their contributions to our programs: the numerous volunteers and staff members that make it possible for our public clinics to run smoothly; Emergency Management Director Lee Culver for his contributions and effective leadership in achieving our common goals; Barnstable County Department of Health & Environment for the summer intern programs; all the members of the LEPC for their assistance during our Public Health emergencies; and, this department is ever grateful to the cooperative effort shown by all of our colleagues in the town family.

Paula J. Champagne, R.S., C.H.O., *Health Director*
Amy K. Morris, RS, *Senior Health Inspector*
Patricia Ballo, RS, RN, *Senior Health Inspector (retired)*
Emily E.H. Beebe, RS, *Health Inspector (resigned)*
Carol Genatossio, *Executive Assistant***
Judith M. Sullivan, *Administrative Assistant** (retired)*
Patricia Sampson, *Administrative Assistant***
Sandra Howard, *Recording Secretary*

** also encompasses Conservation Department

Report of the **Board of Health**

In its annual summation the Center for Disease Control announced an increase in the incidence of West Nile virus and Eastern Equine encephalitis. Both viruses are spread by infected mosquitoes. Avoiding standing water with judicious spraying of insecticides can arrest the proliferation of infected insects and avoid the ravages of these diseases.

The perennial problem of contaminated foodstuffs is a continuing problem despite alleged intensification of preventive measures. The refined ease of national distribution of foodstuffs also affords an opportunistic vehicle for widespread dissemination. Recent contamination of vegetables as well as contaminated peanut butter are but two such examples. Ingestion results in illness with potentially lethal consequences especially among our young and elderly including those with compromised immune systems. Altogether these outbreaks too often reflect breaches of basic sanitation among food handlers.

Such breaches including poor quality control and oversight is tragically evident in recent national distribution of contaminated steroid injectables originating in a compounding facility. These supposedly sterile medicines utilized by unsuspecting physicians resulted in widespread contamination and infection of injected sites with significant mortality among those who developed fungal meningitis.

The greater tragedy and paradox is that in the aforementioned examples there are available preventive measures designed to control the spread of these diseases. As important adjuncts are the scrupulous monitoring, oversight, inspection and quality control of our foodstuff facilities. Not to be overlooked and minimized is the most basic and elemental discipline of proper hand washing. For effective implementation of these disciplines there must be a continuing program of instruction especially among our youth emphasizing the importance of this vital barrier in hand to mouth disease transmission.

After an agonizingly slow revelation our federal government has, after decades of tobacco farming subsidy while reeling the windfall tax generation now realizes its responsibility in warning the public of grave consequences of tobacco usage. Printing warnings on all tobacco products alerts the public to related diseases and malignancies among tobacco users. In conformity with this objective, our Board of Health has been successful in eliminating the sale of tobacco products in our health care centers including pharmacies and supermarkets. While seemingly a modest accomplishment, it is another step in the ultimate goal of eradicating tobacco related illnesses.

In the reverberation following the governing Boards' decision not to reappoint a Board member, the Board of Health appealed not the decision, but lack of a defined procedure devoid of due process and lack of conformity with open meeting laws. After a lengthy hiatus in response the present Chair of Board of Selectmen, Ms. Linda Cebula graciously responded by assuring our Board members that corrective action has been initiated addressing all of the enumerated deficiencies. We heartily acknowledge with gratitude the Chairs' communication. We also feel the benefit generated by this action is an added testimonial to our Board members fifteen years of devoted and dedicated service to our community.

This past year was one of unprecedented and daunting changes. Attrition as well as administration reorganization eventuated in a critical attenuation of human resources.

The monumental task of maintaining the services of the Health Department required a Herculean effort by the remainder of a depleted, overburdened and over strained staff often utilizing energies beyond the call of duty. It is difficult to choose words that are equal to the task of expressing our deep and profound gratitude to the heroines while helping to sustain the momentum of the Health Department charge of guarding the health, safety and welfare to our citizens. Such performance is truly inspirational in rededicating our energies in fulfilling the obligations of our charge.

Respectively submitted:

Stanley L. Kocot, *Chairman*
Mary Jane Watson, *Co-Chairman*
Pamela Howell, R.N.
Robert Insley, M.D.
Frank Boyle

Report of the **Harwich Housing Authority**

The office of the Harwich Housing Authority has been moved from its location at 38 Sisson Road in Harwich Port, to a shared office with the Chatham Housing Authority, at 240 Crowell Road in Chatham. The mailing address is Post Office Box 714, Harwich Port, MA 02646. The phone number is (508) 430-2390. Office hours are Monday thru Thursday 8am to 4pm and Friday 8am. to 3:30 pm. Meetings of the Board of Commissioners are held on the last Tuesday of the month at the Town Hall Library. The meetings are posted and are open to the public.

The mission of the Harwich Housing Authority is to provide affordable, decent, safe and sanitary housing through the maintenance of our existing units and the development of new units; to create an environment which enables residents to live responsibly and with dignity; to support residents in their effort to achieve self-sufficiency; to honor public commitments in a fiscally and ethically responsible manner; to create and maintain public confidence in the Authority's operations and staff; to ensure that the facilities owned and managed by the HHA are marketable to the community and are appealing to residents; to enable the HHA staff to improve their performance through appropriate vision, training, and career development; to establish performance goals that meet or exceed industry standards and that optimize the use of available resources to achieve our performance objectives; and to assist the Town, State and National governments in identifying and addressing housing needs.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD).

The Harwich Housing Authority operates a total of twenty-nine (26) units of subsidized housing under three (3) different government subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has six (6) scattered site family and elderly units; the Massachusetts 705 Family Housing Program which consists of twelve (12) family units; and the Massachusetts 167 Program through the Department of Mental Health which has a total of eight (8) special needs units in a single owned building.

In 2012 we continued to have a closed waiting list for two bedroom units due to our inability to serve the applicants currently waiting for this size housing. Currently, our three-bedroom waiting list is open and we are accepting applications for this size housing.

Projects being funded with Community Preservation Act funds approved by Harwich Town Meetings:

The Rental Assistance Fund is still going strong and we requested and received \$300,000 in additional funds at the May 2012 Town Meeting; currently we are assisting 27 households.

Harwich "Buy-Down" Program has added two homes to the Subsidized Housing Inventory.

The Infrastructure Fund for rental housing has committed \$140,000 to Harwich Ecumenical Council for the Homeless (HECH) for an upcoming project.

We continue to contract with the Chatham Housing Authority for management of the HHA. John Stewart handles the daily activities of the HHA. David Chausse is our Maintenance Mechanic and works a part-time schedule with the HHA. We thank them both for their service.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 2012 and looks forward to a productive 2013. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

Robert MacCready, *Chair*

Pam Parmakian, *Vice Chair*

Thomas Kilbourne, *State Appointee, Treasurer*

Shannon McManus, *Member*

William J. Doherty, *Member*

Staff:

John Stewart, *Executive Director*

David Chausse, *Maintenance*

Report of the **Harwich Housing Committee**

The Harwich Housing Committee (HHC) coordinating with the Harwich Housing Authority (HHA) is charged by the Board of Selectmen (BOS) to work towards diverse solutions to address the Affordable Housing shortage in Harwich and to further advance towards the 10% Affordable Housing Goal as required by the State.

The HHC is authorized five (5) members. There is no vacancy at this time. Meetings are generally held on the first Monday of the month at 4 p.m. in the Town Hall Library.

The continuing slump in the overall economy and the shrinking of Federal and State funding compounded by environmental and endangered species considerations (that have or are in the process of being resolved) have delayed some Affordable Housing Projects in 2012. However the HHC remains optimistic that these matters will be addressed and the projects will move forward.

The status of Harwich's Affordable Housing ongoing endeavors in the calendar year 2012 are as follows:

1. The development of the Housing Rental portion of the "Old Recreation Building and West Harwich School" sites will be revisited in 2013 pending the response to BOS' RFP for the West Harwich School Building due on January 10, 2013 and a meeting of the minds regarding the extent of Housing at the Old Recreation Building site.
2. The "American Dream I" program (home ownership on town donated land) has been completed on three of the four designated sites by the Harwich Ecumenical Council for the Homeless (HECH) under the supervision of the HHA. The remaining site ownership is being contested and is in Land Court.
3. The "American Dream II" program (a duplicate of the "American Dream I") program but only including one parcel is in the process of being advertised for proposals. The other three (3) parcels have been set aside due to environmental issues.
4. "Buy Down Program" – first time home ownership (meeting affordable income criteria) involves a "grant" towards the purchase of an existing home (3x) from funds made available by the BOS's Affordable Housing Fund and a Community Preservation Grant in the 2010 ATM. Additional funding from both sources is being requested in 2013 to continue this program. This endeavor is a joint effort of HHA and HHC.

5. "2nd Story" – this grant program is aimed as an incentive for commercial owners to develop rental apartments on their property for affordable income eligible families. This program was delayed due to ongoing poor economic and real estate market conditions. Reconsideration of this program is being undertaken. Funding was put in place thru the BOS's Affordable Housing Fund. This program was initiated by the HHC and would be coordinated and managed by the HHA.
6. HECH's proposed expanded rental project (21x) on the grounds of 93/97 Route 28 in West Harwich is currently being pursued with application for major funding from the state. Local funding sources from both the Community Preservation Committee (CPC) and the BOS's Affordable Housing fund are already in place.
7. The HHC continued its attempt to have the Administration and/or the Board of Selectmen move forward on various property issues with some success:
 - A. Funding for legal work in connection with some large "Unknown Owners" and land taking for "Delinquent Taxes" was the basis for the CPC's Article 9 of the 2011 May STM. As a result of this effort one large parcel (Map 55 Lot G8) is now the property of the Town of Harwich (subject to an eminent domain filing). This parcel sometimes referred to as "Thankful Chase II" will be the subject of a proposed 2013 ATM Article requesting its designation for Affordable Housing.
 - B. No action has been taken on some twenty-eight (28) small parcels for "Taking for Delinquent Taxes" (6 years or more).
 - C. The Town's Willow Street parcel designated for Affordable Housing at the 2001 ATM remains in "limbo" notwithstanding four written requests by the HHC regarding its legal status.
8. The HHC continues to maintain awareness of and acquire updated information/direction regarding plans, policies, regulations, etc. affecting Affordable Housing in Harwich. Among the plethora of issues, the following are the most significant issues tracked by the committee:
 - A. East Harwich Village Center Incentive (EHVCI). As previously reported, a "draft" of the proposed zoning and National Resource Protection District (NRPD) changes were submitted by the EHVCI Collaborative to the Planning Board in May 2011. The HHC believes that the "draft" as submitted is inappropriate and not in the best interest of existing property owners in the NRPD and future Affordable Housing endeavors. This position is similar to the

Planning Board's "draft" re-zoning proposal issued 12/11/12. However, the Planning Board's "draft" does not mention Affordable and/or Community Housing. The HHC will submit to the Planning Board and/or the Spring ATM/STM an appropriate section to cover this (we believe) shortcoming.

- B. The Comprehensive Waste Water Management Plan (CWWMP). A "draft" proposal is scheduled to be reviewed at a Public Hearing on January 19, 2013. Financial Considerations /Conflicts with other Town projects especially the Regional High School Construction has/will push the entire sewerage program into the future with initial affect on Housing issues ten or more years away.
9. "Senior Housing" – The HHC has followed up on the "Repurpose" Committee's intent for the Harwich Middle School when it is declared surplus by the Monomoy Regional High School in 2015. The Town of Yarmouth is currently renovating a surplus school building into 68 units for Senior Housing. The Town of Sandwich is currently proposing a similar project with the same Developer for their surplus school building. Other considerations being entertained by the "Repurpose Committee" are Regional Dispatch Center, Health Center, Open Cape Center, and "market rate" housing.
10. "Land Acquisition" – In recent years the availability of Town-owned land for designation and subsequent development of multiple Affordable Housing units has been thwarted directly and indirectly by Town votes, boards, commissions and committees for a plethora of reasons and/or circumstances. Recent attempts by the HHC to accumulate funding for Affordable Housing Land Acquisition from the Town (Capital Outlay Committee), BOS's Affordable Housing Fund and Community Preservation Committee due to timing issue has been rebuffed. Notwithstanding the HHC continues to explore land acquisition through the Real Estate and Open Space Committee and encourages property owners to think about Affordable Housing Projects and possible Town involvement. Please note that the Town of Harwich has donated only 90+/- acres of Town-owned land, whereas other endeavors have acquired hundreds of acres; Harwich Conservation Trust/Harwich Conservation Commission almost 2,000 acres, Golf 200 +/- acres; Cemetery 200 +/- acres etc.
11. Subsidized Housing Index (SHI) – Harwich added six units to the SHI in 2012

The HHC will continue to periodically advance new approaches, programs, and projects now in early conceptual stages based upon availability of resources (land and funding). The HHC will move forward in meeting our mission

statement to provide the young, mid-life and senior population of Harwich with safe, decent and affordable housing so that they may enjoy the many benefits of the Cape environment and sense of place.

The HHC acknowledges the assistance of the Town Administrator and his staff, the Finance Director and his staff together with the Assessor's staff and Planning Department. The HHC appreciates the support of the citizens of Harwich in our effort to reach the 10% goal employing the various approaches discussed in this annual report.

Finally, we thank the Community Preservation Committee's funding recommendations to the Town Meetings over the past years.

Respectfully submitted,

Gerry Loftus – *Chair*
David Purdy – *Secretary*
John McGillen
Barbara Loftus
Mary Louise Secola

Report of the Brooks Free Library

739 Main St., Harwich, MA 02645
(508) 430-7562, brooksfreelibrary@clamsnet.org
www.brooksfreelibrary.org

Vision

“a world without limits in the heart of the community”

Mission Statement

The Library will promote full and equal access to information and ideas, the love of reading, the joy of learning, and engagement with the arts, sciences and humanities.

ANNUAL REPORT

The Board of Trustees and Library Director respectfully submit our Annual Report for calendar year 2012. Established in 1881, Brooks Free Library is a municipal library and is governed by an elected Board of Trustees. This year Trustee Elizabeth Drewes did not seek re-election when her term ended. We would like to express our appreciation for her many years of service to the Library as a Trustee, member of the Building Committee and with the Friends of Brooks Free Library. Incumbents Kathleen Remillard and Jeannie Wheeler were re-elected this year and former Trustee Joan McCarty was elected to the Board in May.

Overview of Library Services

We're delighted to report Brooks Free Library continues to be one of the busiest libraries on the Cape and Islands. We provide materials, programs and services for all segments of the community - young children, families, seniors, working-age adults, teens and 'tweens, people with disabilities, year-round residents, second homeowners and visitors. Our primary function continues to be lending books, but recent years have seen tremendous growth in other areas of library use. Residents and visitors come to the Library to read newspapers and magazines, participate in story-times or book discussion groups, ask a reference question, use a computer or attend a concert, presentation or lecture. Many services and resources can be accessed from home and don't require a visit to the Library. A spreadsheet of statistics is provided at the end of this report.

This February will be the 15th anniversary of the completion of the Library renovation project. We expected an initial increase in library use, but we've been very pleased that the volume of activity continues to grow. As the result of budget cuts in 2005, the Library is open one less day per week than we were in 1998, but in spite of that, the number of items checked out continues to grow. 235,597 items were checked last year - more than 2 ¼ times the

number checked out in 1998. We have 12,573 active library cardholders, 35% more than in 1998. Of these, 8,814 are year-round Harwich residents. We have 81,688 items in our collection; nearly double our 1998 holdings. Our patrons can borrow over 1.6 million books, movies and other materials through CLAMS (Cape Libraries Automated Materials Sharing) and millions more from across Massachusetts through the Virtual Catalog. We also provide electronic resources such as Ancestry.com, Mango languages and Consumer Reports and databases for articles from local and national newspapers, scholarly journals and magazines. Our patrons have access to over 6,000 e-books and 4,000 downloadable audiobooks. E-books, e-audio and use of electronic resources are the fastest growing areas of library use.

In the years since the renovation, technology has significantly changed our reference function. A decade ago some people speculated the Internet would reduce the need for reference services. As our statistics demonstrate, this hasn't been the case. Last year we responded to 15,861 reference questions. The volume of information available online often makes it difficult for people to find what they're looking for. We continue to provide traditional reference services, i.e., locating and providing information to patrons, but we also show patrons how to target an online search to narrow their results and to find reliable sources of information. We make them aware of resources they don't know about and show them how to use them. Our traditional "information literacy" function of teaching people how to locate information and to evaluate sources continues even in this digital age. In addition, reference questions patrons ask today are often related to technology with questions about, for example, digital cameras, email, operating systems and computer hardware and software programs.

As a public technology center, the Library provides access for people who would otherwise have only limited access or no access to computers and the Internet. Patrons used 30,794 sessions on our public computers last year - over 592 sessions per week - a 600% increase since 2000. Today we have 24 computers for patrons to use for email, searching the Internet, conducting research, using the CLAMS catalog, typing a resume or term paper, applying for a job or filing for government benefits. Unfortunately, many of our computers are now quite old, so we'll be seeking funds to implement our Technology Replacement Plan.

We've operated a wireless hotspot since 2005, providing free 24/7 Internet access for users with laptops and mobile devices. Wi-fi continues to be a big draw, attracting many residents and visitors to Harwich Center. They can be seen at all hours of the day and night, sitting on benches and Adirondack chairs during warm weather or connecting to the Internet from inside their cars. There were 9,722 sessions of wireless use in FY2012 - nearly double the use our hotspot received when we began providing this service seven years ago.

Our innovative VITAL (Vision Impaired Technology Assistance at the Library) program is now in its tenth year. Not only do we make assistive technology available for public use, we also provide free, one-on-one instruction to teach people with vision loss to become independent users of computers, assistive software programs and equipment. Up until this point, we've known of only one other public library in the nation that offers this instruction. That's changing, we're happy to report. This year we've provided in-depth assistance to the Chicopee Public Library, which received a state grant to replicate our instructional program. We've also provided assistance and training to staff members from the Holmes Public Library in Halifax, who are working on a smaller assistive technology project, as well as a staff member from the Vineyard Haven Public Library. The National Library Service for the Blind and Physically Handicapped is now offering digital books for download on their Braille and Audio Reading Download (BARD) website. To help with this new service, this year we expanded our instructional sessions to include teaching people with vision loss or other print disabilities how to download the books and to use the new digital player. We also provide on-going help by downloading books for patrons who aren't comfortable doing so themselves.

Programming has become much larger part of Library service since the renovation. We provided 894 free educational, cultural, informational and recreational programs in FY2012, with 11,990 attendees. Some programs, such as our books groups, writers group, Knit-Lit, Story-Times and Creative Movement - meet on weekly or monthly basis. These on-going programs help build a sense of community because they allow people to get to know community members they don't know from their neighborhoods, workplace or church groups. We offer several story-times per week as well as a weekly Creative Movement program for our younger patrons. Our Homework Center is crowded with young people every day and we offer free after-school activities. With funding from gift and trust funds and the Friends of Brooks Free Library, we also provide one-time programs - concerts, lectures, author talks, craft programs and performances by magicians, storytellers and puppeteers.

Highlights of 2012 Activities

In January we responded to patron's increased interest in e-books by expanding the number of E-Book Help sessions offered. Staff members are scheduled off-desk at these times so they're able to provide individual assistance to teach patrons how to download free library e-books to their device. In December we held a Gadgets, Gizmos and Gifts workshop at the Community Center to allow people to test and compare e-readers and other devices prior to the holiday gift-giving season. In January 2013 we're holding an E-Books and Tablet workshop to provide an overview of the various devices.

This year we expanded our collection of Cape Verdean materials and we worked with the Harwich Historical Society and Cape Verdean Historical Trust on the So Sabi exhibit. In May we hosted a program on Cape Verdean history, culture and language, and in October we collaborated on a program on Cape Verdean genealogy.

In the spring of 2012 we began a new program for young people - Teen Library Corps. This teens and 'tweens group meets several times a month to plan youth activities. Members help plan library programs and volunteer at events, providing face painting for children at movie nights and helping with Santa's annual visit, for example.

We also began a new program for adults in the spring - Mah Jong. We started with a six-week instructional session and then began holding weekly play sessions. Another six-week instructional session was offered in the fall. Weekly sessions to play Mah Jong continue on Thursday mornings and are open to novice and experienced players.

In June 2012, after several months of work, we launched our re-designed website. The layout hadn't changed since 1998, so this update was long overdue. The new design is more appealing and the content is better organized. The site has a text-only mobile version that's accessible to people using screen-readers. A full mobile version will go live in 2013. The homepage features a large calendar showing programs scheduled for the next few days. Clicking on the calendar opens the full event calendar so you can see what programs are coming in the days and weeks ahead. The homepage also has a scrolling display of new items that will make it easier for users to find out what new books, DVDs and other materials have arrived. Users can sign up for weekly e-newsletters about new items. "Like us" on Facebook or "follow us" on Twitter to receive posts about upcoming events and other news.

This summer we began a new venture - "Brooks Free Cinema" - outdoor movies in Brooks Park. Several Cape communities have outdoor movies and we decided our residents and visitors deserved them, too. The movie nights were held on Thursday evenings in July and were very successful. The movie was projected on a large screen hung on the gazebo and the picturesque setting in Brooks Park became quite magical as the sky grew dark. Many parents told us this would be one of their families' favorite summer memories. In September we held another outdoor movie in the park for the Chamber of Commerce's Fall for Harwich series. Plans haven't been finalized yet but we hope to offer an expanded number of weeks for summer 2013. We're grateful to Selectmen Ed McManus and Jeremy Gingras, Director of the Chamber of Commerce for sharing their expertise with event planning and outdoor movies and to Youth Counselor Sheila House, the Youth Consultation Committee and Harwich High student Gerald Reid for helping us staff the movie nights and set-up equipment each week.

In October we started our newest book group, The Greatest Generation Meets. This group meets on the 4th Friday of the month at 1 pm and focuses on books related to World War II and the Korean War. The Council on Aging is providing transportation for Harwich residents who need a ride. Our other book groups consist of a Morning Book Group that meets (2nd Tuesday of the month at 10:30), an Evening Book Group (1st Tuesday at 6:30), Literary Diners (4th Tuesday at 6:30 pm) and two book groups for Home-schooled youngsters (1st Thursday at 10:30 and 11.) The book selected for each group's meeting is always in variety of formats (large print, audiobook, etc.) and can be checked out at our Circulation Desk. Our Knit-Lit meets Wednesdays at 12:30 to discuss knitting books while knitting and sharing advice and patterns, and our Writers Group meets Wednesdays at 10:30.

In November CLAMS went live with a mobile app that reformats the CLAMS catalog for your smart phone or mobile device. It also provides handy information on the hours, phone numbers, websites and email address of libraries near you. A popular feature, Book Look, allows you to take a picture of a book's barcode (or type in the standard book number on the back of the title page.) The app automatically searches the CLAMS catalog for the book and you can then place a request. This feature is great when you're out and about and see a great book - no need to buy. Place a request and borrow it from the library.

This fall the Friends of Brooks Free Library generously purchased an assistive listening system people with hearing loss for our meeting room. Wireless microphones amplify sound for everyone in the room, but the system also uses neck loop receivers to transmit sound directly to the person with hearing loss. Side conversations and other noises in the room no longer interfere with the person's ability to hear the program or speaker.

In December we held our 13th annual Holiday Fine Amnesty, waiving overdue fines for patrons who contributed food for the Family Pantry or a new book for the Children's Center, an affordable childcare program of the Harwich Ecumenical Council for the Homeless. Patrons were very generous, donating over 3500 cans of food for the family Pantry and filling a large bin with new picture books for the Children's Center's classrooms.

Administrative Notes for 2012

In April, police officers responding to our call for assistance discovered a patron who'd just stolen six library books. This arrest uncovered the wider theft of older, historic books a number of Cape libraries, which appeared to part of an organized effort that had been going on for some time. Several thieves were selling the stolen books to an antiques dealer who was re-selling them online. A total of 74 volumes had been stolen from 9 Cape and Islands libraries. Many were still in the dealer's possession and they were returned to the owning library. Law

enforcement investigations resulted in additional charges against the individual who'd been arrested at Brooks Free Library and he was convicted in November.

Major building maintenance projects this year included extensive repairs to the air conditioning and ventilation system, funded by the Cape Light Compact. The project ran into significant problems, which resulted in the third summer with temperatures well into the 80's and high humidity, a major concern in a library due to the possibility of a mold bloom. The chiller and other major components were replaced or repaired and work was completed in November. The heating system was not addressed in this project, however, and additional repairs will be needed. Other projects included the installation of a new emergency lighting system and the reconfiguration of the parking lot to add an exit ramp from the upper lot. The Cape Light Compact replaced 226 problematic compact florescent light fixtures with a model that doesn't overheat and will be more efficient. The Friends of Brooks Free Library funded a beautiful wooden sign with a changeable message insert by the Main St. entrance. While the portable sign had received all necessary approvals, the new sign is a great improvement. The Community Preservation Act funded preservation work on the exterior of the Brooks Block will begin this winter, with Highway and Maintenance Department staff members cutting and preparing new decorative shingles. They have also been working on the installation of the new lights in the unlit upper parking lot and should be finished with that project shortly.

Friends and Volunteers

The Friends of Brooks Free Library continue to support the Library in many ways. Their "First Sunday" series provides free musical performances, art demonstrations, lectures and other programs once a month from October through May. The Friends welcome the donation of gently used books for their on-going and special book sales. Funds from their book sales are used to provide for Summer Reading Program activities for children. The Friends lease additional copies of bestsellers to reduce the time patrons have to wait for popular items. They pay for the purchase of passes for discounted or free admission to museums and attractions. The Friends also manage "Books on Wheels," a homebound delivery service that uses volunteer drivers to bring books to Harwich residents who aren't able to come to the Library due to health or illness. The Friends' Board meets at 10:30 am on the third Friday of the month from September through June and welcome anyone interested in supporting the Library to attend.

Over 100 volunteers help us by shelving books and other materials, keeping the books in order, serving as program coordinators and discussion leaders, registering patrons for library cards, and making phone calls to let patrons know an item is here for them. The Harwich Garden Club cares for the rejuvenated island in our parking lot and the blooming barrels and they provide a beautiful

arrangement for our lobby each month. The Chatham-Nauset Lions Club continues to support our VITAL program financially and to provide volunteer instructors. We can't the volunteers enough for all that do! It is much appreciated!

Library Staff

Library Director:	Ginny Hewitt
Public Services Librarian:	Suzanne Martell
Reference Librarian:	Jennifer Pickett
Youth Services Librarian:	Ann Carpenter
Assistive Technology Coordinator:	Carla Burke *
Admin/Reference Assistant:	Nicole Hansen/Emily Milan *
Senior Library Technicians:	Gordon Benoit *
	Joanne Clingan *
	Nicole Hansen*
	Phil Inman *
	Emily Milan *
	Pam Paine *
Library Technicians:	Lisa Eagar *
	Lee Kelley *
	* <i>part-time employees</i>

This year our substitute Circulation Assistants were Chardelle Davis, Matt Dilts-Williams, Adrienne Eldredge, Cathy Howard, Sarah Idman, Christine Kaufmann, Vince Kraft, Jackie Leach, Christina McManus, Judy Nichols, Linda Quinlan and Melissa Stello. Students Jarek Lenda and Shannon Grossman served as part-time Library Pages for the summer of 2012.

Trustee Meetings

The Board of Trustees welcomes your input at our meetings, which are held on the second Wednesday of the month at 7 pm. The agendas, minutes and reports are posted on our webpage, www.brooksfreeibrary.org. You may also contact us about any issues or concerns by writing to: Brooks Free Library Board of Trustees, 739 Main St., Harwich, MA 02645.

Respectfully submitted,

Brooks Free Library Board of Trustees

Mary Warde, *Chairman*

Joan McCarty, *Vice Chairman*

William D. Crowell, *Treasurer*

Diane Schoenfelder, *Secretary*

Jeannie Wheeler, *Chair, Building & Grounds Committee*

JoAnne Brown, *Building & Grounds Committee*

Kathleen Remillard, *Building & Grounds Committee*

Ginny Hewitt, *Library Director*

Brooks Free Library Statistics 1998-2012

	Circulation		Total Inter-		Items in	Active	Full-time	Reference
	Open	per	Library	Loans	Library	Cardholders w/	Residents	Questions
	Hours	Open Hour	Collection		Collection	Library Card		
FY1998	1937	53.6	42603	6118	42603	9322		2472
FY2000	2060	54.3	51984	9624	51984	12313		3955
FY2002	2076	61.9	58439	14677	58439	10867		6053
FY2004	2066	70.3	55784	29264	55784	11661	7838	11416
FY2006	1848	84.8	63041	37849	63041	13108	8043	12126
FY2008	1980	97.5	68620	52435	68620	14298 *	8457	13183
FY2010	1978	113.9	72620	65829	72620	12606	9014	15471
FY2012	2004	117.6	81688	94261	81688	12573	8814	15861

* Note on cardholders: Large purge of inactive cards FY01 & FY08. Smaller yearly purge since FY09.

	Public Computer Sessions	Wireless Sessions	Adult Programs	Attendance Adult Programs	Young Adult Programs	Attendance Youth Programs	Childrens Programs	Attendance Childrens Programs
FY98	n/a		8	1430			119	3419
FY00	4395		10	335			172	4769
FY02	14722		71	673			234	8255
FY04	22784		341	2592	Counted	w/ Adult	284	6759
FY06	22124	5460	602	2608	until	FY2010	254	7317
FY08	26400	7265	323	2460			286	8306
FY10	28342	10260	575	4047	42	273	317	6541
FY12	30794	9722	534	4340	30	519	330	7131

Report of the Harwich Veterans' Services

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich:

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2012. Our duties are categorized in two basic areas: Benefits and Services.

Commonwealth Low-income Benefits:

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Harwich. During the year the Town, through our office, extended benefits to qualified veterans totaling \$26,000 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

Federal Benefits and Services:

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining over \$2.73 million in cash payments for service-injury compensation and pensions for Harwich veterans and their dependents.

We would especially like to thank the Town Administrator and Finance Director and the town's veterans' organizations for their assistance and support throughout the year.

Contact Information:

We encourage all veterans and their dependents to utilize our services. Office hours in the Harwich Town Hall are Tuesday, Wednesday and Thursday from 9:00 AM to 4:00 PM. The phone number is 1-508-430-7510. Veterans may also contact the main office in Hyannis five days per week at 1-888-778-8701.

In Service to Veterans,

Wilfred Remillard, *Veterans Service Officer*
Town of Harwich

Harry Rae, *Veterans Service Officer*
Lower Cape

Edward F. Merigan, *Director/Veterans Agent*
Barnstable District

Report of the Voter Information Committee

We respectfully submit the annual report of the Harwich Voter Information Committee (VIC) for year 2012.

Highlights:

- **January:** After reviewing 2011's programming, VIC began planning its activities for 2012. Using as its criteria how each proposed program would benefit the community and which subjects would yield the best information, VIC considered several topics. Continued discussions led to final programming decisions. Based on informal feedback, VIC concluded broadcasts on local cable station Channel 18 remain the most effective way to share important information with our residents. VIC sincerely appreciates the assistance given to us by Jill Mason and Jamie Goodwin.
- **February:** On February 28th, the committee recorded at the Channel 18 studio, a panel discussion on the process for applying, recommending applicants and making appointments to town boards and committees. As panelists, Selectmen Ed McManus and Angelo LaMantia represented the Boards and Committee Appointments, and emphasized the need for volunteers on regulatory boards which are required to follow specific legal requirement when conducting town business. Selectmen McManus and LaMantia further emphasized the current vacancies on each committee and board and encouraged residents to learn more about the responsibilities in hopes a greater number of volunteers would step forward and apply to serve in an area of interest and or expertise. The Open Meeting Law and Conflict of Interest Law were also included in the presentation.
- **March:** With the Monomoy Regional School District budget and the possible school construction article being uppermost in the minds of residents and town officials, VIC decided to focus on both topics for the upcoming months. Because there was no indication there would be contested election races, both "Pre-Town Meeting" and "Meet the Candidates" programming were not included in 2012's plans.
- **April:** On April 27 Chris Joyce, the newly appointed member of the committee, was introduced and enthusiastically welcomed. Soon thereafter, the committee hosted an informative, televised panel discussion that covered a wide range of topics regarding the Monomoy Regional School District. The participants were: Dr. Carolyn Cragin, Interim Superintendent of the Monomoy Regional School District; Tom Blute, Chair of the Harwich School Committee; Brian Widegren, Vice Chair of

the Monomoy Regional School Committee; David Ryan, Harwich Town Accountant & Finance Director; Albert Patterson, Chair of the Finance Committee; Larry Ballantine, Chair of the Board of Selectmen; and Town Administrator James Merriam.

- **May:** Realizing it was likely the Selectmen would schedule a summer Town Meeting that would include an article related to the school building project, VIC chose to wait until a date was set and more specific information was available before making concrete plans.
- **June:** Further efforts were placed on recruiting new members. Plans included contacting school principals to seek their assistance in informing parents of the need for new members. It was also agreed we would contact a private, non-profit organization whose members are active professionals. The committee continued its past practice to post updates on the Voter Information page of the Town website including adding a link to the Citizens Activity Record Form used to apply for committees and boards.
- **July:** Plans were made for an August program to address a number of questions regarding the school building project. VIC's goal was to clarify as many facts as possible regarding this complex proposal.
- **August:** In an effort to provide factual information about the Monomoy Regional School building project prior to the August 28 Town Meeting, a comprehensive panel discussion was held on August 23. Dr. Carolyn Cragin, Interim Superintendent of the Monomoy Regional School District; Brian Widegren, Vice-Chair of the Monomoy Regional School Committee; Jonathan Idman, Finance Committee; Ed McManus, the Monomoy Regional School District Building Committee; Larry Ballantine, Board of Selectmen; and David Ryan, Town Accountant and Finance Director actively participated in a lively question and answer format. A variety of important questions about the proposed building project were addressed. Additionally, the committee posted flyers encouraging residents to attend the Town Meeting at numerous town and public locations.
- **September:** VIC reviewed its recruiting efforts and identified a few more groups and organizations to contact in our continuing efforts to communicate the message that additional members are necessary in order to contribute meaningful work as a committee. The committee again determined it would continue to issue press releases and or letters to different media outlets.
- **October:** In anticipation of numerous seats up for election, VIC began planning a November program, "Step Up and Run." The concept was to have a panel of residents who had run for office to discuss the rewards and challenges of public service.

- **November:** Panelists Shirley Gomes, former State Representative, Mary Warde, Chair of the Brooks Free Library Trustees, and Tom Blute, former Harwich School Committee Member, shared their experiences of running for and serving in public office. All of the panelists expressed their appreciation for the opportunity to learn and grow both personally and professionally as a result of their service. Hoping more residents will “Step Up and Run,” the panelists encouraged residents to become familiar with those boards and committees seeking volunteers, elected and appointed. We were reminded of the many volunteer opportunities available and a meaningful role for anyone who is interested.

CONCLUSION: The Voter Information Committee remains dedicated to keeping the public well informed. We do, however, recognize that with only three members, the number of programs and goals we can realistically achieve are fewer. The committee hopes that 2013 will be the year where a few more residents will apply for and be appointed to our committee. Fresh ideas allow us to serve the public with a broader perspective. The Voter Information Committee takes pride in its work. We welcome suggestions that will have a positive impact on our effectiveness.

Please consider serving on the Voter Information Committee. We would be happy to talk about the role of the Voter Information Committee with anyone who is interested. Applications (Citizens Activity Record Form) for appointment are available on the VIC web page, in the Board of Selectmen’s Office, and in the back of the Harwich Annual Town Report.

In closing, the Voter Information committee thanks Channel 18 Director Jill Mason and her assistant, Jamie Goodwin as well as the Channel 18 volunteers for their continued help and support in broadcasting our programs. Finally, thank you to everyone who has given of their time to participate in our programs. Your insight has been helpful. Positive feedback as well as constructive criticism has guided us towards understanding what we do best and the areas we can build on. We look forward to another successful year serving the Town of Harwich. Come and join us!

Respectfully Submitted,

Joanne Rys, *Chairman*

Peg Rose, *Clerk*

Christina Joyce

Report of the Harwich Youth Counselor

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I am pleased to submit the Annual Report of the Office of the Youth Counselor for the year 2012 and recognize the community members who support the needs of Harwich Youth and their families.

Counseling referrals remained steady for 2012. My average weekly caseload was 24 consumers I saw more parents this year than in the past 3 years combined. The increase was realized by a combination of economic factors and particular issues that consumers were struggling with (i.e. grief and loss). I also ran several stress management groups for male and female high school students and a group for middle school students wanting to discuss the school environment and how to make it more positive.

It was my honor to serve on the *Monomoy Regional Strategic Planning Committee*. This group was comprised of school and community leaders, as well as parents. We created a mission statement that reflects the vision and core values of the new regional school district, exploring internal and external workings of both school communities. It was an inspirational experience. I also was a facilitator at the Monomoy Regional High School Strategic Planning Retreat at Chatham Bars Inn on February 25, 2012. Individuals from both communities worked on developing points of opportunity in 4 areas – academic, non-academic, leadership, and community. This event was a precursor to the strategic planning process. I believe that the new school district and state-of-the-art new school for grades 8-12 is going to benefit the youth of Harwich and Chatham in ways we can't even imagine at this point. It has been so rewarding to see the communities come together and work through their differences and align around their common goals and aspirations for their kids.

In my non-counseling role, I continue to work with Sharon Powell from Chatham Youth & Recreation and Harwich Youth Services to host *Boys' Night* and *Girls' Night* at our community centers. These provide opportunities for our youth ages 10-14 to interact while have fun participating in many activities. We will be hosting 2 dance fundraisers this coming year to add money to the funds that keep programming going at both centers.

It was my distinct pleasure to collaborate with Barbara-Anne Foley, Director of the Council on Aging, on a program pairing middle school girls with senior women. The name of the workshop series was *Get Your New Balance on Life*, teaching the participants about healthy living habits, nutrition, anti-bullying interventions, personal safety, and positive internet networking skills. The workshop took place in March-April and culminated in our girls and senior

women walking in the Harwich Road Race in June of 2012. It was rewarding on so many levels and many of the young people have formed close bonds with the women who mentored them. We will be doing more workshops in the coming year.

I worked with the Harwich High School psychologist Robin Titus to administer the S.O.S. Signs of Suicide Prevention Training and Screening to 9th grade and 12th grade students. I also assisted Maura Weir, a prominent suicide expert, in administering the program to Cape Cod Regional Technical High School students.

In the spring of 2012 I was part of a group including Harwich Police, health and other teachers, the school nurse and the school psychologist that hosted a Drug Awareness night for students, faculty and parents. *It Takes a Village* was an extremely well-attended speaker event featuring a panel of experts including Ray Tamasi from Gosnold-Thorne Treatment Centers, Harwich Police Detective Robert Brackett, Senator Dan Wolf, a Cape Cod Health Care physician specializing in the addictions, a parent who had lost her daughter to addiction and three individuals currently in recovery. The focus was on the burgeoning problem of illegal prescription opiate use and addiction and how we as a community need to mobilize around prevention efforts. There was a coalition formed out of this event named Lower Cape C.A.N. (Community Anti-Drug Network) and we are meeting January 2013 to strategize for the coming year.

As part of my work with Cape & Islands F.A.N., I helped plan a community forum on the topic of medical marijuana which featured a debate by students at Cape Cod Community College who argued pros and cons of legalizing marijuana for medical purposes. Senator Dan Wolf explained the legislative proposal, and community members gave feedback. Unfortunately, the law which is very loosely written was passed in November of 2012. There are community efforts underway to brainstorm methods for dealing with the inevitable abuses of the law, as well as addressing the potential rise in teen marijuana usage that has been seen in all states that have supported and approved legalization.

During the summer of 2012, I worked with a small group of middle school youth, performing community service at the Harwich Farmers' Market and the Food Pantry Community Garden. I will be meeting with Cape Cod Volunteers to see how we might be able to work together to expand on this effort for the summer of 2013.

The most exciting event of the school year was a presentation by Dr. Michael Fowlin (a.k.a. Dr. Mykee) who mixes performance art with powerful public speaking to address issues like diversity, acceptance of differences, bullying and the creation of a more positive school climate. He presented to students in Harwich grades 7-12. At the high school, the performance was followed by

break-out groups dealing with topics like healthy dating relationships and friendships, substance addiction and how seek help for a friend, and GLBT awareness and support. Each class is planning on a “community awareness plan” during the next few months to keep the work of creating the best school environment in gear.

We bade farewell to a long-time member of Harwich Youth Services Committee, Youth Chaplain Linnea Snow, who retired and moved south to live with her family. Lin had served at the Harwich Youth Chaplain since 1998 and was a Harwich Youth Services volunteer for 8 years. Her positive energy and big heart were felt throughout the community and we will miss her.

If you are interested in attending a Harwich Youth Services Committee meeting, we convene the 2nd Tuesday of each month at 2:10 p.m. at the Harwich High School guidance office. To find out more about the committee’s mission and how you can join, visit the town website or call Chairperson Melissa Clayton at (774) 836-2142.

*Sheila House, Harwich Youth Counselor
Master of Science
Licensed Clinical Mental Health Counselor*

*Harwich Youth Services Committee
Melissa Clayton, Chair
James Hartley, Clerk
Barbara Segal
Reverend Malcolm MacDowell
Robin Titus
Nadia Schuessler*

PUBLIC SAFETY

Report of the **Animal Control Officer**

During the year 2012 there were 654 calls for service. There were 456 dog related calls, 40 cat related calls, 118 wildlife related calls, 56 livestock related calls and 14 follow up visits. Included in these calls there were 17 dog bites and 1 cat bite.

The 56 livestock related calls were, for the most part, barn inspections. These inspections were to determine animal health and living conditions. There were two barns that had significant problems. These are being addressed with the cooperation of the Harwich Health Department.

Three of the dog bite cases required dog hearings that resulted in the dogs and their owners being required to attend additional obedience and behavior training and have their dogs muzzled at all times. It is important that all dog owners understand the traits of the breed of dog that they own and that both the dog and the owner receive proper training.

Barking dogs continue to be the most common “quality of life” complaint. All pet owners should understand the needs and characteristics of their particular pet. The owners of a dog that allow it to bark or run loose can affect the quality of life for a whole neighborhood.

The rabies baiting program continued this year with bait being distributed throughout the Cape in the spring and fall. The bait is a fishmeal block that should attract wildlife. Inside the block is a dose of rabies vaccine. The USDA has also been conducting wildlife surveillance to determine the effect of the baiting program and also to determine the location and density of rabid wildlife.

The USDA has provided freezers throughout the Cape as collection stations for dead wildlife that has not had contact with a human or pet. The Harwich Police Station was one of the first locations on the Cape to have a freezer and we continue to be the collection station for Harwich, Brewster and Chatham.

Respectfully submitted,

John J. Burns,
Animal Control Officer

Report of the Building Department

I hereby present my report of activity for the Building Department for calendar year ending December 31, 2012. (to date Dec. 14, 2012)

Summary of revenue from Permits and Inspections:

Building Permits	172,638.00
Electrical Permits	59,940.00
Plumbing & Gas Permits	80,810.00
Other	9,341.00
Zoning Board of Appeals	9,450.00
TOTAL	332,179.00

Permit Type

Building	898
Demolition	18
Sign	22
Certificate of Inspections	92
Historic Hearings	28
Rental Density	11
Zoning Board of Appeals	30
TOTAL	1099

Number of building permits/work category types:

Residential

New Construction

Single Family	34
Multi Family	0
Accessory Bldgs	0
Other	0
Additions	43
Alterations	571

Commercial

New	3
Alterations	39

Total Estimated Cost of Construction Permitted: 35,363,571.00

The Building Department has also allocated resources pursuant to MGL 40A and the Town's Zoning By-Laws for Zoning Determinations and/or Enforcement Action. During calendar year 2012, the department has responded to 104 written requests.

Respectfully Submitted

Geoffrey S. Larsen, CFM
Building Commissioner

Report of **Department of Emergency Management**

My usual format is to give you a run down by date of what has occurred and what we have done in the Town of Harwich. I will begin this report with Super-Storm Sandy.

Sandy was forecast to hit NJ and NYC but with these storms one never knows. I began I preparations many days in advance of the predicted landfall. Harwich was ready but my real question is were you ready. We have to realize that if Sandy had come 150 miles more to the North Cape Cod would have suffered what NJ and NY did. What does that mean to you? It means no power for days or perhaps weeks. Possible Interruption of our water supply or the fact that Route 28 would be covered in beach sand with gaping holes where our water pipes use to run. Would you have heeded an evacuation order if it was determined that you were in harm's way? I want you all to look at what Sandy did to the shoreline of NJ - that could be us!! You need a plan in the event that we ever are looking at such a storm again. Know where you are going if you are told to evacuate. Have money, prescriptions, pet food, important papers, picture ID's all in a place where you can grab and go. You need a plan, now is the time to make a plan. Involve your family and friends. Cell phones may not work, ATM's will not work, no heat or lights.

PLAN NOW!!!

In anticipation of Sandy I stood the Emergency Operations Center up at 8 am on October 29th for full operations. The EOC stayed open until 8 pm. Once again we were extremely lucky as we suffered some trees down and some power outages. There are people in NJ who still do not have power or a home to live in. President Obama has declared a Disaster Declaration for Barnstable County for Sandy and a meeting will be held at the Community Center in early January to start the process of getting 75% of our money back for costs covered the Federal Government

I want to thank the voters for their support of my article at the ATM to purchase three portable generators. These generators have been purchased and are available for our use as needed.

Please remember that we continue to use the Community Center as a heating or cooling center depending on the weather. You will always be made to feel at home when using the Center to cool down or to get warm.

Working with Paula Champagne, Harwich Health Director, we once again assisted with the annual Town Flu Clinic. Things ran very well and we served all who came to the Community Center.

Our biggest exercise of the year was assisting the Town Clerk with the National Election in November. The Town Clerk asked the Emergency Management Team to assist with the voting operation outside the gym. This was an all hands evolution as we were expecting 8000 people to pass through the Community Center. Our volunteers showed up and went to work keeping the operation orderly with some wait times in the larger precincts. Many Town employees were allowed by their Department Head to give a few hours at the polls and that was much appreciated. All in all it was another smooth running operation.

The Emergency Alert System is housed at the Water Department. Please check to make sure you are part of the system so you can get important info when it is sent out. A quick call to the Water Department will tell you if you're a registered user.

Channel 18 is another source of information. Jill Mason, Director of Channel 18, gets information out to you as soon as it is available. Please check it out, if there is something going on that affects the Town of Harwich it will be on Channel 18.

I cannot say enough good about our volunteers. Barbara-Ann Foley is my volunteer coordinator and does a fantastic job. We can always use more volunteers so if you want to get involved please contact Barbara-Ann at the COA. Our volunteers make our job so much easier. They have been trained, have their ID's and are ready to respond with little notice. A Big Thank You to all of our volunteers.

We have made great strides with NSTAR after their miserable performance during Hurricane Irene. During Super-Storm Sandy we in the EOC had direct access to NSTARS main computer system telling us the number of people without power in Town. We also had access to a liaison person assigned to the Town. I was able to talk directly to the liaison with any issues we had. This was a help when we needed power to a specific area due to an urgent problem.

That brings me to the Communication Department at the Public Safety Facility. Please remember that if you have an emergency you can dial 911 anytime. If you lose power you have to call NSTAR so that you can get put into their system as having no power. The Dispatchers cannot do that for you. During an event where we lose power or have trees down we have crews out on the street to deal with them. Calling the Police or Fire Department will not get it done any faster. We need to keep those phone lines open for emergencies. Please also remember that at some point during an event if I deem it to

dangerous for our police, fire, highway and water personnel to be on the street I will have them take cover until it is deemed safe to be on the street again. Please heed any directions we give you when it comes to sheltering or evacuations. Once Public Safety personnel are pulled off the street they may not be able to help you until it is safe.

The Town of Harwich has a plan and we know that it works. Do You Have A Plan? You need a plan and now is the time to do it. Do not wait until Super Storm Sandy is off the coast-do it now. Plan and prepare. Those with medical or other disabilities need to let us know about your specific issue so we are better able to help you.

I want to thank the Town Administrator for his guidance and support and wish him well in retirement. To my fellow Department Heads, thanks for your help and understanding. Thanks to the Board of Selectmen for their continued support. Thanks to the Emergency Management Team for the hours spend making sure our Town is ready and safe.

Thank you to the citizens of Harwich for your support and please have a plan

Respectfully Submitted

Lee Culver, Director
Harwich Emergency Management

Report of the **Harwich Fire Department & Emergency Medical Services**

The Harwich Fire Department takes great pride in providing the best possible, professional fire and rescue services to the citizens and visitors of Harwich. We continue this through fire suppression, advanced pre-hospital care, fire prevention, public information and training, hazardous materials mitigation and other related services. We work hard every day to improve the services that you as citizens deserve and expect.

2012 in Review

This year has been very busy and equally challenging, including two three alarm fires within a six day period. Our most valued asset is our brave men and women who come to work every day to do their best to keep all of us safe. Times have changed and so has our approach to dealing with this ever changing world. A better emphasis has been made to keep our firefighters more healthy physically and mentally. By doing this we are better prepared on a daily basis to handle and deal with routine calls and the challenge of the unthinkable events that we are called upon to handle. Through science, we now know that the composition of the smoke we breathe even on the smallest of fires is more deadly than we ever thought. The Harwich Fire Department now has the ability to screen for additional toxins in the smoke that exists at every fire, large or small. In the past, we have been able to track carbon monoxide in the smoke but now, more importantly, screen for hydrogen cyanide. Science has proven that this deadly gas is present in all smoke and has been responsible for many deaths and injury to both firefighters and civilians exposed to these smoke conditions.

Other than the day you put the badge on as a new firefighter, being promoted is one of your finest moments in the fire service. As Chief it is a great privilege to be able to promote the members of the department. This year we did just that with the promotions of some of the finest and most dedicated firefighters I've had the privilege to work with. Lieutenant David LeBlanc was promoted to Captain, and will lead group 4. Firefighter Craig Thornton was promoted to Lieutenant, he will be second in command of group 2. Firefighter Bucky Mabile was promoted to Captain/Fire Inspector and will now head the Fire Prevention Division. These individuals are very dedicated and worked extremely hard to attain these positions. With the promotions, we had a vacancy. Firefighter/Paramedic Eric Elliott was hired to fill that position. We are fortunate to get Firefighter Elliott in that he comes to us well trained and is a resident of Harwich. He was previously a firefighter in Wellfleet.

We took delivery of our first new pumper in more than 12 years. We were able through the bid process to take delivery of a Sutphen pumper last spring on time and under budget. This new Engine, and the refurbished Engine bought from Centerville-Osterville-Marstons Mills Fire Department have brought some stability to the Department's aging fleet. This Engine replaced the 1984 Seagrave/Emergency One and to help offset the cost and that Engine was sold through a broker and the proceeds were returned to the general fund.

The big change that you can see in this pumper and the new ambulance are the vehicle's colors. The color scheme of black over red was chosen. The change has been very well received and will be the colors of the Harwich Fire Department apparatus for years to come.

Even with this new Engine, and the refurbished Engine we purchased from Centerville-Osterville-Marstons Mills Fire department, the Department is still on the Capital plan for the purchase of another Engine at this Annual Town Meeting. With this new Engine the Department will be able to field a much more reliable fleet, with a reduction in maintenance costs and down time. We will be trading in or selling a twenty year old pumper as well. Furthermore the plan is to purchase an Engine similar to the last one so they are standardized as far as use and parts, thus making the Department more efficient and make maintenance easier. Massachusetts has added purchasing of fire apparatus to the state bid list. We will be utilizing this method for the purchase of the next pumper and in fact ambulances can be purchased in the same manner and we will be looking to do that next year. This allows for saving to the tax payers and greatly streamlines the lengthy procurement process.

Regional efforts continue to make what we do better, safer, and more efficient. In 2013 we will be transferring the fire portion of the public safety dispatch to the Barnstable County Sheriff's Communication Department. I understand the concern for changing our way of locally dispatching for the police and fire departments. A large study was completed this year that encompassed all of the 911 call receiving, Fire, EMS, and Police dispatching county wide. The study clearly showed that there are great advantages to performing these crucial services on a regional basis. Not only are the costs dramatically less, the technology needed in today's world to efficiently dispatch help to those in need can only be done on a regional basis due to the high cost of the needed equipment and training. What we built a few years ago, combining the fire and police departments as one facility and creating a local public safety dispatch center was a good idea, but the reality of strained budgets has forced the move of the fire dispatch to the regional center.

Other successful regional efforts that we have participated in are the creation of the Barnstable County Technical Rescue Team. Fire Departments across the country are participating in the creation of this highly trained unit to handle

responses such as trench rescue, high angle rescue, building collapse and recently we have added another division which includes dive search/rescue. Again, these are needed capabilities of your local fire departments, but prove to be too costly to sustain on an individual fire department basis. The equipment and training funds were secured from grants issued by the Homeland Security Commission. I am especially proud of Harwich Fire Department Captain Joe Mayo who is the unit's team leader. Harwich Fire Department Lieutenant Mike Mason is the Dive Team component leader. These two Harwich Fire Department members are to be commended for their dedication and leadership to bring these regional teams to reality. I will continue to look at other areas that can be done on town departmental or regional shared services and equipment. These efforts will include looking at the regional benefits of the East Harwich Fire Station.

Another significant change for the department is how we deal with and respond to emergencies in and out of the harbors, extending into Nantucket Sound. The Fire Department will no longer have a boat in Saquatucket Harbor. We will be relying on and assisting Jon Rendon the new Harbor Master. Jon comes to Harwich with significant emergency response experience and will take the lead on securing the appropriate marine asset for multiple missions, including firefighting and dive operations. We will have a boat in one of the stations to respond to the needs on Long Pond and the other smaller bodies of water.

Captain John Clarke has developed an excellent in school program for the students at the Cape Cod Regional Technical High School. The program, which is several classes over multiple weeks, gives those students who may want to pursue a career in the fire or emergency medical field an overview of our profession. Captain Clarke also has run our Citizen's Fire Academy for many years. This year the format has changed, in that there are no actual classes, but the program is being produced for viewing on channel 18. This has allowed for a greater exposure of "what we do" for the citizens of Harwich. I commend him for this voluntary initiative and Jill Mason for the technical help.

My greatest concerns are the lack of funds to restore the firefighter day positions that were voted by the citizens of the Town, and the fact that the East Harwich residents don't get the same level of service as does the rest of the community. When I was promoted to Chief in November of 2011, a vacancy was created that has not been filled. Since all promotions came from inside the Department, a Captain moved up to Deputy, a lieutenant moved up to Captain, a Firefighter moved up to Lieutenant, the Department ended up short one position. It is my hope with this year's budget, to restore the vacant day firefighter position and bring the department up to full staffing. The day positions were added by the citizens of the Town and are important to this department to be able to operated effectively.

With the current budget we have been unable to provide coverage for the East Harwich Fire Station (station 2) when those firefighters are out on calls. Specifically when that station is out on a medical run and transports to the hospital, the station is unstaffed for a considerable time. In order for the Harwich Fire Department to effectively execute its mission to the citizens, it is imperative that we arrive on scene in a timely manner. Along with the funding for the vacant position, I have also requested funding to restore the coverage for East Harwich. Part of the reason the day firefighter position were created was to save overtime for shift coverage in East Harwich. By having Station 2 uncovered, critical time is added to responses, which can result in more serious fires or life threatening delays in treatment.

PERSONNEL AND STATISTICS

Fire Department Administration

Fire Chief Norman Clarke, Jr. Deputy Fire Chief Kent Farrenkopf

Administrative Assistant Susan Pires

Fire Inspector - Captain Bucky Mabile

Group 1	Group 2	Group 3	Group 4
Captain/EMT Parker	Captain/EMT Clarke	Captain/EMT Mayo	Captain/EMT LeBlanc
Lieut./EMT Mason	Lieut./EMT-P Thornton	Lieut./EMT-P Jaques	Lieut./EMT-P Coughlan
FF/EMT-P Deering	FF/EMT-P Tyldesley	FF/EMT-P Gould	FF/EMT-P Diamond
FF/EMT-P Piche	FF/EMT-P Ayer	FF/EMT-P Hawthorne	FF/EMT Young
FF/EMT Rego	FF/EMT Eldredge	FF/EMT-P Walorz	FF/EMT-P Schofield
FF/EMT-P Willis	FF/EMT-P Ford	FF/EMT Edwards	FF/EMT-P Finn
FF/EMT-P Elliott	FF/EMT L'eToile	FF/EMT-P Ricard**	FF/EMT Boyne
	FF/EMT-P White		

DAY POSITIONS

FF/EMT-P Sanders* Vacant

*- Emergency Medical Service Officer

**-Provisional Firefighter (Used to cover long term vacancy caused by injury)

FF/EMT – Firefighter/Emergency Medical Technician

FF/EMT-P – Firefighter/Emergency Medical Technician - Paramedic

HARWICH FIRE DEPARTMENT - 2012 INCIDENTS AND RUNS

Total Incidents 3900 **Total EMS transports** 1917

Incidents by Call Type

Incident Type

Fire/Explosion	82
Overpressure/Rupture	4
Rescue Call/EMS	2629
Hazardous Condition	214
Service Call	392
Good Intent Call	204
False Call	373
Special Type/Complaint	2

Incidents by Village

Village

North Harwich	189
South Harwich	200
East Harwich	820
West Harwich	433
Pleasant Lake	421
Harwich Center	1125
Harwichport	540
Mutual Aid	172

Station Responses

Headquarters

Station 2

2777

1123

Mutual Aid Breakdown

Town

Brewster	59
Chatham	54
Dennis	37
Eastham	2
Hyannis	2
Orleans	10
Provincetown	1
Wellfleet	1
Yarmouth	6

Fire Prevention Statistics

Type	Number	Revenue
INSPECTIONS	609	\$33,000.00
PERMITS	107	\$5,220.00
COPIES	25	\$125.00
FINES		
BURN PERMITS	366	\$3,660.00
TOTAL	1107	\$42,005.00

CONCLUSION

It is an honor to serve you as the Fire Chief. We are so fortunate to have some of the finest and very dedicated men and women who put on the uniform every day. The fact that we have a very senior department speaks for the quality of this community and the people we serve. Fire fighters come to Harwich to work and stay for their entire careers. My goal is to keep the high standards set forth by my predecessors and to keep the Harwich Fire Department the great department that it is. I would be remiss in not mentioning my Administrative Assistant, Sue Pires for her talents and skill in keeping the operation running as smooth as it does. I would not have any success if was not for the dedication and commitment from Deputy Chief Kent Farrenkopf, he truly is my right hand man. The Officers and firefighters at the Harwich Fire Department are the best of the best and we strive to continue providing an excellent fire and rescue department. In closing I would like to thank the Town Administrator, Jim Merriam, the Board of Selectmen and all of the other department heads for their help and guidance.

Report of the **Harwich Police Department**

To the Honorable *Board of Selectmen and Citizens of the Town of Harwich*, as the Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2012 and recognize the personnel who provided professional public safety and law enforcement services to our community.

PERSONNEL

(As of December 31, 2012)

ADMINISTRATION

Chief William A. Mason

Karen F. Young, Administrative Assistant

FULL TIME SWORN PERSONNEL

Lieutenant Barry M. Mitchell, Operations Division

Lieutenant Thomas A. Gagnon, Support Division

Sergeant David J. Jacek
Sergeant John F. Sullivan, Jr.
Sergeant Adam E. Hutton
Officer John E. Warren
Officer William M. Shelley
Officer Robert D. Hadfield
Detective Michael E. Porter
Officer Neil A. Nolan
Officer Thomas D. Clark
Officer Joseph F. Labelle
Officer Richard E. Buttrick
Officer Mark T. Holmes
Officer Peter P. Petell
Officer James R. Connery
Officer Patrick Smith

Sergeant Richard Campbell
Sergeant Kevin M. Considine
Sergeant Robert C. Brackett
Officer Jonathan L. Mitchell
Officer Jeffery F. Davis
Officer Robert F. Horgan
Detective T. Paul Ulrich
Officer Aram V. Goshgarian
Officer Paul B. Boorack
Detective Marc W. Harris
Officer Derek Dutra
Officer Keith T. Kannally
Officer Amy R. Walinski
Officer Keith E. Lincoln

SPECIAL OFFICER - ANIMAL CONTROL

Officer John J. Burns

POLICE RECORDS

Donna I. Tavano, Principal Clerk - Records and Elder Affairs Liaison

Stephen Cody, Principal Clerk - Firearms Licenses, Records, and Parking Clerk

SPECIAL OFFICERS

John F. Sullivan, Sr.
David R. Brouillette

Robert E. Currie
Lynda J. Brogden-Burns

POLICE CHAPLAINS

Bishop Jim David

Reverend Tiffany Nicely Holleck

POLICE MATRONS

Kerry E. Pentland

Patricia Scarnici

Understanding Police Officer Compensation

There has been and continues to be some confusion about police officer compensation as indicated in recent editorials, articles, and comments that have been made. Total police officer compensation derives from a variety of sources including taxes, grants, and private companies. Base pay, benefits, and the majority of overtime expenses are included in the annual Police or General Town budgets, which are predominantly funded by local and State tax revenues. A minor portion of the overtime worked is funded by various grants obtained by the Police Department predominantly in the areas of community policing, specialized traffic enforcement, and homeland security.

Private corporations or contractors fund the vast majority of police “details.” Several large-scale public events such as road races, festivals, sporting events, and parades require additional police personnel and resources. These assignments, **which are worked by officers in addition to their regular shifts and responsibilities**, are necessary for traffic direction, road closures, crowd control, and area security. **It is important to understand that grants and private funding, not local tax dollars, pay for these additional hours worked.** Grant paid overtime and/or private details may comprise up to 20% or more of an officer’s total wage compensation.

Each detail worked is assessed a 10% Administrative Fee which goes directly to the Town’s General Fund to cover billing and scheduling administrative costs. When a police cruiser is necessary at a detail location, a separate fee is charged for that vehicle which also goes to the General Fund.

The majority of overtime worked by officers is to meet minimum staffing needs necessary to address calls for service and sector coverage. Officers are often required to work sixteen (16) hour shifts or be ordered-in on days off from home to meet these basic public safety-staffing needs. Overtime and detail compensation, regardless of funding source, is **not** included or calculated towards eventual retirement benefits.

A Safe Haven 24/7...

The Harwich Public Safety Facility is the only safe refuge in the Town open to our community 24 hours every day of the year. At all times of the day and night, citizens that have been injured, victimized by a criminal act, car had broken down, were lost, or just needed some information have come to the Harwich Public Safety Facility to obtain immediate assistance. This is an essential service provided by our Town to improve quality of life, peace of mind, and an underlying sense of security. This is your Police Department where help is always available.

CRIMINAL ACTIVITY REPORTED (January 1 through December 31, 2012)

Part One Offenses					
Code	Category	2009	2010	2011	2012
001	Homicide	0	0	0	0
002	Rape	2	6	3	4
003	Robbery	3	6	3	4
004	Assault	69	71	108	85
005	Burglary	205	255	181	144
006	Larceny	264	221	238	200
007	Auto Theft	8	4	5	5
008	Arson	0	0	5	1
	Total:	551	563	543	443
TAKEN INTO CUSTODY		2009	2010	2011	2012
Arrests, Protective Custody		279	248	199	197
Arrest Summonses		208	179	150	166
	Total:	487	427	349	363
Total Calls for Service		18,580	18,337	17,952	19,711

As Chief, I have been privileged to work with an excellent staff that takes pride in their service to the community of Harwich. I would like to take this opportunity to recognize and thank Lieutenant Tom Gagnon, Sergeant David Jacek, Sergeant Kevin Considine, Officer Neil Nolan, and Records Specialist Donna Tavano for their assistance and contributions to this Annual Report.

I continue to have the pleasure of meeting and working with several citizen groups, civic organizations, churches, and other Town departments. Their support and assistance has been invaluable in helping me understand the needs of the community and developing priorities to meet expectations in a cooperative partnership.

Personnel

On January 8th, Detective Robert Brackett was promoted to the rank of Sergeant after finishing first in a comprehensive selection process. He is assigned as a shift supervisor in Patrol. Congratulations goes to Sergeant Brackett for this major career advancement and to those officers who competed in the promotional process that makes these decisions difficult.

Police Officer Eric Geake resigned his position with the Harwich Police Department effective December 2nd to take an opportunity as an engineer on an ocean freight tugboat out of North Carolina. Officer Geake is a graduate of the Massachusetts Maritime Academy in Bourne where he obtained his qualifications for this assignment. Prior to joining the Police Department, he was an engineer on a large international freight transport ship. In his exit interview, Officer Geake expressed his appreciation for the opportunity to work for the Town. The decision to leave was for financial and family reasons. He was an excellent officer for our Department and will be missed. The selection process to fill this important process has been initiated with the entrance exam expected to be held early in 2013.

Calls for Service

There has been some question on what constitutes a call for police service. Basically, a call for service is any action or event requiring the presence of a police officer. A call for service can be something as simple as a parking complaint or business checks during the night, or as serious as a domestic violence response, armed robbery, drug investigation, or homicide. They are not counted by the number of officers or amount of time expended to address the issue.

For example, when an officer is dispatched to a parking complaint and issues a parking ticket to the violator, this is counted as one call for service. It involves one officer for approximately ten minutes. Similarly a traffic stop made for a speeding vehicle is also counted as one call for service; however, three officers responding to a fatal traffic crash involving four vehicles in a major intersection; this also counts for one call for service even though they may be on scene for over two hours conducting the initial investigation, an additional 40 to 60 hours necessary to complete the technical reconstruction investigation, several days in criminal and civil depositions and trials.

A police detective and several uniformed officers are involved in a lengthy narcotics investigation involving months of surveillance, undercover contacts, collection of evidence, search and arrest warrant executions, which result in five arrests, the recovery of a large quantity of illegal drugs, thousands of dollars in cash, forfeiture of property, and several days of trial including an appeal to the Massachusetts Supreme Judicial Court (in which the Police Department

was upheld and established prevailing case law), this counts as one (1) call for service.

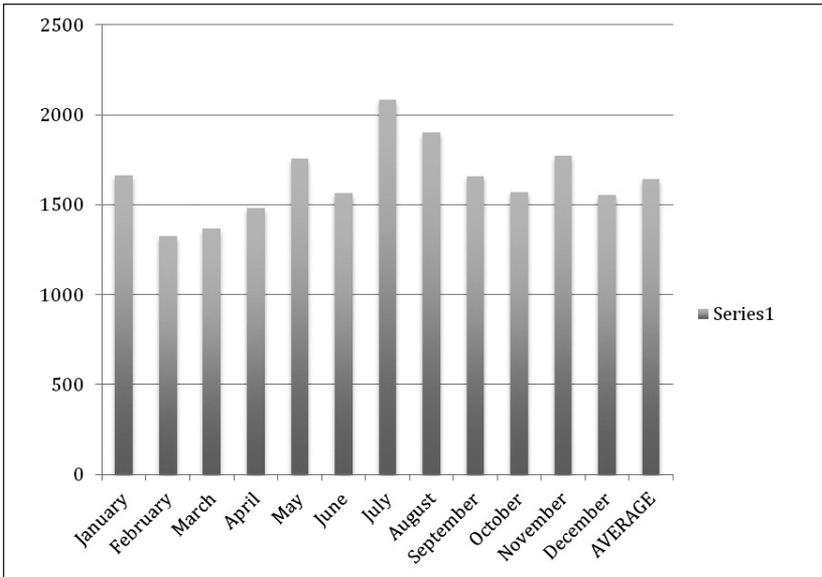
Three police officers are called to the location of a domestic fight where the victim is seriously injured; the initial investigation takes over two hours to collect evidence, photograph the scene, and interview witnesses. The victim is interviewed by an officer at Cape Cod Hospital while another officer arrests, books, processes, and incarcerates the suspect. Temporary restraining orders are completed and served. Written reports regarding the incident are completed. The court officer completes the process and files the case for prosecution. Each of the involved officers are witnesses in a subsequent one-day trial. All of this count as one (1) call for service.

In another example, a local business owner requests that a suspicious vehicle in the parking lot be checked due to the recent passing of counterfeit twenty-dollar bills. The officer responds and determines that the occupant of the vehicle is waiting for his spouse to meet him there to go shopping. No report is written and the officer clears the scene in less than five minutes. This counts as one (1) call for service. The investigation, arrest, and prosecution of the two individuals identified as actually passing the counterfeit bills took well over 40 staff hours and counted as one (1) call for service.

There are many activities conducted by the Harwich Police Department that do not count as calls for service including requests for copies of records, telephone calls for information that do not generate the dispatching of a police officer, firearms licensing, citizens asking directions from a police officer, and other general patrol duties. Calls for service are just one indicator of service demands upon the Police Department.

Seasonal Variations for Public Safety Services

It is a popular belief that there are extreme variations in demands for public safety and law enforcement services May through September as compared to the remaining months. Over the past eight years, this has not been the experience of police departments on the Cape including Harwich. Summers bring an increase of calls naturally associated with visitors and large crowds not familiar with the area such as traffic congestion, speeding vehicle complaints, lost children, traffic crashes, loud parties, noise disturbances, shoplifting, off-road vehicle enforcement, fireworks complaints, and alcohol related vehicle operation.



Monthly Calls for Service January through December 2012

The more serious criminal activities such as burglaries, aggravated robberies, sexual assaults, domestic violence, thefts, arson, property destruction, and drug investigations remain consistent year-round (see the above chart). January, March, and April have been historically high demand months for more serious police responses that necessitate greater amounts of staff time to report and investigate. Vacated seasonal homes, businesses, and property become more of a target for criminal behavior than when occupied. Staffing needs have to be carefully evaluated to provide the most efficient deployment of available resources to meet year-round demands for professional public safety services.

The Town of Harwich continues to host many events throughout the year which requires numerous hours of planning for public safety purposes. Some of these events include the Harwich Cranberry Festival and Parade, Harwich 5k Road Race, 200-mile Cape Relay running event, Harwich Half Marathon, Harwich Port Musical Strolls, Harwich Christmas Stroll, and various other benefit events. Several of these events require the assistance of police officers from many other Cape Cod police departments.

Call Trends for 2012

Total calls for service increased from 17,952 in 2011 to 19,711 in 2012. Over the previous five years (2007 to 2011), the Department has averaged 18,352 calls annually. 2012 resulted in an increase of 9.8% over 2011 and

an increase of 7.4% over the five-year average. Over the past year, burglaries were reduced from 181 to 144, a 20% reduction, larceny went from 238 to 200, a 16% reduction, and felony assaults went from 108 to 85, a 21% reduction. Total arrests increased from 349 in 2011 to 363 in 2012, an increase of 4%. Major traffic collision investigations went from 204 in 2011 to 172 in 2012, a reduction of 16%. This is consistent with the rest of the Commonwealth and is largely attributed to the mild winter the Cape experienced in 2012. It is estimated that over 75% of all crime (burglary, assaults, larceny, aggravated robbery, etc.) is directly related to the illegal use of drugs.

Traffic Enforcement – Sergeant Kevin Considine

Motor vehicle collisions result in one of the highest causes of property damage, personal injury, and death in the United States. The proper investigation of these incidents is not only mandated by *Massachusetts General Law*, they are considered one of the most expected public safety services provided by law enforcement agencies. Resulting investigations form the foundation of criminal and civil litigation. As the complexity of the incident, severity of injuries, and damage increases, the requirement for technical crash reconstruction by professionally trained officers is necessary.

Members of the Harwich Police Department patrol force along with members of the Harwich Police Traffic Safety Division were busy this year handling speeding complaints, special requests for radar patrol and traffic safety concerns around the town. This year, the two radar speed-monitoring devices were placed throughout the town all year to address citizen concerns regarding speeding vehicles. I wish to thank Officer Robert Currie for maintaining and deploying these units. Numerous other traffic safety issues continued to be addressed this year including a high number of line of sight safety issues, roadway hazards and roadway improvement projects. This past year, we continued to work closely with the Highway Department to address all of these concerns in order to make our roads a safer place to travel.

In the summer of 2012, The Harwich Police Department received two traffic safety grants from the State of Massachusetts Executive Office of Public Safety and Security / Highway Safety Division totaling \$1,600 for traffic safety enforcement. The grants allowed the Harwich Police to take part in the 'Click it or Ticket' campaign this summer. Also, in late summer and early fall, we participated in the 'Drive Drunk, Get Pulled Over' enforcement campaigns. Both of the proactive patrol grants addressed concerns not only for seat belt use and drunk driving enforcement, but were proactive in addressing aggressive driving, driving while texting, distracted driving as well as other unsafe driving behaviors.

Citizen's Police Academy – Sergeant David Jacek

The Harwich Police Department was pleased to report the graduation of the 16th Session of the Citizen Police Academy on November 19th. The 17 class participants were instructed on subjects such as criminal law, domestic violence, drug and narcotics enforcement, O.U.I. investigations, gangs, crime scene processing, accident investigation, use of force, police administration, and probation. Instructors included Sergeant Kevin Considine, Sergeant John Sullivan, Sergeant Robert Brackett, Detective Michael Porter, Officer Aram Goshgarian, Officer Neil Nolan, Officer Joseph Labelle, Officer Derek Dutra, AC Officer Jack Burns, Communications Specialist Katie Varley, Barnstable County Deputy (CIO) Al Roth, Probation Officer Wayne Chase, and Academy Director Sergeant David Jacek. The course also included a ride-along in a cruiser and a firearms day. The ten-week Academy met each Thursday evening with many of the classes involving “hands-on” experience in lifting fingerprints, photographing and collecting evidence, completing an accident investigation, and a firearms course. The graduates were:

Richard Jones	Kathleen Muller	Patrica Krystofolski
John Young	Pamela Kingston	Raymond Kingston
Dennis Duggan	Elizabeth Duggan	Gerald Bender
Robert Whinn	Joyce Roche	Everett Davis
Jeffrey Heap	Barbara Dowd	Michael Dowd
Ruth Walicki	Joseph Lavieri	

The purpose of the Academy is to provide citizens with an understanding of the duties, responsibilities, and procedures related to the law enforcement profession. Under the direction of Sergeant David Jacek, the Citizen Police Academy continues to be revised and improved to include more interactive presentations, which provide a better learning experience for the participants. The next session of the Academy is scheduled to start in September 2013. Interested citizens are encouraged to contact Sergeant Jacek for further details and an application package.

Regional Police Motorcycle Unit – Officer Neil Nolan

A police motorcycle is an efficient and effective tool in police work. Their inherent maneuverability in tight situations such as traffic, large crowds and bike trails allows for rapid response when needed. Motorcycles are more efficient than an automobile obtaining significantly higher miles per gallon of fuel. Police motorcycles always seems to draw attention from both young and old alike increasing citizen and officer interaction. When properly utilized, they can be very effective in traffic enforcement and traffic control; however, a motorcycle does have an increased risk in its operation. Add in the already elevated risks associated to police work and the risks faced by motor officers can be great.

To increase the safety of motorcycle operation, training to become a certified motor officer is intensive and ongoing. This training provides the motor officer with a skill set that will allow him/her to safely handle the motorcycle in ways that the average motorcycle rider could never imagine. As with any specialized training, continued training is needed to keep proficiency levels high. The increase in motor officer proficiency directly correlate to a decrease in potential risk due to the officer's skills being sharply honed.

Shortly after HPD started our Motor Unit, Officer Neil Nolan had the opportunity to become certified as an instructor for police motorcycle operations. Training was provided by Northwestern University's Center for Public Safety in conjunction with Harley Davidson Motor Corporation and is considered the premiere program and the basis for most police motorcycle training programs. Officer Nolan is the only certified instructor on Cape Cod.

Initially Officer Nolan created a refresher training program for HPD and a few surrounding departments, but, as the number of Cape Cod police departments with at least one motorcycle in their fleet has increased the opportunity for a regional training program was realized. The Cape Cod Regional Law Enforcement Council was approached about creating just such a program. The Council has endorsed the proposal presented to them, and the creation of the program has begun. At this point there are plans in place to begin refresher training in the spring to all certified motor officers. The goal is to get all officers to a similar skill set regardless of where or when they received their initial certification. Due to the amount of paved and level surface needed and the need for controlled access, the Council is looking into the use of the Mass Military Reservation for this course.

Along with the training program, a Regional Motorcycle Unit has been created. This unit will allow for the pooling of resources similar to the Regional Crash Reconstruction Team or the Special Response Team. This unit will allow departments on Cape to increase the available number of motorcycles when needed for a large-scale event or other such needs. Although in its infancy, the Unit has already been utilized with great success.

This past August the Unit was deployed during the Pan Mass Challenge fund raising ride. This ride brings thousands of bicyclists to the Cape on a ride that takes them from the Cape Cod Canal to Provincetown. The ride starts out early enough that the beginning stages take place shortly after sunrise and have minimal impact on automobile traffic. Once the riders reach Mid Cape however, the mix of automobiles, bicycles and tight roads creates a traffic nightmare. Due to the maneuverability and size of the motorcycles, the Unit was able to easily negotiate through the packs of bicycles keeping the impact to surrounding motoring traffic to a minimum. The feedback received ranged from how professional the unit looked to how much of an impact the unit had

in keeping things in line. All in all a great first deployment and good building block for the future.

Police Liaison to the Council on Aging – Records Specialist Donna Tavano

As has recently more often been the case, 2012 proved to be a challenging year. With the partnership of the Council On Aging Outreach, I visited over 50 seniors regarding erratic motor vehicle operation, domestic violence, self neglect, substance abuse, dementia, mental health issues, possessions of firearms and frauds and scams. In addition to this, as many of you know from our personal interactions, I am always available at the police station to answer questions and direct seniors to the proper resources to assist them.

Hoarding, now generally accepted as a named mental health category, is another challenge for many, especially seniors who may possess a lifetime of possessions to which they attach memories of times past, and diminished ability or motivation to sort through them. Such overabundance of possessions can present fire, safety and health hazards in the home, increasing the possibility of the senior falling and having to relocate to a facility outside their home.

Seniors are now attempting to utilize computer technology, which often leaves them vulnerable to financial fraud and identity theft. The stress of a struggling economy has also contributed to more incidents of domestic violence, as well as forcing multiple generations of families to share residences.

Society, as it should, encourages seniors to live fully, and remain active throughout their later years, however, this becomes problematic for some when physical and mental challenges cause driving issues and put seniors and the general public at risk. Firearm licensing has recently increased for all segments of the population, especially seniors who feel unsafe. Unfortunately, a senior with developing dementia and a societal climate driven by fear is a perfect recipe for disaster. More education is necessary to allay unreasonable fears of a population which holds that possessing firearms will provide the peace and security they desperately desire in what they consider a confusing and frightening new world.

This disproportionately large number of seniors in Harwich and other Lower Cape towns as compared to other regions of the state has resulted in more frequent interactions with seniors suffering from aging issues including Alzheimer's and dementia. The "Baby Boomers" arrival to the "Golden Years" has added a new dimension to our work with seniors, such as the proliferation of drug use and abuse, both legal and illegal. Already dealing with the endemic dilemma of alcoholism and depression prevalent on Cape Cod, we face issues of specific concern when interacting with the aging population. There is now a permanent "kiosk" installed in the Police/Fire Departments'

main lobby, which allows residents to safely dispose of any unwanted medication. This service has allowed us to remove hundreds of pounds of medication from residents' homes and the environment, ensuring it will not fall into the wrong hands.

We continue to attempt to reassure residents as to their safety and remove them and the public from potentially dangerous situations involving vehicles, weapons and finances. The Department operates with the utmost discretion, respecting and balancing our senior's rights, with the public's right to safety.

We offer our heartfelt thanks to all of our assisting agencies: Fire, Health, Town Offices, Elder Services, friends and families and seniors, themselves, who help us provide the most professional service possible in difficult situations.

Alternative Funding Sources – Lieutenant Tom Gagnon

Grants available to police departments continue to decrease. Grant opportunities are constantly being researched. In May of 2012 the Harwich Police Department applied for and was awarded \$1,600 by the Massachusetts Executive Office of Public Safety for Traffic Enforcement. From this grant overtime patrols were funded which were dedicated to seat belt use and impaired driving enforcement.

The Harwich Police Department has now been in its new building for 3.5 years. As with any building that is utilized twenty-four hours per day, seven days per week, issues will occur that will need repair. Several issues have occurred in the mechanical room with pumps, holding tanks, sensors, etc. which all required repair or replacement. Many areas of carpeting are in need of repair as it has begun to pull up or become frayed. We are working with building architect to help resolve this matter, as the installer will not return calls. Septic issues have on occasion caused concern, which required outside professionals to repair the problem. Chris Giffie, the custodian that is dedicated to the public safety complex, does an outstanding job and keeps our building in the best possible condition. The Department would like to recognize him for his efforts and extend our appreciation.

The out building to the rear of police structure is used for storage of large evidence such as vehicles, is home to the bicycle patrol unit, motorcycle unit, emergency mobile communications vehicle, antique fire truck, EMS bicycles, training equipment, along with other storage. It is an important part of the Public Safety Facility's operation for both the Police and Fire departments. The building is the old highway department building and has been physically moved twice. Although generally structurally sound, it was in need of serious repairs including a new roof, side shingling, interior wall replacement, and electrical rewiring. The Barnstable County Detention Center's work crew, for the cost of materials, performed much of this necessary work, which saved thousands

of dollars in restoring the building to functional condition. The current overhead doors are in poor condition, not insulated or weather sealed, and unable to be locked or secured, causing massive heat loss, additional energy consumption, security lapses, and rodent issues. An Article has been submitted for consideration at the 2013 Annual Town Meeting to fund these important repairs.

The computer technology utilized by the Harwich Police Department in the patrol vehicles allows officers to remain in their patrol sectors instead of returning to the police station to write most of their reports. By remaining in their patrol sector, the officers will have a quicker response time to calls for service and remain visible as a crime deterrent. The computers that are utilized in these vehicles are now three to five years old and have and will require repair. It is recommended that these units be replaced every three years due to the amount of use. Screens and other major components have begun to fail with repair cost exceedingly high. An Article has also been submitted to address this important need as well.

Field Training and Evaluation Program – Sergeant Kevin Considine

The Harwich Police Department continues to have a strong and active Field Training and Evaluation Officer Program. Upon completion of the Police Academy, new officers are placed into the Field Training and Evaluation Program for three months. New officers are paired with member of the Harwich Police Field Training Unit. The Field Training and Evaluation Program Objectives are:

- To produce highly trained and positively motivated employees capable of meeting or exceeding the standards of performance the Harwich Police requires
- To improve the department's selection process through on-the-job observation of each new employee's performance and his or her response to training
- To build on the foundation of skills and knowledge acquired in the basic training academy by creating an environment in which the trainee may enhance those skills and increase proficiency in all aspects of job performance
- To establish a valid, job-related appraisal system utilizing a standardized and systematic approach to the documented measurement of probationary performance
- To provide equal and standardized training to all newly hired members
- To establish an additional career path within the organization by providing qualified members (Field Training Officers) with advanced training and opportunities to develop leadership and supervisory skills

- To ultimately increase the overall efficiency, effectiveness of the Harwich Police Department through modeling of professional, competent, and ethical behavior.

The Department wishes to thank Officer Robert Hadfield, Officer Robert Horgan, and Detective Michael Porter for their long service to the Field Training program. Although they will no longer be acting as full time Field Training Officers, they continue to provide training and guidance to our new officers in several other areas of specialization.

Recently, the Department conducted a selection process to fill the above vacancies. I wish to congratulate Officer Derek Dutra, Officer Mark Holmes, Officer Keith Kannally and Officer Amy Walinski. These Officers have been chosen to fill these important positions along with current Field Training Instructors Officer Aram Goshgarian, Officer Paul Boorack, and Sergeant Kevin Considine.

Public Safety Review Team

This year the Police Department worked on revamping the duties and responsibilities of the Traffic Safety Committee modifying it as a staff-working group headed by the Police Department with representation from Highway, Fire, Engineering and Health Departments. In addition to traffic safety issues, the Public Safety Review Team addresses citizen and department concerns that cross into the responsibilities of more than one department such as the design of a new road that would involve engineering police, fire, and highways, or an unsafe home that would involve Fire, Health, Police, and Building. As specific issues arise that involve other Town Departments or outside agencies, they would be invited to participate. The purpose of this working group is to provide direct access by citizens to address various public safety concerns in a more timely, efficient, and effective manner. When issues go beyond the authority and/or budget limitations of the involved department(s), a report with recommendations would be prepared and presented to the Board of Selectmen for their action.

Police Hold Jail House Community Bar-B-Q

On Saturday, August 25th, the Harwich Police Department sponsored its annual *Jail House Bar-B-Q* in the front parking lot of the Harwich Public Safety Facility. Approximately 350 citizens of all ages enjoyed an endless supply of hotdogs and hamburgers with all of the fixings, clam chowder, brownies, ice-cold soft drinks, chips, cake, and cookies. There was face painting, a dunk tank staffed by your favorite police officers, and a giant inflatable obstacle course for all to enjoy. Police ATVs, motorcycle, bicycle, marked cruiser, and K-9 (from the Barnstable County Sheriff's Department) to see, touch/pet, and ask questions of the various officers. Tours were provided of the Public

Safety Facility. This was a great opportunity for the public to gain a better understanding of their public safety services. Members of the Harwich Police Department volunteered their time to make this event successful. This was funded and sponsored by the Harwich Police Association. A special thanks goes to Lieutenant Tom Gagnon for coordinating the festivities and, along with Firefighter/Paramedic Bruce Young, staffed the grills for the day. Plans are underway for next year's event to make it even better.

An Unusual Case Resulted in an Arrest of Two

On April 11th, Sergeant Robert Brackett and Officer Pete Petell observed two individuals poaching elvers (eels) from inland waters in Harwich. An extended foot pursuit through waters and fields resulted in the arrest of the suspects with all involved getting soaked in the process. They were subsequently charged with the commercial fishing violations, resisting arrest, and processed through the Harwich Police Detention Center. The elvers were returned to the water unharmed. At arraignment the next day, both individuals admitted sufficient facts and their cases were continued without a finding after paying Court costs. Elvers are very valuable on the market for foreign sales. Although this type of court disposition for first-time offenders is common, there was concern from the Conservation Commission and Police Department that a more severe penalty was justified due to the total value and attempting to elude arrest. The District Attorney's Office was contacted about this matter and they agreed to work with the Police Department on any future cases of this nature; however, they were quick to note that the presiding judge has the final determination on sentencing.

Anytime Prescription Drug Drop-Off

Prescription drugs have become epidemic throughout the Commonwealth with Harwich being no exception. Illegal drug use is related to well over 70% of all crimes committed in our community including thefts, burglaries, assaults, and robberies. These drugs are frequently stolen during burglaries or taken by residents, often youth, from their parent's drug cabinets. The popular alternative of flushing them down the drain can result in water pollution. To address this continuing community need, The Harwich Police Department installed a secured unwanted prescription, over the counter, and pet medications drug depository in the lobby of to the Harwich Public safety Facility that is available to our citizens 24 hours a day, 365 days a year. There are no forms or paperwork to complete. Since its inception in February, this has proven to be a very popular community service. Approximately every six months, the Police Department will take the collected drugs to an authorized disposal sight where they will be safely destroyed. Sergeant Robert Brackett and Detective Marc Harris have taken the responsibility to monitor this program.

I am pleased to provide the citizens of Harwich with my twelfth *Annual Report* of the Police Department. This document highlights some of the major accomplishments and events over this year; however, it does not reflect all of the successes and services provided consistently by every member of this organization. It is the consistent delivery of quality services to this community and the positive partnership with the citizens of this Town that continues to be the Department's most important attribute.

In conclusion, I would like to gratefully acknowledge the support and assistance given to me by the staff of this Department. In addition, a special thanks to the *Board of Selectmen*, Finance Committee, Capital Outlay Committee, Town Administrator Jim Merriam, and his staff for their willingness to assist me over this past year. Once again, special thanks go to Karen Young, my Administrative Assistant, for her perseverance in meeting endless deadlines, developing reports, attention to details, directing calls, and budget maintenance. If you have any questions or need additional information, please feel free to contact me at your earliest convenience.

Respectfully submitted,

William A. Mason
Chief of Police

Report of the **Public Safety Dispatch**

The Harwich Public Safety Dispatch/Communications Center has had another busy year handling a wide variety of medical, fire, and police related incidents. The system that has been in place for the past four years has consisted of eight dispatchers with two on duty at all times. The dispatchers schedule was set up on a rotation of ten hour dayshifts and fourteen hour nightshifts. All dispatchers are cross trained to do both fire and police dispatching and share all duties related to the communication center.

Management Team

The Deputy Fire Chief oversees and manages the communication center with the help of Lieutenant Mitchell of the Harwich Police Department. The team is also made up of representatives from both the fire department and police department combining the special talents of each individual on the team. This keeps the technical support and overview of the general operation in check and operating effectively. The following members make up this management team: Sergeant Hutton (HPD), Sergeant Considine (HPD), Captain LeBlanc (HFD), and Firefighter/Paramedic Tyldesley (HFD).

Recent Events and Incidents

The Harwich Fire Department was dispatched to a total of 3,900 incidents last year; these incidents were made up of medical responses, motor vehicle accidents, fires, marine responses, and requests for general assistance. The Harwich Police Department received a total of 15,811 calls last year. These incidents were made up of a wide variety of calls ranging from armed robberies and assaults, motor vehicle accidents, animal control issues, and requests for general assistance.

Last year Public Safety Dispatch was very busy dealing with normal incidents combined with several storms such as Hurricane Sandy and several Nor'easters that cause a sudden increase in incidents. These storms kept Public Safety Dispatch, Harwich Fire Department, and Harwich Police Department very busy responding to storm related incidents. In November of 2012, fire and police were dispatched to a reported structure fire at the Stone Horse Motel in South Harwich. This fire went to a third alarm and required responses from many Cape departments and other agencies. This was a very involved incident with many radio transmissions and requests handled by our dispatch center.

We were proud to recognize one of our dispatchers for excellent service this year at an awards ceremony held in November. Dispatcher Julie Judge was presented with a Certificate of Recognition for her handling of a domestic

violence case. The individual who was being assaulted entered the public safety facility seeking help. This individual was followed into the facility by the assailant as she continued to be assaulted. Dispatcher Judge was able to verbally stop the assailant from attacking the victim and was able to call for help from officers on the road. Her action that night prevented any further injury to the victim and led to the arrest of the assailant.

Change to Regional Fire Dispatch

In 2011, Barnstable County had an E911 feasibility study done by Intertech Associates. The final report recommended fire and police dispatch on Cape Cod be centralized into one regional dispatch center. This regionalization would standardize dispatch for Cape Cod departments and would lead to a reduced dispatch cost for many Cape police and fire departments.

Early spring of this year Harwich Fire Department moved its dispatch/communications to the Barnstable County Sheriff's Communication Center at Otis. The moving of fire dispatch will place the fire department into a regional dispatch center with other Cape departments. Fire departments in the towns of Dennis, Brewster, and Orleans, along with other Upper Cape fire departments were already part of the Sheriff's Communication Center. Others are expected to follow. The Sheriff's Regional Communication Center has been doing the primary answering for all of Harwich's 911 emergency calls for years. All mutual aid dispatching and hospital medical communications for Cape departments has been done by the Sheriff's Communication Center for many years. The citizens and visitors of Harwich should expect no change in emergency services.

The Harwich Public Safety Dispatch Facility will continue to be used by the Harwich Police Department for all police dispatching. The police department management, along with town officials, are looking into starting a regional police dispatch center at the Harwich site. This would be the first regional police dispatch center on Cape Cod.

Members of the original Harwich Public Safety Dispatch Center are staffing the police dispatch center. Five trained police dispatchers work rotating eight hour shifts staffing this facility twenty four hours a day. Additional staff will be added if the regional police dispatch center comes to fruition. This will lead to sharing the cost of the dispatch center with other police departments and standardizing dispatch operations.

Past Harwich Public Safety Dispatch Staff

Dispatchers:

Margaret Mantos

Amy Brouillette

Diane Nicholson

Iris McInally

Julie Judge

Katie Varley

Amy Handel

Chris Merigan

Mike Eldredge

Alice Bonatt (part time)

Current Harwich Police Dispatch Staff

Lieutenant Mitchell: Supervisor

Dispatchers:

Margaret Mantos

Amy Brouillette

Diane Nicholson

Iris McInally

Julie Judge

Katie Varley (part time)

Conclusion

Harwich Public Safety Dispatch handled over 19,711 calls for service over the past 12 months. For the past four years, the public safety dispatchers provided an excellent service for the Police Department, Fire Department and to the citizens and visitors of the Town of Harwich. All of the dispatchers are to be commended for their dedication and commitment to the Public Safety Dispatch. Hopefully, in the near future, the police department dispatch will become the start of the first regional police dispatch center. Thanks to all the citizens of Harwich and Town Officials for their support.

Respectfully submitted,

Kent J. Farrenkopf

Deputy Fire Chief

ENVIRONMENT & PUBLIC WORKS

Report of the
Architectural Advisory Committee

The Architectural Advisory Committee reviewed 22 applications for commercial buildings, signs and site plans during the year 2012. The visual impact of commercial buildings and signs has a significant influence on the character of the Town. We are pleased with the results of our efforts and with the cooperation of the applicants. We encourage interested persons to attend the monthly meetings of the Architectural Advisory Committee.

Respectfully submitted,
Barbara Scott Josselyn, *Chair*

Report of the **Cape Cod Water Protection Collaborative**

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions this year revolved around ongoing litigation, the evaluation of a regionalized approach to wastewater management, and the ongoing support of local planning and implementation efforts. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

The ongoing lawsuits between the Conservation Law Foundation, the Coalition for Buzzards Bay and the United State Environmental Protection Agency remains unresolved as of this writing. Barnstable County, while not a party to the litigation, played an important role in the cases while the parties attempted to have settlement discussions. The executive directors of the Collaborative and the Cape Cod Commission both participated in a portion of the settlement talks to educate the parties as to the state of wastewater management efforts on the Cape and the implications of the possible settlement terms on the region. While the parties did not settle and have proceeded to file brief in preparation to argue their respective cases, the educational efforts of the County left both sides better informed of local conditions. The Collaborative continues to actively monitor the progress of the litigation.

The County Commissioner directed the executive directors of the Collaborative and the Commission to undertake an assessment of the possible benefits of a regionalized approach to wastewater management. The directive was issued early in 2012 with a report date of December 31, 2012. To ensure openness and input from the public, the Governing Board of the Collaborative has discussed each subject matter issue evaluated by staff prior to it being taken out for a broader public discussion. In addition, the Executive Director met with each of the 15 Boards of Selectmen and Councilors to provide an opportunity for input and discussion. The evaluation is not complete as of this writing, but all involved have committed to full public discussion and disclosure of the analysis as it is developed and presented to the Commissioners for their action.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program was expanded and increased in FY 13.

Andrew Gottlieb, *Executive Director*
Larry Ballantine, *Chairman*

Report of the **Harwich Cemetery Commission**

Over the past year, the Commission has continued to focus on several fronts including:

- Expansion of Cemetery Resources
- Expansion of Evergreen Cemetery
- Expansion of South Harwich Cemetery
- Mapping and Indexing Town Cemeteries

The Evergreen Cemetery Expansion projects I and II have been completed. The Commission has started Phase III with the installation of the Ellis Section Markers and the design of cremation section.

South Harwich Cemetery Land Swap with Rich Roy to be completed by the end of the year. Additional Granite post were purchased to completely enclose the cemetery property, they are currently being installed by Rich Roy.

Income for FY2012 was \$43,400.00 from lot sales and Administration Fees.

Looking ahead, the Commission's top priorities are:

- Continue the development of the expanded area at Evergreen Cemetery.
- Complete Mount Pleasant project; grading, additional grave spaces and beautification of entrance way on South Street.
- Purchase and installation of Island Pond Cemetery Children's section grave markers.
- Make Information Brochures of each of town cemeteries with street maps.
- Design of South Harwich Cemetery expansion.
- Continuing to update the Town's burial records.

We anticipate an active year for the Commission and our Administrator as we continue efforts to properly maintain and service the 17 existing Town cemeteries and remain vigilant in making needed improvements and insure sufficient resources for the Town's future needs.

The Board of Selectmen appointed Cynthia Eldredge to the Cemetery Commission in November. We are very excited to have Cindy join the Commission she is a lifelong Harwich Resident. Cindy has been very active in the placing of our Veterans Flags and is very familiar with all of our cemeteries.

The Commission would like to thank Paul Doane for his valued service to the Town and Cemetery Department. Paul served on the commission for 8 years.

The Cemetery Commission would like to also like to recognize Christine Wood who passed earlier this year. Christine Wood dedicated herself to the Cemetery Commission, as well as, other committees for the town. She will be missed.

The Commission meets monthly at its offices located at the Town DPW Garage on Queen Anne Road and public input is most welcome. The Cemetery Department office is open five days a week from 8 a.m. until 2 p.m.

Respectfully submitted,

Harwich Cemetery Commission
Wilfred Remillard, *Chairman*
Warren Nichols, *Commissioner*
Cynthia Eldredge, *Commissioner*
Robbin Kelley, *Administrator*

Report of **Channel 18**

I, as department head, respectfully submit this annual report to the citizen's of the Town of Harwich.

The year 2012 has been another busy one for Channel 18. We continue with the help of many dedicated volunteers to expand our programming for the community. We are in our 14th year of production of "Community Journal". This is a weekly show produced by volunteers, highlighting the very best of the Town of Harwich: people, places, events, and happenings! I would like to thank my loyal crew of Community Journal for the many years of service to the show. Thank you to Betty Pino, Paul Coughlin, Florence Lebenson, Ellie Bassett, Ron Armbruster, Joyce Roche, John Roche, Eileen Wyatt and Jack Wyatt for their contributions, hard work and dedication to Harwich Channel 18.

It is with great sorrow that I report, we have lost one of my longest serving, most dedicated and special volunteers, John Roche. John's legacy with Channel 18 goes back to the early days of 1994. Our first venture as a team in video, was filming the class "Know Your Town" given by the Board of Selectmen at Brooks Academy. John went on to host this class for TV several times. His love of Harwich and his passion for the history of the Town led him to do much research and make this research available to the citizen's of Harwich via the Channel. He and his wife Joyce recorded for TV the Sidney Brooks book "Our Village" in three parts. John also produced a series "627 Harwich Vessels" researched by the "Sidney Brooks Scholars". His work on Historic Harwich Houses, complete with photos, has become a community favorite. Many of these historical shows are still shown on the Channel today. John was actively working on another series for Channel 18 about the men who went to sea from Harwich. John's love of photography and his willingness to grab a video camera and head out into the field was a great asset to Channel 18. John has taken us along the bike path for an up close look, shown us the great variety of wildlife in his own backyard, and John never missed a Town Meeting! John was a teacher at heart and had an intellect to admire. We all miss his company and his contribution to Channel 18. He was truly a good friend to all of us.

We continue to program the Board of Selectmen's meetings, and cover the Annual Town Meeting LIVE and Special Town Meetings such as our meeting in August to consider building a new Regional High School. Harwich Channel 18 covered many forums and meetings on the subjects relating to the Town Meeting. The Voter Information Committee continues to use the Channel as a way to get important information out to the Community. Many town departments use the Channel and produce programming on a regular basis.

Emergency Management, Board of Assessors, Planning Board, Board of Health, Council on Aging, School Committee, Water Quality Task Force, Utility and Energy Conservation, are just a few who take advantage of the Channel.

This year my assistant, Jamie Goodwin worked with the Harwich Fire Department to produce a series of programs titled "The Citizen's Fire Academy" under the guidance of Captain John Clarke. This has been a challenging and fun project which gives the citizen's of Harwich a close look at what one of our most essential Town Services does on a daily basis. The series has covered topics from EMS services, vehicle extrication, and the dive team. I would encourage other Town departments or Committees to use the Channel to reach the citizen's of Harwich.

I continue to work with the Harwich Historical Society on many of their "Oral History" projects, and look forward to producing more of these special visits with Harwich people. Channel 18 covered the successful special exhibit at Brooks Academy "So Saba" Cape Verdean Culture and History in Harwich. We covered lectures, music events and toured the exhibit. We also covered the special exhibit celebrating the 100th anniversary of the Girl Scouts of America and the Girl Scout troops of Harwich past and present.

The Harwich Town Band Concerts videotaped during the Summer months by Cynthia McGalliard, are always a popular attraction to the Channel. Thank you Cynthia!

Channel 18 taped and cablecast the Citizen's Bank Summer Concert Series at Brooks Park. These free concerts are co-sponsored by the Arts Foundation of Cape Cod and Citizen's Bank, and feature local musicians. We also cover the Cranberry Festival's Hometown Parade, and WOMR Music Fest which is a mainstay of the Town's Fall events, and continues to grow each year.

I continue to serve as the Public Information Officer for the Town's Emergency Management Team under the direction of Lee Culver. This past fall we were called in to activate the Emergency Operations Center at the Town's Public Safety Building due to the threat of Hurricane Sandy. Once again we were lucky not to get a direct hit; however the Town did sustain power outages and downed trees. The emergency team was able to field calls from citizens and assist the dispatch with response of manpower. The citizen's of Harwich should know, we were ready!

Technology continues to change and we are always trying to keep abreast of the latest developments. We are in the process of implementing a new Video On Demand Service. This service will allow viewers to watch programming at their convenience through the Town's Web Site. We have expanded our presence on YouTube and now have over 225 videos available for viewing. We have reached over 15,000 hits! These new outlets for our productions have

allowed us to reach citizens who are part time residents outside Channel 18's viewing area. Harwich Channel 18 is available online to the world!

In closing, I would like to thank the citizen's of Harwich for their support. I would like to thank all my volunteers, without their help, we would not survive! I look forward to another year at Channel 18, our 14th year at the Harwich Community Center.

Respectfully submitted,

Jill Mason

Director

Harwich Channel 18

Report of the Community Center Facilities Committee

As 2012 draws to an end, and as the Harwich Community Center celebrates its twelfth anniversary, we reflect on the remarkable people who have been a part of the building. Your support, action, participation and wisdom have helped the Community Center accomplish so much including the following:

Establish a Revolving Fund for the Weight Room allowing the membership fee to stay and benefit the Weight Room users. This fund allowed us to purchase ten (10) new machines this past fiscal year.

Served more than one thousand individuals who may or may not be regular users, who needed information or assistance, in addition to the large number of organizations on a regular basis that currently book or use rooms here at the Community Center.

January	9,963
February	9,409
March	10,752
April	9,490
May	9,188
June	9,671
July	8,628
August	9,789* In addition to Special Town meeting.
September	8,367
October	10,776
November	10,552* In addition to the Presidential election.

We supported more than two hundred fifty non-profit organizations and town departments through training, room reservations and scheduling special events.

This year, once again, we found ourselves busier than ever and on more than one occasion filled to capacity. We hosted a very successful Special Town meeting that utilized not only the Gym and Multi-Purpose room, but several of the activity rooms as the town came together to vote on the High School project. Fast forward to November, in time for the Presidential election, the Community Center had almost eight thousand people through the door for voting alone. If you count the workers and volunteers, the number of people this building accommodated on voting day is almost hard to imagine.

The Community Center continues to be a place for all ages. We help to accomplish a great deal, albeit beach and dump stickers in the Summer, C O A schedules, recreation events, different clubs or activities, Meal on Wheels, the Town Band, a Girl Scout meeting, Cheerleading, Gymkids, the Weight Room, the Town Nurse or a regularly scheduled meeting that can all be found here at the Community Center under one roof. The one thing that amazes us, is how many calls are requested for help with passports. Never did we think it would be so successful! The service of offering passports to our residents has been overwhelming. One of the main reasons is that our facility is one of the only areas on Cape Cod that offered evening hours and on-sight photos for the convenience of our working families.

We are very excited that Erin Thompson has joined our team as the new Administrative Assistant for the Community Center. Erin brings a great deal of experience and enthusiasm to the position. We are looking forward to working with her and expanding our services.

The big project we are focused on has been the lower level project and the expansion of the exercise area. We have held two public meetings, established a committee, worked with an architect, gone before Capital Outlay Committee. There is much more to do and many more public meetings to be held, and we feel confident that we are moving in the right direction and that the Community Center needs to convert the useable space of the lower level, so we can meet our ultimate goal of expanding the use of the building and providing a safe environment for the residents of Harwich.

Some of the hi-lights of building the lower level include:

- (1) Build out of under-utilized lower level space as originally planned,
- (2) Creation of large fitness room and addition of Yoga/Dance Studio space, with locker facilities in response to demand and opportunity to increase revenue
- (3) Creation of Senior lounge in existing fitness room to accommodate growing population.
- (4) Creation of designated youth space in existing recreation administrative area.
- (5) Creation of independent accessible entrance to new facility,
- (6) Renovations to develop circulation between main and lower levels and improve central administrative space.
- (7) Additional larger space will allow for other towns to use some of the facility providing new revenue.

The Facilities Committee would like you to know, as we move forward what our goals for next year are:

- (1) Plan/present lower level development of fitness and wellness center to the Town of Harwich with appropriate use of space.
- (2) Upgrade software
- (3) Provide on-line charge payment option for customers.
- (4) Evaluate and enhance current operations of all existing departments within the Community Center for maximum efficiency.
- (5) Provide additional programs and services to the community.

It is important that you know, and understand that a group of highly engaged professional leaders bring experience and expertise to guide the Community Center to further growth and productivity, advance our mission and help insure a solid foundation.

We do this by serving people of all ages, backgrounds and situations at the Community Center. We empower every person, young, old and in-between and give them the tools to achieve positive lasting change for themselves and their families, so they may build a productive, strong, neighborhood and community, which helps foster our mission and our town.

We would like to end the report by thanking the Board of Selectmen, the Town Administrator, his staff Ann and Sandy and the other town departments for working cooperatively with the Community Center throughout the year.

We would, however, be remiss if we did not thank the residents of the Town of Harwich for their continued support of the building.

Rest assured we will keep exploring new ways to grow and strive to provide you with new and exciting opportunities that make your life easier.

Finally, we would like to acknowledge and enthusiastically thank the staff of the Harwich Community Center, for their hard work and dedication. They make coming to work a pleasure and we learn a great deal from each and every one of them.

Respectfully submitted,

Lee Culver, *Chairman*
Bill Griswold
Francois Marin
Bryan Powers

Report of the Community Preservation Committee

Harwich adopted the Community Preservation Act (the Act) modified to accommodate the replacement of the so-called Land Bank, effective beginning July 1, 2005. The Act establishes a 3% property tax surcharge supplemented by the state by an amount dependent on other funds raised. The Act requires the establishment of a Committee, the Community Preservation Committee, to study and recommend to the Board of Selectmen, and the Town, projects to be funded from these resources. The committee is comprised of 9 members: 2 selectmen appointees, and representatives from the housing committee, housing authority, recreation, historical commission, open space/real estate, conservation and the planning board.

Community Preservation Members (as of 11/26/12):

Robin Wilkins (Selectmen Rep.)	Matthew McCaffery (Planning Board)
David Purdy (Housing)	Jan Bowers (Rec. & Youth)
Dean Knight (Cons. Comm.)	Robert MacCready (Housing Authority) - Chair
William Griswold (Selectmen Rep.)	Katherine Green (R. E. & Open Space)- Vice Chair
Robert Bradley (Historical Commission)	Selectmen's Liaison: Linda Cebula

Committee Activities for 2012:

For fiscal 2013, the CPC made recommendations to the May 2012 ATM for 7 articles amounting to \$759,400. These articles were approved by town meeting. The articles were distributed:

\$234,400 for Historic Preservation Funding

This included additional funds for the South Harwich Meeting House restoration, various historical document preservation, restoration work at Brooks Library and funds for the Crowell Barn restoration.

\$300,000 for Community Housing in the form of a rental assistance program

\$225,000 for Open Space as part of the Muddy Creek restoration project

In addition, Town Meeting approved \$95,000 from two prior year CPA Historical Preservation articles to be repurposed as part of the Crowell Barn restoration and the payment of debt service of \$759,929 associated with Land Bank purchases.

While the Committee remained the same during fiscal 2012, there were changes that took place in the fall of 2012, the selectman's representatives, Chair-Jack Brown and Vice-chair-Bill Baldwin resigned and were replaced by Robin Wilkins and Bill Griswold. The Committee wants to thank Jack and Bill for their service to CPC, where both have a long connection. In particular, Jack Brown has been the driving force behind Harwich's Community Preservation Committee since its inception.

The Committee is currently considering 12 applications for the next round of project funding. These applications cover all 4 categories, including recreation, which are permitted by the Act.

To provide perspective on the task on which we have been engaged this fall, there is approximately \$1.9 million in funds available. The requirement to fund the Land Bank Debt Service of estimated at \$732,283, leaves approximately \$1.2 million of new funds available for all of the areas permitted by the CPA. The Act requires that 10% of receipts be allocated to Open Space, Historical Preservation and Community Housing regardless of the distribution of funding applications. The Committee currently anticipates that the total of the applications will exceed the total of the funds available and difficult decisions related to distributing these limited funds are likely.

It should be noted that legislation was passed by the state this year amending various parts of the ACT including liberalizing the use the CPA funds for projects on land which was not acquired with CPA funds and potentially providing some additional funding to compensate for the reduction of the state match to 30-35% of the tax surcharge.

The change in the makeup of the Committee creates an immediate challenge relative to performing our short term tasks, and then an opportunity to take a new look at how the committee will function going forward. This may be an opportunity for the members to gain more education about the Act and insight into the role of CPC, and their roles individually, in implementing the Act.

Respectively submitted,

Robert Cyrus MacCready, *Chair*

Report of the **Conservation Commission**

The Harwich Conservation Commission is the local body that is responsible for the implementation of the Massachusetts Wetland Protection Act, which includes the Rivers Protection Act, as well as the Town of Harwich Wetland Protection Bylaws and Regulations. These regulations are complicated and the Commission tries its best to apply them accurately, fairly and consistently.

Permitting remained robust despite the poor economic conditions. The Commission held:

- 76 hearings to address Notices of Intent and requests to amend Order of Conditions
- 9 hearings to address Requests for Determinations of Applicability
- 7 hearings to address Requests to Amend Order of Conditions
- Issued 47 Order of Conditions (approved projects)
- Issued 3 denials
- 30 Certificates of Compliance
- Six enforcement orders
- Six extension permits
- 10 violations, six of which resulted in fines
- 100 Administrative Reviews

A positive trend in the above data is a twenty-six percent increase in the number of Administrative Reviews vs. last year. While the number of administrative reviews keeps the Conservation Administrator busy, it ultimately streamlines the permitting process while ensuring the wetland regulations are followed.

The Commission is also charged with the oversight of 1000+ acres of conservation land. Over the past few years, the Commission has made a concerted effort to dedicate more time to this important responsibility and plans to continue this focus on land management in the upcoming year. The Commission would like to thank the Harwich Conservation Trust, the Trails Committee and the Real Estate and Open Space Committee for their assistance in this important endeavor. The land stewardship study that was funded with CPA money has been completed and it contains a number of recommendations which the Commission will be reviewing. One item that has been of particular interest to the Trails Committee is the creation of a small parking area at the trail head of the portion of Bellsneck north of Great Western Road. The stewardship study provided recommendations for the parking area and the Conservation Commission has secured a grant for the construction.

Finally, the Commission would like to thank Judy Sullivan who retired this year for her longtime dedication as clerk for the Commission, outgoing Commissioner Amy Morris for her dedication and work, and the Board of Selectmen for their support and assistance.

Respectfully,

Dean A. Knight, *Chairman*
Walter Diggs, *Vice Chairman*
Mary Albis, *Clerk*
Bradford Chase
Jane Fleming
John Rossetti
Ronald Saulnier

Report of the **Engineering Department**

This was a busy year for the Engineering Department. The Department typically performs work for all stages of project development including planning, design, permitting, specification writing, cost estimation, bidding and construction management, as well as professional land surveying services for all Town projects.

We continue to review submittals and perform subdivision inspections for the Planning Board, assist the Water, Highway, Transfer Station, Cemetery, and Recreation Departments, and survey Town property for purposes including maintenance and land and road takings.

We also continue to assist all Departments in the procurement of supplies and services. This year's examples of this include procurement of:

- Protective vests for the Police Department
- Fire rescue vehicle for the Fire Department
- Custom storm windows for three Town historic buildings
- Architectural services for improvements to the Community Center
- Allen Harbor dredging services
- Sale of surplus sand from dredging operations
- Sale of the Pine Knoll Cemetery shed
- Whitehouse infield reconstruction
- Replacement of the Potters Field perimeter fence
- Lease of the West Harwich School

ARRA funds were received for the Red River Salt Marsh restoration project. This project involves the design and installation of box culverts under Old Wharf Road and Uncle Venies Road to better flush the salt marshes in this area. The Highway Department did a fine job installing these culverts in the spring of 2012.

Design and specifications were completed for the replacement of the Pleasant Road Beach septic system, and installation of a new pre-cast concrete restroom. Construction for this project was completed in the spring of 2012.

Design and specifications were completed for improvements to the Brooks Free Library parking area. The project was bid out, and installation of the improvements was completed in 2012.

Design and specifications were completed for a new handicap accessible floating Dock at Allens Harbor. This will be installed in early 2013.

I wish to extend my appreciation to all other Departments for their support and cooperation in the past year and especially Professional Land Surveyor, Paul Sweetser of the Engineering Department for his invaluable support and assistance in administering the many facets of the Department's operation.

Respectfully submitted,

Robert Cafarelli, *PE*
Town Engineer

Report of the Golf Committee

Going Forward – 2012-13 and Beyond

For the first time in two years we have a full golf committee in place that is one of the most professional, skilled, and energetic committees in the Town. We are using a system of sub committees as a way of reaching out to residents and those who wish to assist the committee in our various task force initiatives. We will try to put in place an organization chart to share, and identify those that have volunteered their time on our website.

We are striving to do what is best for the Town and the public on behalf of CVGC. With the enormous pressures of the day it is easy to let a mind set creep in that gets trapped in the negative: “nothing will change”, “we did not get much done etc.”. Your golf committee is dedicated to a proactive approach. We are getting things done. Our work is a work in progress. It is no coincidence that most business operations look at blocks of five years for change implementation. Everyone wishes things could move faster, but it is difficult, especially in the world of Municipal organization and finance. I am confident that we are now headed in the right direction. Here is a summary of what has taken place more or less over the past year:

2012 Accomplishments (2012 Goals)

- (1) Chatham/ Harwich Regionalization and membership opportunities Task Force accomplished goal. Golf Committee and BOS approved Chatham Memberships at the Harwich resident fee. CV had 80 Chatham members, 40 which were new. Revenue impact was a positive \$25,000 +.
- (2) Unemployment Expense/Payments
Progress was made in this area. 60% of budget expended, a \$15.6 improvement vs. prior year.
- (3) Develop Marketing Plan
Accomplished- Customer survey, website improvements, TV/Radio Advertising, Infomercial on CV and Town of Harwich.
- (4) Revolving Fund (Golf Improvement Funds)
Approved by Golf Com, Finance Com, and BOS. Approved at Town Meeting (5/12). Approximately \$40.0 available for Golf Course Improvements From the 2012 memberships. Total money banked in this fund @ \$75+
- (5) Electronic Payment of Membership Fees - **Not Accomplished**
- (6) Review Golf Budget/ Cost Projections - **Not accomplished to HGC standards**

- (7) Budget Process for 2013 - Accomplished
- (8) Restructure of Golf Pro Shop and Maintenance Dept - **Not Accomplished**
- (9) Maintenance Dept Winter Work Plan - Partially Accomplished
- (10) Capital Projects - 2015 New shared facility: "Electric Cart storage and maintenance facility"
- (11) Implementation of Policy Changes

Accomplishments:

New Revenue Producing Tee Times

Pace of Play Initiatives:

Signage to support outcomes for better pace of play

Training of starters and rangers

A comprehensive real estate policy dealing with abutters, and new development that could have impact on the CVGC operation.

Immediately, we are addressing the issue of screening or planting strategically along our common border with the new homes under construction on the 7 & 8th holes. A fall start – spring 13' completion is part of the plan.

The outdated, misplaced, and woefully under equipped cart barn is slated for demolition and replacement in 2015. Yes, we are going "electric" with our cart fleet and possible inclusion of "Solar Capacity". With the blessing of the "Golf Gods" we will have a new facility in place that will integrate these changes for your benefit and all that visit CVGC. All aspects of the turn-about, the parking lot, and general traffic issues will be addressed.

The mantra from the USGA that is impacting our forward planning the most is the removal of trees that impact in a negative way the golf course and its playability. Whether it is drainage or poor turf conditions the culprit continues to be overgrown trees. I had the pleasure of seeing this golf course in its very first five years of existence. The tree - landscape was far different than it is today. Turf needs air. Our new master plan will embrace recommendations that have been put forward in the various USGA consultant reports that we have been using as a benchmark.

A new redesign of the third hole tee box and the green area of hole # 2 including cutting of unwanted overgrown trees has taken place. Our budget will reflect this important initiative!

We have established a dedicated gift account managed by the Town that will make certain that those that wish to honor a loved one or family member will get their appropriate recognition.

We have published a new RFP and will be looking for a new lessee for the Restaurant. The committee recognizes what an integral part of the overall operation that this represents. This hopefully will be an exciting change for the future.

Finally, well deserved recognition has to be given to Dennis Hoyer and his entire staff along with the maintenance side of the operation for their fine work. We have also included here a financial overview of this past year's operation which demonstrates what a great success we have had in the management of the CVGC operation.

Yours in golf,

The Harwich Golf Committee
 Clement F. Smith, *Chair*
 Tom Johnson, *Vice Chair*
 John Crook
 Jim Ferry
 Robert Kingsbury
 John Morreti
 Jeff Williams

FY 2012	
Revenue	
Greens Fees	\$ 768,491.37
Practice Facility	\$ 61,504.50
Push Carts	\$ 7,992.99
Membership	\$ 659,530.00
Carts	\$ 212,811.38
Total	\$1,710,330.24
Golf Course Improvement Fund	\$ 47,350.00
Expense	
Operations	\$ 559,599.02
Salaries and Wages	\$ 668,995.02
Capital Expenditure	\$ 19,450.00
Other Miscellaneous	\$ 219,000.00
Total	\$1,467,044.04
Grand Total	\$ 290,636.20

Report of the Harbormaster Department

MISSION

The Harwich Harbormaster Department served the maritime community in a professional and competent manner. Maintaining a multi-mission readiness and response posture, the department provided assistance to mariners and vessels in distress, enforced MA General Laws and Harwich bylaws pertaining to vessel operations, harbors and waterways, maintained all Town owned aids to navigation, operated all Town owned marine pump-out facilities, effectively managed the Saquatucket Municipal Marina, and administered the slip, mooring, and off-loading permitting process in an accurate and timely manner.

PERSONNEL

After serving 39 years as the Town of Harwich Harbormaster and Natural Resources Officer, Tom Leach retired on 21 June 2012. Tom oversaw tremendous growth and improvement of Harwich waterways over the years, and it is with great respect and gratitude that we wish him and his family a prosperous and well-deserved retirement.

Full- Time Staff:

Tom Leach	Harbormaster (thru 21 Jun 2012)
John Rendon	Harbormaster (started 9 July 2012)
Heinz Proft	Natural Resources Officer / Assistant Harbormaster
Michelle Morris	Executive Assistant
Tom Telesmanick	Dockhand / Maintenance

* Special thanks to Danielle McKenna who worked for the department as a temporary replacement for Michelle Morris while on maternity leave.

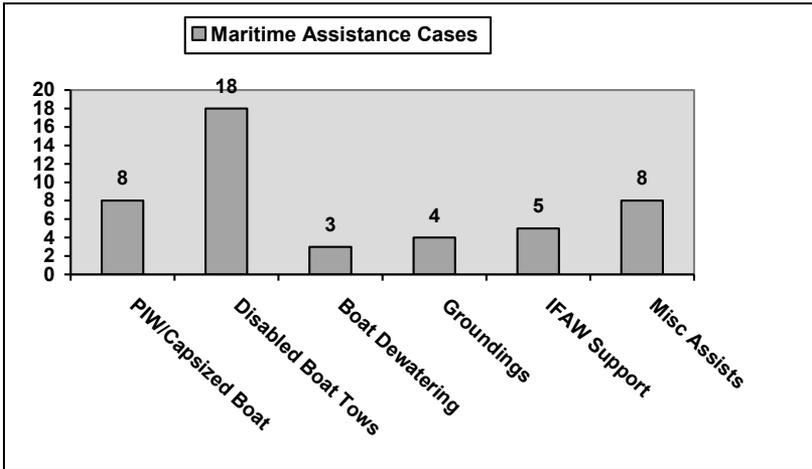
Seasonal Staff:

Jim Coyle	Rich King *
Frank Kunz	Steve Bickerton
Peter Sawyer	Matt O'Brien
Paul Fox	

* Unfortunately, Rich King who had worked for the Department since 2009 and was a long-time member of the Coast Guard Auxiliary passed away in December 2012. Rich was a very competent mariner who had a passion for the public safety mission; he served the Harwich maritime community well. Rich will be truly missed.

OPERATIONS

Maritime Assistance – The below graph illustrates the number and type of maritime assistance cases that were accurately recorded in Incident Reports and patrol boat daily logs. The 46 cases successfully executed by the department’s patrol boat operators resulted in many lives saved or assisted and thousands of dollars in property saved.



Law Enforcement – The primary objective of all law enforcement actions by the Harwich Harbormaster Department is to promote public safety and compel voluntary compliance with federal, state and local boating and waterway regulations. This year the department implemented the use of visible waterproof Warning Tags in the verification and enforcement of regulations throughout Harwich waterways. The Warning Tags highlighted the violation and provided boat owners an appropriate period of time to correct the deficiency before a monetary fine was issued. The followings enforcement actions were recorded:

- Waterway User Fee – 62 warnings issued, 7 non-criminal violations
- Mooring Permit Stickers – 24 warnings issued
- Ramp Permit – 5 non-criminal violations

Aids to Navigation – Patrol Boat operators deployed 65 seasonal private aids to navigation within Harwich waterways prior to the start of the boating season; this includes channel markers, swim area buoys and no-wake buoys. Position of aids are verified and adjusted as needed throughout the season, and all buoys are hauled for maintenance at season end. Working through the Coast Guard, we issued local Notice to Mariners for extinguished lights on Herring River jetty, Allen Harbor west jetty, and Kill Pond buoy; all lights were replaced in short order.

Tuna Landings: This years tuna season extended into late November, a few weeks later than in years past. While we were able to accommodate a good number of tuna boats in Saquatucket Harbor, we did have to turn some boats away early in the tuna season due to lack of available dock space. The need to relocate a number of boats from our town docks in Allen Harbor, along with boats from Allen Harbor Yacht Club and Allen Harbor Marine due to the AH basin dredge project limited the number of transient dockage available to the tuna fleet. With that said, a good number of tuna were landed as indicated in the below table. Department staff, particularly the evening watch, did a terrific job verifying the offloading and buyer permits, and accurately recording the number and weight of each tuna landed in Harwich.

Year	T-Permits	Dates	Tuna Landed	Largest Tuna	Total Weight
2012	44	30Aug-28Nov	183	1057	73,477
2011	50	4Sep-1Nov	102	884	45,909
2010	49	11Sep-3Nov	238	795	94,490
2009	48	24Sep-8Nov	147	1100	-

Clean Vessel Act: Throughout the boating season, patrol boat operators remained very responsive to requests from boat owners for sewage pump-out services. Operating within the guidelines of the state Clean Vessel Act program, the department operated 3 portable pump-out carts and 2 pump-out boats, one located in Round Cove and one in Saquatucket Harbor, logging over 55 separate pump-out requests totaling approximately 2,700 gallons recovered. This does not include the thousands of gallons of sewage collected at the pump-out station at the east bulkhead of Saquatucket Harbor.

Hurricane Sandy (26-29 Oct): Terrific response from department personnel in making early and aggressive storm preparations within the Town's three harbors, Herring River, and Round Cove. We sent out advisories to year-round commercial/charter tenants, required relocation from Wychmere Outer Harbor and provided alternate dockage, relocated larger boats within SAQ to safer dockage, assisted in the coordination of emergency boat haul-outs, worked with Moorings Servicing Agents & Boatyards to ensure harbors/waterways were prepared, maintained 24 hour watch throughout storm period, and conducted comprehensive post-storm survey of harbors. Upon loss of power at Saquatucket Marina, Harwich Fire provided great support in providing an emergency generator and assuming guard of VHF channel 16 during the storm.

Training: Joint underway boat training was conducted throughout the season with CG Station Chatham and Harwich Fire personnel. Drill scenarios were developed for the following emergency response training exercises: day and night towing, dewatering/fire fighting pump operation, pipe patching, man overboard, search patterns, and night navigation. A special thanks to Harwich

Police for training provided on the issuance of parking and waterway related non-criminal violations, and to Harwich Fire for CPR and AED training.

FY2012 HARWICH HARBORS RECEIPTS

The table below provides a comprehensive list of Harbor and Waterway related revenues collected within the Harbormaster Department throughout fiscal year 2012. While there was no increase in dockage or mooring fees from the previous year, the department was able to realize an increase in total revenue for the year. This is due in large part to the exceptional job that Michelle Morris, the department Executive Assistant, continues to do in the management and accounting of slip, mooring and offloading permit fees, collection for services, and maximizing visitor and tenant at-will dock assignments. One item of note, both Visitor Dockage and Electric Use were down from the previous year; a direct result of the need to relocate boats from Allen Harbor due the AH basin dredge project. Importantly, the department received exceptional support from the Waterways Committee and the Finance Director in the establishment of policies that ensure more harbor revenues will be used to fund harbor maintenance needs along with waterway capital improvement projects.

Category	FY12	% change	FY11	% change	FY10
Saquatucket Dockage	\$575,843	7.9	\$533,674	-1.26	\$540,491
Visitor Dockage	\$119,118	-18.26	145,719	-3.29	\$150,670
Mooring Permit Fee	\$75,805	.20	\$75,655	2.1	\$74,099
Allen Harbor Dock	\$27,927	10.54	\$25,265	8.28	\$23,333
Ramp Fee Collected	\$22,947	6.78	\$21,490	4.96	\$22,612
Wychmere Town Pier	\$24,319	13.76	\$21,377	-4.61	\$22,411
Electric Use	\$19,346	-7.70	\$20,960	-4.20	\$21,878
Offload Permit Fee	\$15,677	-0.10	\$15,693	-7.88	\$17,035
Waiting List Fee	\$12,760	-4.64	\$13,380	-5.16	\$14,108
Waterways User Fee	\$23,563	19.12	\$19,780	55.14	\$12,750
Fuel Commission	\$7,406	2.75	\$7,207	-7.88	\$7,824
Ice Receipts	\$2,019	7.88	\$1,871	14.50	\$1,634
MSA Fee	\$600	-25.00	\$800	0.00	\$800
Restaurant Tie-up	\$333	50.68	\$221	342.00	\$50
Fish Weir Permit	\$50	0.00	\$50	0.00	\$50
Allen Parking Rental	\$15,093	0.00	\$15,093	10.26	\$13,689
Mooring Set/Haul/Insp	\$110	37.5	\$80	300	\$20
Total Receipts	\$942,905	2.68	\$918,316	-0.56	\$923,454

GRANTS

The project to replace and widen the culverts under Uncle Venies and Deep Hole roads at Red River Beach was completed in March 2013. The project, intended to increase the tidal flow through the adjacent marsh areas, was funded in large part through a Natural Resources and Soil Conservation Service (NRSCS) grant. A special thanks to the crew from the Highway and Maintenance Department for the terrific work that they did in the construction of the culverts.

The Town's of Harwich and Chatham jointly applied and were awarded a \$25,500 Community Innovation Challenge (CIC) grant to purchase a Portable Closed Loop Pressure Wash Water Recycle System. The portable system will be used to eliminate the potential discharge of contaminated wash water into coastal waters and ground water during the pressure washing of boat hulls. An Inter-Municipal Agreement for the joint operation and maintenance of the system was signed by each respective Town Administrator/Manager. The system was purchased from The Next Generation in Waste Water Treatment Technology and should be delivered in January 2013.

The Town of Harwich is one of 11 Cape Cod town signatures on a pending Community Innovation Challenge grant application for Great White Shark Research and Outreach Program. The purpose is to fund various items and equipment relating to public education, shark detection, and shark deterrence measures.

DREDGING / BEACH NOURISHMENT

2012 was an extremely busy year for dredging in the Town of Harwich. Herring River approach channel, Allen Harbor approach channel, and Allen Harbor basin were all dredged during the year.

In March 2012, Barnstable County Dredge removed 2229 cubic yards from the approach to Herring River. Through a bid to purchase agreement, Old Mill Point Beach Association received 2100 cy of sand for beach nourishment.

In September 2012, in preparation for the arrival of the dredge and barges from Burnham Associates who was contracted to dredge the Allen Harbor basin, Barnstable County Dredge removed 9600 cy from the approach to Allen Harbor. Besides a small portion that was purchased as beach nourishment by two private property owners, approximately 9000 cy of material was pumped to re-nourish the public beaches of Wyndemere Bluffs, Wah Wah Taysee and Grey Neck.

Burnham Associates was contracted to mechanically dredge approximately 40,000 cy of material from Allen Harbor basin and transport the dredge material to the Massachusetts Bay Offshore Disposal Site via dumps scows.

The cost of the \$2.6 million project is being shared among the Town (57%), Allen Harbor Yacht Club (19%), Allen Harbor Marine (13%) and waterfront private homeowners (11%). The project was scheduled to commence the first week of September, however, due to a number of unforeseen circumstances the start date was delayed to October 25, 2012. At 2012 year-end approximately 14,400 cy had been dredged, and a waiver to the January 15, 2013 Time of Year Restriction had been granted to allow dredging to continue until February 28.

Report of the **Natural Resources Department**

This past year Thomas E. Leach, Natural Resources Director/Harbormaster, retired after 39 years of service to the Town. I was fortunate to have worked alongside Tom for 14 years as Assistant Natural Resources Officer and recently as Environmental Science Director. Tom's endless enthusiasm and energy for all things waterfront-related will be missed. The tremendous growth and increased responsibilities experienced by both departments over those four decades allowed the Town to separate the departments moving forward. As I begin my 15th year, I look forward to my role as Natural Resources Director and tackling the challenges that lay ahead. I am eager to continue the department's success.

Shellfish Laboratory

We nurtured over 700,000 quahogs in the lab this year bringing our total to nearly 30 million quahog seed raised in the lab since it began in 1994. We also continued with our direct purchase of shellfish seed from Aquacultural Research Cooperation (ARC) in Dennis. Since the seed purchased from ARC directly was a bit larger than the County Seed Grant Program (3-5mm vs. 2-3mm), our overall average seed size at the end of the growing season was very good. In fact, not only did we continue to have an excellent survival rate of 99% this year, our quahog seed grew to an average of 14.9 mm at the time of seeding. Shellfish seed was placed in Herring River, Oyster Creek, Wychmere Harbor, Stony Flats outside Saquatucket Harbor, Round Cove and Pleasant Bay. The future of our primary shellfish seed source, ARC, is in doubt. There is a possibility the facility will close down operations and force the Town to seek reliable shellfish seed elsewhere. In addition, support from the Division of Marine Fisheries/County Seed program is becoming more difficult each year. There were years when we received 2 million quahogs and now we feel fortunate to receive just 200,000 seed clams.

Our shellfish seed continued to be tested prior to seeding (per order of the Massachusetts Division of Marine Fisheries) for Dermo, QPX, and an array of other harmful parasites. Kennebec River Biosciences, previously known as Micro Technologies Inc., tested our clams and they received a clean bill of health.

The Harwich Shellfish Lab also continued to be a great hands-on internship program for some high school students. This was the 15th year the Harwich Shellfish Lab conducted its high school summer aquaculture internship program. The six week program enabled students Kira Achambault,

Michael Steidel, Jennifer Witzgall and teaching supervisor, Jill Eastman, to work closely with the Natural Resources Department to monitor and maintain the Shellfish nursery during its busiest time. All the students who have passed through the program have been enjoyable to work with and this year was no exception. The Shellfish Lab which is open to the general public received over 200 visitors this year.

Oysters were also grown in the shellfish lab (3-4mm). These were obtained from ARC in Dennis as well. 100,000 Oysters were grown in the lab and eventually transplanted in Wychmere Harbor. We have experienced positive results in both growth and survival with the oysters we have seeded along the shore of Wychmere Harbor. Recreational shellfishermen were able to harvest legal size oysters (3 inches) that we planted last year.

Our Shellfish Lab interns collected data from Nantucket Sound including water temperature, water salinity, dissolved oxygen, and turbidity. We were able to collect data on only two dates this summer due to the fact the lab interns also collected Water Quality Task Force data in Wychmere and Saquatucket Harbors.

The Harwich Natural Resources Department continued to receive assistance with many of our projects from volunteers. One long term volunteer, John Reynders, spent yet another summer/fall tending to the needs of the shellfish lab. His help was truly appreciated.

Volunteer Shellfish Wardens

To patrol the local shellfishing flats, we continued to rely on the assistance provided by our dedicated group of volunteer shellfish wardens: Ron Saulnier, Jim Coyle and Dean Knight. They were very generous with their time and energy. Patrolling the shellfish flats throughout the year, they not only enforced the shellfish regulations, but educated the public as well. The Natural Resources Department was more efficient and more productive because of their help. We thank all our volunteers for their effort.

2012 Shellfish Permits Sold

Resident Family	221
Non-Resident Family	32
Commercial	7
Seniors	113
One-Day Non-Resident	30
TOTAL	403

Current shellfish permit rates:

Resident Family	\$20/year
Non-Resident Family	\$60/year
Commercial	\$50/year
Seniors (65+)	\$ 6/year
One-Day Non Resident	\$20/year

We asked shellfishermen to fill out a 2011 survey when obtaining their license at the Natural Resources office at Saquatucket Harbor. From those surveys we were able to compile the following averages per shellfishermen:

Days someone went shellfishing	8
Pails of quahogs	4.2
Pails of oysters	0.24
Pails of softshells	1.43
Pails of scallops	0.05

* 1 pail = 10 quart (weekly limit)

Note: When someone buys a permit we obtain the previous year's survey results. The 2012 data will be available after everyone has purchased their 2013 license and will be included in next year's town report.

Herring Run and Eel Ramp

The Herring Run remains closed due to the moratorium enacted by the Division of Marine Fisheries on the taking of herring anywhere in Massachusetts. The moratorium on the taking of herring in Massachusetts is still in effect. The annual meeting for the River Herring Network, held in Bourne this year, presented a historical account of herring populations. It is possible we may see river herring on the threatened or endangered species list in the future.

With the help of many Americorps volunteers, Herring River was kept clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush, and clearing debris that would inhibit the migration of herring to their freshwater spawning sites.

Harwich Conservation Trust (HCT) had 30+ volunteers on a fixed schedule from March 24th through May 31st stationed at the point where herring enter Hinckleys Pond. Several times a day, volunteers tabulated fish counts for a 10 minute period. The estimated size of the Herring River run this year was 101,624 fish - the most fish counted/calculated since this program began in 2009.

We received some good news from the Massachusetts Division of Marine Fisheries. Harwich was chosen as a location to place one of their video mon-

itoring systems in the 2013 herring run. This will enable us to pursue video counting as well as address species identification concerns.

The eel ramp located off Bank Street, also managed by HCT, had volunteers counting eels making their way into Grassy Pond in the spring. The eel ramp consisted of a small electric pump which kept an inclined ramp moist in order to assist the passage of eels from Cold Brook into the pond. Without the assistance of this pump/ramp system, not a single eel could migrate up into Grass Pond.

The eel counts have varied greatly over the years. Many factors influence the number of eels migrating through the eel ramp. Most likely, water level manipulation at the ramp-pond interface has the greatest effect.

Year	Eels
2012	5,890
2011	9,247
2010	5,000
2009	25,000

Harwich Water Quality Task Force (HWQTF)

Harwich is truly a special place when you realize that for over 10 years citizen volunteers have been collecting water quality data on behalf of the Harwich Natural Resources Department. Their dedication and hard work is inspirational, to say the least.

Local water quality monitoring continued in Saquatucket Harbor, Wychmere Harbor, Allen Harbor, Herring River, and many freshwater ponds. These areas were sampled several times throughout the summer in order to continue collecting reliable water quality for our database including nitrates, phosphates, chlorophyll, dissolved oxygen levels, and coliform levels. This data is often the springboard for several aquatic and estuarine reports/studies completed for the town.

A project of this magnitude could only be completed with the continued support of our hard working volunteers – Ellen and Chris Geanacopoulos, Bob Smith and John Preston, Bill Otis, Chet Berg, Jane Chase, Kathleen Welch, Anne Hynes, Abigail Hynes-Houston, Richard Houston, Ralph and Jane Anderson, Jack Lohr, Peter DeBakker, Tony and Marian Piro, George Meyers, Patsy Lightbrown, Janet O’Leary, Richard King, Art Winterhaltler, Julie Gammon, Paul Erickson, Deborah Aylesworth, Joe Seidel, Bill Clary, Walter Gonet, Ron Bellengi, Jay Kennedy, Richard and Nancy Gifford, Chuck Winans, Jim Brennan, Bill Myers, Ed McCarthy, Jim Brennan, Ray Sacramone, Connie Doherty, Sam Simonis, Ray Finnegan, Bill Sliney, Mary and Bob Reynolds, Pete Watson, Terry Barry, Ted Janse, and Bob Sarantis.

Results from the HWQTF can be accessed at the website – www.hwqtf.com. The website not only provides details about the program, but contains interim reports, data from the sampling locations, and aerial photos, some of which illustrate algal blooms.

This year we experienced blooms in both fresh water and salt water areas. Algal blooms were seen in Hinckleys Pond, Skinequit Pond, and the West Reservoir. Both Saquatucket and Wychmere Harbors were affected by a reddish/brown phytoplankton bloom in September. The species of phytoplankton was most likely *Cochlodinium polykrikoides* and was also observed in other areas of the Cape. Although non-toxic to humans, large blooms of this species can cause fish kills and impact larval stages of shellfish and other marine life. The duration of bloom was approximately 6 days and we witnessed no negative effects.

Hinckleys Pond

The diagnostic assessment study of Hinckleys Pond was completed this past spring. Water Resource Services in conjunction with CDM-Smith were contracted by the town through the Water Quality Task force to examine the causes for previous algal blooms and current impairments to the pond. The study took into account many factors including iron-bound Phosphorus in the sediments, hydrologic loading, watershed features, and nutrient loading. The full report “Evaluation of Hinckleys Pond, Harwich, Massachusetts” can be found on the Town’s web site as well as at the Brooks Free Library.

A public presentation of the study was made along with possible remediation steps that could be taken. The HWQTF will review these recommendations and decide on the best plan of action.

Comprehensive Wastewater Management Plan (CWMP)

In order to address the town’s future wastewater needs and the degradation of Harwich’s estuaries, the town worked in conjunction with the water engineering firm CDM-Smith to complete a comprehensive wastewater management plan. The plan was completed this year. Harwich’s goal of maintaining a high quality of life for its residents and restoring its bays and estuaries can only be achieved by developing such a plan.

Through a combination of determining the wastewater needs and identifying potential areas that need improved wastewater treatment methods, Harwich can meet current and future developmental needs in regards to nitrogen daily loads. More information regarding the CWMP can be found in the annual report of the Water Quality Task Force. The complete CWMP report will also be published on the Town’s web site.

Much time and effort has been put into the creation of the CWMP. In 2011, Frank Sampson stepped down as chairman of the Water Quality Task Force. Peter de Bakker, as the new chairman, guided the task force and the plan to its completion. Both Frank and Peter volunteered many hours keeping this project on track. Both men championed the CWMP and without their dedicated efforts and leadership, we would not have accomplished this task. Much gratitude is also extended to everyone who served on the task force and helped provide input for the CWMP. The plan will now be submitted for review and the Town will begin the task of determining the most economical and prudent method to implement such a plan.

Pleasant Bay Alliance (PBA)

The Pleasant Bay Water Quality Monitoring Program completed its 13th year of collecting water samples. The Pleasant Bay Alliance sampled many sites throughout the bay and surrounding embayments. Three current sampling locations are in Harwich waters; two in Pleasant Bay and one in Round Cove. Volunteers Tina Maloney, Robert Thomas, Donald Jamieson, Tom Hinesley, Al Williams and Dave Bennett were generous with their time and we thank them for their assistance.

The Muddy Creek/Rt 28 culvert replacement project also moved forward. Harwich and Chatham agreed to share in the design, permitting, and construction of the new culvert/bridge. A previous study determined a larger opening would greatly improve the health and water quality of Muddy Creek. More information on all Pleasant Bay Alliance activities can be found in their annual report as the program website www.pleasantbay.org.

Appreciation

Much of the work completed by the Natural Resources Department was accomplished with the help of other departments. I would like to thank the Harwich Police, Fire, Highway, Park & Recreation, Health, Conservation, and Planning departments for all their assistance. Harbormaster John Rendon, Michelle Morris and Tom Telesmanick were essential in coordinating daily operations. I appreciated all their effort and hard work assisting me in my endeavors.

Sadly, the passing of Richard King warrants a special note. Rich was a consummate volunteer. Whether it was checking on the Shellfish Lab or helping collect water and sediment samples in Hinckleys Pond, he was always available. His constant smile and friendly demeanor around the waterfront will be truly missed.

Heinz M. Proft
Natural Resources Director

Report of the Pleasant Bay Alliance

The Pleasant Bay Alliance is an organization of the Towns of Harwich, Orleans, Chatham and Brewster established to coordinate implementation of the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay. Highlights from 2012 are listed below. More information is available at www.pleasant-bay.org.

Water Quality - the Pleasant Bay Citizen Water Quality Monitoring Program completed its 13th monitoring season. Trained volunteers collected samples at 20 locations throughout the Bay, and a 90% sample recovery rate was recorded. Samples are analyzed at the UMASS-Dartmouth School for Marine Science and Technology laboratory.

Muddy Creek Restoration - The Alliance worked with the Cape Cod Conservation District and consultants to complete a study of resource effects from the replacement of existing culverts under Route 28 at Pleasant Bay/Muddy Creek with a single span bridge. The report concluded that installation of a bridge would significantly improve the health of wetlands, fisheries, shellfisheries, and water quality in Muddy Creek, with no adverse effects for the rest of Pleasant Bay. The report was presented at a public meeting in March, 2012. Based on the findings, the Towns of Harwich and Chatham entered into an inter-municipal agreement to pursue design, permitting and construction of the bridge.

Coastal Resources - The Alliance released two new publications in 2012. The *Coastal Resource Guide for Pleasant Bay and Chatham Harbor* was developed with assistance from the Woods Hole Sea Grant, Cape Cod Commission and Provincetown Center for Coastal Studies. The Guide draws from recent technical studies, as well as existing regional and state resources, to describe trends in barrier beach migration, tidal dynamics, flushing, water quality, wildlife, fisheries and related processes and resources. Much of the information is depicted on GIS-based maps.

The Alliance released a study of tide data conducted by the Provincetown Center for Coastal Studies. The study shows that the volume of water flowing in and out of Pleasant Bay in 2012 was about the same as it was right after the second inlet formed in 2007. The increase in tidal range experienced after

the 2007 inlet reached a peak in March of 2010, and has experienced a slight but steady decrease in the two years since. Tidal range is now less than at any time since soon after the formation of the 2007 inlet, and mean high water is lower than it has been since 2009.

Dredging Assessment – All four Alliance towns adopted a resource management plan amendment to allow the Town of Chatham to seek permits for improvement dredging in a designated zone for the purpose of maintaining historic access. The amendment complements a state regulation change under review to allow improvement dredging in an ACEC if it is consistent with a locally and state approved management plan.

The Alliance wishes to thank the citizens of Harwich for your ongoing support.

Respectfully submitted by:

Allin Thompson, *Alliance Steering Committee*
Larry Ballantine, *Alliance Steering Committee*
Heinz Proft, *Alliance Technical Resource Committee*
David Spitz, *Alliance Technical Resource Committee*
Amy Usowski, *Alliance Technical Resource Committee*
Carole Ridley, *Alliance Coordinator*

Report of the **Department of Public Works**

To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my Annual Report on the activities of the Department of Public Works in 2012.

This year I would like to focus my portion of the DPW's annual report on three major projects that I am extremely proud of: the Route 137 TIP project, the Route 124 TIP project, and the Uncle Venies Road and Old Wharf Road culvert replacements . Although the DPW has numerous other accomplishments that I could write about and a dedicated and devoted staff that deserve much recognition, these three important projects warrant further examination.

The Route 137 Transportation Improvement Project (TIP), which began construction in March, 2012, includes the reconstruction of the entire road from the Brewster Town line to the Chatham Town line, excluding the intersection at Route 39. This \$5 million project will widen the road, provide for pedestrian and bicycle accommodations, replace drainage systems, and install a new signal at the Route 6 east bound ramp. With most of the major roadwork done, it is anticipated that this project will be 90%-95% complete by the third week in June, 2013. The remaining work consists of finishing the sidewalks, opening all of the drainage systems, milling from Pleasant Bay Road to the Brewster Town line, finishing the traffic signal installation, and the final overlay of the entire roadway. There will also be a fair amount of work done in the business district with the installation of new sidewalks on both sides of the road and one connecting the Route 39 sidewalk with the Route 137 sidewalks.

The Route 137 TIP project required 122 temporary and permanent easements from most of the abutters along the roadway. These easements were acquired free of charge, with all of the property owners along the corridor donating the required easements. I want thank each and every abutter who contributed their property for their support of the project and for saving our community in excess of \$100,000 by doing so. I also want to thank the residents of Harwich for their patience while the roadway reclamation and paving activities were going on.

I would be remiss if I did not extend my gratitude to two people who are instrumental in this project's success. First is Tom Ockerbloom, MassDOT Senior Resident Engineer, who is in charge of the project. Mr. Ockerbloom

has been extremely responsive to the Town's requests and has done a remarkable job at mitigating impacts to abutters. In fact, Tom and I walked the corridor on several occasions in an attempt to save trees, limit the work area wherever possible, and reduce utility relocations. Mr. Ockerbloom has done an outstanding job at ensuring the Town receives a quality project and keeping the project ahead of schedule and on budget. Bill Foster, Superintendent for Lawrence-Lynch (contractor), has also done an extraordinary job. Mr. Foster's attention to detail, vast experience in roadway construction and survey, and great communication skills have contributed to keeping this project on a tight schedule, kept traffic delays to a minimum, and kept the project on time and on budget. I cannot begin to convey how fortunate the residents of Harwich are to have these two men in charge of the Route 137 project.

I would like to remind the residents of Harwich that this TIP project is funded primarily through Federal and State funds with the Town responsible for the survey and design (\$327,000) and some non-participating items (\$380,000) that the Town agreed to cover in order to keep the project from being fragmented. That is, Harwich received a \$5.3 million project for \$707,000, or roughly 13% of the project value. I can think of no better way to leverage limited local funds to make roadway improvements than through this process. To that end, the local Metropolitan Planning Organization (MPO), which controls the Cape's TIP money, has voted to fund Harwich's next TIP project, Route 124, in 2015.

The Route 124 project has been approved for \$3,569,280 and includes the complete reconstruction of the roadway from Headwaters Drive to the Brewster town line. Specific design elements will include new drainage systems to address the systemic flooding that occurs, three to four foot shoulders to allow for bicycles and increased roadway safety, a new sidewalk from Route 6 to the Cape Cod Rail Trail, and improved site lines at the two major crossings of the Rail Trail.

At a public Board of Selectmen's meeting held on November 13, 2012, the Board voted to award a survey, design and engineering contract to VHB for Route 124 in the amount of \$313,613. The Town had 5 design firms respond to the Route 124 Request for Proposals, with VHB being the lowest qualified bidder and beating the next lowest bidder by \$15,387. The highest bid was \$380,000. It should be noted that all of the design work must meet MassDOT design standards and comply with Federal Highway requirements.

Currently (first week in January) there is a survey being conducted on the Route 124 project, the first step in developing the design. Once completed, a preliminary design will be developed that meets the project's goals and will serve as the starting point to solicit public input into the project. To that end, I have planned and budgeted on having 5 public information meetings during

the project development process to allow Harwich residents to contribute their vision and ideas. Although there have been no meetings planned yet, it is anticipated that the first meeting will take place in late spring. Meetings will be posted in the local newspapers, on the Town's website and on the Town Hall bulletin board. Please be aware that like the Route 137 project, this is a long process and that actual construction probably won't begin until spring 2016.

The culvert projects were needed to improve water flow into and out of marshlands at Red River Beach by replacing the old, undersized culverts at both Uncle Venies Road and Old Wharf Road. The larger culverts are designed to help tidal flushing of these marshes and improve habitat of both wildlife and vegetation. Both of these projects were designed and brought to fruition with the assistance of Martha Rheinhardt, Wetlands Restorations Project Manager with the Cape Cod Conservation District, and Jeremy Bell, Restoration Ecologist with MA Department of Fish and Game. The actual construction began the last week in February, 2012, using DPW personnel and equipment. It took 9 weeks to finish. Although culvert work is not normally a DPW function, the Town decided to construct it in-house, using our labor as the required 25% grant contribution to the project. By doing so, we essentially received a \$400k project for no more than 9 weeks of internal labor of 5 DPW personnel.

I would like to state for the record that I would not have volunteered to construct this project in-house if I didn't have the confidence that our staff could do it and know that they possessed the talent, dedication, and expertise to accomplish it. Given the pride I have in them, I would like to take this opportunity to thank them personally for a job well done under less than desirable conditions. Thank you Chris Nickerson, Road Manager, Richard Berube, Park & Cemetery Manager, Dave Wrightington and Tim Badach, Heavy Equipment Operators, and Bob Chadwick, Tractor Trailer Driver, for a job well done. Both Martha Rheinhardt and Jeremy Bell deserve special thanks as they helped guide us through this entire process and provided the on-site technical skills to keep this job moving.

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms and hurricanes, all Division personnel function as one cohesive unit for the duration of the event and subsequent cleanup. Additionally, personnel are temporarily assigned to other Division Departments as workload and staffing dictate.

Building Maintenance Department

The Building Maintenance Department, which consists of two full-time employees, is responsible for routine and preventative maintenance of various

Town-owned buildings, as well as setup and breakdown for Town Meetings and Elections. In addition to routine work, this department completed several building projects during 2012:

- Rebuilt top half of two lifeguard stands at Red River Beach
- Rebuilt stairs at Grey Neck Road Beach
- Installed new guard-rail type fence at the Community Center ball fields
- Site preparation and installation of new bathroom facility at Pleasant Road Beach
- Re-shingled south side of the Harbormaster's building at Saquatucket Harbor
- Replaced rotted header and trim on the porch of the Cranberry Valley Pro Shop
- Painted walls and replaced carpet in the Treasurer's and Accountant's Offices
- Removed old storm windows at Brooks Academy, Albro House, and the old Recreation building in preparation for new windows
- Oversaw the painting of all buildings at Whitehouse Field by the Barnstable County Sheriff's Department work crew

This department also responded to and completed over 100 work orders (requests for service) during the year. These included replacing broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment and coordinating repair services with outside contractors when appropriate.

Custodial Department

The Custodial Department, which consists of five full-time employees, is responsible for maintaining the cleanliness of the Town Hall, Community Center, Police Department, Library, and the Albro House.

- Routine maintenance for this department includes:
- Sweeping, vacuuming, mopping, dusting, waxing, polishing, buffing, and cleaning of floors and carpets
- Cleaning and sanitizing restrooms and locker rooms, replenishing supplies
- Cleaning, dusting furniture, walls, fixtures, drinking fountains, blinds, lights, etc...
- Opening, closing, unlocking, locking the facilities as needed
- Arranging the facilities for planned events (i.e. setup/breakdown of tables, chairs)
- Maintaining building security during activities

Disposal Area

The Harwich Transfer Station/Recycle Center is open seven days a week from 8AM-4PM, 362 days a year.

In 2012, the Disposal Area replaced the concrete pad that is used for disposal of construction debris. This pad was in excess of ten years old and the replacement provides better safety and convenience for customers. Additionally, the area for the cardboard recycling was replaced, making that area much easier to access.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant.

Of course, the main component of the facility is the removal of municipal solid waste (MSW), recycling materials, and other waste materials from the Town. The MSW is loaded into 100-yard trailers and transported to SEMASS, a waste to energy facility, located in Rochester, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 321 trips to this facility moving a total of 7,066 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. The site consists of ten roll-off containers and several tables. A total of 1,457 tons of recycled material was hauled mostly to New Bedford and accounted for a total of 169 trips. The traffic flow, drive-through parking, Salvation Army bins, and paint and oil sheds continue to work extremely well. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station, where it is processed to increase density and then loaded into 100-yard trailers for transportation to United Waste Management in East Sandwich. Harwich vehicles made 289 trips, hauling a total of 4,496 tons of C&D.

The Town offers the following programs to residents:

- Paint Recycling (daily April through October) Residents may drop off unwanted paint and paint-related products or pick up good paint for reuse.
- The Treasure Chest is open Saturday, Sunday from 9AM-3PM, year-round for residents to drop off or pick up useful items in good condition. Many thanks to the Treasure Chest volunteers for their hard work and dedication.
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.
- Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, in which unwanted household chemicals are collected. Collections are held on the second Saturday of each month from May through October, 9AM-12PM. During the collections in 2012,

the Disposal Area recycled a total of 8,370 gallons of paint, serving 271 cars and 330 households from Harwich.

- The Disposal Area also collected 2,625 gallons of waste oil.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

Highway Department

The Highway Department's primary responsibility is the maintenance, construction, and repair of 132 miles of public roadway. Staff consists of 8 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, pavement surface treatments and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance, pavement marking maintenance, and seaweed removal on Town-owned beaches. In addition to the above-mentioned activities, the Highway Department completed the following:

- Installed 13 drainage systems
- Reconstructed 13 drainage systems
- Patched potholes and made road repairs using 32 tons of asphalt with Highway Department personnel.
- Cleaned 370 catch basins with Town-owned equipment.
- Maintained all Town owned beaches from May thru September
- Completed street sweeping the entire Town, including all Town buildings and municipal lots, by August 23, 2012.
- Striped 48 miles of road
- Completed maintenance striping of 11 municipal parking lots
- Completed tree pruning on 42 town roads
- Completed road side mowing on all main roads and started on secondary road
- Responded to 207 work orders (requests for service)
- Maintained 11 gravel roads and 8 gravel parking lots
- Completed the installation of two culverts, through a grant, at Red River Beach with the help of both the Cemetery Department and Building Maintenance. This was a two month long project that required very extensive excavation, dewatering and construction techniques not typically associated with D.P.W. work. These new culverts will now improve the health of the marshes and reduce nitrogen loading.

Park, Cemetery, and Forestry Departments

These departments are responsible for the maintenance of 6 parks, 5 athletic fields, 19 memorial squares, the grounds of 13 Town-owned buildings, and the bicycle trail, the care, maintenance, preservation, and improvement of 16 Town-owned cemeteries, and the planting and maintenance of all shade trees on Town property.

The staffing of these three departments consists of four full-time, one year-round part-time, and seven seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

- Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted.
- Athletic Fields – These were mowed and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.
- Bicycle Trail – This was patrolled on a regular basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.
- Cemeteries – Two full-time employees and one seasonal were dedicated to mowing and maintaining the Town's nearly 70 acres of cemeteries. When help was available from the Park Department, trimming, raking, and other routine maintenance was carried out.

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows and sanders. They also upgraded the infield at Whitehouse Field and assisted with the Red River Beach Culvert project, as well as the site preparation and installation of the new bathrooms at Pleasant Road Beach.

The Forestry Department's one seasonal employee planted 6 pear trees in various locations throughout Harwich with the help of the Cape Cod Regional Technical High School's Horticultural class.

The Park Department would like to extend a very sincere thanks to Shawn Fernandez and the Golf Department staff for their invaluable knowledge and assistance throughout the year. We would also like to thank Tim and Bev Millar for maintaining and filling the Mutt Mitt Dispensers, as well as the Bikeways Committee for their diligence in patrolling and helping to maintain the bike trail.

Beaches and Town Restrooms

Maintenance of the 20 Town-owned beaches and 9 restrooms was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and periodically from Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. Public restrooms were cleaned and stocked twice a day during the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

Vehicle Maintenance Department

The Vehicle Maintenance Department, which consists of three full time employees, is responsible for scheduling, servicing, and repair of the Town's entire fleet of vehicles and equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, police cruisers, fire engines, ambulances, compactor equipment, weight scale and generators. This department also maintains the Town's fuel dispensing system and its small equipment.

The following is a partial list of some of the major repairs accomplished during 2011.

- Performed approximately 653 minor and 287 major services and repairs to Town vehicles
- Transfer Station – continued servicing both hydraulic systems including the replacement of hydraulic lines, cleaning and inspection of each station, as well as removal of the push pit ram for repairs.
- Disposal Area Scale – continued servicing and maintaining the scale.
- Disposal Area Loaders – Rebuilt the lifting arms, installed new pins and bushings, and line bored the bucket on L90C. Installed new remanufactured engine on L90E.
- Major engine overhaul on Disposal Area's Rex compactor
- Installed new clutch and rebuilt transmission on Disposal Area's Mack Tractor
- Complete overhaul of the Barber Surf Rake beach cleaner
- Installed rebuilt fuel injection pump and injectors on the Highway loader
- Rebuilt the undercarriage and tracks on both the Water Department's mini excavator and the Highway Department's high track loader.
- Prepared Division's trucks and equipment for snow and ice removal

The following repairs were made in an effort to extend the lives of some of our vehicles:

- Removed old dump body on a one-ton truck and fabricated and installed new body.

- Undercoated all dump trucks and Landfill trailers

In Conclusion

I would like to thank the Board of Selectmen, the Town Administrator and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of our Department.

Finally, I would like to acknowledge the enthusiastic, hardworking men and women of the Department of Public Works. They make coming to work a pleasure despite these challenging economic times. Thanks to all of them.

Respectfully Submitted,
Lincoln S. Hooper, *Director*

Report of the **Recreation Department – Youth, Park, Beach & Commission**

The Town of Harwich Recreation Department and Commission had a very successful 2012. The Department offered a wide array of programming options for the people of Harwich throughout the year for both adults and children of all ages. The Commission and Department also worked to improve and maintain the condition of Recreation facilities including: fields, parks, beaches, and memorial squares. We have begun use of the new Multi-Purpose field complex behind the Community Center with programs such as; lacrosse, soccer, flag football, and after-school programs. We also completed a brand new restroom facility at Pleasant Road Beach this past Spring. We also installed a brand new infield at Whitehouse Field further cementing it's reputation as one of the best baseball fields on Cape Cod. We are working on replacing all of our fencing at Potter Field, and the design of an expansion of Brooks Park. We are also looking to secure funding at May Annual Town Meeting for a new restroom facility at Long Pond as well as a new restroom facility at the Multi-Purpose Field Complex. The Recreation Department and Commission have many other goals for the following year including the continued updating of beach restrooms, further expansion of all of our Recreation Programming, and the maintenance of all our current properties throughout the town keeping in mind safety and compliance for all of our properties and structures.

The Recreation and Youth Department also added 10 new programs to their program list this year including; Pickle Ball, Wednesday Night Hoops Clinic, Parents Night Out, Flashback Fitness, Lacrosse, Football Game Trips, Hip Hop Dance Class, Pilates, Yoyalates, Youth Trip Programs. We will continue to explore any and all programming that would benefit the people of Harwich; youth, adult and senior alike.

We would like to extend our thanks and appreciation to all of the Recreation staff: Director, Eric Beebe; Executive Assistant, Lee Hemeon; Program Specialists, Susan Fraser, and Gerrit Murphy in recognition of their continued dedication, support, and hard work throughout the years.

Adult Programs Offered:

Adult Tennis/Turbo Tennis	Co-Ed Volleyball
Over 55 Volleyball	Adult Indoor Soccer
Women's Indoor Field Hockey	Over 55 Basketball
Flashback Fitness	Pickle Ball
Table Tennis	Badminton

Other Programs Sponsored:

Community Center Easter Event	Harwich After-Prom Event
Community Center Halloween Event	Harwich Town Band

The following deposits were made into the Town's General Fund:

Summer Recreation Program Registration Fees	\$11,302
(summer swim lessons are the only summer program not in revolving fund)	
Daily Beach Parking Passes	\$47,340
Beach Sticker Sales	\$250,361
General Fund Program Fees	\$4,025
Food Vendor Bids for Town Beaches	\$15,000
Beach Parking Violations	\$19,100
Total Deposit to General Fund	\$347,128

The Recreation Department's Parking Enforcement Officer, along with Eric Beebe, Susan Fraser, and the two beach supervisors also wrote 382 parking violations at the town beaches this year. This would account for a potential deposit of \$19,100 to the Town's General Fund. This number is up from last year by \$4350 despite having our best daily pass sales season ever.

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields, and memorial squares. We thank the Harwich Mariners for all they have done to facilitate Whitehouse Field, one of our Town's finest assets.

During the summer season, the Recreation Department offered lessons in swimming, tennis, and offered a half-day summer camp five days a week. Other programs offered were basketball, softball, baseball, soccer, and lacrosse. In the summer of 2013, we are planning on changing our half-day Playground Camp Program to full day.

All of our Summer Staff is American Red Cross certified in CPR and first aid for the Professional Rescuer. Lifeguards must also have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 57 employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Playground Director, Playground Instructors, Water Safety Instructors, Lifeguards, Gate Attendants, Tennis Instructors, Summerball Instructors, and Parking Enforcement Officer. We would like to thank our summer staff for their hard work and dedication to a safe and successful season again this year.

Also many thanks go to the Community Center Staff who work so hard everyday to make the building such a success; Community Center Director, Carolyn Carey, Channel 18 Director, Jill Mason, Council on Aging Director Barbara Anne Foley, and all of their staff members for their continuous support and cooperation with all of our programs. We would also like to thank the

Community Center custodians who keep the building a safe and clean place for the Recreation Department to function within.

We would like to thank the following people for all of their continued support; the Town Administrator, Jim Merriam and Administrative Assistants; Sandy and Ann. We would also like to thank all of our volunteers and our many coaches. We would like to thank, as well, everyone in the Division of Highways and Maintenance team for caring for our parks, ball fields, beaches, memorial squares, and vehicles; the Harwich Board of Selectmen; the Harwich Police Department; the Harwich Fire Department; the Town Accountant; the Town Engineer; the Harbormaster and his staff; Director of Golf, Dennis Hoye; the Town Planner's Office; the Health Department; the Conservation Department; the School Department, whose facilities have been made available to us, and all the other departments and Town Boards and Committees which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be the success that they are. Acknowledgments also go out to the Town Band, Friends of the Harwich Youth, Friends of the Harwich Community Center, Friends of the Council on Aging, the Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Chamber of Commerce, and the Town Youth Counselor, Sheila House, for all their hard work and continued dedication to the youth in Harwich.

We are thankful to the following individuals and groups for providing assistance in program instruction; Paul Turner's Ultimate Soccer Academy, Michele Insley, Heath Teixeira, Andrew Barbato, Emily Barbato, Mike Beorgeois, Bill Doherty, James Kastritis, and Charles Heard.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities and services provided, we could not continue to provide the number, variety, and high level of recreational programs and services to the youth and adults of this community.

Respectfully Submitted by:

The Harwich Recreation and Youth Commission

John Mahan

Francis Crowley

David Sadoski

Vahan Khachadoorian

David Nixon

Lee Culver

Janet Bowers

Report of the Utility & Energy Conservation Commission

Solar Farm on the Land Fill - We continue to await action by NStar on the application for the Interconnection agreement for the major project of over 4 MW and including 15,000 panels over most of the capped landfill. All regulatory approvals have been received. We have received the +/- 10% estimate related to change in Power Purchase Price (PPA) cost to implement the Interconnection Agreement. The estimate stated that the PPA cost will vary no more than 3% which could potentially raise the cost per KWH for the energy delivered to the town. Cost could escalate to 7.1 Cents from 6.9 and this has been ruled as acceptable by the Town Administrator and the BOS. It is hoped that this process will start the action phase and get the project in service, saving the town money as well as adding to the incoming revenue for the town. Completion by the end of the calendar year 2013 is expected. When this project goes on line, the town will see dollars as income over the cost of municipal electric which start at about \$400,000 per year and amount to \$800,000 annually in year 20.

LED Streetlights - The Cape Light Compact project to replace all Town Owned Streetlights with LED fixtures at no cost to the town should be completed during calendar year 2013. Current status is that the demonstration project is scheduled for completion in January 2013 whereby 8 fixtures along Bank Street and Main St. in Harwich Center will be replaced. Assuming acceptance of the look of the lights by the town, this should lead to the entire 1100 fixtures being changed out. The project will result in annual savings of approximately \$35,000. This will also reduce our maintenance costs and well as result in lamps which will last much longer between changes. A new maintenance agreement will be developed by CLC on behalf of the town by 1/1/14.

Monomoy Regional School District building status - The new high school is currently in the design phase with V Bell of this commission monitoring the plans as far as energy issues are concerned. The Cape Light Compact has assigned Vickie Marchant to develop projects, and arrange for the maximum amount of reimbursement for the district. The school is being built to national energy conservation standards. The Commission is making arrangements to hold a joint meeting with the Chatham Energy Committee and the energy consultant for the building.

General - The Commission welcomed Terry Hayden as a new member and thanked Bruce Gibson for his years of service. During 2012 we were able to hold 10 meetings with a full quorum available for most sessions. B R Worth resigned as town rep to CVEC and was replaced by L Cole.

Solar II - The on-going Cape & Vineyard Electric Cooperative (CVEC) project to add more solar sites included several locations within the town for consideration. However, bids were not received for some locations and some bids were not favorable for adding these projects for the CVEC Contract.

Barry Worth, *Chairman*
Bill Doherty, *Member*
Larry Cole, *Member*
Terry Hayden, *Member*
Valerie Bell, *Member*

Report of the **Wastewater Implementation Advisory Committee**

Handling the town's wastewater is anticipated to be one of the largest investments made in the history of the town of Harwich. We are not unique as nearly every town on the Cape faces the same challenges created by overdevelopment using septic systems that allow too many nutrients (such as nitrogen and phosphorus) into our fragile watersheds and ponds causing dangerous effects of excess nutrients invading our estuaries, embayments and fresh water and thereby creating an unsustainable imbalance. The purpose for considering a conventional sewerage system is all about natural resource protection.

The Wastewater Implementation Advisory Committee (WIAC) was formed in the Spring of 2012 with the charge of advising the Board Of Selectmen (BOS) on the following 3 matters:

1. Establish a cost allocation policy for presentation to town meeting
 - a. Define options for paying the debt and Operations and Maintenance costs.
2. Explore potential funding sources
 - a. Including creating a comprehensive financial plan
3. Develop Organizational/management structure for the wastewater system
 - a. Develop a comprehensive plan for implementation

The Water Quality Management Task Force (WQTF) and Citizens Advisory Committee (CAC) have been working together for years to come up with a Comprehensive Wastewater Management Plan (CWMP) for the town, which recognizes the areas of greatest need and identifies how much and what part of town needs to be sewerage to bring this fragile balance back to our watersheds. Their work has been mostly technical and scientific to help solve the wastewater problem in town. The WIAC's job is to take their fine work and recommend how it should be financed and structured within town government.

The first Draft Comprehensive Wastewater Management Plan (CWMP) has been completed and is scheduled for Public Hearing in January 2013, at which time the BOS will listen to public comment and determine if there are any revisions necessary before sending the Draft off to Massachusetts Environmental Policy Act (MEPA) for review and conditional approval.

Once the Final Draft CWMP is completed, our committee will have a better idea of the numbers with which to work in order to understand the full financial impact of wastewater treatment throughout the town of Harwich.

In actuality, this means understanding 3 different levels of the finance question:

1. Be certain we have the best estimates of all costs and there are no surprise costs for which contingencies have not been anticipated. This would include capital costs, operations and maintenance costs, individual resident's hookup costs, how to account for future development and zoning changes and the new costs associated with these, and so on.
2. Research all funding sources – Grants, bonds, low/no interest options, etc.
3. Determine Cost Allocation Options – Types of taxes; Fee options; Assessments; Betterments and other ways to fairly determine who pays for what.

Simultaneously, we will be researching the various ways Wastewater management structure is handled in different towns and what might make the most sense for Harwich. Examples include having a Water and Sewer Department, which would simply be adding the wastewater aspect to the current Water Department; Creating a Department of Public Works, which would have a sewer department within it; Creating a new Water and Sewer District, which would have its own government structure and its own town meeting. All of these things have potential impact on the ways in which town taxpayers will pay for these services and ultimately how much they will pay.

Throughout this process, we will be reaching out to the public to make them aware of our options and create a good conversation with everyone that will help us determine the best recommendations for our town.

We expect that we will successfully write a Comprehensive Financial Plan and a Comprehensive Plan for Implementation before the end of 2013, at which point the Board of Selectmen will have our recommendations and our charge will be complete.

Respectfully Submitted

Ted Nelson, *Chairman*

Members:

Hugh Drummond
Danette Gonsalves
Ted Nelson
Val Peter
Bob Steiner
Allin Thompson
XXXXXX
XXXXXX
XXXXXX

Representing:

Harwich Taxpayers Association
Water Quality Management Task Force
Board of Selectmen Appointment at Large
Citizens Advisory Committee
Board of Selectmen Appointment at Large
Harwich Water Department
Capital Outlay Committee
Harwich Chamber of Commerce
Board of Selectmen Appointment at Large

Special Liaisons:

Noreen Donahue
Larry Ballantine

Finance Committee
Board of Selectmen

Report of the Water Department

The Harwich Board of Water Commissioners and the Superintendent respectfully submit our Annual Report to the Honorable Board of Selectmen and to the citizens of the Town of Harwich for the year ending 2012.

Water System and Enterprise Fund

The original water system was established in 1936. Although major expansion projects were undertaken in the 1950's, late 1960's and again in the late 1970's, these expansions were accredited to system expansion. Since the establishment of the original water system, minimal work had been done to the infrastructure of the system prior to the inception of the Water Enterprise Fund in FY06; beginning July 1, 2005. The current water system includes the following:

14	Pump Stations on approximately 400 acres of well fields or watershed protection areas
5	Corrosion Facilities; including one laboratory facility
3	Water Storage Tanks (2 – 1 MG and 1 – 1.5 MG elevated tanks)
1	Greensand Water Treatment Facility (Newly constructed 6.5 MGD)
210	Miles of Water Main
1,349	Fire Hydrants
9,887	Service Connections
1	Main Office Building
1	Service Garage (4 bay)
1	Equipment Garage (1 bay)
1	Storage Garage (1 bay)

Since the inception of the Water Enterprise Fund many infrastructure improvements have been made and consist of the following:

- Construction of a new 1.5 MG water tank in 2006
- 25% of our hydrants in system have been replaced
- 73% of metered water accounts have been upgraded with new meters and radio read devices
- 104 new water services and 109 water service renewals have been installed in the past 3 years
- 1.75 miles of a 16" ductile iron transmission main was installed to connect our main treatment facility to the new Greensand Water Treatment Facility
- Construction of a new 6.5 MGD Greensand Water Treatment Facility, was brought online in 2012
- Wells 1 and 4 were redeveloped, submersible pumps were installed and these wells were brought online

- 5+ miles of optical fiber was installed to optimize SCADA system communications and alarms which included installation of video surveillance
- The Route 39 tank interior and exterior was rehabilitated in 2012 to include structural repairs
- Generators were installed at the Lothrop Ave and Pleasant Lake tanks
- SCADA upgrades and improvements
- Telecommunications equipment installed on two water tanks and cellular communication leases established with Verizon Wireless and T-Mobile
- Roof replacement and interior and exterior painting of all buildings
- Security fence installed around Route 39 tank
- Main building transformer replacement
- Electrical system upgrades at Stations 1, 2, 3 & 4 and Buildings A, B & C
- HVAC system installation at main building
- Repeater antenna installed at main station
- Blow-off pit installed at Route 39 tank
- Redevelopment of all Wells (over the past 5 to 8 years)
- Turbine wells replaced with submersible pumps at 13 out of 14 wells

In 2012, the Department revised its Master Plan which identifies a backlog of approximately \$40 million in capital improvements. Phase I includes water main replacement in Southeast Harwich in coordination with the installation of new sewer mains. When possible, infrastructure improvements are paid for by utility rates and fees.

System-wide Leak Detection

Leak detection is a necessary component to the management of a water distribution system. Unaccounted-for-water include unmeasured water put to beneficial uses such as firefighting and main flushing as well as water losses from the system. Illegal connections, leaks, theft and evaporation, etc. are examples of water losses. Such losses from the distribution system do not produce revenue, and are unavailable for other beneficial uses. The Department continues to be attentive in system-wide leak detection and is proud to report that the Harwich water system has only 6.4% unaccounted for water, well below the national average of 15%.

Award-winning Water System

The Harwich Water Department is pleased to announce that we received the Department of Environmental Protection “2012 Public System Award”. We are honored to receive this award, a Governor’s Citation in recognition of being “One of the 10 Best Run Community Water Systems in the Commonwealth of Massachusetts” and a letter of congratulations from Representative Sarah Peak for being “one of only 30 water systems to be honored this year and for winning this award ten times in the past twelve years as a result of

outstanding leadership and dedication of the entire staff of the Harwich Water Department”.

North Westgate Road Greensand Water Treatment Facility

The Board of Water Commissioners and Superintendent will seek authorization to construct a 1.0 MGD expandable to 3.0 MGD Greensand Water Treatment Facility at the North Westgate Road complex. This plant will treat well 10 and any potential future wells. This well field will help to keep the Lothrop Tank full without pumping water from the west end of Harwich.

Approximately 10 years ago the Department began to notice that Iron and Manganese levels were starting to rise. Because there was no adverse health effects connected to high iron and manganese, this project was placed on the back burner. Due to these levels rising, we feel that it is time to take corrective action by installing a second greensand treatment facility. Such facility will eliminate a host of issues from dirty or rusty looking drinking water to stained fixtures and clothing. Although these minerals are naturally occurring, the DEP has now declared them to have health effects on the elderly as well as children.

The cost of this project is estimated to \$1.6M and the Department, through careful planning and spending, will be paying for this project from water enterprise funds. We anticipate that this will be the first of many projects to be paid for without borrowing.

Water Storage Tanks

The Town presently maintains three water storage tanks that have capacities ranging from 1 MG to 1.5 MG. In 2012, the Orleans Road storage tank was rehabilitated which included structural repairs and painting. We plan to make the same type of repairs to the Lothrop Avenue tank in FY15. All tanks are on 10-year maintenance schedule. By maintaining the tanks we hope to prolong full replacement.

The Harwich Water Department is almost two years into Verizon Wireless and T-Mobile cell tower leases for Pleasant Lake Avenue and Route 39 water tanks. This revenue source helps to offset the very expensive cost of water tank rehabilitation, maintenance and painting.

Services

The Water Department offers a wide variety of services from seasonal water turn on/off, new and renewal water service installation, utility markouts, final readings for property transfers, backflow inspection and much more. Below is a summary of services performed in 2012:

2012 Annual Statistics of Services Performed

Curb Stop Repair / Renewals	9
Frozen Water Meters / Services	3

Meter Reading Troubleshoot	263	
Hydrant Repairs	7	
Hydrant Replacement	2	
Hydrants Installed	0	
Installation of Yard Hydrants for Water Samples	0	
Mark Outs	383	
New Water Service Installations	35	
Property Transfers Requests	314	
Radio Reads Installed/Replaced	1,060	
Renewal of Water Services	41	
Seasonal Turn On / Off	1,333	
Total Hydrants in System	1,349	Hydrants
Total Usage for Hydrant for Construction	9,000	Gallons
Water Main Repairs	1	
Meter Change Outs	358	
Meters Installed	35	
Water Service Repairs / Technical Services	453	
Water Usage for Flushing	7,290,100	Gallons

2012 Water Main Installations

Street	Type	Size	Footage	Hydrants
Cornelia Way	Ductile Iron	8"	278'	1

Online Bill Presentment and Payment

The Harwich Water Department provides our customers a convenient way to view, print and pay your water bill online. Registering for this service also provides you with notification that your bill is ready as well as several reminders that your bill is due. Opting to go paperless is also a great option. We are sure you will find it more convenient and it is better for the environment. Be sure to visit our website and click "View or Pay a Bill" and register so you can take advantage of the services that are offered.

Voice Broadcast System

The Voice Broadcast system has become a useful tool in communicating not only water emergencies to our residential and commercial customers but also town-wide emergencies to all residents. Be sure to enroll so you receive these messages. You can enroll on our website or by contacting our office at 508-432-0304 to sign up and/or update your phone number if it has changed.

Service Tigh Protection Plan

Did you know that as a homeowner you are responsible for the water service line that runs from the street to your home? In many cases those lines have been in place since your home was originally built. Many homeowners assume the lines are the water department's responsibility or any problems on the lines

are covered under their homeowners' insurance policies. Unfortunately, these are false assumptions. Replacing a water service can cost \$2,000 or more.

Why not protect yourself and sign up for our *Service Tight Protection Plan* today! For as little as \$68 per year we can protect participants from costly repairs or replacement costs in the event of a water service break at your property. You can learn more about this plan and enroll by visiting our website and/or feel free to contact our office and we'll mail you a brochure.

HarwichWater.com and HarwichGIS.com

If you haven't visited our revamped Department website, we would like to invite you to do so. We continue to provide our customers with quick and easy access to all of the information they need. Some of the items you will find on our website are Department forms and reports, online bill payment, water rates and fees schedules, voice broadcast messages that were sent, up-to-date meeting minutes of the Board of Water Commissioners and news event updates. In addition, there are many informational facts and how-to instructions that you may find very helpful.

At harwichgis.com we have a variety of maps. You can view our water system map and many of the Harwich maps; zoning, town owned property, flood area, conservation and recreation as well as road and street maps. Be sure to visit our electronic business front on the Web.

System Maintenance

Hydrants and Valves

The Water Department also has an ongoing program for maintaining our valves throughout the system and we continue to add valves into our infrastructure. This allows us to isolate smaller areas of Town during water emergencies and to provide even more discrete controls on our flushing program. Hydrants are inspected and exercised and fire flow testing continues to be done on a recurring schedule. The Department replaced, installed or repaired eleven hydrants in 2012. The majority of hydrant replacement and repair occurred in 2011.

Water Meter Upgrade Program

Water Meter upgrades continue on schedule. Meters age 15 years and older are part of our ongoing meter replacement program. In 2012, 358 meters were replaced and 35 new meters were installed for new water services.

Radio Read Installation Program

We continue to install radio reads throughout our customer base. In 2012 we installed 1,060 radio reads for a total of 7,125 now installed, which is 73% of our customer base. We will continue to work diligently on this program and anticipate achieving 100% radio read in 2013. Radio read devices compliment

the meter and encode, receive, and transmit the data by radio signal. This technology greatly reduces the number of technicians needed for meter reading and allows us to dedicate more staff to routine maintenance of the distribution system, service installations and seasonal services. We appreciate your patience and cooperation as we contact you for access to your property.

Water Department and Town Department Coordination

In early 2013, the Water Department will install a new water system at the Town Garden and the Highway Department will do all of the related road work. We continue to work in coordination with other Town Departments in a variety of ways, from sharing software applications to managing a Voice Broadcast System that is also for town-wide use to assisting the Highway Department with snow plowing needs. We look forward to continued cooperation with town departments.

Water Main Improvements

Now that much needed capital projects were completed in 2012, the Water Department plans to continue our water main upgrade and replacement program by replacing or relining the older water mains in our system. As part of this effort, we will continue to closely coordinate our water main replacement program with the Highway Department by scheduling our construction activities to occur during the same time as street resurfacing by the Highway Department. This coordinated approach to our construction activities results in a large savings to our rate payers.

Drought Management and Conservation Programs

The Water Department has placed drought management signs throughout the Harwich Community. During peak season please refer to these signs and our website for up-to-date watering restrictions. Whether or not a voluntary or mandatory restriction exists, we encourage our customers to be diligent in conserving water. Even though there is an abundant water supply on Cape Cod, we should still conserve as much water as possible.

Awareness of how much water you use is the first step in conservation. The average person uses fifty (50) gallons of water per day on the following activities:

- Toilet = 19 gallons per day
- Bathing & Hygiene = 15 gallons per day
- Laundry = 8 gallons per day
- Kitchen = 7 gallons per day
- Housekeeping = 1 gallon per day
- Irrigation/Lawn Watering = 70 gallons per day
- Total Winter Use = 50 Gallons
- Total Summer Use = 120 Gallons

Because of the seasonal influx during the summer months, the Town of Harwich averages approximately 65 to 70 gallons per day per capita.

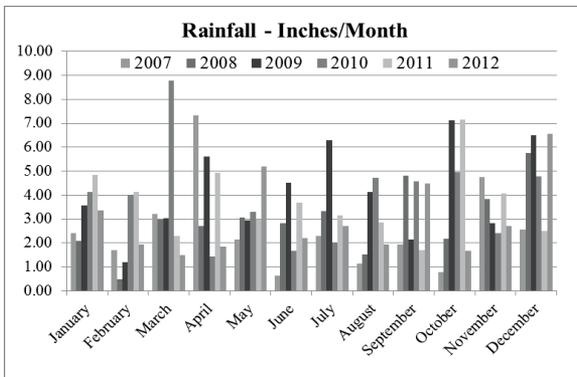
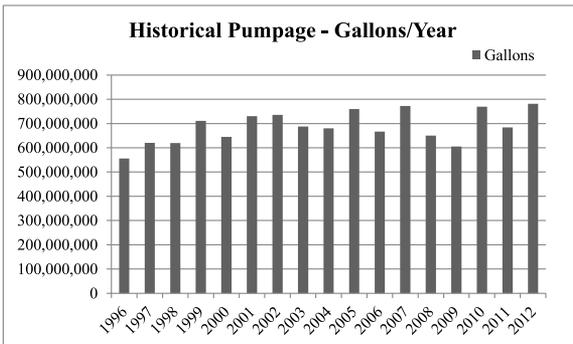
Metered Water Calculation

To review your metered water bill, divide your water usage by the number of days in the billing period (approximately 180 days) and also by the number of residents of your household to determine your average.

High Consumption and Irrigation Systems

The Fall billing provides for a multitude of calls to our Department concerning high consumption. In most cases, the high consumption is related to an irrigation system leaking or running too frequently. We can't stress enough that our customers become familiar with their meter location and how to read the meter. Customers, especially those who have irrigation systems, should monitor consumption on a regular basis to ensure that any issue is addressed immediately. All water that passes through the meter is the responsibility of the homeowner and who wants to pay for water that is lost. More importantly, it is a waste of our precious water resource.

Pumpage and Rainfall Statistics



Water Department Comparative Table

Year	Rainfall in Inches	Gallons Pumped	Maximum Daily
1996	63.33	555,982,400	4,344,600
1997	48.46	620,145,100	5,627,100
1998	49.93	619,321,800	4,740,800
1999	44.48	710,729,600	5,681,400
2000	48.11	644,636,400	5,065,400
2001	36.76	730,249,000	5,879,600
2002	50.44	735,869,800	5,666,970
2003	53.75	687,473,053	5,701,605
2004	37.88	680,194,630	5,568,509
2005	61.42	759,802,792	5,728,926
2006	42.03	666,986,217	5,052,381
2007	30.89	772,525,325	5,659,678
2008	35.60	649,958,341	5,401,605
2009	49.89	605,297,549	4,386,341
2010	46.76	769,662,599	7,062,033
2011	44.28	683,643,260	5,237,726
2012	36.10	781,299,860	6,288,802

Water Rates and Financial Overview

Water rates increased 5.5% in March 2012 and a 5.5% increase will also take place in March 2013. The same increase will be proposed for March 2014. Smaller annual rate increases vs. larger increases every few years has been the preferred option of the Board of Water Commissioners. Rate increases provide for increasing operational and maintenance costs as well as contribute to current and future capital improvements.

Considering all, the Harwich Water Department rates still remain on the lower side in comparison to similar sized communities on the Cape. When compared to off-Cape, the Cape's water rates in general are low.

In addition to water rates and services, we do have other revenue sources and continue to investigate new ones. Budget wise, we also strive to seek lower pricing for products and services and seek procurement through bids.

Through all of these measures we have been able to return revenues to the reserve fund and over the course of several years we have saved enough to pay for a sizeable capital project without borrowing. Although borrowing is necessary at times, the feeling has been to keep the debt down and not pay interest. We are happy to report that one of our bonds was included in the Town refinancing of some of its debt, which will save the Department \$326,190 over the the next 10 years.

FY12 Financial Summary

Expenses

Salary and Wages	1,001,889
Supplies and Services	778,300
Installation Supplies	31,503
Water Main Maintenance and Repair	213,902
Well Rehab Maintenance & Repair	15,737
Indirect Expenses; Insurance & Employee Benefits	448,131
Debt	399,033
Articles and Encumbrances	205,652
Total Expenses	3,094,146

Revenues

Water Rates and Recurring Services	2,947,219
Service Repairs and Technical Services	177,200
Service Tight Protection Plan	23,635
Backflow Inspection	19,625
Water Service Installation and Renewals	159,251
Late Fees, Interest, Lien Interest and Penalties	51,072
Wireless Communications Lease	130,620
Total Revenues	3,508,623

Water Enterprise Fund Balance Summary

FY11 Fund Balance	1,372,165
FY12 Surplus less Adjustments	400,905
FY12 Fund Balance to be Certified	1,773,070

FY12 Abatements and Adjustments -19,042

Anticipated Activities During 2013

- New Greensand Water Treatment Facility at North Westgate Road site
- Planning for Lothrop Avenue tank rehab in FY15
- Begin pump station maintenance and rehabilitation
- Water main replacement and upgrades in coordination with sewer main installation

Conclusion

As Department Superintendent, I would like to thank the Water Department employees for their teamwork and dedication, the Board of Water Commissioners for their continued support and all Town Departments, Town Committees, and Boards for their service to the community and myself throughout the year.

Craig Wiegand, *Water Superintendent*

Board of Water Commissioners
Donald Bates, *Chairman*
Allin Thompson, *Vice Chairman*
Danette Gonsalves, *Clerk*

Report of the Water Quality Task Force

In 2012 the WQTF focused on the following activities:

- 1) Completion of the Draft Comprehensive Wastewater Management Plan
- 2) Evaluation of Hinckleys Pond

Draft Comprehensive Wastewater Management Plan (CWMP)

In 2007 the Town of Harwich began the process of developing a CWMP to guide the Town's decisions pertaining to wastewater planning management over the next 40 years. The wastewater planning performed during the course of this process has been conducted with the guidance and oversight from the Town's Water Quality Management Task Force (WQMTF) - Wastewater Management Subcommittee (WMS), working with the Town's consultants, CDM Smith. Input has also been received from the Citizens Advisory Committee, the Wastewater Implementation Committee and from the public during several well publicized meetings.

At issue is the requirement to meet Total Maximum Daily Loads (TMDL) for Nitrogen, as dictated by Mass DEP, in Harwich's five identified embayments: Herring River, Allen Harbor, Wychmere Harbor, Saquatucket Harbor, and Pleasant Bay.

In addition the report addresses, as a separate but important issue, the health and condition of Harwich's freshwater ponds and associated wastewater needs identified to help protect these resources.

The WMS is responsible for the direction of technical and scientific aspects of the study. The actual study, and the resulting report, was performed by CDM Smith, and the WMS is highly appreciative of the high quality of their work.

With a technical analysis in hand the WMS had several options as to how to proceed, depending on the Town's priorities in terms of socio-economic priorities, funding issues, etc. In the formulation of a recommended Phasing Plan the WMS solicited the participation of all relevant stakeholders, among them BoS, CAC, WIAC, town staff and others. The resulting Draft CWMP reflects their input.

In the initial Phases the plan takes advantage of a regional solution with the Town of Chatham by sharing their treatment facility in the early years before Harwich invests in its own in-town treatment plant for the remaining flows in future years.

As of December 2012, the Draft CWMP is ready to be reviewed by the BoS for their approval to be submitted to MassDEP and the Executive Office of Energy and Environmental Affairs (EOEEA) for their review, comments and eventual approval. It is important to know that the submitted Draft does not

force the Town to abide by the exact execution of the Plan, but it provides a legitimate template from which to execute it. The plan is also expected to change during its 40 year implementation as needs and technology changes (“adaptive management”). Having submitted such a plan will show that Harwich is diligently pursuing the wastewater issue and, with an approved plan in place, Harwich will have a “shovel-ready” plan that can be used to apply for Federal and State funding, should that become available.

The complete Draft CWMP is published on the Town’s web site. Updates, changes and additions will be regularly posted on that web site to keep the citizenry informed about this plan.

We would be remiss if we did not thank Frank Sampson for the many years of service to this effort. During his tenure as chairman of the WQMTF and WMS he contributed his expertise, and without his dedication and commitment, this Draft CWMP would not have been possible.

Evaluation of Hinckleys Pond

Using funds made available through Town Meeting, the WQMTF issued a subcontract to study the causes of algal blooms in Hinckleys Pond. This pond has suffered impairment of uses, including swimming and fish and wildlife habitat for at least a decade of algal blooms. The main culprit, but not exclusively so, is phosphorous bound in the sediments of Hinckleys Pond.

The study, performed by Water Resource Services, Inc., under the supervision of CDM Smith, examined the pond’s bathymetry, water inflows from Seymour and Long Pond, analysis of the pond’s sediments, and other sources of contribution such as storm water run-off, cranberry bog fertilizer, etc.

This study resulted in an extensive analysis of the contributing factors, and offers potential solutions to restore the pond water quality. Presentations to the public were made on several occasions to inform them of the results of the study. The next step is to present the findings at Town Meeting, with the request to fund the next phase of the restoration.

The complete report “Evaluation of Hinckleys Pond, Harwich, Massachusetts” is published on the Town’s web site.

Respectfully submitted,

Peter de Bakker – *Chairman*
Heinz Proft – *Natural Resources Director*
Bradford Chase
Danette Gonsalves
Stanley Kocot
George Meyers
Robert Owens
Anthony Piro
Robert Sarantis

Report of the **Waterways Committee**

This past year has been one of major changes for the Harwich Waterways Committee. First of all we would like to thank Tom Leach for his almost 40 years of dedicated service as the Harbor Master and to Dr. Murray Johnson for his many years on the Harwich Waterways Committee.

We welcome John Rendon as our new Harbormaster and want to thank him for his immediate involvement and efforts with the Waterways Committee toward producing the progressively positive and innovative additions to the Harwich Harbor Management Plan. Together the Waterways Committee and the Harbormaster plan to work toward making the Harwich Harbors the premier boating locations on Cape Cod for residents and visitors.

Looking toward 2013 and 2014 we have several critical projects that need to be addressed because of past unavoidable deferred maintenance of our docks, bulkheads and buildings over the years. The first priority is improving the operational readiness of the department with the purchase of a new Harbormaster designed boat for patrols, fire, search and rescue and related harbor activities; providing a strong public safety posture for our maritime community,. The emphasis as far as important other projects that require immediate planning, design and replacement are for the Saquatucket Marina Docks and the Harbormaster's building. The next priority is the completion of the dredging and replacement of the docks in Allen Harbor. A major portion of all these efforts will be for the planning and re-construction of the Harbor Infrastructure including handicap accessible ramps on the docks and handicap accessibility in the replacement public rest rooms at all three harbors.

For the future there will be an extensive review and planning for the repairs and/or replacement of the Wychmere Dock, Wixon Dock access, along with boating facilities maintenance at the Route 29 Dock, Round Cove and Long Pond Town landings.

Respectfully submitted,

W. Matthew Hart, *Chairman*

SCHOOLS

Report of the
**School Committee and
Superintendent of Schools**

SCHOOL COMMITTEE

Mr. Thomas Blute, Chair	Term Expires July 1, 2012
Ms. Sue Daggett, Vice Chair	Term Expires July 1, 2012
Mr. John O'Brien, Secretary	Term Expires July 1, 2012
Ms. Polly Hemstock	Term Expires July 1, 2012
Ms. Sharon Stout	Term Expires July 1, 2012

SUPERINTENDENT OF SCHOOLS

Carolyn M. Cragin, Ed. D.

ADMINISTRATORS

Clara Blanchard, Director of Curriculum, Instruction and Assessment
Joan Goggin, Director of Pupil Personnel/Special Education
Katie Iernio, Business Manager

PRINCIPALS

Kevin Turner, Harwich High School
Leonard Phelan, Harwich Middle School
Samuel Hein, Harwich Elementary School

SCHOOL NURSES

Jeanne Keefe, R.N.
Kathy Riley, R.N.
Cheryl Dufault, R.N.

SCHOOL PHYSICIAN

Sharon Daley, M.D.

2012-2013 SCHOOL COUNCIL MEMBERS

Harwich High School

Parents

Jackie DeGross
Cathy Malone
Pat Blanchard
Diane Birch
Moirra McDermott

Harwich Middle School

Parents

Pam Boyle
Nikki Fallon
Brenda Norcott
Mary Pandiscio
Erin Welchman

Student

Alison Donovan

Staff

Kevin Turner, Principal
John Anderson
Liane Biron
Andrea Shedlock

Staff

Len Phelan, Principal
Nancy Gifford
Ginny McGeoch

Community Representative

Jennifer Legge
Mary Clarke
Pete Piekarski

Harwich Elementary School

Parents

Kolleen Kipperman
Jodi Blute
Phil Inman

Staff

Sam Hein, Principal
Erin Cronen
Myra Belliveau
Marc Smith
Marcy Dugas
Jan Smithers

SCHOOL CALENDAR 2012-2013

School Opened Wednesday, September 5, 2012

Year Planned: 180 Days

SCHOOL IS NOT IN SESSION

Columbus Day	Monday, October 8, 2012
In-Service	Tuesday, November 5, 2012
Veterans' Day	Monday, November 12, 2012
Thanksgiving Recess	Wednesday- Friday, November 22 - 23, 2012
½ Day In-Service	Monday, December 3, 2012
Holiday Recess	Monday, December 24, 2012-Monday, January 31, 2013
Martin Luther King Day	Monday, January 21, 2013
In-Service	Friday, February 1, 2013
Winter Recess	Monday, February 18-Friday, February 22, 2013
Good Friday	Friday, March 29, 2013
Spring Recess	Monday, April 15-Friday, April 19, 2013
½ Day In-Service	Friday, May 3, 2013
Memorial Day	Monday, May 27, 2013

Report of the **Harwich School Committee**

This final report for the Harwich School Committee is bittersweet. The committee was faced with many new changes and challenges in preparation of handing over operations to the Monomoy Regional School Committee. The final stages had our committee reviewing the educational plan, the financial forecast, and the condition of our facilities. Having been reduced to more of an advisory role, the committee put forth a charge to the Monomoy Regional School Committee to retain the excellence that we have come to expect here in Harwich and continue to challenge and educate our children to the fullest.

The Harwich School Committee served in a support role during presentations to the Finance Committee and Town Meeting with regard to the budget and over ride. We added input to discussions regarding the new school building and the education plan. We also were the audience to many presentations from the administration and staff concerning unifying our two districts and steps that were being taken to ensure the smooth transition for our students.

The final months for our committee were spent reflecting on all that the various committee members have accomplished over the years here in Harwich. Our charge was to hire Superintendents, oversee and present the budget, and set policy. Many volunteers have dedicated themselves over the years to serving on our committee and should be held in high regard for their passion and for providing stability and growth for our school system. There seems to have been one common thread among us: *making decisions in the best interest of our children*. We trust that this will never change and that our decision to regionalize with Chatham supports this philosophy.

Thomas J. Blute
Chairman
Harwich School Committee.

Report of the **Monomoy Regional School Committee**

On July 1, 2012, the Harwich and Chatham School Districts finalized their merger into the Monomoy Regional School District, with the goal of increased educational opportunities for Harwich and Chatham students and the benefit of savings for both communities resulting from economies of scale arising from full regionalization. That date also represented the first day of the school district's first fiscal year, FY 13. The first regional budget for Monomoy reflected both the changes necessary to incorporate regional budget components and the challenges of financing an educational system that is still in transition to full regionalization. A challenge in preparing the budget involved having to incorporate assumptions about costs and revenues along with the information that was then available. The FY 2013 budget was developed through an exemplary collaborative process involving the finance staffs of the Chatham and Harwich schools and towns. Special thanks and recognition are due to: Carolyn Cragin, Transitional Superintendent, Alix Heilala, Chatham Finance Director, David Ryan, Harwich Finance Director, Christine Suckow, former Harwich/Chatham School Business Manager, Tish Crowell, Chatham Schools Business and Finance Assistant, and Skip Finnell, the interim Monomoy Business Manager. The final result of a long and complicated budget preparation process resulted in a total regional budget of \$27,799,367. Of that total, Harwich's share, pursuant to the terms of the regional agreement with Chatham, was \$19,679,681. The Monomoy Regional School Committee is grateful for the approval of the budget by the voters at the Annual Town Meeting and the subsequent ballot.

A result of having the regional district assume the responsibilities of the former Harwich and Chatham School Districts was the transfer to the regional district of a number of administrative tasks formerly handled by the Towns, particularly the payroll procedures. Harwich Finance Director David Ryan was especially helpful in that transitional process. There has also been a tremendous amount of work required by the school administrators, teachers and staff in creating one new school system from two existing systems. Most of the technology and software infrastructures of the two former school districts were different. Each school system had different accounting and student information software, for example. The two different computer systems also needed to be coordinated. That has not been as smooth as would be ideal, but we are certainly progressing. The School Committee has also been working on synchronizing the policy and procedure manuals of the two systems as well as

updating them to reflect currently recommended policies and changes in the law. Teams of teachers have been working to coordinate the curriculums of the two former districts and educational, music, and drama opportunities have been made available to students of both town. We greatly appreciate the contribution of the teachers in making this important regionalization goal a reality. All of these efforts are not only joining two diverse systems, they are working to create a superior system. We have begun to obtain benefits from regionalization in the area of personnel cost savings. This includes savings from reducing or eliminating redundancies and, where possible, not replacing retiring personnel. Last, but definitely not least, the ongoing regionalization efforts also include the merger of the two athletic systems of Harwich and Chatham. Although there are some savings from this merger in personnel and transportation programs costs, the key benefit has been in bringing the student athletes together. More and more we are receiving feedback indicating that the students are beginning to consider themselves Monomoy athletes in more than name only.

The process of building and opening Monomoy Regional High School is right on schedule. The plans are finalized and through continuous review and adjustment we remain confident that we will get it built within the budget approved at town meeting and open by the fall of 2014. We express our thanks again for the support we received from the voters at the Special Town Meetings this past summer.

It has been a busy and exciting year. There is much more to do in the coming year to accomplish the educational and financial goals of regionalization and it will require continued collaboration among school and town leaders, and the support of the citizens of Harwich, as we address the challenges of the continuing transition from two separate school districts to a new region.

Brian D. Widgren
Chair
Monomoy Regional School Committee

REPORT OF THE SUPERINTENDENT OF SCHOOLS

An historic year for education in Harwich, 2012 represented the closing of the Harwich Public Schools and the beginning of the Monomoy Regional School District, which serves the children of Harwich and Chatham. July 1, 2012, marked the official shift to the new region under the leadership of the Monomoy Regional School Committee and Superintendent. Until the construction of the new Monomoy Regional High School on the site of the current Harwich High School, however, students in both towns will continue to attend the existing schools.

Harwich Public Schools Final Year

In a small and caring community, the Harwich Public Schools have fostered achievement for all students and challenged them to explore opportunities that will expand their horizons and enrich their life experiences. Beginning on July 1, 2012, the Harwich schools became part of a regional school district that aspires to the same goals. With the Town of Chatham, Harwich established the Monomoy Regional School District, a preK-12 region currently composed of the six original district schools. Upon the completion of construction of the new Monomoy Regional High School, scheduled for September 2014, the district will include four schools:

Grades PreK-4

Harwich Elementary School

Chatham Elementary School

Grades 5-7

Monomoy Regional Middle School

Grades 8-12

Monomoy Regional High School

During the final months of the Harwich Public Schools, we celebrated the achievements of our school community and began the transition to the new region. We honored the Harwich Public Schools' tradition of commitment to students and looked toward a new educational community that promises increased opportunities for Harwich children.

Teaching and Learning

The first steps in building the new regional school district involved many members of the staff and community during 2012. Eleven curriculum task forces including teachers from both Harwich and Chatham worked throughout the year to review and evaluate instructional programs in both districts and to plan regional curricula.

Each year an exceptional senior is selected for the Superintendent's Scholar Award. The criteria for selection include outstanding academic achievement, participation in extracurricular activities, and service. Accomplishments in academics, athletics and community service earned Collin Hamilton the 2011 Superintendent's Scholar Award. Ranked first in his class and the winner of a John and Abigail Adams Scholarship, Collin has demonstrated commitment and excellence as a student, athlete, and volunteer.

Monomoy Regional High School Building Project

Working with the Massachusetts School Building Authority to prepare for construction of the new Monomoy Regional High School has been a regional priority this year. In August and September both Harwich and Chatham Special Town Meetings and local votes overwhelmingly supported the Monomoy Regional School Committee's decision to incur \$63.7m debt – \$25.2m of which will be paid by Harwich – to fund the construction of the Monomoy Regional High School building project. Groundbreaking is scheduled for March 1, 2013. The opening of the new high school will complete the regionalization process and realize the regionalization promise of expanded opportunities for students, sustainability, and savings.

Monomoy Athletics

Sharks became the image of high school athletics this fall when, with the approval of the Massachusetts Interscholastic Athletic Association, student athletes from Harwich High School and Chatham High School joined forces, competing as one school community two years earlier than anticipated. The HHS Rough Rider was retired, and the new Monomoy teams began a combined tradition as the Monomoy Sharks. The mascot and the team colors of navy and silver were selected through a popular vote and approved by the Monomoy Regional School Committee. A "Shark M" logo designed by Harwich Middle School sixth grader Emma Mawn established a new competitive identity for the high school teams.

Finance

The FY 12 budget was the last for the Harwich Public Schools, with the first Monomoy budget beginning in FY 13. The initial MRSD budget was \$31,054,592. The complex financial transition from local to regional district involved the transfer of many functions from the town to the region and was facilitated by exceptional support from Harwich Finance Director David Ryan and Treasurer Mary McIsaac.

School Choice

Since FY 05 the number of students from other communities who choose to attend the Harwich Public Schools through the School Choice program has more than doubled, from 62 to 159 students per year. The efforts of

administrators and staff to communicate the strengths of the district and to improve our schools have resulted in significant gains in School Choice participation and \$910,831 in tuition income to the district in 2012. These funds support a variety of instructional, remediation, and enrichment programs for our students.

Staff

The last year of the Harwich Public Schools also concluded rewarding careers for six members of the Harwich school family. We offer our gratitude for their service to Harwich children and our best wishes for the future to:

Anthony Catanzaro – High School Teacher

Mary Falcone – Middle School Teacher

Bonnie Haas – Middle School Teacher

Janet Smithers – Elementary School Teacher

Diane Turco – High School Teacher

Maryanne Woods – Elementary School Teaching Assistant

A New Educational Community

The creation of the Monomoy Regional School District brings both the challenge of change and the promise of greater opportunities for children. The Harwich Schools' legacy is one of commitment to success for all students in academics, arts, athletics and life. We are proud and grateful that Harwich has consistently demonstrated the values of a small, caring school community working together to benefit children. With the same commitment from two caring communities, children from Harwich and Chatham will learn and grow together in the Monomoy Schools, a new region dedicated to educational excellence in a community of connections.

My final superintendent's report reflects the accomplishments of an exceptional school community that has supported Harwich children and fostered their success. It has been an honor to serve as Superintendent of the Harwich Public Schools, to work with the community toward a new regional district, and to serve as the first Monomoy Regional School District Superintendent. My thanks to all who have made my experience in Harwich a genuine pleasure.

Respectfully submitted,

*Carolyn M. Cragin, Ed.D.
Superintendent of Schools*

**Report of the
Business Manager –
Monomoy Regional School District**

I am pleased to present to the townspeople of Harwich the Annual Report of Operations of the School Business Office. The following is a summary of the events that occurred during the 2012 calendar year:

To say that 2012 was a year of transition for many areas of the district including the Business Office would be an understatement. Christine Suckow who served the District as the Business Manager since 2010 resigned her position in February 2012 and the district retained the services of A. Francis “Skip” Finnell to oversee the operations of the Business Office for the balance of the 2012 fiscal year. I joined the administrative staff as the Business Manager of the Monomoy Regional School District in June 2012. I spent the remainder of fiscal year 2012 closing out the Harwich Public School’s FY 12 school year and preparing for the opening of the Monomoy Regional School District’s inaugural operating year July 1, 2012. At the close of the 2012 fiscal year, the school department ended the year with a budget surplus that was returned to the Town’s general fund.

The summer months were spent making significant changes in the area of technology under the leadership of the District’s Technology Director Debora Morgan and her technology team. Some of the changes were as follows: the migration of all email accounts to @monomy.edu from the Harwich and Chatham email addresses, changing the financial software from the Harwich MUNIS software to the Monomoy Infinite Visions/Budgetsense software, installation of Comcast fiber cable connecting the two school district’s technology, moving the student information system to Aspen from two previously used different systems, and creating the Monomoy Regional School District webpage, combining information contained in Chatham Public School and Harwich Public Schools. The district was the recipient of 2 regionalization grants that were utilized for many aspects of the technology changes and improvements made and continue to be implemented. The distribution of laptop computers to high school students was continued throughout the remainder of 2012.

The maintenance and custodial staff continue to care for the buildings and grounds at the three Harwich schools and they are to be commended. Stephen Litwinowich, who was in charge of the Facilities in Chatham, has expanded his role into Harwich as the Monomoy District Facilities Director. Steve brings a lot of experience to the position and is getting to know the workings of the three Harwich buildings and their staffs. We are pleased to have Steve as a member of the Monomoy team.

The Harwich Food Service Director Nancy DeSiata retired from her position after serving the Harwich Public Schools since 2008. Nancy DeSiata and her staff have made an outstanding effort working to ensure quality and satisfaction in the Food Services Department. The district has hired a new Monomoy Regional School District Food Services Director, Garth Petracca who will be joining our team in January 2013.

The business office staff is to be applauded for their hard work and efforts for making the transition from the Harwich Public School's Business Office to the Monomoy Regional School District's Business a tremendous success. Their duties and responsibilities changed tremendously which they have embraced with a tremendous amount of enthusiasm, commitment and eagerness. The personnel from the Town of Harwich have been very welcoming and supportive in the transitioning to the Monomoy Regional School District and I cannot thank them enough for their assistance.

Respectfully Submitted

Kathleen Isernio
Business Manager

Harwich Elementary School

2012 will be remembered as an exceptionally historical year in Harwich as we closed our schools in June as part of the Harwich Public School District and re-opened in September as part of the Monomoy Regional School District. With our new educational partners in Chatham, we were faced with the challenge of honoring each other's traditions while establishing new ones within our regional school district. Extended educational and co-curricular opportunities for our students in preparation for citizenship in a global society, continues to drive, excite and motivate us as we learn to grow together and define our new mission within the Monomoy Regional School community. We remain committed to building upon the educational foundations and progress of years past and continue to be driven by the vision of becoming one of the most highly respected school districts in the Commonwealth of Massachusetts.

Student artists working after school under the guidance and tutelage of local artist Hans de Castellane, began to memorialize 2012 at Harwich Elementary School by painting a historical "timeline" mural which will be mounted in our library/media center. Completion is slated for the spring of 2013.

We were encouraged by our 2012 spring MCAS (Massachusetts Comprehensive Assessment System) results. The percentage of students scoring in the Advanced and Proficient categories increased respectfully in our fourth and third grade. This was true in both mathematics and English language arts. Though this trend is encouraging, we recognize that there is still room for improvement and are committed to this end. Common language and a shared understanding are vital to improve student achievement. As part of our school's improvement plan, we began to define and implement a comprehensive Multi-Tiered System of Support (MTSS) to address student achievement and progress. Our master schedule provides time for targeted interventions or enrichment opportunities for identified students. These changes will continue to improve student achievement and, with ongoing data analysis, inform and guide our instructional strategies. Grade level expectations in English language arts and mathematics having been aligned with the Common Core were incorporated. Working with our colleagues in Chatham, the challenge for us as part of a newly formed regional district will be ensuring that these learning expectations and how we measure student progress is consistently applied to all students in preparation for their entering the fifth grade together. This work began in 2012 and over the next year we anticipate utilizing our new student data software system to create a shared online report card.

Content area specific and vertically configured teams of teachers and administrators (PK-12) from both Harwich and Chatham continued to work on their respective curriculum task forces. Our partnership with the Audubon

Society provides classroom and field experiences to all students Pre-K through fourth grade parallel to the previous Chatham experience. A joint field trip to NEED Collaborative in Truro now shares this learning experience with fourth grade students from Chatham Elementary. These lessons continue to enrich student learning and ensure that elementary students in both Harwich and Chatham receive equivalent educational opportunities in preparation for their shared fifth grade experience.

Once again traditional and transitional activities closed the 2011-2012 academic year. Student artists shared and put on display their talents at our annual Spring Arts Festival. Transitional opportunities were scheduled for our exiting fourth grade students, such as participating in Step-Up Day. A Flag Day ceremony brought the entire school community together while a final assembly for our fourth grade students with their parents/guardians offered us the opportunity to reflect on their individual or collective achievements. On the last day of school, and with the help of our departing fourth grade student leaders, all students in grades kindergarten through third were given an opportunity to meet their next year's teacher and classmates. This annual event provides an opportunity to begin making those important connections for the upcoming year.

The Brooks Medal is a tradition in Harwich which was established in 1887 in the will of the late Henry C. Brooks. The award is presented to "the pupil in each school who is most proficient in composition and letter-writing and most excellent of behavior." The 2012 Brooks Medal was awarded to fourth grader, Kara Moore.

Upon her retirement, we extended our deepest gratitude to Janet Smithers, for her many years of service and dedication to the children and Harwich community. We wished continued success to Andrea Chute who transferred to Harwich Middle School. In their absence we were given the opportunity to grow by welcoming Katie Smythe and Joe Zabielski as first and fourth grade teachers respectively. We also welcome to our district, Dan Keefe as Technology Specialist and Christy Lin as Occupational Therapist.

We thank Meaghan Smith for her leadership and commitment to the school community as outgoing PTA president and are grateful for the continued support and leadership of Alissa Dunford and Joy Jordan who have assumed this role for our newly formed PTO. Their tireless effort to improve the educational experience for our students has been and continues to be commendable.

Over the summer, we continued to update our heating and ventilation units to effectively communicate with operating software systems, and improve

efficiency so that energy savings can begin to be fully realized over the course of FY'13. The maintenance and custodial staff should once again be praised for their hard work and dedication in preparing our building for the beginning of a new school year.

The faculty participated in numerous professional development opportunities over the summer. Along with graduate work, curriculum development, integrating technology into classrooms, many of transitional activities required to start a new regional district such as incorporating a new budget software program, student data system, internal communication system and internet access became a priority for administration and faculty. The saying "going above and beyond the call of duty" was truly on display this summer. A special "Harwich High Five" to our administrative assistant team for their efforts over the summer is in order.

The summer closed with incoming fourth grade student leaders providing tours for new students and their families during our New Student Orientation Day. New kindergarteners and parents were invited to our annual meet and greet 'play date' at our playground before their school year started in September. This proved once again, to offer an opportunity for classmates and parents to make new connections before the school year began.

In September 2012 we started our school year with 597 students, Pre-K through fourth grade. This includes 68 School Choice students at Harwich Elementary.

We welcome new parent representative, Koleen Kipperman and Sarah Idman to the School Council. We thank Erin Cronen for her service and welcome new teacher representative, Lindsey Asack-Branchut.

As the 2012 calendar year came to a close, student art work was once again featured at the Cape Cod Museum of Art in an exhibit which displayed K-12 students' art work from all Cape & Island school districts. Our music teacher Tim Ressler guided our third grade Winter Concert performance for family and friends. He also led the Select Chorus to visits at neighboring retirement/assisted living communities, where they shared their vocal talents in delivering good cheer and holiday wishes to residents. As a school wide community service project, Lisa McManamin, fourth grade teacher and Marcy Dugas, Assistant Principal coordinated the collection and delivery of 33 food baskets to local Veterans and their families at Thanksgiving. Once again, donations collected by students and our community's eagerness to support local families and a number of charitable organizations, continues to demonstrate the caring nature of our school. We continue to support food drives for the Harwich Food Pantry and a Math-a-Thon which benefits St. Jude's Children's Hospital.

I submit this annual report with thanks to the entire community, faculty, administrative team and most importantly, the students. Your hard work and support throughout the 2012 year will continue to move us forward as we strive to become the best school system in the Commonwealth.

Sincerely,

Samuel F. Hein

Principal, Harwich Elementary School

Harwich Middle School 2012

2012 has been a positive and eventful year at Harwich Middle School (HMS). Excitingly 2012 saw the Harwich Public Schools formally enter our partnership with Chatham in July, as the Monomoy Regional School District became operational. In the late winter and early spring HMS students joined their counterparts from Chatham Middle School to practice and perform the dramatic production "Fame: M.P.A. (Monomoy Performing Arts). Approximately 65 students participated in this energetic and humorous recreation of the 1980's hit movie/musical. Many talented HMS students also showcased their talents for a packed house in our annual HMS Talent Show in March. Our instrumental music program provided many opportunities for students to learn and perform in the school band and jazz band throughout the year.

Harwich Middle School continued development of our World Languages program for students in grades five through eight. This comprehensive middle level program is intended to start students on the track to learning French, Spanish or Latin and prepare invested students to enter high school with the ability to study the world language of their choice at an advanced level. We are proud of our program in which we have also instituted use of a web-based language-lab application which enables students to practice speaking and listening their chosen foreign language both in and out of school. Our teachers have partnered with the Brooks Library Children's Librarian, Mrs. Carpenter, to help enhance student use of this aspect of the program.

The updating of our former Industrial Arts Shop has continued throughout 2012, and is now the HMS Technology and Engineering Lab. Mr. Michael Newby finished his first year as our Technology and Engineering teacher and has been instrumental in adjusting the curriculum taught in the lab to ensure that it enhances student study of mathematics and science and that it addresses the technology and engineering standards put forth by the Massachusetts Department of Elementary and Secondary Education. In all of our academic and unified arts areas teachers are meeting regularly to study and plan ways to improve the educational experience of our students. These efforts are bearing fruit as our teachers prepare authentic and challenging units of study with which to engage our students. 2012 also saw the creation of Harwich Cares, our green school club which works on recycling initiatives and other environmental education pursuits.

Athletically HMS students performed very well in a wide range of middle school interscholastic and intramural sports. In an exciting development we have established an HMS Golf program with students playing at Harwich Port Golf Course and Cranberry Valley Golf Course. The golf pros, Mr. Bob

Kingsbury and Mr. Dennis Hoye, and staff at each course have assisted and encouraged our students and their coach Mr. Gordon Napier as we launched our program.

Harwich Middle School students and staff have also participated in many charitable endeavors. Our H.U.G.S. (Harwich Unified for Giving Service) club ran a food drive which benefitted the Family Pantry and partnered with Harwich High School students to collect shoes for neighbors in need. The HMS Student Association sponsored a “Purple for Pancreatic Cancer Day” to raise awareness of pancreatic cancer in November. Many HMS girls participated in “Get Your New Balance on Life” an intergenerational learning and fitness program sponsored by the Harwich Council on Aging.

The students, faculty and staff of Harwich Middle School extends our sincere thanks to the Town of Harwich and all of its’ caring citizens who have supported the school throughout the year.

Respectfully Submitted,

Leonard H. Phelan, *Principal*
Harwich Middle School

Harwich High School

It has been another successful and rewarding year at Harwich High School. As individuals, our students again excelled in the classroom, on the playing field, and in the theater. 24 students earned distinction as *Boston Globe Scholastic Art* award recipients, and Harwich/Monomoy sent athletic teams to the MIAA Tournament in every sports season. These are just a few of the exceptional accomplishments of Harwich High School students during 2012. 2012 also brought technology directly to the hands of all high school students as members of each class received lap tops to enhance their learning and overall educational experience. Our community service learning requirement extends student learning outside the walls of Harwich High School and back into the community. These opportunities not only enrich the educational experience for all students but exposes community members to the creative and inquisitive minds of our students. While we eagerly await the new and exciting opportunities that Monomoy will bring, students at Harwich High School still remain among the best in the state in all areas. Our MCAS scores placed us in the top three of all high schools across the Cape and Islands and our 30 Adams Scholars were the most in school history. The events below chronicle the amazing accomplishments of Harwich High School students during 2012

The Harwich High School Council has set forth an extensive School Improvement Plan for the 2012-2013 school year including such goals as: increasing rigor in all classes through improved formative assessment strategies, enhancing leadership opportunities for Monomoy students, and continuing to implement a creative 8-12 guidance program working with students and parents on college and work readiness.

January 2012

The 8th Annual Alumni Concert on January 6 kicked off 2012 as former Harwich High School students returned to play alongside our current students.

On January 29 HHS's first ever Junior Prom Fashion Show was a huge success. Many students modeled gowns and tuxedos from local stores. Businesses benefited by advertising their clothing and the Junior Class received proceeds from ticket sales.

Engineering students competed again this year in the Team America Rocket Challenge competing with a number of schools throughout New England. Students are required to design and build a rocket of their own that will carry two eggs aloft and return them intact to earth. The rocket must reach an altitude of 825 feet and must have a total flight time of 45 seconds.

Promising young artists and writers received noteworthy recognition at the 62nd annual exhibit of student artwork from *The Boston Globe Scholastic Art Awards*. Senior Abby Hanus was awarded a Gold Key for Printmaking, a Silver Key for Painting and an Honorable Mention for Photography. Marlee Galloway was awarded Honorable Mention for Painting. Tiffany Harris was awarded an Honorable Mention for Painting. Olivia Hoyland was awarded an Honorable Mention for Printmaking and Bri McLaughlin was awarded an Honorable Mention for Sculpture.

February 2012

On February 1 at Sandwich High School, principals and athletic directors from the South Shore League were joined by their colleagues from across the Cape for training on sexual abuse awareness put on by the Harwich High School administration and Children's Cove Child Advocacy organization.

On February 11, the following students competed in the Federal Reserve Economics Challenge at Yale University: John O'Connor, Meghan Callahan, Bobby DiLorenzo, Tim Marciante, Tyler Hadfield, Dom Locantore, and Jake Malone.

March 2012

A campaign to "Spread the Word to End the R Word" took place March 7 at Harwich High School. Special Education students and Best Buddies asked students to take a pledge to stop the hurtful use of the word "retarded." Students and teachers signed their names at lunch time and pledged to stop the use of the word. Students collected over 400 signatures that day.

Harwich High School's Sixth Annual Hall of Fame Induction took place on March 24 with a luncheon at the Wequassett Resort & Golf Club. This year's class includes: Peggy Rose, Class of 1964, Pamela Groswald, Class of 1964, Michael Ford, Class of 1968, Terry Crowell, Class of 197, Mark Russell, Class of 1983 and Ricky Roderick, Class of 1990.

Student athletes from Chatham and Harwich, their parents and coaches attended the first Monomoy Athletic Meeting held in the Chatham High School cafeteria on March 27. The meeting included a pasta dinner and uniform presentations from Nike, Reebok and other local vendors.

The Fine & Performing Arts Department's spring musical production, *How To Succeed In Business Without Really Trying* took place March 28 - March 31. The HHS Mock Trial Team which qualified for the "Elite Eight" round of the Massachusetts Bar Association State Mock Trial Competition, defeating such schools as Sturgis, Cape Cod Academy and Newton South High School.

Special Education students from the Vocational Community Program at HHS attended the **Best Buddies Prom** in Milton, MA with their best buddies in March 2012. The students arrived in style via a limo bus and danced the night away returning home after midnight.

April 2012

The Class of 2013 Junior Prom was held on April 5 at the Wequassett Inn in Harwich. There was a traditional grand march where each couple was introduced as they proceeded down a stairway to the Wequassett beach front preceding a formal dinner.

Seniors John O'Connor and Luz Arregoces were elected to represent Harwich at Student Government Day at the State House on April 6th.

Twenty new members were inducted into the National Honor Society on April 12. This year's inductees are: Class of 2012 – Emily Brouillette and Emily Barbato. Class of 2013: Morgan Anderson, Seth Andreasson, Hannah Baker, Jessica Blute, Alison Donovan, Justin Fiset, Sydney Fournier, Bretten Johnson, Lauren Mason, Jack McMurrer, Kelly Murphy, Tyler Nickerson, Emma O'Connor, Mary O'Connor, Sarah Rendon, Meghan Richer, Nicholas Robbie and Courtney West.

Sixty-seven Harwich High School juniors were joined by five of their Chatham peers at an All-Day College Visit on April 11. The students toured Bridgewater State University and Stonehill College.

Kailyn Laven and Troy Sherman advanced to Round 2 of the Letters About Literature competition and were named state semi-finalists for their letters to John Knowles (*A Separate Peace*) and Dr. Seuss, respectively. Letters About Literature is a reading and writing program administered by the Massachusetts Center for the Book and nationally by the Center for the Book in the Library of Congress. The program asks students to write letters to authors whose works have made a significant difference in their lives.

May 2012

Kelly Murphy (first place), Nicholas Robbie (second place) and Courtney West (third place) were selected as this year's Law Day Essay Contest winners sponsored by the Barnstable County Bar Association. The students wrote about the importance of the independent judiciary. Cash prizes were awarded.

The following students from the junior class won awards at the College and Departmental Junior Book Awards ceremony on May 14:

Colleges:

Amherst College	Alison Donovan
Brown University	Katherine Jaques
Columbia University	Nicole Peckham
Dartmouth College	Holly Gallant
Elms College	Brittany Lopez
Harvard University	Kelly Murphy
The College of the Holy Cross	Lauren Mason
Mount Holyoke College	Meghan Richer
College of Mount Saint Vincent	Jack McMurrer
Saint Michael's College	Hannah Baker and Justin Fiset
University of Notre Dame	Seth Andreasson
Smith College	Morgan Anderson
Wellesley College	Sydney Fournier
Wheaton College	Kori McCormick

Departmental Awards:

Art & Fine Arts:	Ceramics	Jordan DiLauro
	Studio Art	Brianna Meehan
	Drama/Theater	Jack McMurrer

Business/Information Technology:

Accounting	Evan Milligan & Gage Schultz
Business	Nicholas Robbie
Engineering	Hannah Baker
Industrial Arts	Eric Fogg

English

		Austin LeClair
Foreign Language:	French	Katherine Jaques
	Latin	Kori McCormick
	Spanish	Hannah Baker

History

Harwich Civic Association Essay Contest		Kelly Murphy
Math		Lauren Mason
Mock Trial		Wen Wang
Peer Leadership	Morgan Anderson and Samuel Orloff	
Science	Jessica Blute and Alison Donovan	
		Holly Gallant

June 2012

Graduation was held June 3 under the tent in the front of the school. Guest Speaker and Harwich High School educator, Karen Kelly spoke to the graduates about the history of Harwich High School. Meaghan Callahan received the Brooks Medal and Reflection Awards were given to staff members Mark Sugermeyer (H.E.S.), Alice Fabia (H.M.S.) and Angie Chilaka (H.H.S.).

The Best Buddies Hyannisport Challenge was held June 4 at Craigville Beach in Centerville, MA. Special Education students along with their best buddies spent the day with New England Patriots players Tom Brady, Jerard Mayo, Tedy Bruschi and other celebrities. The students raced on tandem bikes with Patriots players in a race against Tom Brady.

Mr. Richard Houston was awarded the 2012 American History Teacher of the Year for the Commonwealth of Massachusetts in a Statehouse ceremony with Governor Deval Patrick. The award is sponsored every year by the Gilder Lehrman Institute, the History Channel, and the Preserve America Organization as part of a program in all fifty states to recognize teachers for commitment to their subject.

July 2012

The following seniors earned AP Scholar Awards for their exceptional achievement on AP Exams: Meaghan Callahan, Colin Hamilton and Tyler Kane. The 2012 AP Scholars with Honors are Gardy Ligonde, John O'Connor and Jackson Van Dyke. The College Board's Advanced Placement Program provides students with the opportunity to take rigorous college-level courses while still in high school. The AP Scholar Award is granted to students who receive scores of 3 or higher on three or more AP Exams. The AP Scholar with Honor Award is granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams.

August 2012

Six Cheerleaders won All American Cheerleading titles at the Monomoy Regional School District cheer camp. The winners were: Jordan DiLauro, Kerianne Hall, Kim Hersey, Samantha Mayo, Kaleigh Montiero and Madison Welchman.

September 2012

The following students were awarded this years' John and Abigail Adams Scholarship: Morgan Anderson, Seth Andreasson, Hannah Baker, Alison Donovan, Sydney Fournier, Holly Gallant, Hannah Gorman, Katherine Jaques, Bretten Johnson, Austin LeClair, Dominic Locantore, Juliette Locke, Brittany Lopez, Lauren Mason, Kori McCormick, Jack McMurrer, Samuel Morris, Kelly Murphy, Tyler Nickerson, Emma O'Connor, Marley O'Connor, Christopher

Oliver, Nicole Peckham, Mary Jean Pulley, Sarah Rendon, Meghan Richer, Nancy Spalt, Ethan Thacher, Nicholas Van Gelder and Courtney West.

October 2012

Seniors Kelly Murphy and Nicole Peckham have been named Commended Students in the 2013 National Merit Scholarship Program.

On October 12, Peer Leaders and Best Buddies hosted the Fifth Annual Harwich High School Special Olympics School Day Games. Over 100 Special Olympics athletes participated along with students from Chatham, Dennis-Yarmouth, Mashpee, Nauset, Sandwich and The Latham School. The Harwich Fire Department provided a cookout for everyone.

November 2012

U.S. Government students helped with the political debate held in the high school auditorium prior to the election. The Ninth Congressional District Debate Team consisted of candidates Representatives William Keating, Christopher Sheldon and Daniel Botelho. With the help of Ms. Yarnall and student Cam Gonnella, HHS hosted a school-wide volleyball competition, "Volleyball for a Cause." All money raised by the teams was donated to help in the fight against Pancreatic Cancer.

On Friday, November 16, Harwich High School hosted the first ever Monomoy Regional Leadership Lock-In where a peer leaders from Harwich and Chatham took part in the night's activities. This year's theme that our class voted on was Greek mythology. The American Red Cross and HHS students coordinated a blood drive on November 19 and collected thirty-nine pints of blood. The fall drama production of *39 Steps* was held November 29 - December 1.

The following members of the music department had successful auditions for the All-Cape and Islands Music Festival: Mixed Chorus: Sopranos - April Crowley, Maggie O'Donnell, Hannah Thacher; Altos - Marissa Donovan, Brittany López, Madison Tolman, Jasmine Ullman; Tenors-Seth Andreasson, Cody Fontaine, Scott Benson, Dominic Locantore; and Basses -Donald Cataloni, Ethan Thacher, Cooper Bennett, Josh Ford, Jack McMurrer. In the Women's Choir: Sopranos - Hannah Gorman, Lily McMurrer, Juliette Locke, Amanda MacPhee, Samantha Morand; and Altos - Jessica Blute, Cheyenne Gingras, Meaghan Welchman. In the Concert Band: clarinet-Heather Gallant and Annie Flynn; trumpet-Kalin Schultz; and Violin - Olivia Burke.

The following students auditioned for the Southeastern Massachusetts District Music Festival: Tenor-Dominic Locantore; Tenor-Scott Benson; Soprano-Lily McMurrer; Bass-Ethan Thacher; Alto-Jasmine Ullman. Both Jasmine and Dominic received recommendations for All State.

December 2012

Cape Cod Chronicle Christmas Story Contest winners were Matthew Hemeon and Maina Zou. Matthew Hemeon was awarded first place for "A Christmas to Remember" and Maina Zou was awarded third place for "A Christmas Miracle." The stories were published in the December 20 edition of the paper. The annual Renaissance Breakfast honoring students achieving honors and high honors for the first marking period of 2012-2013 was held December 21. The Peer Leadership class had a Pay It Forward/Adopt a Child for this winter season. Gifts were sent to needy children. Each class donated a gift that matched the interest of that child.

Harwich High School Athletics:

Winter 2011-2012

South Shore League All-Stars for the winter season included: Bobby McGillivray (boys basketball), Joe Peterson (Ice Hockey), Jen Gonsalves, Liz Thompson & Amber Edwards (girls basketball). Senior Jen Gonsalves became the all-time high scorer for basketball in Harwich High School history surpassing Glenn Rose with a total of 1759 points. In addition Jen was named to the Boston Globe All Scholastic team and the Massachusetts Basketball Coaches Association All State team. Congratulations to the girls' basketball team for qualifying for post-season play.

Spring 2012

Congratulations to the girls and boys tennis, girls softball and boys baseball teams for qualifying for state tournament play. In addition, the boys' tennis team finished as South Shore League co-champs and produced the best record in school history with a 17-1 mark. Also, in track and field, state qualifiers included Jen Gonsalves and Savannah Chase for the girls and Nick Sweetser for the boys. Congratulations to the boys' baseball team that finished the year as the Division 4 South Champions.

South Shore League All-Stars for the spring season included: Dan Cook, Jake Malone and Stephen Brown (Baseball), Nick Sweetser (boys' track), Jen Gonsalves and Savannah Chase (girls' track), Shelby Eldredge, Payton Warner and Liz Thompson (softball), Nick Robbie, Gage Schultz, Evan Milligan, Peter Spalt & Alay Patel (boys' tennis). Also recognized were 9 "Triple Crown" winners, student-athletes who lettered in each of the 3 seasons. They were; Noah Nickerson, Dalton Nickerson, Dan Cook, Tom Birch, Stephen Brown, Tyler Kane, Samantha Mayo, Meghan Richer, Liz Thompson & Jen Gonsalves. Liz & Jen acquired 12 letters over their 4 year athletic career.

Fall 2012

September 2012 marked the beginning of the sports season as the new Monomoy Sharks due to the continued regionalization process. Congratulations to boys/ soccer & girls/ field hockey for qualifying for state tournament play. In addition the boys/ golf team won the South Shore League meet and the field hockey team won the South Shore League championship, the first by any Monomoy team. Also, football won it first varsity football game against St. Joseph's of Brighton.

Congratulations to girls' field hockey team for advancing to the Division 2 South Final.

South Shore League All-Stars for the fall included: Ryan Keim (golf), Evan Milligan & Gage Schultz (boys' soccer), Savannah Chase & Sadie Rendon (girls' soccer), Kyle Bessette & David Sherman (boys' cross country), cheerleading (Kaleigh Montiero), Maddie Luccarelli, Gabby Crowell, Kelly Murphy & Meghan Richer (field hockey). In addition, Meghan Richer was selected to the *Boston Globe* and *Herald* All-Scholastic team, as well as topping the 100 goal mark for her career.

MISSION STATEMENT

Harwich High School shares a commitment with the community to create a safe and supportive learning environment where all students may develop to their fullest academic, social and personal potential.

“Committed to Success”

As Harwich High School students we are:

Academic

- Active learners
- Effective communicators
- Critical researchers
- Creative thinkers
- Problem solvers
- Skilled collaborators

Social

- Respectful of self and others and responsible for making healthy choices

Civic

- Appreciative of the uniqueness of Cape Cod and contributors to the welfare of the community

HARWICH HIGH SCHOOL
Graduation 2012

Joshua Caleb Aaron	Lisa Nicole Gould
Kevin Michael Amaral	Shannon Elizabeth Grossman
Courtney Alaina Anacleto	Tyler Angus Sebastian Hadfield
Samuel Patrick Anderson *	Jeffrey George Hadley
Luz Andrea Arregoces *	Jennifer Lynn Hall
Emily Marie Barbato *	Colin Barstow Hamilton *
Collin Linwood Bauer	Abigail Anna Hanus
Zachary Thomas Blute	Michael Mcfall Harris
Jack William Boucher	Tiffani Leigh Harris
Emily Anne Brouillette * **	Darnika Joseph
Max James Burns	Emmanuel Joseph
Nicholas John Cafarelli	Tyler Edward Kane *
Meaghan Lynn Callahan *	Shyla Nicole Laffin
Tyler James Carlsen	Haley Lana LeBlanc
Tianna Jean Carroll	Gardy Kevin Ligonde
Kayla Marie Rose Cataloni * **	Jacob Christopher Malone
Christina Marie Catanzaro *	Timothy James Marciante
James Joseph O'Sullivan	Matthew James McNeil
Charlotte Rose Conboy	Tyler Donald Meehan
Daniel James Cook	Christopher Matthew Nutting
Amanda Marie De Oliveira *	John Kiely O'Connor * **
Hillary Anne DeGroff	Alay Gunvant Patel
Michael Steven DeMayo *	Brooke Copeland Paulsen
Benjamin Parker DeSouza	Nathan James Podgurski
Robert Michael DiLorenzo	Evan Matthew Edward Ramirez
Una Maeve Doherty *	Elizabeth Suzannah Ray
Richard Luidgi Dulyx	Danais Stephanie Santos
Amber Rose Edwards *	Jacob Christopher Taylor
Madeline Prince Eldredge	Elizabeth Grace Thompson *
Landon Tower Ellison	Keith Gregory Tilton
Heidi Elizabeth Evans	Amanda Leigh Vaccariello
Lindsay Ashe Fader	Jackson Xavier Van Dyck
William Donovan Fleming	Meghan Lorraine Van Hoose * **
Hannah Marie Franz	Payton Nicole Warner
Jennifer Lynn Gonsalves *	Sarah Lynne Wildman
Nicholas Tyler Gonsalves	

*Member of National Honor Society

**Class Officer

Class Motto: "We took over!"

CLASS ADVISORS:

Ms. Liane Biron, Ms. Erin Hofmann & Mr. Peter Moynagh

2012 SCHOOL PROFILE

Brooks Medal Recipient (at Graduation) Meaghan Callahan Grade 12

The James R. McPhee Memorial presented \$15,000 in scholarship funds to the class of 2012.

In total \$127,400 (and one laptop) in scholarship funds were presented to Harwich High School students at graduation in 2012.

HARWICH HIGH SCHOOL

Placement: HARWICH HIGH SCHOOL CLASS OF 2012

Number of Graduates	71
Percent attending College	91%
SAT Scores: Critical Thinking	542
Math	528
Writing	507

<u>2012 MCAS</u>	Harwich	State
ELA – Advanced & Proficient	93%	88%
Math – Advanced & Proficient	84%	78%
Science – Advanced & Proficient	85%	69%

Approximately 337 applications were sent to 112 colleges and universities resulting in the following attendances for the Class of 2012 which numbered 34 different colleges and universities and 1 Coast Guard.

Assumption College (1)	Quinnipiac University (1)
Boston University (1)	Sacred Heart University (1)
Bridgewater State College (1)	Salve Regina University (1)
Cape Cod Community College (19)	Seattle University (1)
Central New Mexico Community College (1)	Suffolk University (1)
College of Mount Saint Vincent (1)	Syracuse University (1)
Curry College (1)	Tufts University (2)
Endicott College (2)	UMASS Amherst (2)
Framingham State College (1)	UMAS Dartmouth (2)
Gordon College (1)	UMASS Lowell (1)
Hampshire College (1)	University of Mississippi (1)
Hofstra University (1)	University of New England (1)
Keene State College (1)	University of New Hampshire (4)
Lasell College (1)	University of Rhode Island (1)
Lynchburg College (1)	Westfield State University (2)
Massachusetts Maritime Academy (1)	
New England Institute of Technology (1)	
Northeastern University (1)	
Norwich University (1)	

Respectfully submitted,

Kevin A. Turner, *Principal*

Student Services for Monomoy Regional School District

The Monomoy Regional School District provides a wide variety of services to its students. The purpose of doing so is to ensure that the children of our community are allowed to grow and develop in a healthy, safe and caring environment. Guidance and counseling services help students meet challenges every day. Psychological services ensure that student strengths and areas of improvement are identified and addressed. Special Education services help students develop independence and confidence in their ability to learn and succeed. Title I services are targeted to elementary and middle school students experiencing difficulties in literacy and/or numeracy. Health services oversee many proactive and preventive programs that educate all of the members of the Monomoy Regional learning community. English language educational services allow our new students arriving from many different cultures and languages to partake fully of the learning environment. Monomoy Regional School District is dedicated to providing a safety net for the most precious natural resource in our community, our children.

Guidance Services-combined services

The high school guidance staff consists of three guidance counselors and a part time adjustment counselor. The staff transitions and supports students in the high school. This includes college, vocational, armed services, and personal counseling and support for students and families. The guidance personnel also deal with any crisis that may arise in a student's adjustment to the high school environment. Staff at the district's two middle schools includes a guidance and adjustment counselor who provide support to students and families and represent the district in court related activities.

Psychological Services

Each school in Harwich has one school psychologist available to work with students and families on adjustment issues. At the high school and middle school level, the school psychologist serves as Individual Education Plan (IEP) TEAM chairperson. There is a part-time TEAM chairperson at Harwich Elementary. Chatham has a district wide school psychologist who also serves as a TEAM chairperson. They engage in counseling, and conduct individualized assessments/evaluations and activities for students and professional development for staff.

Special Education

The federal special education law, Individuals with Disabilities Education Act (IDEA), was re-authorized in 2004. Eligible students with disabilities requiring specialized instruction and/or related services are protected under this law. A Free and Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE) is the guiding principle of IDEA-2004.

Classroom services for Special Education

The Monomoy Regional School District is dedicated to the proposition that all students can learn and that learning best takes place in company with fellow students. Diversity of learning styles and differing talents and capabilities are celebrated. We continue to create inclusive environments where all students are welcome. As required by law, Monomoy Regional School District provides a continuum of services for students on IEPs. The services and placement are a TEAM decision. The district is committed to a philosophy of inclusion in general education classroom but do provide service outside of general education and in out of district placements.

Title I Services

The federal elementary and secondary education act provides for targeted assistance in the areas of reading and mathematics in schools where 25% or more of the student population is receiving free or reduced lunch assistance. These monies currently fund Title 1 services at the district's elementary and middle schools.

Special Education Academic Services

In the spirit of Free and Appropriate Public Education and Least Restrictive Environment, it is presumed that all efforts to support a struggling student in a general educational program will be exhausted prior to providing specialized academic services through an IEP. A Curriculum Accommodation Plan (CAP) and Teacher Assistance Teams should be utilized prior to an IDEA-2004 referral. Specialized academic supportive services range from inclusion, support for IEP goals within a general educational setting to small group specialized instruction for specific areas of student need delineated in the IEP.

Vocational Community Program

The Vocational Community Program currently serves students with intellectual and multiple impairments at Grade 9-12 and 18- 22 years of age. Students receive academic, community, social, emotional, behavioral and vocational support specific to their needs. The program fosters skills that will assist with school to work and school to community transitions for post-secondary living.

Program for students with intensive needs- elementary and middle school level

These programs support and assist students in our elementary and middle schools who have multiple disabilities. This small but intense program assists students in their move towards independence and self actualization. Students are in a supportive and highly structured environment where basal academic and social/emotional skills are taught. The ultimate aim is to have students move towards more inclusionary settings. Students are included in all facets of school

community where appropriate and as part of a TEAM decision. The current program is located at Chatham Elementary and Chatham Middle School.

Program for Students with Autism Spectrum Disorder

Harwich Elementary School currently houses a program for students with autism. Although both elementary schools provides services to students with autism, the program at Harwich Elementary provides additional resources and expertise that some students may require. Staff have specialized training and experience coupled with additional consultative services and resources to meet this specialized population.

Speech and Language Services

The Monomoy Regional School District has two speech and language therapists serving Harwich Elementary School and a .8 speech and language therapist providing service to Harwich Middle School and Harwich High School. Chatham has a district wide speech therapist. Eligible students with language delays, learning problems, hearing impairments; voice or fluency deficits, and/or severe articulation problems who are unable to access the curriculum due to their disability are provided with speech language services.

Occupational Therapy

Occupational therapy services, which enable eligible students to access the curriculum, receive services Pre-K- age 22 from two district wide occupational therapists. Services consist of teaching functional arm/hand skills, sensory processing skills, sensory integration, self-care abilities, organizational / sequence training and compensatory skills.

Physical Therapy

Physical therapy is provided to eligible students whose physical ability to access the curriculum is significantly hindered by gross motor developmental delays, orthopedic and/or neurological pathologies. Services are designed to assist in developing the student's capacity for all education-related activities. Physical therapy services are contracted through the Cape Cod Collaborative and private contractors

Related Services

Based upon IEPs for individual students, the district contracts for additional services. Those services are as a result of TEAM recommendations. The services are but not limited to: vision, deaf and hard of hearing, audiological, behavioral (Board Certified Behavior Analyst), and clinical psychology

Integrated Pre-School Services

The Monomoy Regional Elementary School Integrated Preschool Program addresses the special needs of eligible 3 and 4-year old children along with typical peers. All students are integrated into the preschool program through a

lottery system. The preschool teachers work closely with families and community early childhood programs.

Special Education Parent Advisory Council

The SPED PAC meets five times during the school year and is led by parents of students with disabilities. All members of the community are invited to attend. The purpose of the SPED PAC is to advise the district about special education policy and procedures and to educate members and guests around current special education issues.

Health Services

Each school is served by a nurse. A health aide assists across the schools. Health service responsibilities include: administering first aid; dispensing of medication; monitoring students with chronic conditions; screening for vision, hearing and postural deficits; registration-medical records; fluoride treatments, assisting the school physicians; health education; counseling; and serving as team members for special education evaluations.

English Language Learners

English Language Learner (ELL) programs support students as they acquire English language skills. Eligible students receive services that are provided by two full time teachers and a teaching assistant. English Language Immersion is the primary program offered to ELL students. Monomoy Regional School District is a low incidence ELL district.

Respectfully submitted,

Joan Goggin, C.A.G.S.
Director of Student Services

Curriculum, Instruction, and Assessment

As the towns of Harwich and Chatham prepare for full regionalization in September of 2014, the focus this year has been on building the curriculum for the new district. This task includes an examination of current programs and practices, the identification of areas of need, and the development of rigorous educational opportunities that maximize student learning.

Eleven curriculum task forces were established in the fall of 2011 to begin the curriculum review process. Teachers representing grades kindergarten through twelve from the Harwich and Chatham schools engaged in the first phase of curriculum development. Curriculum documents, instructional practices, assessment tools and resources were evaluated based on areas of strength and areas for improvement.

Informed by the Massachusetts Curriculum Frameworks and the Common Core State Standards, the task forces established learner outcomes for each grade and content area. For their final task of the year, the curriculum task force members developed vision statements reflecting research-based best practices in each content area.

During the summer, administrators and instructional leaders met with Jay McTighe, an internationally recognized leader in curriculum design, who will assist the district teams in the curriculum development process. Mr. McTighe praised the group for their work to date and guided administrators in creating a three year plan that builds a curriculum and focuses on developing student understanding and habits of mind.

In the fall of 2012, the task forces reconvened and continued their work by identifying the transfer goals in each content area. These student outcomes frame student learning and serve as guides in unit development and assessment practices. The curriculum task forces will continue to work over the next several years developing cornerstone tasks that will anchor student learning throughout the grades, allowing students the opportunity to apply their learning to new situations in school and beyond.

Respectfully submitted,

Dr. Carla W. Blanchard

Director of Curriculum, Instruction and Assessment

Harwich Community Learning Center Programs

The Harwich Community Learning Center Programs (HCLCP) is in their 23rd year serving the Harwich community. The program began in the fall of 1989, as an afterschool program for kindergarten to 6th grade. Today the HCLCP has expanded its services to serve the students in Harwich schools through the 7th grade and the adult population. The HCLCP receives no monies from the Town of Harwich or from the school district. We do receive in-kind services such as space and utilities from the schools.

I. Schools of the 21st Century

Led by Dr. Edward Ziegler, founder of Head Start, this initiative recognizes schools that have taken a leadership role in providing programs and services to children and families from birth to 12 years of age. In 1998, Harwich was recognized as a demonstration site for the “Yale Bush School of the 21st Century Program”. The HCLCP, Community Partnerships for Early Childhood, and the Harwich Public Schools continue to be recognized as a demonstration site by the Yale Bush School. The reason for this honor is due to the comprehensive services that these programs offer the community.

II. Mission

The Harwich Community Learning Center Programs is for youngsters in kindergarten through the seventh grade. The program strives to promote social, emotional and academic support skills as well as self-esteem building activities. The staff endeavors to establish an environment where children can explore their interests and discover new ones in a cooperative, non-violent atmosphere.

III. Programs offered by the Harwich Community Learning Center Programs:

A. The Elementary School Age Program includes before school, after school, and vacation programming for kindergarten through grade four. The program focuses on educating the whole student in a relaxed and fun setting. Projects concentrate on math, science, language arts, physical education and homework assistance.

Approximately ninety students participated in the extended day programming offered at the elementary school during the fall 2011 through the spring of 2012.

B. The middle school program is for students in grades five through seven. The program focuses on educating the whole student in a relaxed and fun setting. Projects concentrate on math, science, language arts, physical education and homework assistance.

Approximately ten students participated in the extended day programming offered at the middle school during the fall 2011 through the spring of 2012

C. Enrichment Courses for the 2011-2012 school-year were offered in the elementary school. These courses offer an opportunity for students to concentrate on one particular activity for one hour or more after school. A minimal fee is charged for these courses and scholarships are available for those students who are interested, but for whom the cost may be prohibitive. A sample of the courses offered in the elementary school are junior scientists, cooking, guitar, chess, art, cupcake decorating and jump roping. The number of students participating in the enrichment program totaled 621. Many of the instructors for the enrichment programs are community members and school staff.

D. Adult education courses are offered during the fall, winter, spring and summer. Courses range from our popular exercise program to literature courses. Over 190 adults attended the adult education courses. The success of this program is due to the enthusiasm of our community of instructors.

On behalf of the children and families of Harwich, the HCLCP would like to acknowledge the following organizations for their support in the extended day programming during the school year as well as the summer programs: the staff of the HCLCP, the parents, the school administration, the school staff, Harwich Police Association, Harwich Evening Women's Club. We look forward to continuing to meet the diverse needs of our community in the upcoming year.

Respectfully submitted,

Ann B. Emerson, *Director*

Harwich Early Childhood Programs and Services FY '12

In the year 2012, as the Monomoy Regional School District brought together children and families of Harwich and Chatham into one district, the Harwich Early Childhood Council continued to strengthen working collaborations within the school and business community to support early childhood programs in Harwich as well as in Chatham. Although state funds from the Department of Early Education and Care remained at a reduced level our council, together with school and community partners, expanded our programs and services to include the communities of Harwich and Chatham, and continued its mission to work toward the following goals:

Goal 1 – To make high quality child-care and preschool affordable and accessible to all Chatham and Harwich families

- The Coordinator continued to refer families to child-care and preschool programs that met the needs of the family and their children.
- Although state funds to assist families with the cost of preschool and child-care were not available, the Friends of Harwich Early Childhood continued to meet the needs of as many families as possible through grants, business and community donations raised throughout the year. Fourteen families were assisted with child-care and preschool costs during challenging financial times.
- “Make Way for Kids”, a preschool program within the Harwich Elementary School, provided direct service to twenty-five children including families from Harwich and Chatham. The preschool program targets children and families “at-risk” including families at or below the state median income level, teen parents, grandparents as parents, homelessness, English as a second language and special need (either of the child, sibling or parent). The program is partially funded by Monomoy Regional School District and a grant from the State Department of Early Education and Care. The program also offered an eight-week summer program that enabled working families to continue working with their children at an enriching early childhood program, exploring their natural surroundings and community playgrounds and cultural programs.

Goal 2 – To strengthen families and to provide a healthy start for children in early childhood settings.

- Participatory early literacy programs were presented for families and their children with a story-teller and puppet shows.
- The Harwich School and Family Resource Center continued to provide resources for early childhood teachers. Among our resources are curriculum and literacy kits linked to early learning curriculum areas of math, science, language, health and the arts.

- The Family Resource Center continued to be a “hub” for comprehensive services for families with young children. Hundreds of children and families received nutritional consultation and vouchers for food through the services of the Women with Infants and Children Program (WIC) as well as through services of a family advocate and monthly food distribution through the Lower Cape Outreach Council. This year on-going donations of infant/toddler clothing, educational toys and diapers continue to be made by the community. These items are made available to and are greatly appreciated by families with young children as they come in for WIC appointments.

Goal 3 – To provide education and support to parents, early childhood professionals, grandparents and guardians of young children

- We offered parent/providers workshops that included behavior management. Some of the workshop topics presented were: Effective Discipline, Encouraging Positive Behavior, and How to Help Children to Develop Positive Self-Esteem
- We developed a lending library of books and DVD’s offering a series “Raising Healthy Families” that touches on important child/family issues as well as Healthy Family Literacy Totes that provide books for families to share with their children on important issues of child development and behavior.
- A generous grant from the Cape Cod Savings Bank Charitable Foundation has funded an early childhood family/preschool partnership, “Make Way for Healthy Families”. This year’s grant has expanded to include information and suggestions for exercise and fitness. Every month healthy nutrition tips and easy mini-meal suggestion are circulated among “Make Way for Kids” families as well as to all other local preschool programs in the Monomoy Region. The grant funds \$100/month for food within the Make Way for Kids program in order to help provide children with healthy mini-meals and snacks. A winter workshop, “Holiday Nutrition for Kids” was offered to families and early childhood providers offering nutritional information and suggestions for hands-on nutrition mini-meal preparation.
- Trainings offered by Good Hope Adoption Agency, Cape Cod Children’s Place and the Child-Care Network were also made available through our continued collaboration with these local early childhood organizations.
- We also co-sponsored with the Cape Cod Children’s Place a Spring Early Literacy Conference for early childhood professionals from across the Cape and Islands. The conference was well attended by over eighty early childhood professionals who greatly appreciated the resources and ideas presented.

The Harwich Early Childhood Council continued to provide programs, activities and events in the Harwich Community in order to more fully benefit Harwich families with young children in 2012. Following are some of the community events, celebrations as well as fund-raising events sponsored by the Harwich Early Childhood council as well as the Friends of the Harwich Early Childhood Advisory council in 2012:

- A generous grant from the Harwich Cultural Council providing funds to bring Kathleen Healy, a renowned local folk singer to present participatory Winter songs for Harwich preschool and kindergarten classes as well as a community family music during our annual Winter Carnival. Many students from the Middle School HUGS and High School Students in the SPIRIT programs worked hard to make the event a family friendly success.
- A Family Dance Night, a Holiday Bake Sale at the Albro House, a Closest to the Pin Golf fundraiser at Cranberry Valley Golf Course and Ice Cream Social at the Elementary School also were held to help provide needed child-care support to families.
- Holiday donations made by the Harwich Women's Club, Evening Division and the Harwich Town Employees Association helped many families in need of support during the holiday season.
- Facilitated New Mom and Baby Groups as well as a Dad's Support Group were offered weekly at the Harwich Community Center. These groups are supported by funds from the state department of Early Education and Care administered by the Cape Cod Children's Place.
- Our Celebration of Young Children in Harwich Event was held in June in Brooks Park. The local Head-Start program as well as local preschools, including those in the Harwich Elementary School and families within the community gathered for a sing-a-long, games and refreshments. The Harwich Fire Department volunteered to guide children on a tour of their trucks. Kim Concra, a nutritional consultant with the Cape Cod Extension Service provided a healthy snack making activity enjoyed by all children and their families.

The programs and services of this program continue to be recognized by the Yale/Bush Center as a demonstration site of the School of the 21st Century.

Respectfully submitted,

Francie Joseph, *Coordinator*

Harwich Elementary School Grades PK-4
263 South St. Harwich, MA 02645
(508) 430-7216 Fax: 430-7232

Administrators

Sam Hein, Principal
Marcy Dugas,
Asst. Principal
Marc Smith,
Supervisor of
Elementary
Curriculum &
Instruction

Admin. Assistants

Cheryl Hoffman
Betsy Robinson
Cindy Leahy
Cathy Karras

Kindergarten

Melissa Brady
Anne D'Urso
Dawn King
Johanna McGuigan
Rebecca Tobojka
Sandra Valentine

Grade 1

Myra Belliveau
Leslie Boule
Kathleen Cloney
Amy Hirschberger -
STEM Dept. Chair
Katie Smythe
Patricia Smith

Grade 2

Michelle Fisler
Kristen Gvazdauskas
Nicole Kern
Megan Lampert

Leslie Simmons
Meg Shaffer

Grade 3

Donna Chase
Jennifer Krystofolski
Patricia Malinowski
Laura Morris
Kim Piknick -
Literacy Dept. Chair

Grade 4

Lindsay Asack
Branchut
Mary Crowley
Katie Keith
Lisa McManamin
Joseph Zabielski

Specialists

Mary Ann Albertine -
Librarian/Media
Sarah Idman -
Library IA
Larry Brookhart -
Technology
Richard Hansen - Art
Christine Hughes-
Prince -
Foreign Language-
Unified Arts Dept.
Head
Tim Ressler - Music
Donna Smith -
Phys. Ed.

Health Office

Kathy Riley, R.N.
Lee Driscoll,
Health Assist.
Gina Kluza,
Health Assist.
Joanne Hinesley,
.5 Nurse

Psychologist

Nanci Barnett

ELL/ESL

Nancy Capen -
ELL/ESL
Lisa Stroker - IA

Special Education

Kelma Dever,
Team Chair
Jennifer McIlvin,
Pre-K Integrated
Erin Cronen,
Pre-K Integrated
Cheryl Grady, K
Karen Booth, Gr. 1
Erin Senior, Gr. 2
Fran Jorgensen, Gr. 3
Mary Anne Bragdon, Gr.4
Jamie Vient, DGP
Dyanna Rose,
Autism Specialist
Joan Dillon - SLP
Laura Weatherup - SLP
Christy Lin, OT
Susan Domenick, OT
Jamie Vient

**Make Way For Kids
Preschool**

Francie Joseph,
Director
Mary Levy
Debra Dery - IA

Academic Support

Gina Grenier - Teacher

Title I

Virginia Hudson –
ELA Teacher
Katherine Brownell - IA
Deborah Zabielski – IA
Kolleen Kippeman – IA

**Instructional
Assistants**

Special Education
Denise Daly
Alissa Dunford

Lisa Goggin
Cindy Gushee
Elise Johnson
Susan Langway
Donna Leger
Sandra. Morris
Jennifer Oliver
P. Robbins
Kathy Vagenas
Barbara Webb
Cheryl West
Barbara Natichioni

**Kindergarten
Assistants**

Jodi Blute
Debra Greig
Cathy Malone
McKenzie Sisson
Stefanie Speakman
Tammy Tansey

Cafeteria Monitors

Emily. Wilson
Francine Salzillo

Cafeteria

Jackie Leger –
Cook Leader
Robin Locke
Kristi Hall
Jeannine Windle

Custodians

Jim Willcox,
Lead Custodian
Tim Pedersen
Ken Birtwell
Rich Sirois,
Maintenance

**Harwich Middle School Grades 5-8
204 Sisson Rd. Harwich, MA 02645
(508) 430-7212 FAX: 430-7230**

Administrators

Len Phelan, Principal
Sean Fleming,
Asst. Principal

Admin. Assistants

Roberta Simmons
Wendy Fiset

Grade 5

Jane Babb
Christine Donovan
Tracy Hanna
Catherine Kane
Sally Rutledge

Grade 6

Jackie Bicknell
Andrea Chute
Nancy Malcolm
Kathy Mendoza
Karen Savage

Grade 7

Brian Monroe
(Social Studies)
Georgia Petrasko (ELA)
Nancy Gifford (Science)
Lauren Cutter (Math)

Grade 8

Andrew Matheson -
Social Studies
Melinda Forist - Science
Denise Creedon - Math
Alice Fabia - English

Foreign Language

Georgia Smith-Fay
Jennifer Walter

Gr. 7 & 8 Reading

Pam Reuss

Art

Bernadette Waystack

Computers

Elaine Griffith

GuidanceDeb Darson,
School Adj. Counselor**Health/Nutrition**

Kate Serafini

**Technology &
Engineering**

Michael Newby

**Int/Extramural
Coordinator**

Sean Fleming

**Librarian/Media
Spec.**

Sylvia Merrill

MusicGordon Napier -
Inst. Music
Diana Toscano-Gross -
Music/Chorus**Nursing**

Jeanne Keefe, R.N.

Speech

Leslie Chizek

Physical Education

Justin Medeiros

Psychologist

Steve Wilson

Special EducationLisa Magelaner
Jan Mitchell
Heather Reis
Nena Tobin
Nancy Capen - ELL**Title I Math**

Sally Davol

**Wilson Reading
Specialists**

Virginia McGeoch

**Instructional
Assistants**Katherine Brownell
Jackie DeCharles
Shauna Gingras
Lauren Griffiths
Jodi Kelly
Peter Tarnoff
Courtney Williams**Title I Assistants**Marybeth Johnson
Ed York**Cafeteria**Nancy Landers
Leslie Maker
Beverly Miles**Custodians**Chris Johnson, Lead
Gary Garbitt
Bob Garofalo,
Maintenance**Harwich High School Grades 9-12
75 Oak St. Harwich, MA 02645
(508) 430-7207 FAX: 430-7223****Administrators**Kevin Turner, Principal
Janie Girolamo,
Asst. Principal**Admin. Assistants**Joanne Campbell
Nikki Fallon
Pat Rose**Alternative
Education**George Sowpel
Peter Moynagh**Art**Liane Schneider-Biron
Deb Donovan -Theater**Athletic Director**

Paul Demanche

Business/IT/IALisa Kiefer-Graham
Diane Dorgan
Dave Breski
Curran Stockwell

Foreign Languages

Nancy von der Heyde
Robert Smeltzer
Elizabeth Hoff
Elizabeth Simmons

Guidance

Jon Bennett
Margaret Callagy
Holly Thyng,
Admin. Assist.

Health

Angie Chilaka

Language Arts

Karen Kelly
Anne Leete
Curran Stockwell
Lynne LeVangie
Erin Hofmann

**Librarian/Media
Spec.**

Deidre Whittemore

Math

Eileen Harrington
Mary Hemeon
Denise Sessler
Ted Beer
Jan McGrory

Music

Rosemarie Richard -
Music/Band

Nursing

Cheryl Dufault, Nurse
Lee Driscoll, Asst.

Phys. Ed.

Paul Demanche
Stacy Yarnall

Psychologist

Robin Titus

Science

Jill Eastman
Beth Dietz
Robert Byrnes
Bethany Schiller

Social Studies

John Anderson
Kevin Bates
John Dickson
Richard Houston
Samantha Rafferty

Special Education

Valerie Coté
Joseph Heggi
Emily Jutras
Joanne Weekes, T.A.
Candice Wolcott, T.A.

**Vocational/Life
Skills**

Ann Marie Dooley -
Trabucco
Nancy Capen - ELL
Leslie Chizek, Speech
Elisabeth Barbato, T.A.
Dave Burke, T.A.
Theresa Reinwald, T.A.
Adam Rose, T.A.
Herb Summers, T.A.

Cafeteria

Suzanne Hoagg
Darlene Jackson
Beth Lucas
Margaret Richardson
Dolores Sherry

Custodian

Bob Donovan
Kevin Oakley
Chuck Potter, Lead
Art Valle
Dave Demers,
Maintenance

Monomoy Regional School District - Operations Office
425 Crowell Rd.
Chatham, MA 02633
508-945-5130 FAX: 508-945-5133

Superintendent's Office

Carolyn Cragin, Superintendent
Barbara Susko, Administrative Assistant
Carla Blanchard, Director of Curriculum, Instruction and Assessment
Toni London, Administrative Assistant
Joan Goggin, Pupil Personnel Services Director
Ann Wade, Administrative Assistant
Avis Drucker, Secretary-CORIs

Monomoy Regional School District -Business Office
81 Oak Street
Harwich, MA 02645
508-430-7200 FAX 508-430-7205

Business Office

Kathleen Isernio, Business Manager
Tish Crowell, Assistant Business Manager
Kate Bruster, Administrative Assistant, Personnel
Susan Held, Bookkeeper
Nancy Curry, Payroll & Benefits Administrative Assistant
Mary Bantick, Medicaid Clerk

Buildings & Grounds

Steve Litwinowich, Director of Buildings & Grounds
Dave Demers, Maintenance - HHS
Bob Garofalo, Maintenance - HMS
Rick Sirois, Maintenance - HES

District Programs

Technology

Deb Morgan, Director of Technology
Jim Birchfield, Instructional Tech Specialist
Dan Keefe, Lead Computer Technician
John Kelliher, Computer Technician
Martha Rosen, Computer Technician

Food Service

Garth Petracca, Director of Food Services

Special Programs

Early Childhood Programs - 430-1692

Francie Joseph, Community Coordinator for Young Children in Harwich

School Physician

Sharon Daly, M.D.

Extended Day Programs & Adult Education (Harwich Elementary)

Ann Emerson, Director **430-2355**

Allyson Joy, Secretary

Report of the **Cape Cod Regional Technical High School District**

Cape Cod Regional Technical High School was established in 1973 as a public technical high school and provides an opportunity to acquire high quality technical, academic and social skills preparing students for success in our changing world. For our school year 2011-2012, we had 668 students enrolled in 17 different technical programs from our sending school district that comprises 12 towns from Mashpee to Provincetown with an operating budget of \$12,781,986.

Cape Cod Tech:

- Graduated 147 seniors in June 2012.
- Prepared Students for success in college and careers by participating in school wide literacy practices and choosing a trade related book for summer reading.
- Has prepared students for success in college and careers by strengthening Technical Advisory Boards.
- Is a Level 1 school meeting or exceeding all targets set forth by the new accountability system of the Massachusetts Comprehensive Assessment System (MCAS).
- Is now offering an Engineering technical program building off of the success of its academic engineering curriculum. The program provides students with an engaging and thought-provoking project-based learning environment, introduces them to cutting-edge engineering and science technologies, and prepares them to take on real-world challenges by enabling them to develop critical thinking.
- Leased a Xerox Printing Press system for the Graphic Arts Program, providing cutting-edge training in the next step in the Graphic Arts industry. As the first high school in the country to have this system, Xerox will partner with the school with a prepared curriculum including running three-dimensional graphics.
- At the SkillsUSA District level competitions one of our students received a bronze medal in Baking and Pastry and another student received a gold medal in HVAC.
- At the SkillsUSA State level competitions one of our students received gold medal in Marine Service technology and will be competing at national competitions and another student received the Silver medal for Marine service technology.

- Students have remodeled bathrooms to save water and have been given recognition from the Harwich Water Company.
- Has successfully implemented and completed the first year of the extended Cosmetology Program.
- Improved awareness of Roots & Roses and the products it has to offer to the public.
- Built up the professional skills of staff to provide effective leadership, instruction, and support services that foster student success by participating in a variety training and classes.
- Improved public and community relations by servicing community members in our shops at the school.
- Developed a strong participation in Community Service learning:
 - Cosmetology students participated in the Mannys for Nannys Program.
 - Cosmetology students put together a Wig Bank for Cancer Patients.
 - Horticulture students participated in 3 controlled burns with the Cape Cod National Seashore to remove invasive plant species.
- The Social Studies Department hosted the Cape Verdean Historical Trusts' cultural presentation on January 30, 2012 with the presentation's purpose to "educate, celebrate, and display the diversity of the Cape Verdean Heritage" and for the third consecutive year on the 12th of December 2011 the 22nd Massachusetts Infantry Regiment's "A Day In The Life of a Union Soldier" presentation that helped commemorate the 150th anniversary of the beginning of the Civil War.
- The Social Studies department started the Crusader History Club and executed a field trip to the Charleston Navy Yard & the Bunker Hill Monument.
- 6 Sophomore Culinary Students participated in the Day on the Hill Boston.
- Increased student participation at Tech Night and held a Cape Cod Tech Day at the Cape Cod Mall to support school spirit and shop pride.
- The school received a PEP Grant that will provide exercise opportunities to staff and students.
- Held a school-wide Writing/Literacy initiative during the academic year focusing on challenging open response questions that addressed the state's Core Literacy standards.
- Pocket U.S. Constitutions were issued to all of our seniors enrolled in the "Challenges In Democracy" course during September's Constitution Week.

- Introduced Pre-Calculus Classes.
- We are in the planning stages for an AP English course this fall.
- Over the last three years has submitted a statement of interest to the Massachusetts School Building Authority (MSBA) for renovation of our nearly 40 year old building. An informational campaign will begin next year to inform all member towns on the state of our facility in preparation for the day when MSBA agrees to fund a portion of these major renovations.
- Please visit our website: www.capetech.us for more information.

Respectfully submitted,

Lee Culver

Robert Furtado

*Cape Cod Regional Technical High School District
School Committee Representatives
for the Town of Harwich*

FINANCE

Report of the **Board of Assessors**

The Board of Assessors continues to discharge our primary legal responsibility in assuring a fair assessment of all property in the Town of Harwich in a professional and timely manner so that tax revenues may be generated in a timely manner. This is the 11th consecutive year tax bills were sent out on time.

The quarterly tax billing system has now been utilized for four years. The change of billing cycle, or any change in valuation, does not have any affect on the total taxes any resident pays that is the sole result of market fluctuations and Town Meeting action. The Board of Assessors recommended to the Board of Selectmen that Real Property be taxed at a single tax rate which was set at \$8.58 per \$1,000 valuation in FY 2013. Last year the tax rate was \$8.12.

New tax bills are issued every three months. Taxpayers can access or pay Real Estate and Personal Property tax bills online any time a bill is due and payable to the Town (www.harwich-ma.gov). Property record cards, abatement and exemption forms are also available online, as well at Town Hall.

The challenging real estate market continues to impact the value of the Town. Approximately 2,000 property inspections are completed yearly to verify appropriate assessment data. The 2013 assessed values are product of sales that occurred in 2011, and are a benchmark as of January 1st each year.

The Board oversees and approves numerous programs which are available for our Seniors, Veterans, spouses of Veterans, Sight impaired citizens and those who may need assistance in meeting their taxes. The Town has many programs available though exemptions and deferrals which are available to meet the needs of our community. In addition, we provide the criteria for assessing property in Harwich, the abatement process and timetables to file. Forms for these programs are now available online.

We are grateful to the staff of the Assessing Department, under the very able leadership of David Scannell for their continued excellent service.

Respectfully submitted,

Richard J. Waystack, *Chairman*

Robert S. Neese

Bruce W. Nightingale

FISCAL YEAR 2013

The taxable value of all real and personal property assessed:	\$4,479,844,570.00
Total amount to be raised:	\$ 57,600,372.92
Total estimated receipts and revenue:	\$ 19,163,306.50
Net amount to be raised by taxation of real and personal property:	\$ 38,437,066.42
Tax rate for each \$1000 value assessed:	\$ 8.58
Total number of tax bills:	15,850

MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2012

17,036 - Bills were issued with a valuation of:	\$ 75,056,150.00
- Amount of tax:	\$ 1,620,359.81
924 - Abatements were issued in the amount of:	\$ 79,540.93

BOAT EXCISE ISSUED IN FISCAL YEAR 2012

1,128 - Bills were issued with a valuation of:	\$ 5,475,200.00
- Amount of tax:	\$ 54,522.66
71 - Abatements were issued in the amount of:	\$ 2,969.56

**Commonwealth of Massachusetts Department of Revenue
NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS
General Laws, Chapter 58, Section 25A**

HARWICH

A. EDUCATION:**Distributions and Reimbursements:**

1. Chapter 70	0
2. School Transportation <i>Chs. 71, 71A, 71B and 74</i>	0
3. Charter Tuition Reimbursements <i>Ch. 71, s. 89</i>	0
4. Smart Growth School Reimbursements <i>Ch. 40S</i>	0

Offset Items – Reserve for Direct Expenditure:

5. School Lunch <i>1970, Ch. 871</i>	6,692
6. School Choice Receiving Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	0

Sub-Total, All Education Items **6,692**

B. GENERAL GOVERNMENT:**Distributions and Reimbursements:**

1. Unrestricted General Government Aid	364,333
2. Local Share of Racing Taxes <i>1981, Ch. 558</i>	0
3. Regional Public Libraries <i>Ch. 78, s. 19C</i>	0
4. Urban Renewal Projects <i>Ch. 121, ss. 53-57</i>	0
5. Veterans' Benefits <i>Ch. 115, s. 6</i>	17,089
6. Exemptions: Vets, Blind, Surviving Spouses & Elderly <i>Ch. 58, s. 8A; Ch. 59 s. 5</i>	119,483
7. State Owned Land <i>Ch. 58, ss. 13-17</i>	78,636

Offset Item - Reserve for Direct Expenditure:

8. Public Libraries <i>Ch. 78, s. 19A</i>	12,004
--	--------

Sub-Total, All General Government **591,545**

C. TOTAL ESTIMATED RECEIPTS, FISCAL 2013 **598,237**

**Commonwealth of Massachusetts Department of Revenue
NOTICE TO ASSESSORS OF ESTIMATED CHARGES
General Laws, Chapter 59, Section 21**

HARWICH

A. County Assessments:

1. County Tax: <i>Ch. 35, ss. 30, 31</i>	371,418
2. Suffolk County Retirement <i>Ch. 61, Acts of 2009, s. 10</i>	0
Sub-Total, County Assessments	371,418

B. STATE ASSESSMENTS AND CHARGES:

1. Retired Employees Health Insurance <i>Ch. 32A, s. 10B</i>	0
2. Retired Teachers Health Insurance <i>Ch. 32A, s. 12</i>	0
3. Mosquito Control Projects <i>Ch. 252, s. 5A</i>	112,013
4. Air Pollution Districts <i>Ch. 111, ss. 142B, 142C</i>	7,224
5. Metropolitan Area Planning Council <i>Ch. 40B, ss. 26, 29</i>	0
6. Old Colony Planning Council <i>1967, Ch. 332</i>	0
7. RMV Non-Renewal Surcharge <i>Ch. 90; Ch. 60A</i>	13,860
Sub-Total, State Assessments	133,097

C. TRANSPORTATION AUTHORITIES:

1. MBTA <i>Ch. 161A, ss. 8-9; 1974, Ch. 825, ss. 6-7</i>	0
2. Boston Metro. Transit District <i>1929, Ch. 383; 1954, Ch. 535</i>	0
3. Regional Transit <i>Ch. 161B, ss. 9, 10, 23; 1973, Ch. 1141</i>	88,630
Sub-Total, Transportation Assessments	88,630

D. ANNUAL CHARGES AGAINST RECEIPTS:

1. Special Education <i>Ch. 71B, ss. 10, 12</i>	0
2. STRAP Repayments <i>1983, Ch. 637, s. 32</i>	0
Sub-Total, Annual Charges Against Receipts	0

E. TUITION ASSESSMENTS:

	1. School Choice Sending Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	
0		
	2. Charter School Sending Tuition <i>Ch. 71, s. 89</i>	0
	3. Essex County Technical Institute Sending Tuition	
	<i>1998, Ch. 300, s. 21</i>	0
	Sub-Total, Tuition Assessments	0

F. TOTAL ESTIMATED CHARGES, FISCAL 2013 **593,145**

For additional information about how the estimates were determined and what may cause them to change in the future, please click on the following link: [Local Aid Estimate Program Summary](#).

Released July 9, 2012

Commonwealth of Massachusetts Department of Revenue
NOTICE
TO REGIONAL SCHOOL DISTRICTS
OF ESTIMATED RECEIPTS
General Laws, Chapter 58, Section 25A

CAPE COD

A. EDUCATION

Distributions and Reimbursements:

1. Chapter 70	2,047,487
2. Regional School Transportation <i>Ch. 71, s. 16C</i>	374,023
3. Charter Tuition Reimbursements <i>Ch. 71, s. 89</i>	0

Offset Items - Reserve for Direct Expenditure:

4. School Lunch <i>1970, Ch. 871</i>	3,258
5. School Choice Receiving Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	0
6. Essex County Technical Institute Receiving Tuition <i>1998, Ch. 300, s. 21</i>	0

Total Estimated Receipts **2,424,768**

Estimated Charges:

7A. Special Education <i>Ch. 71B, ss. 10, 12</i>	
8A. School Choice Sending Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	
9A. Charter School Sending Tuition <i>Ch. 71, s. 89</i>	0

Total Estimated Charges

B. TOTAL ESTIMATED RECEIPTS, NET OF ESTIMATED CHARGES, FY2013 **2,424,768**

For additional information about how the estimates were determined and what may cause them to change, please click on the following link: [Local Aid Estimate Program Summary](#).

Released July 9, 2012

**Commonwealth of Massachusetts Department of Revenue
NOTICE
TO REGIONAL SCHOOL DISTRICTS
OF ESTIMATED RECEIPTS
General Laws, Chapter 58, Section 25A**

MONOMOY

A. EDUCATION

Distributions and Reimbursements:

1. Chapter 70	2,460,460
2. Regional School Transportation <i>Ch. 71, s. 16C</i>	406,184
3. Charter Tuition Reimbursements <i>Ch. 71, s. 89</i>	309,225

Offset Items - Reserve for Direct Expenditure:

4. School Lunch <i>1970, Ch. 871</i>	
5. School Choice Receiving Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	1,606,091
6. Essex County Technical Institute Receiving Tuition <i>1998, Ch. 300, s. 21</i>	0

Total Estimated Receipts **4,781,960**

Estimated Charges:

7A. Special Education <i>Ch. 71B, ss. 10, 12</i>	
8A. School Choice Sending Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	902,174
9A. Charter School Sending Tuition <i>Ch. 71, s. 89</i>	993,870

Total Estimated Charges **1,896,044**

B. TOTAL ESTIMATED RECEIPTS, NET OF ESTIMATED CHARGES, FY2013 **2,885,916**

For additional information about how the estimates were determined and what may cause them to change, please click on the following link: [Local Aid Estimate Program Summary](#).

Released July 9, 2012

Report of the Capital Outlay Committee

Seven-Year Capital Plan 2014 – 2020

December 2012

OVERVIEW

This Seven-Year Capital Plan is the first plan submitted to the Board of Selectmen under the new format of presenting the next fiscal budget year as its first year and the next six years thereafter (2014 – 2020). Its ease and simplicity makes for better viewing, planning and understanding. The Capital Outlay Committee has the task of reviewing not only departmental requests but also overall town requests for funding of capital amounts greater than \$50,000. The Committee has the responsibility to review the funding amounts and the actual time required for funding. It also must vote and recommend funding amounts for the next fiscal year in this report (2014). Both short-term and long-term requests are reviewed and hopefully placed in the plan in a timely way to show the impact on the Town's budget. Thus, we keep the funding demand curve as smooth as possible and avoid major highs and lows.

Report:

Capital Outlay Committee Members –

Richard Larios (Fin Com) - Chairman

Bob George (TA)

Christopher Harlow (BOS)

Joseph McParland (PB)

Bruce Nightingale (BOS)

Albert Patterson (Fin Com)

Peter Wall (TA)

This year saw a major change in membership. Our long-time member and Chairman, Pete Watson, resigned from the Committee. Under his leadership the Town of Harwich and its taxpayers have been able to benefit from his meticulous scrutiny of financial issues that may have impacted us all. We want to thank Pete for his contributions and wish him only the best.

The Committee would like to welcome Albert “Skip” Patterson as Pete’s successor from the Finance Committee. The Committee also elected Rich Larios to sit as its new Chairman.

Many thanks also are extended to James Merriam, David Ryan and Linda Cebula for their continued support and knowledgeable advice during these perhaps troubling financial times.

FINANCIAL REVIEW

(NOTE: Please refer to Capital Plan to see exact funding amounts and funding year.)

Short Term (2014):

The Capital Outlay Committee has reviewed and recommended capital funding of \$5,066,700 for 2014 through methods of Free Cash, Capital Exclusion, Debt Exclusion and the Waterways Fund. Each funding methodology has been analyzed and will be implemented by the Town Administrator and Town Accountant with the support of the Committee and Board of Selectmen.

The 2014 Capital funding recommendations are as follows:

\$ 390,000	Fire Department
805,000	Public Works
1,125,000	Waterways/Harbors
144,200	Recreation
310,000	Community Center
392,500	Waste Water Management
1,900,000	Water Department
\$5,066,700	TOTAL

Long Term (2015 – 2020+):

In the framework of this Seven-Year Capital Plan, it is literally impossible to show any financial impact of requirements beyond 2020. However, the Capital Outlay Committee is extremely aware of and concerned about the capital requirements and financial responsibilities of the Town in obligations that may extend out some 40 years. Please review the attachments to understand potential future capital requirements generated by major capital projects.

Below are Capital projects that are long term and have major impact on Harwich:

1. Waste Water Management is projected at a cost of \$180 - \$230M over the next 30 – 40 years.
2. Monomoy Regional High School is a projected cost of \$20 - \$25M over the next 20 years.
3. Dredging the Town's harbors and waterways (cost/time TBD).
4. Community Center redesign and construction (cost/time TBD).
5. Water Department's funding for its water main project and new treatment plant (Northgate).

CAPITAL ISSUES

Beyond these “defined” long-term Capital projects requiring significant dollars over the years, the Capital Outlay Committee is concerned about the impact on continued capital needs of public safety and the ability to meet them. Also of concern are rising costs of maintenance on current capital assets of the Town. With the current financial and economic situation, the Committee continues to support the need for better maintenance to extend current lives of our assets. Before the Town invests in vital new construction, it must clearly demonstrate an ability to better maintain and manage its current infrastructure. This Committee recommends a continued review of Town’s capital assets. Potential asset reuse or disposal may have a positive impact on the financial health of Harwich.

The Capital Outlay Committee continues to work with all funding requestors throughout the year. It plans to meet monthly, conduct financial discussions and visit any Town location that may seek capital financial funding. The Committee wants to ensure that all interests of capital funding that may impact Harwich are understood and evaluated to the highest level.

Report of the Finance Committee

The Finance Committee provides an independent review of financial and other matters which affect the Town of Harwich, and votes on reserve fund transfer requests. We take positions on articles as presented in both annual and special town meetings. The committee conducts regular meetings during the course of the year, and all are open to the public. The committee encourages public participation in the business of the town.

During the 2012 fiscal year (FY), The Finance Committee met only in open public sessions (hearings and meetings), over 33 times. This included departmental budget reviews, and review of town meeting articles, as well as attending various Board of Selectmen meetings and town department/committee/commission meetings.

The continuing wide spread economic decline and the continuing reductions in local aid from the Commonwealth coupled with increases in expenditures for current levels of services are increasing the stress on the ability of the town to fund its needs while staying within the guidelines of Prop 2 ½. As has been the case in prior years, the tax levy increased 2 ½% and there were other debt and exclusion ballot questions that passed.

The tighter the available funding, less money is available for funding of articles, the “Free Cash” (monies available for appropriation) at annual and special town meetings. Free cash was certified for the past three fiscal years as follows: FY 06, \$2.080 million; FY 07, \$1.766 million; FY 08, \$1.008 million; FY 09 \$ 442,284, FY 10 \$1.535 million, FY 11 minus \$.132 million, and FY 12 \$1.350 million (estimated). FY 13 cannot yet be estimated.

Unappropriated money (the so-called “Free Cash”) is available to fund town meeting articles and for the Finance Committee’s Reserve Fund which is used to cover extraordinary and unanticipated expenses incurred in town operations throughout the year. Department heads did an unusually good job of managing their budgets in such a way that did not require many reserve fund transfers. Some of the larger reserve fund transfers we approved in FY 12 included \$12,000 for unanticipated Veterans Service volume, \$9,950 to demolish an abandoned structure (safety issue and money to be recovered upon sale of property), \$9,000 for Brooks Park Baseball repair (safety issue regarding fencing), \$6,937 for unexpected volume of Conservation business, and \$5,317 for an unanticipated Special Town Meeting. In all, there were 5 reserve fund transfers. The total of all Reserve Fund transfers amounted to about \$43,000. The entire finance team scrutinizes these over budget items and helps departments requesting them find ways of avoiding them in the future.

State aid has reduced to such a level that we anticipate net aid (aid minus assessments by the state) will stay negative in FY 14. For FY 10, net state aid was \$444,855; FY 11, \$149,550; FY 12 \$71,359, and FY 13 minus \$24,527

(budget). The most recent Five Year Financial Plan indicates that these stresses on town finances will not ease. These tough times will not likely abate any time soon. It likely means reduced services, increased taxes, shared services with other communities, regionalization, or some combination of these elements.

Our Town Department Heads will be called upon to do more with less and the Finance Committee is prepared to work with them and together face these challenges. Our citizens may be called upon to prioritize services and possibly accept reduced services if they wish to avoid tax overrides. We all need to be supportive of our town finance team and the Board of Selectmen as they seek to balance needs with available resources.

At the May Town Meeting and ballot, the Monomoy Regional High School project was approved by wide margins in both Harwich and Chatham. Town Meeting also approved the Monomoy Regional School District's (MRSD) assessment for FY13 that required a Prop 2 ½ override of nearly \$1 million. This override is hoped to be "temporary", though there is no statute compelling that notion. We have also been told that there will be savings in the school budget once full consolidation is realized. Again, there can be no assurance that this will eventuate as proposed. Because the MRSD is not part of Harwich's government, the town has little influence over the annual assessment.

One of our committee members resigned after many years of service. We wish to extend thanks to Pete Watson for his thoughtful additions and diligent service to this committee.

The Town Moderator appointed three new committee members during the year: Dana DeCosta, Jack Brown, and John O'Brien, providing us with a full complement of members.

Special thanks to James Merriam, Town Administrator, David Ryan, Director of Finance, Linda Cebula, BoS Chair who has faithfully attended almost all of our meetings, and Town department heads and committees for providing this committee with insights and timely and substantive information.

Respectfully Submitted

Harwich Finance Committee
Albert C. "Skip" Patterson, Chair
Jonathan Idman, Vice Chair
Richard Larios, Secretary
Jack Brown
Dana DeCosta
Noreen Donahue
William Greenwood
Pamela Groswald
John O'Brien

Report of the **Town Accountant**

To the Honorable Board of Selectmen and Citizens of the Town of Harwich

In accordance with Section 61 of Chapter 41 of the General Laws of the Commonwealth, I present the following financial statements for the fiscal year ended June 30, 2012:

Schedule

- Balance Sheet (All Government Funds)
- General Fund Revenues
- Total Revenues, Expenditures & Fund Balances, Special Revenues, Capital, Enterprise & Trust Funds
- Appropriations and Expenditures; Budget and Articles (General Fund)
- General Long Term Obligations
- Fixed Assets

I would like to extend my thanks to the Board of Selectmen, Town Administrator, Deputy Assessor, Treasurer/Collector and Information System Director for their combined efforts and support in accomplishing the goals set for Fiscal Year 2012. In addition I thank the Finance Committee, Capital Outlay Committee, Water Commissioners and Superintendent for their continue support.

I would especially like to thank my assistants Diane Silva and Wendy Tulloch and for their hard work and support throughout the year. If there is additional information you need, please feel free to call me at Town Hall.

Very truly yours,

David L. Ryan
Finance Director/Town Accountant
Town of Harwich

TOWN OF HARWICH, MASSACHUSETTS
 COMBINED BALANCE SHEET - ALL FUNDS AND ACCOUNT GROUPS
 JUNE 30, 2012

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPES TRUST & AGENCY	ACCOUNT GROUPS		COMBINED TOTALS (MEMORANDUM) ONLY
	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECT	ENTERPRISE FUND		GENERAL	LONG-TERM OBLIGATIONS GROUP	
ASSETS								
CASH AND SHORT-TERM INVESTMENTS	\$ 5,870,651	\$ 5,465,797	\$ 785,047	\$ 2,033,271	\$ 2,403,045			16,557,811
RECEIVABLES:								
REAL ESTATE & PERSONAL PROPERTY	630,834							630,834
REAL ESTATE TAX LIENS/DEFERRED	2,156,925							2,156,925
MOTOR VEHICLE AND BOAT EXCISE	144,272							144,272
INTERGOVERNMENTAL								-
SPECIAL REVENUE FUNDS- RECEIVABLES		279,642		134,142	17,475			431,258
OTHER(Ambulance, Disposal,Misc. & Etc.)	880,199							880,199
CAPITAL ASSETS, NET OF DEPRECIATION						99,745,113		99,745,113
INVENTORY		143,675						143,675
INVESTMENTS					303,082			303,082
MSBA	3,592,920							3,592,920
CHAPTER 90	1,651,181							1,651,181
DUE FROM OTHER FUNDS								-
TAX FORECLOSURES	224,899							224,899
LANDFILL/ COMP & AUTH. UNISSUED						1,725,959		1,725,959
AMOUNT TO BE PROVIDED FOR RETIREMENT OF LONG TERM DEBT						34,425,764		34,425,764
TOTAL ASSETS	\$ 15,151,861	5,889,114	785,047	2,167,412	2,723,602	99,745,113		\$ 162,613,893

TOWN OF HARWICH, MASSACHUSETTS
COMBINED BALANCE SHEET- ALL FUNDS AND ACCOUNT GROUPS
JUNE 30,2012

	GOVERNMENTAL FUND TYPES					FIDUCIARY FUND TYPES TRUST & AGENCY	ACCOUNT GROUPS LONG-TERM OBLIGATIONS GROUP	ACCOUNT GROUPS GENERAL CAPITAL ASSETS NET OF ACCU. DEPRECIATION	COMBINED TOTALS (MEMORANDUM) ONLY
	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECT	ENTERPRISE FUND	ENTERPRISE FUND				
<u>LIABILITIES & FUND EQUITY</u>									
<u>LIABILITIES:</u>									
ACCOUNTS PAYABLE	\$ 9,278	-	-	-	-	-	-	\$	9,278
WARRANTS PAYABLE	1,139,771	-	-	-	-	-	-	-	1,139,771
RESERVE FOR ABATEMENTS	692,788	-	-	-	-	-	-	-	692,788
TAILINGS	71,539	-	-	-	-	-	-	-	71,539
GUARANTEE DEPOSITS	21,068	-	-	-	-	-	-	-	21,068
OTHER LIAB.(PR. W/H,)	479,576	-	-	1,875	-	(6,192)	-	-	475,259
DEFERRED REVENUE	8,586,021	279,642	-	134,142	-	17,475	-	-	9,017,278
SEPTIC LOANS	-	-	-	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-	-	-	-
LANDFILL/ COMP & AUTH. UNISSUED	-	-	-	-	-	-	-	-	-
DEPOSITS	-	-	-	-	-	-	1,725,959	-	1,725,959
BONDS AND NOTES PAYABLE	-	-	150,000	-	-	-	34,425,764	-	34,575,764
TOTAL LIABILITIES	11,000,041	279,642	150,000	136,017	11,282	11,282	36,151,722	-	47,728,705
<u>FUND EQUITY (DEFICIT):</u>									
ENCUMBRANCES	1,769,501	-	-	158,325	-	-	-	-	1,927,826
INVESTED IN CAPITAL ASSETS NET	-	-	-	100,000	-	-	99,745,113	-	99,745,113
RESERVED FOR EXPENDITURES	-	-	-	-	-	-	-	-	-
RESERVED SCHOOL PURCHASE ORDERS	115,126	-	-	-	-	-	-	-	115,126
OVERLAY SURPLUS	-	-	-	-	-	-	-	-	-
RESERVED -(SNOW & ICE REMOVAL)	-	-	-	-	-	-	-	-	-
RESERVED FOR COURT JUDGMENT	-	-	-	-	-	-	-	-	-
RESERVED FOR CPC OPEN SPACE	-	521,711	-	-	-	-	-	-	521,711
RESERVED FOR CPC HISTORIC	-	159,476	-	-	-	-	-	-	159,476
RESERVED FOR CPC COMMUNITY HOUSING	-	401,866	-	-	-	-	-	-	401,866
RESERVED FOR INVENTORY	-	143,675	-	-	-	-	-	-	143,675
RESERVED FOR INVESTMENTS	-	-	-	-	-	303,082	-	-	303,082
UNRESERVED FUND BALANCE	2,267,213	4,382,744	635,047	1,773,070	2,409,238	2,409,238	-	-	11,467,312
TOTAL FUND BALANCES	4,151,840	5,609,472	635,047	2,031,395	2,712,320	2,712,320	99,745,113	-	114,885,187
TOTAL LIABILITIES AND FUND EQUITY	\$ 15,151,881	5,889,114	785,047	2,167,412	2,723,602	2,723,602	99,745,113	\$	162,613,993
									11/8/2012

Town of Harwich
General Fund Revenues
FY 2012

FY 2012 01 GENERAL FUND	FY 2012 ACTUAL	FY 2011 ACTUAL	% Variance
100004 GENERAL			
497000 INTERFUND TRANSFER IN	1,441,209.00	2,172,930.48	-34%
432029 PRIOR YEAR RECOVERY	560.00	1,808.92	-69%
436004 BUILDING USE	1,765.00	-	
458901 MEDICAID	34,527.90	121,066.26	-71%
481005 CC REG TECH FEE (RESOURCE OFF)	20,000.00	20,000.00	0%
484010 WORKERS COMP RECOVERY	13,288.40	11,481.65	16%
484199 JURY/MILITARY DUTY	7,556.23	50.00	15012%
	1,518,906.53	2,327,337.31	-35%
011224 SELECTMEN - REV			
432003 PHOTOCOPIES	-	-	
436005 FRANCISE FEES	-	-	
436008 OLD REC BLDG/JR THEATRE LEASE	298.79	266.04	12%
436009 FISH SHANTY LEASES	-	5.00	-100%
441000 LIQUOR LICENSES	69,355.00	67,878.00	2%
442001 HOTEL, MOTEL, INN	850.00	1,000.00	-15%
442003 CABLE	4,127.10	4,160.64	-1%
442004 JUNK COLLECTOR/RUBBISH HAULER	350.00	420.00	-17%
442005 USED CAR DEALER	2,200.00	2,500.00	-12%
442006 AMUSEMENT DEVICE LICENSE	1,100.00	1,100.00	0%
442008 TAXI/LIMO LICENSE	-	-	
442009 ENTERTAINMENT LICENSE	2,455.00	2,585.00	-5%
442010 MOTION PICTURE LICENSE	900.00	900.00	0%
442012 COMMON VICTUALLER LICENSE	2,200.00	2,150.00	2%
442013 OTHER FOOD SERVICE LICENSE	15,167.00	15,187.00	0%
445001 SHELLFISH PERMITS	-	-	
445005 MISC LICENSES/PERMITS	16,200.00	(3,940.00)	-511%
481004 SALE OF PROPERTY	10,000.00	6,120.00	63%
484099 MISCELLANEOUS REVENUE	37.88	-	
	125,240.77	100,331.68	25%
011414 ASSESSORS - REV			
432003 PHOTOCOPIES	1,467.15	1,403.40	5%
432045 ABUTTERS FEES	7,168.00	7,308.00	-2%
461100 CH SHT LOSS TAX ST OWNED LAND	78,611.00	75,896.00	4%
461400 ABATE VETS/BLIND/SURV SPOUSE	129,232.00	171,927.00	-25%
461600 CH SHT ELDERLY ABATEMENTS	5,288.00	41,214.00	-87%
462100 CH SHT SCHOOL AID CHAPTER 70	1,735,977.00	1,726,707.00	1%
463000 CH SHT SCHOOL CONSTRUCTION	993,195.00	993,195.00	0%
463600 CH SHT ADDITIONAL STATE AID	26,343.00	91,084.00	-71%
467100 CH SHT LOTTERY, BEANO, CHARITY	337,990.00	273,249.00	24%
467300 CHARTER SCHOOL REIMBURSEMENT	90,104.00	49,384.00	82%
469901 HOTEL TAX	500,138.32	446,821.47	12%
469906 MEALS TAX	302,086.93	220,685.42	37%
	4,207,600.40	4,098,874.29	3%
011454 TREASURER - REV			
432003 PHOTOCOPIES	-	-	
432007 BOUNCED CHECK FEE	974.71	1,233.19	-21%
480999 MISCELLANEOUS UNIDENTIFIED	10.47	-	
482001 INVESTMENT REVENUE	28,650.58	42,878.30	-33%
482011 INTEREST SEPTIC LOANS	182.63	534.73	-66%
484099 MISCELLANEOUS REVENUE	-	41.48	-100%
	29,818.39	44,687.70	-33%

Town of Harwich
General Fund Revenues
FY 2012

FY 2012 01 GENERAL FUND	FY 2012 ACTUAL	FY 2011 ACTUAL	% Variance
011464 COLLECTOR - REV			
411004 PERSONAL PROPERTY TAX 2004	-	(700.00)	-100%
411007 PERSONAL PROPERTY TAX FY07	-	71.03	-100%
411008 PERSONAL PROPERTY TAX FY08	-	(779.71)	-100%
411009 PERS PROPERTY FY 09	219.08	1,386.16	-84%
411010 PERSONAL PROPERTY TAX FY10	549.42	3,693.65	-85%
411011 PERSONAL PROPERTY TAX FY 2011	3,465.78	478,888.46	-99%
411012 PERSONAL PROPERTY TAX FY 2012	504,562.40	1,092.77	46073%
411013 PERSONAL PROPERTY TAX FY 2013	378.09		
411999 PERSONAL PROP BLANKET ABATES	1,104.14	358.47	208%
412008 REAL ESTATE TAX FY 08	-	(10,631.67)	-100%
412009 REAL ESTATE FY 09	-	(3,766.50)	-100%
412010 REAL ESTATE TAX FY 10	7,380.55	293,432.52	-97%
412011 REAL ESTATE TAX FY 2011	262,138.63	34,430,934.29	-99%
412012 REAL ESTATE TAX FY 2012	35,840,789.50	90,333.94	39576%
412608 CPC TAX FY 08	-	(318.95)	-100%
412610 CPC TAX FY 10	-	(22.27)	-100%
412013 REAL ESTATE TAX FY 2013	44,191.62		
414200 TAX TITLES REDEEMED	78,275.87	284,081.86	-72%
414400 DEFERRED TAXES REDEEMED	7,489.51	71,262.07	-89%
414704 SEPTIC BETTERMENT TAX	-	11,641.93	-100%
415005 MOTOR VEHICLE TAX REV 2005	115.00	1,176.57	-90%
415006 MOTOR VEHICLE EXCISE TAX 2006	5.31	975.10	-99%
415007 MOTOR VEHICLE TAX FY 07	1,185.62	1,375.95	-14%
415008 MOTOR VEHICLE TAX FY08	1,846.44	2,168.12	-15%
415009 MOTOR VEHICLE FY 09	1,831.07	10,192.92	-82%
415010 MOTOR VEHICLE EXCISE TAX FY10	10,929.59	211,749.24	-95%
415011 MOTOR VEHICLE EXC TX FY 2011	177,047.63	1,319,965.16	-87%
415012 MOTOR VEHICLE EXC TX FY 2012	1,334,211.64		
415999 MOTOR VEHICLE BLANKET ABATES	1,488.04	1,435.40	4%
416107 BOAT EX TAX FY 07	(50.68)	12.50	-505%
416108 BOAT EXCISE FY 08	(10.00)	5.75	-274%
416109 BOAT EXCISE TAX FY2009	19.64	142.99	-86%
416110 BOAT EXCISE TAX FY2010	27.50	679.83	-96%
416111 BOAT EXCISE TAX FY 2011	101.35	23,318.11	-100%
416112 BOAT EXCISE TAX FY 2012	24,585.43		
416999 BOAT EXCISE BLANKET ABATEMENT	19.00		
417001 PEN & INT REAL ESTATE TAXES	79,108.21	86,394.04	-8%
417002 PEN & INT PERS PROP TAXES	13,109.86	16,000.13	-18%
417003 PEN & INT MV EXCISE TAXES	94,944.69	91,106.11	4%
417004 PEN & INT BOAT EXCISE TAXES	3,619.33	4,197.37	-14%
417005 PEN & INT TAX TITLE	25,737.81	95,652.69	-73%
417006 PEN & INT DEFERRED TAXES	901.28	28,766.63	-97%
417010 PEN & INT SEPTIC BETTERMENT	0.48	78.06	-99%
417013 INTEREST CPC	1,771.84	1,931.10	-8%
418001 IN LIEU OF TAXES LOCAL	52,024.95	52,430.46	-1%
432001 COLLECTORS FEES & CHARGES	(985.00)	621.00	-259%
432003 PHOTOCOPIES	78.00	19.48	300%
432008 MARKING FEES	13,920.00	14,340.00	-3%
432009 MUNICIPAL LIEN CERTIFICATES	26,650.00	23,225.00	15%
484001 R E TAX HOLDING ACCT	3,270.63	110.57	2858%
484099 MISCELLANEOUS REVENUE	713.66	414.92	72%
	38,618,762.91	37,639,443.25	3%

Town of Harwich
General Fund Revenues
FY 2012

FY 2012 01 GENERAL FUND	FY 2012 ACTUAL	FY 2011 ACTUAL	% Variance
<u>011614 TOWN CLERK - REV</u>			
432003 PHOTOCOPIES	550.25	527.50	4%
432011 DOG LICENSES	13,230.00	12,970.00	2%
432012 FISH/GAME FEES	-	74.65	-100%
432039 UTILITY POLES	80.00	40.00	100%
442017 BIRTH, MARRIAGE, DEATH CERT	19,380.00	18,660.00	4%
442018 BUSINESS CERTIFICATE	3,880.00	4,210.00	-8%
445002 RAFFLE PERMIT	100.00	80.00	25%
445007 GASOLINE STORAGE	300.00	450.00	-33%
445015 BURIAL PERMITS	1,600.00	1,400.00	14%
477000 NON CRIMINAL FINES FIRE	600.00	-	
477001 NON CRIMINAL FINES POLICE	-	650.00	-100%
477002 NON CRIMINAL FINES HEALTH	50.00	150.00	-67%
477006 NON CRIMINAL FINES HARBOR	450.00	100.00	350%
477007 NON CRIMINAL FINES CONSERVATIO	700.00	300.00	133%
	40,920.25	39,612.15	3%
<u>011714 CONSERVATION - REV</u>			
432038 GARDEN PLOTS	2,873.00	2,850.00	1%
436003 BOG LEASE	5,372.00	4,546.00	18%
437001 HEARINGS	8,045.00	6,325.00	27%
484099 MISCELLANEOUS REVENUE	5,895.00	5,615.45	5%
	22,185.00	19,336.45	15%
<u>011744 TOWN PLANNER - REV</u>			
432003 PHOTOCOPIES	16.50	22.50	-27%
432040 PLANNING LOCAL FILING FEE	7,903.10	10,768.81	-27%
437001 HEARINGS	10,990.85	14,891.82	-26%
445005 MISC LICENSES/PERMITS	-	1,600.00	-100%
	18,910.45	27,283.13	-31%
<u>011764 BOARD OF APPEALS - REV</u>			
437001 HEARINGS	9,735.00	12,400.00	-21%
	9,735.00	12,400.00	-21%
<u>012104 POLICE - REV</u>			
432015 POLICE ADMINISTRATION FEES	28,784.30	14,942.50	93%
432016 POLICE INSURANCE CO FEES	2,173.50	1,762.75	23%
432017 USE OF CRUISER POLICE	2,180.00	3,120.00	-30%
432050 POLICE FALSE ALARM FEES	1,600.00	1,750.00	-9%
442008 TAXI/LIMO LICENSE	1,095.00	960.00	14%
445003 GUN PERMITS	5,412.50	4,212.50	28%
468000 REG OF MV FINES	14,467.50	16,622.50	-13%
469501 COURT FINES	1,240.00	2,940.00	-58%
477004 PARKING VIOLATIONS	7,605.00	6,395.00	19%
477005 RESTITUTION	1,302.59	-	
484099 MISCELLANEOUS REVENUE	97.00	30.00	223%
	65,957.39	52,735.25	25%
<u>012204 FIRE - REV</u>			
432003 PHOTOCOPIES	220.00	171.00	29%
432018 FIRE INSPECTIONS	32,450.00	30,660.00	6%
445005 MISC LICENSES/PERMITS	2,400.00	2,740.00	-12%
445006 BURNING PERMITS	3,670.00	4,351.00	-16%
445007 GASOLINE STORAGE	160.00	830.00	-81%
484099 MISCELLANEOUS REVENUE	3,105.00	3,625.00	-14%
	42,005.00	42,377.00	-1%

Town of Harwich
General Fund Revenues
FY 2012

FY 2012 01 GENERAL FUND	FY 2012 ACTUAL	FY 2011 ACTUAL	% Variance
012314 AMBULANCE - REV			
437000 AMBULANCE FEES	978,389.14	1,053,485.70	-7%
437010 AMBULANCE COLLECTOR	-	-	
	978,389.14	1,053,485.70	-7%
012414 BUILDING - REV			
432003 PHOTOCOPIES	1,562.22	1,138.25	37%
432019 BUILDING INSPECTION	4,269.00	4,679.00	-9%
432048 BUILDING APPLICATION FEES	16,245.00	16,000.00	2%
445005 MISC LICENSES/PERMITS	-	100.00	-100%
455008 BUILDING PERMITS	177,504.50	157,787.55	12%
455009 SIGN PERMITS	1,540.00	3,300.00	-53%
455010 DEMO PERMITS	1,145.00	950.00	21%
455011 RENTAL DENSITY PERMIT	450.00	1,300.00	-65%
455012 TRENCH EXCAVATING PERMITS	1,050.00	200.00	425%
484099 MISCELLANEOUS REVENUE	517.00	100.00	417%
	204,282.72	185,554.80	10%
012424 GAS INSPECTION - REV			
432020 GAS INPECTION	31,580.00	24,820.00	27%
	31,580.00	24,820.00	27%
012434 PLUMBING			
432021 PLUMBING INSPECTION	41,715.00	37,565.00	11%
	41,715.00	37,565.00	11%
012454 ELECTRICAL REVENUE			
432023 ELECTRICAL INSPECTION	55,439.00	51,842.00	7%
	55,398.00	51,842.00	7%
014224 MISC PERMITS			
455012 TRENCH EXCAVATING PERMITS	4,490.00	2,850.00	58%
	4,490.00	2,850.00	58%
014394 WASTE DISPOSAL REVENUE			
424701 DISPOSAL AREA STICKERS	703,539.50	697,700.00	1%
424702 DISPOSAL REGULAR FEES	438,001.48	420,726.30	4%
424703 DISPOSAL COMMERCIAL FEES	370,835.20	385,272.85	-4%
427010 RECYCLE NEWSPAPER	59,639.33	51,435.89	16%
427011 RECYCLE BOTTLES	11,566.80	12,201.20	-5%
427012 RECYCLE OTHER ITEMS	6,864.35	3,477.80	97%
427013 RECYCLE METAL	109,238.00	96,767.56	13%
	1,699,684.66	1,667,581.60	2%
014914 CEMETERY ADMINISTRATION REV			
487000 GROUND RADAR SERVICE	-	3,526.84	-100%
	-	3,526.84	-100%
015104 BOARD OF HEALTH			
432003 PHOTOCOPIES	1,757.50	1,870.00	-6%
432025 TEST HOLES	21,765.00	13,900.00	57%
432037 FLU CLINIC FEES	385.00	725.00	-47%
442001 HOTEL, MOTEL, INN	525.00	525.00	0%
442002 STABLE	1,180.00	1,120.00	5%
442004 JUNK COLLECTOR/RUBBISH HAULER	900.00	500.00	80%
442007 MASSAGE LICENSE	-	-	
442013 OTHER FOOD SERVICE LICENSE	15,140.00	16,425.00	-8%
442014 TOBACCO LICENSE	850.00	1,100.00	-23%
442015 FUNERAL DIRECTOR LICENSE	100.00	150.00	-33%
445005 MISC LICENSES/PERMITS	6,900.00	7,225.00	-4%
445010 SEPTAGE CARRIER	2,500.00	3,850.00	-35%
445011 SEWERAGE PERMITS	34,345.00	24,905.00	38%
445012 WELL PERMITS	1,320.00	1,000.00	32%
445027 SWIMMING POOL	3,000.00	3,200.00	-6%
445029 HEALTH INSPECTION FEES	31,020.00	24,900.00	25%
484099 MISCELLANEOUS REVENUE	3,619.75	5,863.35	-38%
	125,307.25	107,258.35	17%

Town of Harwich
General Fund Revenues
FY 2012

FY 2012 01 GENERAL FUND	FY 2012 ACTUAL	FY 2011 ACTUAL	% Variance
015394 CHANNEL 18 TELEVISION STATION			
015394 CHANNEL 18 TELEVISION STATION			
432041 VIDEO TAPE COPIES	400.00	129.00	210%
	400.00	129.00	210%
015404 COMMUNITY CENTER REVENUE			
432003 PHOTOCOPIES	17.00	20.00	-15%
432044 PROGRAM FEES	2,030.00	1,873.00	8%
432049 PASSPORT FEES	5,450.00	4,505.00	21%
436004 BUILDING USE	16,969.08	15,955.00	6%
484098 COM CENTER WEIGHT ROOM USE	400.00	34,366.00	-99%
	24,866.08	56,719.00	-56%
015414 COUNCIL ON AGING REVENUE			
432044 PROGRAM FEES	8,280.00	8,295.00	0%
447003 LIBRARY FINES	4,628.43	8,750.46	-47%
484099 MISCELLANEOUS REVENUE	-	815.84	-100%
	4,628.43	9,566.30	-52%
016304 RECREATION & YOUTH REVENUE			
432030 SUMMER PROGRAM FEES	11,473.00	14,615.00	-21%
432044 PROGRAM FEES	2,440.00	3,175.00	-23%
436004 BUILDING USE	-	265.00	-100%
445013 BEACH STICKERS	266,800.00	241,673.00	10%
445014 BEACH PARKING	36,945.00	37,225.00	-1%
	317,658.00	296,953.00	7%
016334 HARBORMASTER REVENUE			
432042 MOORING AGENT FEES	200.00	400.00	-50%
436000 WHARFAGE	797,889.54	799,651.23	0%
436001 HARBOR FUEL CONCESSION	6,056.86	6,798.03	-11%
436002 ALLEN HARBOR PARKING RENTAL	15,092.50	15,092.50	0%
445001 SHELLFISH PERMITS	6,860.38	6,758.00	2%
	826,099.28	828,699.76	0%
016914 HISTORIC COMM REVENUE			
437001 HEARINGS	440.00	50.00	780%
016954 GOLF OPERATIONS REVENUE			
432031 GREEN FEES	768,491.37	700,239.65	10%
432032 DRIVING RANGE	53,607.50	51,831.50	3%
432033 PULL CARTS	7,992.99	7,722.36	4%
432034 RESIDENTS FEES	609,895.00	586,680.00	4%
432035 CAR RENTAL	212,811.38	186,179.37	14%
432046 NON-RESIDENT GOLF MEMBERS	49,635.00	88,765.00	-44%
432047 GOLF RANGE MEMBERSHIPS	7,897.00	4,480.00	76%
	1,710,330.24	1,625,897.88	5%
GRAND TOTAL	\$ 50,733,395.91	\$ 50,355,271.35	1%

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

FY 2012
Special Revenues

	1116	1117	1119	1120	1122	1150	1151	1152	1153	1154
	Access for all	Assistance to	Byrnr Mem.	Secure Our	FEMA	Title	SPED Cur	Chapter	PL	Early
	Library	Firefighters	Just Assist	School	Fire/EMS	I	Framework	2	94-142	Integration
Cash					118.86	9,595.49	-		13.10	0.06
Receivables:					-					
Inventory										
Total assets	-	-	-	-	118.86	9,595.49	-	-	13.10	0.06
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	-	-	-	-	118.86	9,595.49	-	-	13.10	0.06
Total Liab. & FB	-	-	-	-	118.86	9,595.49	-	-	13.10	0.06
Revenue					212,927.00	180,948.00	15,548.00		345,230.00	9,018.00
Expenditures					216,717.41	233,050.61	15,548.00		373,210.56	9,017.97
Transfers in										
Transfers out										
Beg. fund balance 6/30/2011									(27,980.56)	0.03
End. fund balance 6/30/2012					3,909.27	61,698.10	-	-	27,993.66	0.03
					118.86	9,595.49	-	-	13.10	0.06

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1155	1156	1157	1158	1159	1160	1161	1162	1163	1164	1165
	<u>Tech Literacy Challenge</u>	<u>Class Size Red. Grant</u>	<u>Community Learning Ctr</u>	<u>SPED Action</u>	<u>Improve Ed Quality</u>	<u>Enhance Ed Technology</u>	<u>Early Child Network</u>	<u>Early Child Training</u>	<u>Mental Hlth Support</u>	<u>SPED 50/50 Grant</u>	<u>History Grant</u>
Cash		0.06	-								
Receivables:											
Inventory											
Total assets	-	0.06	-	-	-	-	-	-	-	-	-
Warrants payable											
Accounts Payable											
Res. CPC Open Space											
Res. CPC Historic											
Res. Housing											
Deferred revenue											
Res. for Inventory											
Res. Prior year encum.											
Fund Balance	-	0.06	-	-	-	-	-	-	-	-	-
Total Liab. & FB	-	0.06	-	-	-	-	-	-	-	-	-
Revenue											
Expenditures											
Transfers in					42,186.00						
Transfers out					52,509.26						
					(10,323.26)						
Beg. fund balance 6/30/2011	-	0.06	-	-	10,323.26	-	-	-	-	-	-
End. fund balance 6/30/2012	-	0.06	-	-	-	-	-	-	-	-	-

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1183	1184	1185	1186	1188	1188	1199	1201	1202	1203	1205	1206
	Race to the TOP	SVC Learning	Old Wharf ARRA	Wychmere ARRA	ARRA WETLANDS	FEMA Recovery	State Septic Grant	Pump Out Boat	Cove Road Drainage	Recycling -St. Grant	Coastal Access	
Cash				5,958.00	107,542.33	40,587.49	75,278.06	38,986.70	10,702.00			53.68
Receivables: Inventory					20,882.93		29,384.54					
Total assets	-	-	-	5,958.00	128,425.26	40,587.49	104,662.60	38,986.70	10,702.00	-	-	53.68
Warrants payable												
Accounts Payable												
Res. CPC Open Space												
Res. CPC Historic												
Res. Housing					20,882.93		29,384.54					
Deferred revenue												
Res. for Inventory												
Res. Prior year encum.												
Fund Balance				5,958.00	107,542.33	40,587.49	75,278.06	38,986.70	10,702.00			53.68
Total Liab. & FB	-	-	-	5,958.00	128,425.26	40,587.49	104,662.60	38,986.70	10,702.00	-	-	53.68
Revenue	22,292.00		20,882.93	131,703.00	316,253.77		3,652.50	3,182.60				
Expenditures	38,154.00	2,500.00	2,436.50	125,670.00	208,711.44	(3,002.21)		1,645.94				
Transfers in												
Transfers out						14,365.00						
	(15,862.00)	(2,500.00)	18,446.43	6,033.00	107,542.33	(11,362.79)	3,652.50	1,536.66				
Beg. fund balance 6/30/2011	15,862.00	2,500.00	(18,446.43)	(75.00)	-	51,950.28	71,625.56	37,450.04	10,702.00			53.68
End. fund balance 6/30/2012	-	-	-	5,958.00	107,542.33	40,587.49	75,278.06	38,986.70	10,702.00	-	-	53.68

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1207	1208	1209	1210	1211	1213	1214	1216	1217
	ECOPS - State	CH 637 Hwy	Vet Grave	Elder Affairs	Dare State	Fire Safety	Pol Highway	Nat Resources	Police Safety
	Grant	St. Grant	Repair	St. Grant	Grant	Equipment	Safety	Volunteer	Equipment
Cash	394.82	66,949.01	400.00	470.53	145.68	63.43	435.68	530.18	3,863.79
Receivables:									
Inventory									
Total assets	394.82	66,949.01	400.00	470.53	145.68	63.43	435.68	530.18	3,863.79
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. for Inventory									
Res. Prior year encum.									
Fund Balance	394.82	66,949.01	400.00	470.53	145.68	63.43	435.68	530.18	3,863.79
Total Liab. & FB	394.82	66,949.01	400.00	470.53	145.68	63.43	435.68	530.18	3,863.79
Revenue									
Expenditures	1,011.74	(30,936.12)		24,909.78	28,460.47				
Transfers in									
Transfers out	(1,011.74)	30,936.12	-	(3,550.69)	-	-	-	-	-
Beg. fund balance 6/30/2011	1,406.56	36,012.89	400.00	4,021.22	145.68	63.43	435.68	530.18	3,863.79
End. fund balance 6/30/2012	394.82	66,949.01	400.00	470.53	145.68	63.43	435.68	530.18	3,863.79

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1218	1219	1220	1222	1223	1224	1225	1226	1228	
	Police Traffic Enforcement	Child Safety Seats	Click It or Ticket	Fire Fighter Training	ECOPS Fire	Fire Equip. Grant	CHPT. 90 Highway Fund	Police Equip. Grant	NIMS/Fire	SEDEWALKS
Cash				346.17	900.00	19.79	18,622.41		2,060.80	18,790.94
Receivables:										
Inventory										
Total assets	-	-	-	346.17	900.00	19.79	18,622.41	-	2,060.80	18,790.94
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance				346.17	900.00	19.79	18,622.41		2,060.80	18,790.94
Total Liab. & FB	-	-	-	346.17	900.00	19.79	18,622.41	-	2,060.80	18,790.94
Revenue										
Expenditures				2,548.82			480,309.35			
							461,686.94			
Transfers in										
Transfers out										
Beg. fund balance 6/30/2011						19.79			2,060.80	18,790.94
End. fund balance 6/30/2012	-	-	-	346.17	900.00	19.79	18,622.41	-	2,060.80	18,790.94

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1229	1230	1232	1233	1234	1235	1240	1252	
	Community Policing	Community Policing f07	Community Policing	MTC Renew Energy	EECBG Solar PV Grant	Red River Herring River	Brooks Library State AID	School Choice	Applied Health Grant
Cash	38.63		533.97		5,596.75	421.00	34,261.51	1,029,261.62	2,659.16
Receivables:									
Inventory									
Total assets	38.63	-	533.97	-	5,596.75	421.00	34,261.51	1,029,261.62	2,659.16
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. for Inventory	38.63	-	533.97	-	5,596.75	421.00	34,261.51	1,029,261.62	2,659.16
Res. Prior year encum.									
Fund Balance									
Total Liab. & FB	38.63	-	533.97	-	5,596.75	421.00	34,261.51	1,029,261.62	2,659.16
Revenue									
Expenditures									
Transfers in									
Transfers out									
Beg. fund balance 6/30/2011	38.63		533.97		70,000.00	421.00	34,261.51	840,773.25	8,627.75
End. fund balance 6/30/2012	38.63	-	533.97	-	5,596.75	421.00	34,261.51	1,029,261.62	2,659.16

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1254	1256	1257	1258	1259	1261	1264	1269	1272
	Linked	Safe School	Community	Early Childhd.	Health Ed	Drug Alliance	Full Day	MS Academ	Circuit
	Partnership	GSA	Svc II	Comm Prtnshp	Grant	Grant	Kindergarten	Support	Breaker
Cash	2.30		6.77	0.04					147,903.50
Receivables:									
Inventory									
Total assets	2.30	-	6.77	0.04	-	-	-	-	147,903.50
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. for Inventory	2.30	-	6.77	0.04	-	-	-	-	147,903.50
Res. Prior year encum.									
Fund Balance									
Total Liab. & FB	2.30	-	6.77	0.04	-	-	-	-	147,903.50
Revenue									
Expenditures									
Transfers in									
Transfers out									
Beg. fund balance 6/30/2011	2.30	-	6.77	-	-	-	-	1,622.75	184,564.96
End. fund balance 6/30/2012	2.30	-	6.77	0.04	-	-	-	-	147,903.50

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

1280	1284	1285	1286	1290	1295	1296	1299	1305	1306
School	Youth	Water WCG	Grant	Regional	Tn Clk	Flu	State	ESCR NITROG	Friends of
MA Green Sch	Counselor #54:	171	164	Grant	AID	Program	Grant	Grant	Pleasant Bay
0.06	12,143.00	30,712.54	1,175.00		985.00	3,663.34		7,655.23	3,458.93
0.06	12,143.00	30,712.54	1,175.00	-	985.00	3,663.34	-	7,655.23	3,458.93
Cash									
Receivables:									
Inventory									
Total assets									
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. for Inventory									
Res. Prior year encum.									
Fund Balance									
0.06	12,143.00	30,712.54	1,175.00	-	985.00	3,663.34	-	7,655.23	3,458.93
0.06	12,143.00	30,712.54	1,175.00	-	985.00	3,663.34	-	7,655.23	3,458.93
Total Liab. & FB									
Revenue									
Expenditures									
Transfers in									
Transfers out									
-	(750.00)	-	-	(200.00)	985.00	3,663.34	1,533.30	-	1,271.05
0.06	12,893.00	30,712.54	1,175.00	200.00	-	-	(1,533.30)	7,655.23	2,187.88
0.06	12,143.00	30,712.54	1,175.00	-	985.00	3,663.34	-	7,655.23	3,458.93
Beg. fund balance 6/30/2011									
End. fund balance 6/30/2012									

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1307	1308	1309	1310	1311	1313	1314	1315	1316	1321
CCCC Science Grant	EDC Needs Sch. Grt.	Barns Cnty Ld Manage	MTPC Waste to NRG	Conservation Trust Grant	Fire EMS Equip	CTY TAP	Muddy Creek LD MGT	East Harwich Grant	New County Grant	
Cash	11.36	0.02	481.00	1,000.01	250.00	122.70		57.63	24,627.80	50,000.00
Receivables: Inventory										
Total assets	11.36	0.02	481.00	1,000.01	250.00	122.70	-	57.63	24,627.80	50,000.00
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	11.36	0.02	481.00	1,000.01	250.00	122.70	-	57.63	24,627.80	50,000.00
Total Liab. & FB	11.36	0.02	481.00	1,000.01	250.00	122.70	-	57.63	24,627.80	50,000.00
Revenue										
Expenditures									11,613.20	
Transfers in										
Transfers out									(11,613.20)	
Beg. fund balance 6/30/2011	11.36	0.02	481.00	1,000.01	250.00	122.70		57.63	36,241.00	50,000.00
End. fund balance 6/30/2012	11.36	0.02	481.00	1,000.01	250.00	122.70	-	57.63	24,627.80	50,000.00

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1322	1323	1345	1350	1353	1356	1357	1401	1402
Wychmere	Health Fair	Dredging	Partnership to	Chamber	Tower Found	Shellfish	NaN	NaN	NaN
<u>Grant</u>	<u>Grant</u>	<u>Sand</u>	<u>Reduce Drugs</u>	<u>of Com</u>	<u>Careers</u>	<u>Grant</u>	<u>Lab Gift</u>	<u>Beach Gift</u>	<u>Beach Gift</u>
Cash	800.00			104.47	1,576.99	5,798.21	2.36	1,850.15	5,000.00
Receivables:									
Inventory									
Total assets	800.00	-	-	104.47	1,576.99	5,798.21	2.36	1,850.15	5,000.00
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. for Inventory									
Res. Prior year encum.									
Fund Balance	800.00	-	-	104.47	1,576.99	5,798.21	2.36	1,850.15	5,000.00
Total Liab. & FB	800.00	-	-	104.47	1,576.99	5,798.21	2.36	1,850.15	5,000.00
Revenue	650.00	40,055.50					7,880.00		
Expenditures	450.00	40,055.50			1,200.00		9,850.00		
Transfers in									
Transfers out									
Beg. fund balance 6/30/2011	600.00			104.47	1,576.99	4,598.21	2.36	1,850.15	5,000.00
End. fund balance 6/30/2012	800.00	-	-	104.47	1,576.99	5,798.21	2.36	1,850.15	5,000.00

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1403	1404	1405	1406	1408	1412	1418	1419	1423	1424
	Evergreen Cemetery Gift	Brooks Lib. Bldg. Gift	Channel 18 Gift	Library/Fire Gift	COA Gift	Harwich Cr. Init. Gift	Youth Couns Gift	Sprint Cell Tower Gift	Epoch Gift Thompson Flid	Empl./Chase Gift Fund
Cash	250.00	2,942.23	21.70	40.03	79,767.35	138.83	150.00	4,254.64	100.00	11,365.36
Receivables: Inventory										
Total assets	250.00	2,942.23	21.70	40.03	79,767.35	138.83	150.00	4,254.64	100.00	11,365.36
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	250.00	2,942.23	21.70	40.03	79,767.35	138.83	150.00	4,254.64	100.00	11,365.36
Total Liab. & FB	250.00	2,942.23	21.70	40.03	79,767.35	138.83	150.00	4,254.64	100.00	11,365.36
Revenue					85,541.08					7,166.00
Expenditures					25,072.98					1,981.44
Transfers in										
Transfers out										
Beg. fund balance 6/30/2011	250.00	2,942.23	21.70	40.03	19,299.25	138.83	150.00	4,254.64	100.00	6,180.80
End. fund balance 6/30/2012	250.00	2,942.23	21.70	40.03	79,767.35	138.83	150.00	4,254.64	100.00	11,365.36

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

1425	1450	1451	1452	1501	1502	1505	1506	1507	1508	1509
Long PD Watershed	Summer School Gift	Lion's Quest	CC 5 Gift	Cultural Council	Mt. Pleasant Cem. Gift	Brooks Lib. Gift	Cranberry Harvest Shuttle	Disability Rights	Radar Gun	SEMASS Road Race gift
948.05	2,800.00	43.33	2,685.52	1,534.52	124.00	11,166.57	1,000.00	159.28	-	4,629.90
948.05	2,800.00	43.33	2,685.52	1,534.52	124.00	11,166.57	1,000.00	159.28	-	4,629.90
Receivables:										
Inventory										
Total assets										
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance										
948.05	2,800.00	43.33	2,685.52	1,534.52	124.00	11,166.57	1,000.00	159.28	-	4,629.90
948.05	2,800.00	43.33	2,685.52	1,534.52	124.00	11,166.57	1,000.00	159.28	-	4,629.90
Total Liab. & FB										
Revenue										
Expenditures										
Transfers in										
Transfers out										
-	-	-	954.39	(443.92)	-	(697.44)	-	119.22	-	-
948.05	2,800.00	43.33	1,731.13	1,978.44	124.00	11,864.01	1,000.00	40.06	-	4,629.90
948.05	2,800.00	43.33	2,685.52	1,534.52	124.00	11,166.57	1,000.00	159.28	-	4,629.90
End. fund balance 6/30/2012										

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1510	1511	1512	1513	1514	1515	1516	1517	1518
	Ambulance	Fire	Town Nurse	Park & Rec	Whitehouse	Harwich	Comm Center	Police Security	Comm Center
	Fund Gift	Gift	Gift	Gift	Field Elec	Conser Trust	Gift	Gift	Pool Gift
Cash	10,372.30	62.65	475.36	1,282.24	4,455.86	590.00	16,889.66	77.00	35,759.28
Receivables:									
Inventory									
Total assets	10,372.30	62.65	475.36	1,282.24	4,455.86	590.00	16,889.66	77.00	35,759.28
Warrants payable									
Accounts Payable									
Res. CPC Open Space									
Res. CPC Historic									
Res. Housing									
Deferred revenue									
Res. for Inventory									
Res. Prior year encum.									
Fund Balance	10,372.30	62.65	475.36	1,282.24	4,455.86	590.00	16,889.66	77.00	35,759.28
Total Liab. & FB	10,372.30	62.65	475.36	1,282.24	4,455.86	590.00	16,889.66	77.00	35,759.28
Revenue	3,560.00				9,906.00		9,546.00		20,021.61
Expenditures	9,077.00		900.00		9,356.23		9,087.34		-
Transfers in									
Transfers out	(5,517.00)		(900.00)		549.77		458.66		20,021.61
Beg. fund balance 6/30/2011	15,889.30	62.65	1,375.36	1,282.24	3,906.09	590.00	16,431.00	77.00	15,737.67
End. fund balance 6/30/2012	10,372.30	62.65	475.36	1,282.24	4,455.86	590.00	16,889.66	77.00	35,759.28

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1520	1522	1524	1525	1529	1527	1530	1532	1533	1540
	Police Coffee	Comm Center	Historic Com	Palmer	Town Band	Agriculture	Wetlands	Friends of	CC	Recreation
	Maker Gift	Tech Gift	Gift	Gift		Gift	Conser.Trust	Harwich Youth	Expansion	Revolving
Cash	31.64		325.00	455.00		250.00	1,820.80	309.00	2,500.00	32,184.03
Receivables:										
Inventory										
Total assets	31.64	-	325.00	455.00	-	250.00	1,820.80	309.00	2,500.00	32,184.03
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	31.64	-	325.00	455.00	-	250.00	1,820.80	309.00	2,500.00	32,184.03
Total Liab. & FB	31.64	-	325.00	455.00	-	250.00	1,820.80	309.00	2,500.00	32,184.03
Revenue										
Expenditures										
Transfers in		465.15			377.62		9,956.50	1,200.00	2,500.00	79,843.00
Transfers out		-			1,077.62		8,135.70	891.00		74,401.30
Beg. fund balance 6/30/2011	31.64	(465.15)	325.00	455.00	700.00	250.00	-	-	-	26,742.33
End. fund balance 6/30/2012	31.64	-	325.00	455.00	-	250.00	1,820.80	309.00	2,500.00	32,184.03

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1542	1543	1544	1545	1550	1551	1552	1553	1554	1555	1556
COA	GOLF	Comm. CTR	Comm. CTR	Golf	School	School	HS	Lost	Adult	Driver's	Summer
Revolving	Revolving	Revolve	Capital R/F	Capital R/F	Spec Ed	Lunch	Athletic	Book	Education	Education	School
Cash	2,562.69	2,729.71	14,927.75	73,410.00	14,819.30	95,540.35	34,968.91	10,207.80	7,581.40	52.65	212.00
Receivables:											
Inventory		143,675.43									
Total assets	2,562.69	146,405.14	14,927.75	73,410.00	14,819.30	95,540.35	34,968.91	10,207.80	7,581.40	52.65	212.00
Warrants payable											
Accounts Payable											
Res. CPC Open Space											
Res. CPC Historic											
Res. Housing											
Deferred revenue											
Res. for Inventory		143,675.43									
Res. Prior year encum.											
Fund Balance	2,562.69	2,729.71	14,927.75	73,410.00	14,819.30	95,540.35	34,968.91	10,207.80	7,581.40	52.65	212.00
Total Liab. & FB	2,562.69	146,405.14	14,927.75	73,410.00	14,819.30	95,540.35	34,968.91	10,207.80	7,581.40	52.65	212.00
Revenue	66,753.00	164,541.97	29,727.00	73,410.00	58,149.20	339,866.27	20,205.21	2,082.69	32,233.50		
Expenditures	67,441.85	170,182.71	14,799.25		79,325.42	312,316.79	14,537.29	691.45	28,817.60		
Transfers in											
Transfers out											
	(688.85)	(5,640.74)	14,927.75	73,410.00	(21,176.22)	27,549.48	5,667.92	1,391.24	3,415.90		
Beg. fund balance 6/30/2011	3,251.54	8,370.45	-	-	35,995.52	67,990.87	29,300.99	8,816.56	4,165.50	52.65	212.00
End. fund balance 6/30/2012	2,562.69	2,729.71	14,927.75	73,410.00	14,819.30	95,540.35	34,968.91	10,207.80	7,581.40	52.65	212.00

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

	1557	1558	1559	1560	1561	1562	1563	1564	1565	1599
HASP										
Childcare		Play School	Collaborative	Elem School	Middle School	High School	HS Hall of Fame	C3VLE	Tech Grant	Sale Of Easement
Cash	153,021.66	47,195.27	2,580.00	(313.64)	7,468.33	29,638.54	1,057.24	264.00		1,580.50
Receivables:										
Inventory										
Total assets	153,021.66	47,195.27	2,580.00	(313.64)	7,468.33	29,638.54	1,057.24	264.00	-	1,580.50
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	153,021.66	47,195.27	2,580.00	(313.64)	7,468.33	29,638.54	1,057.24	264.00	-	1,580.50
Total Liab. & FB	153,021.66	47,195.27	2,580.00	(313.64)	7,468.33	29,638.54	1,057.24	264.00	-	1,580.50
Revenue	307,328.05	42,122.54	2,580.00	4,021.06	91,185.34	101,864.29	3,635.00		1,500.00	
Expenditures	286,979.70	29,807.32		5,151.24	104,327.06	106,889.45	3,015.04		1,500.00	
Transfers in										
Transfers out										
Beg. fund balance 6/30/2011	20,348.35	12,315.22	2,580.00	(1,130.18)	(13,141.72)	(5,025.16)	619.96			
End. fund balance 6/30/2012	132,673.31	34,880.05	-	816.54	20,610.05	34,663.70	437.28	264.00	-	1,580.50
	153,021.66	47,195.27	2,580.00	(313.64)	7,468.33	29,638.54	1,057.24	264.00	-	1,580.50

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

FY 2012
Special Revenues

	1600	1601	1607	1609	1610	1611	1613	1614	1615	1621
Workers Com	Water Hydrant	Library Ins.	State Aid	County Dog	Cemetery	Library	Media One	Police	Waterway	
Recovery	Damage	Recovery	to Libraries	Tax	Lot Sales	Const.		Ins. Recovery	Mgt.	
Cash	519.53	776.02		17,569.19	2,144.31	(5,582.16)	577,898.40		2,439.02	(7,182.26)
Receivables:										
Inventory										
Total assets	519.53	776.02	-	17,569.19	2,144.31	(5,582.16)	577,898.40	2,439.02	(7,182.26)	
Warrants payable										
Accounts Payable										
Res. CPC Open Space										
Res. CPC Historic										
Res. Housing										
Deferred revenue										
Res. for Inventory										
Res. Prior year encum.										
Fund Balance	519.53	776.02	-	17,569.19	2,144.31	(5,582.16)	577,898.40	2,439.02	(7,182.26)	
Total Liab. & FB	519.53	776.02	-	17,569.19	2,144.31	(5,582.16)	577,898.40	2,439.02	(7,182.26)	
Revenue										
Expenditures		1,533.30		12,229.52	3,057.38	37,490.00	409,465.52		149,165.82	
						53,020.43	2,892.67		-	
Transfers in										
Transfers out				9,172.14		(15,530.43)	206,682.85			79,165.82
Beg. fund balance 6/30/2011	519.53	2,309.32		8,397.05	2,144.31	9,948.27	59,101.00	371,215.55	2,439.02	(86,348.08)
End. fund balance 6/30/2012	519.53	776.02	-	17,569.19	2,144.31	(5,582.16)	577,898.40	2,439.02	(7,182.26)	

Town of Harwich
 Combining Balance Sheet
 Special Revenues
 Year End June 30, 2012

1622		1701	1702	1703	1730	1750	8027
Planning	Septic Loan	Old Post Road	Rd Betterment	Culture Cou.	Aff. Housing	CPC	
CH44/353G	Betterment	Betterment	McGuerty	Gift	Fund	(Land BK)	
	69,774.64	21,253.52	99,214.60	11,572.47	251,443.86	1,899,332.92	
Cash							47,844.46
	60,147.74	63,973.20	57,408.82				
Receivables:							
Inventory							
Total assets	129,922.38	85,226.72	156,623.42	11,572.47	251,443.86	1,947,177.38	
Warrants payable							
Accounts Payable							
Res. CPC Open Space							521,711.00
Res. CPC Historic							159,476.00
Res. Housing							401,866.00
Deferred revenue	60,147.74	63,973.20	57,408.82				47,844.46
Res. for Inventory							-
Res. Prior year encum.							
Fund Balance	69,774.64	21,253.52	99,214.60	11,572.47	251,443.86		816,279.92
Total Liab. & FB	129,922.38	85,226.72	156,623.42	11,572.47	251,443.86	1,947,177.38	
Revenue							
Expenditures							
Transfers in	9,365.85	6,567.40	229,689.60	5,000.00	78,736.86	1,405,795.06	
Transfers out	-	-	130,475.00	1,209.53	102,700.00	-	
	17,227.00	12,250.00					965,497.00
	(7,861.15)	(5,682.60)	99,214.60	3,790.47	(23,963.14)	440,298.06	
Beg. fund balance 6/30/2011	-	77,635.79	26,936.12	7,782.00	275,407.00	1,459,034.86	
End. fund balance 6/30/2012	69,774.64	21,253.52	99,214.60	11,572.47	251,443.86	1,899,332.92	

Town of Harwich
 Combining Balance Sheet
 Capital Projects
 Year Ending June 30, 2012

FY 2012 Town of Harwich Capital Funds # 0400-0460	General	General 0400	Allen Harbor 0440	Greensand WTF 460
Cash	\$ 785,047.28	\$ 471,750.31	\$ 20,027.70	\$ 293,269.27
Receivables:	-	-	-	-
Total assets	785,047.28	471,750.31	20,027.70	293,269.27
Warrants payable	-	-	-	-
Other Liabilities	-	-	-	-
Bonds & Notes Payable	150,000.00	150,000.00	-	-
Deferred revenue	-	-	-	-
Fund Balance	635,047.28	471,750.31	(129,972.30)	293,269.27
Total Liab. & FB	785,047.28	471,750.31	20,027.70	293,269.27
Revenue/Bonds	4,800,000.00	-	-	4,800,000.00
Expenditures	3,401,203.85	85,953.03	98,259.49	3,216,991.33
Transfers in	500,000.00	-	-	500,000.00
Transfers out	602,879.00	602,879.00	-	-
Net change	1,295,917.15	(688,832.03)	(98,259.49)	2,083,008.67
Beg. fund balance	(660,869.87)	1,160,582.34	(31,712.81)	(1,789,739.40)
End. fund balance	\$ 635,047.28	\$ 471,750.31	\$ (129,972.30)	\$ 293,269.27

11/6/2012

Town of Harwich
 Combining Balance Sheet
 Capital Projects #0400
 Year Ending June 30, 2012

FY 2012	Fund	Fund	Fund	Fund	Fund	Fund	Fund
Town of Harwich	0400	0400	0400	0400	0400	0400	0400
Capital							
Funds # 0400	<u>Selectmen</u>	<u>Brooks</u>	<u>Academy</u>	<u>Police</u>	<u>Fire</u>	<u>School</u>	
General	<u>Total</u>						
Cash	471,750.31	8,805.25	6,500.52	2,059.90	0.34	-	-
Receivables:	-	-	-	-	-	-	-
Total assets	471,750.31	8,805.25	6,500.52	2,059.90	0.34	-	-
Warrants payable	-	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-
Fund Balance	471,750.31	8,805.25	6,500.52	2,059.90	0.34	-	-
Total Liab. & FB	471,750.31	8,805.25	6,500.52	2,059.90	0.34	-	-
Revenue/Bonds	-	-	-	-	-	-	-
Expenditures	85,953.03	-	-	-	-	-	79,504.00
Transfers in	-	-	-	-	-	-	-
Transfers out	602,879.00	-	-	-	-	-	-
Net change	(688,832.03)	-	-	-	-	-	(79,504.00)
Beg. fund balance	1,160,582.34	8,805.25	6,500.52	2,059.90	0.34	-	79,504.00
End. fund balance	471,750.31	8,805.25	6,500.52	2,059.90	0.34	-	-

11/7/2012

Town of Harwich
 Combining Balance Sheet
 Capital Projects #0400
 Year Ending June 30, 2012

FY 2012	Fund	Fund	Fund	Fund	Fund	Fund
Town of Harwich	0400	0400	0400	0400	0400	0400
Capital	<u>Water</u>	<u>Waste Water Mgt</u>	<u>Bd. Of Health</u>	<u>Harbors</u>	<u>Golf</u>	
Funds # 0400						
General						
Cash	42.95	277,747.74	125,665.62	22,232.02	22,264.48	6,431.49
Receivables:	-	-	-	-	-	-
Total assets	42.95	277,747.74	125,665.62	22,232.02	22,264.48	6,431.49
Warrants payable						
Other Liabilities						
Deferred revenue						
Fund Balance	42.95	277,747.74	125,665.62	22,232.02	22,264.48	6,431.49
Total Liab. & FB	42.95	277,747.74	125,665.62	22,232.02	22,264.48	6,431.49
Revenue/Bonds	-	-				
Expenditures				-	-	6,449.03
Transfers in						
Transfers out		500,000.00	102,879.00			-
Net change	-	(500,000.00)	(102,879.00)	-	-	(6,449.03)
Beq. fund balance	42.95	777,747.74	228,544.62	22,232.02	22,264.48	12,880.52
End. fund balance	42.95	277,747.74	125,665.62	22,232.02	22,264.48	6,431.49

11/7/2012

<u>FY 2012</u>		Fund
Town of Harwich		0440
Capital	Combined	
<u>Funds # 0440</u>	<u>Total</u>	<u>Total</u>
Allen Harbor Dredging		
Cash	20,027.70	20,027.70
Receivables:	-	-
Total assets	20,027.70	20,027.70
Warrants payable	-	
Other Liabilities	-	
Bonds & Notes Payable	150,000.00	150,000.00
Deferred revenue	-	-
Fund Balance	(129,972.30)	(129,972.30)
Total Liab. & FB	20,027.70	20,027.70
Revenue/Bonds	-	
Expenditures	98,259.49	98,259.49
Transfers in		
Transfers out		
Net change	(98,259.49)	(98,259.49)
Beg. fund balance	(31,712.81)	(31,712.81)
End. fund balance	(129,972.30)	(129,972.30)

<u>FY 2012</u>		Fund
Town of Harwich		0460
Capital	Combined	
<u>Funds # 0460</u>	<u>Total</u>	<u>Total</u>
Greensand WTF		
Cash	293,269.27	293,269.27
Receivables:	-	-
Total assets	<u>293,269.27</u>	<u>293,269.27</u>
Warrants payable	-	
Other Liabilities	-	
Deferred revenue	-	
Fund Balance	293,269.27	293,269.27
Total Liab. & FB	<u>293,269.27</u>	<u>293,269.27</u>
Revenue/Bonds	4,800,000.00	4,800,000.00
Expenditures	3,216,991.33	3,216,991.33
Transfers in	500,000.00	500,000.00
Transfers out		
Net change	<u>2,083,008.67</u>	<u>2,083,008.67</u>
Beg. fund balance	<u>(1,789,739.40)</u>	<u>(1,789,739.40)</u>
End. fund balance	<u>293,269.27</u>	<u>293,269.27</u>

TOWN OF HARWICH, MA
Combining Balance Sheet
Enterprise Fund
Year Ended June 30, 2012

FY 2012	1320	
<u>Enterprise Fund</u>	Combined	Water
	<u>Total</u>	<u>Enterprise Fund</u>
Cash	2,033,270.60	2,033,270.60
Receivables:	127,450.61	127,450.61
Water Liens A/R	6,691.02	6,691.02
Total assets	<u>2,167,412.23</u>	<u>2,167,412.23</u>
Other Liabilities sales tax	1,875.31	1,875.31
Deferred revenue	134,141.63	134,141.63
Encumbrances & Contin. Appropri	158,325.42	158,325.42
Reserved For Expenditures	100,000.00	100,000.00
Retained Earnings	1,773,069.87	1,773,069.87
Total Liab. & FB	<u>2,167,412.23</u>	<u>2,167,412.23</u>
Revenue	3,508,623.31	3,508,623.31
Expenditures	3,107,718.33	3,107,718.33
Transfers in	-	-
Transfers out	-	-
Net change	<u>400,904.98</u>	<u>400,904.98</u>
Beg. fund balance	<u>1,372,164.89</u>	<u>1,372,164.89</u>
End. fund balance	<u>1,773,069.87</u>	<u>1,773,069.87</u>

TOWN OF HARWICH,
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2012

	FY 2012							
	Trust & Agency							
Combined	8002	8003	8004	8005	8006	8007	8008	
<u>Total</u>	<u>POLICE/FIRE</u>	<u>CALEB CHASE</u>	<u>LET</u>	<u>PLANNING</u>	<u>AFLAC</u>	<u>WORKERS</u>	<u>LET</u>	
					(TEP)	COMP.		
Cash	2,403,045.49	(14,963.11)	7,168.84	5.50	26,054.99	362.89	13,513.18	
Receivables:								
Investments	17,474.54							
Deposit/ Other	303,081.95	303,081.95						
	-							
Total assets	2,723,601.98	(14,963.11)	7,168.84	5.50	26,054.99	362.89	13,513.18	
Warrants payable								
IBNR Payable	-							
Other Liabilities	(6,192.17)							
Deferred revenue	17,474.54	-						
FB Investments	303,081.95	303,081.95						
Fund Balance	2,409,237.66	(14,963.11)	7,168.84	5.50	26,054.99	362.89	13,513.18	
Total Liab. & FB	2,723,601.98	(14,963.11)	7,168.84	5.50	26,054.99	362.89	13,513.18	
Revenue	126,656.02	5,000.00	1,548.50		68,564.95			
Expenditures	169,820.66	27,123.95	2,214.40		51,956.44		430.00	
Transfers in	-							
Transfers out	-							
	-							
Net change	(43,164.64)	(27,123.95)	(665.90)	-	16,608.51	-	(430.00)	
Beg. fund balance	2,452,402.30	12,160.84	7,834.74	5.50	9,446.48	362.89	13,943.18	
End. fund balance	2,409,237.66	(14,963.11)	7,168.84	5.50	26,054.99	362.89	13,513.18	

TOWN OF HARWICH,
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2012

	FY 2012							
	<u>Trust & Agency</u>							
	<u>8020</u>	<u>8021</u>	<u>8022</u>	<u>8023</u>	<u>8024</u>	<u>8025</u>	<u>8028</u>	<u>8030</u>
	<u>STABILIZATION</u>	<u>CONSERVATION</u>	<u>400TH ANVER</u>	<u>WHITEHOUSE</u>	<u>BROOKS</u>	<u>CEMETERY</u>	<u>KELLY SCH.</u>	<u>GASB-45</u>
				<u>Field</u>	<u>Library</u>			<u>OPRB</u>
Cash	990,411.40	5,626.64	1,567.74	8,867.90	597,787.66	372,300.16	21,640.75	300,439.53
Receivables:								
Investments								
Deposit/ Other								
Total assets	990,411.40	5,626.64	1,567.74	8,867.90	597,787.66	372,300.16	21,640.75	300,439.53
Warrants payable								
IBNR Payable								
Other Liabilities								
Deferred revenue								
FB Investments								
Fund Balance	990,411.40	5,626.64	1,567.74	8,867.90	597,787.66	372,300.16	21,640.75	300,439.53
Total Liab. & FB	990,411.40	5,626.64	1,567.74	8,867.90	597,787.66	372,300.16	21,640.75	300,439.53
Revenue		15.16		25.38	36,461.23	3,953.80	801.52	439.53
Expenditures					46,423.61	35,708.50	-	-
Transfers in								
Transfers out								
Net change	9,556.34	15.16	-	25.38	(9,962.38)	(31,754.70)	801.52	439.53
Beg. fund balance	980,855.06	5,611.48	1,567.74	8,842.52	607,750.04	404,054.86	20,839.23	300,000.00
End. fund balance	990,411.40	5,626.64	1,567.74	8,867.90	597,787.66	372,300.16	21,640.75	300,439.53

TOWN OF HARWICH,
Combining Balance Sheet Trust/Agency Funds
Year Ending June 30, 2012

	8050	8052	8053	8901	8902	8904	8905	8906
	SCHOOL	Eaton	Charles-Sara	Police PPD	Fire Detail	Custodian	Com Center	Library
Trust & Agency	Trust	Cultural Trust	Reid					
Cash	44,797.96	28,400.00	29.08	(16,264.54)	1,732.32	7,902.24	427.61	10.20
Receivables:				16,479.10	995.44			
Investments	-							
Deposit/ Other								
Total assets	44,797.96	28,400.00	29.08	214.56	2,727.76	7,902.24	427.61	10.20
Warrants payable								
IBNR Payable								
Other Liabilities				(16,264.54)	1,732.32	7,902.24	427.61	10.20
Deferred revenue				16,479.10	995.44	-	-	-
FB Investments								
Fund Balance	44,797.96	28,400.00	29.08					
Total Liab. & FB	44,797.96	28,400.00	29.08	214.56	2,727.76	7,902.24	427.61	10.20
Revenue	289.61							
Expenditures	2,011.00							
Transfers in								
Transfers out								
Net change	(1,721.39)							
Beg. fund balance	46,519.35	28,400.00	29.08					
End. fund balance	44,797.96	28,400.00	29.08					

TOWN OF HARWICH
Agency Funds
Year End June 30, 2012

	8901	8902	8903	8904	8905	8906	8907
	Police PPD	Fire Detail	Hwy Extra Duty	Custodian	Com Center	Library	Insurance
Combined							
Total							
Cash	9,538.45	(4,315.54)	2,348.64	11,067.54	427.61	10.20	-
Receivables:							
Investments	25,990.80	995.44					
Deposit/ Other	-	-					
Total assets	36,524.69	3,344.08	-	11,067.54	427.61	10.20	-
Warrants payable							
IBNR Payable							
Other Liabilities	9,538.45	(4,315.54)	2,348.64	11,067.54	427.61	10.20	-
Deferred revenue	26,986.24	995.44					
Res. CPC Open Space	-						
Res. CPC Historic	-						
Res. CPC Housing	-						
FB Investments	-						
Fund Balance	-	-	-	-	-	-	-
Total Liab. & FB	36,524.69	3,344.08	-	11,067.54	427.61	10.20	-
Revenue	-	-	-	-	-	-	-
Expenditures	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-
IBNR 2008	-	-	-	-	-	-	-
Net change	-	-	-	-	-	-	-
Beg. fund balance	-	-	-	-	-	-	-
End. fund balance	-	-	-	-	-	-	-

Town of Harwich
Appropriations Expenditures
FY 2012

FY 2012			
01 GENERAL FUNDS	BUDGET	YTD EXPENDED	% USES
TOWN GOVERNMENT			
011141 MODERATOR S&W	300.00	300.00	100.0%
011221 SELECTMEN S&W	7,500.00	7,500.00	100.0%
011222 SELECTMEN - EXP	6,500.00	6,500.00	100.0%
01122A2 SELECTMEN - WARRANT ARTICLES	439,627.00	44,288.32	10.1%
01122A8 SELECTMEN - WARRANT ART.	19,125.00	-	0.0%
01129A2 CPC - WARRANT ARTICLES	809,967.00	471,022.58	58.2%
011311 FINANCE COMMITTEE S&W	3,300.00	3,043.44	92.2%
011312 FINANCE COMMITTEE - EXP	450.00	200.00	44.4%
011322 Finance Committee Reserve Fund	166,796.00	-	0.0%
011351 TOWN ACCOUNTANT - SAL	213,202.00	210,775.48	98.9%
011352 TOWN ACCOUNTANT - EXP	850.00	850.00	100.0%
01135A2 TOWN ACCOUNTANT - WARRNT ARTCL	37,326.00	-	0.0%
011362 AUDIT - EXP	36,000.00	34,000.00	94.4%
011411 ASSESSORS - S&W	233,473.00	231,660.72	99.2%
011412 ASSESSORS - EXP	19,151.00	18,558.13	96.9%
01141A2 ASSESSORS - WARRANT ARTICLES	49,906.00	42,100.00	84.4%
011442 POSTAGE	55,000.00	49,048.72	89.2%
011451 TREASURER - S&W	227,731.00	219,824.34	96.5%
011452 TREASURER - EXP	111,405.00	83,109.10	74.6%
011482 MEDICARE	331,040.00	331,039.70	100.0%
01145A2 REMOV-DANG/BLDGS	9,950.00	9,600.00	96.5%
01146A2 COLLECTOR ARTICLES TAX TITLE	50,000.00	-	0.0%
01146n2 TREASURER ENCUMBER	23,000.00	9,021.29	39.2%
011491 ADMINISTRATION - S&W	312,669.00	282,089.64	90.2%
011492 ADMINISTRATION - EXP	71,044.00	65,162.33	91.7%
011498 ADMINISTRATION - CAP OUTLAY	5,000.00	1,409.63	28.2%
01149A2 ADMINISTRATION - WARRANT ARTICLES	155,000.00	131,569.29	84.9%
011512 LEGAL SERVICES - EXP	177,266.00	139,991.87	79.0%
011522 CLAIMS & SUITS	400.00	-	0.0%
011551 INFORMATION TECHNOLOGY	90,375.00	90,052.13	99.6%
011552 INFORMATION TECHNOLOGY	109,209.00	97,855.05	89.6%
01155A2 INFORMATION TECH ARTICLES	12,964.00	-	0.0%
01155N2 INFORMATIONTECH ENCUMBERED EXP	2,745.00	2,745.00	100.0%
011561 IT CHANNEL 18 S&W	101,482.00	101,482.00	100.0%
011562 IT CHANNEL 18 EXPENSES	34,500.00	27,493.45	79.7%
011571 CONSTABLE S & W	680.00	312.50	46.0%
011611 TOWN CLERK - S&W	173,206.00	173,205.52	100.0%
011612 TOWN CLERK - EXP	30,448.00	30,448.24	100.0%
011711 CONSERVATION - S&W	59,203.00	58,412.25	98.7%
011712 CONSERVATION - EXP	4,663.00	4,378.86	93.9%
011741 TOWN PLANNER - S&W	117,914.00	116,837.67	99.1%
011742 TOWN PLANNER - EXP	2,227.00	1,630.84	73.2%
011751 PLANNING BOARD - S&W	2,160.00	2,159.51	100.0%
011752 PLANNING BOARD - EXP	510.00	54.94	10.8%
011761 BOARD OF APPEALS S&W	597.00	5,987.17	1002.9%
011762 BOARD OF APPEALS EXPENSE	360.00	314.48	87.4%
011912 PUBLIC BUILDINGS REPAIR - EXP	13,868.00	1,810.00	13.1%

Town of Harwich
 Appropriations Expenditures
 FY 2012

<u>FY 2012</u> <u>01 GENERAL FUNDS</u>	<u>BUDGET</u>	<u>YTD EXPENDED</u>	<u>% USES</u>
TOWN GOVERNMENT			
011922 TOWN/FIN COM REPORTS - EXP	9,745.00	9,490.00	97.4%
011942 ADVERTISING	5,188.00	5,187.71	100.0%
011962 TELEPHONE	41,000.00	39,714.00	96.9%
012101 POLICE - S&W	2,675,571.00	2,603,342.10	97.3%
012102 POLICE - EXP	304,628.00	304,627.67	100.0%
01210A2 POLICE - WARRANT ARTICLES	259,069.00	248,938.30	96.1%
012201 FIRE - S&W	2,757,338.00	2,717,105.97	98.5%
012202 FIRE - EXP	190,180.00	178,755.27	94.0%
01220A2 FIRE -CAPITAL OUTLAY	31,245.00	31,245.00	100.0%
01220A2 FIRE - WARRANT ARTICLES	743,530.00	735,948.12	99.0%
012311 AMBULANCE - S&W	100,000.00	90,875.71	90.9%
012312 EMS EXPENSE	80,827.00	80,826.88	100.0%
012351 EMERGENCY TELECOMMUNICATORS	572,108.00	570,720.00	99.8%
012352 EMERGENCY TELECOMMUNICATORS	121,734.00	113,252.03	93.0%
012411 BUILDING - S&W	231,930.00	231,733.95	99.9%
012412 BUILDING - EXP	8,560.00	8,559.67	100.0%
012911 EMERGENCY MANAGEMENT S&W	5,000.00	4,255.00	85.1%
012912 EMERGENCY MANAGEMENT	9,365.00	3,173.58	33.9%
012921 ANIMAL CONTROL	52,342.00	51,388.45	98.2%
012922 ANIMAL CONTROL	13,734.00	6,850.37	49.9%
012961 NATURAL RESOURSCES S&W	81,523.00	81,522.66	100.0%
012962 NATURAL RESOURCES	27,650.00	26,378.32	95.4%
012972 PLEASANT BAY ALLIANCE EXPENSE	16,855.00	16,855.00	100.0%
0300 HARWICH SCHOOLS	15,631,802.00	15,114,359.69	96.7%
01300A1 SCHOOL - WARRANT ARTICLE	40,017.00	40,000.00	100.0%
013012 C C REGIONAL TECH HIGH SCHOOL	1,020,684.00	1,020,684.00	100.0%
014111 TOWN ENGINEER	152,107.00	151,600.26	99.7%
014112 TOWN ENGINEER	4,057.00	2,737.45	67.5%
014211 HIGHWAY SALARIES & WAGES	2,015,420.00	2,012,989.53	99.9%
014212 HIGHWAY EXPENSE	1,494,494.00	1,491,709.41	99.8%
01421A2 HIGHWAY - WARRANT ARTICLES	818,475.00	295,035.80	36.0%
01421N2 HIGHWAY ENCUMBERED EXPENSE	17,091.00	17,077.46	99.9%
014231 SNOW/ICE SALARIES & WAGES	40,000.00	26,933.31	67.3%
014232 SNOW/ICE EQPT HIRE/MATERIALS	95,000.00	60,290.51	63.5%
014242 STREET LIGHTS	74,842.00	74,841.71	100.0%
01440A2 WASTE WATER ARTICLES	398,604.00	354,484.24	88.9%
014911 CEMETERY ADMINISTRATION	43,615.00	43,336.31	99.4%
014912 CEMETERY ADMINISTRATION	2,819.00	2,819.05	100.0%
01491A2 CEMETERY ARTICLE	10,000.00	-	0.0%
015101 BOARD OF HEALTH	250,253.00	243,113.26	97.1%
015102 BOARD OF HEALTH EXPENSE	15,915.00	11,820.75	74.3%
01510A2 BOARD OF HEALTH - WARRANT ARTCL	1,427.00	1,727.45	121.1%
015401 COMMUNITY CENTER S&W	117,266.00	17,265.89	14.7%
015402 COMMUNITY CENTER EXPENSE	126,264.00	125,478.45	99.4%
015411 COUNCIL ON AGING S&W	228,913.00	225,794.06	98.6%
015412 COUNCIL ON AGING EXPENSE	51,527.00	49,388.47	95.8%
015421 YOUTH COUNSELOR S&W	66,604.00	66,602.98	100.0%

Town of Harwich
Appropriations Expenditures
FY 2012

FY 2012			
01 GENERAL FUNDS	BUDGET	YTD EXPENDED	% USES
TOWN GOVERNMENT			
015422 YOUTH COUNSELOR EXPENSE	3,800.00	3,559.95	93.7%
015432 VETERANS EXPENSE/BENEFITS	57,100.00	52,794.88	92.5%
015502 DISABILTY RIGHTS EXPENSE	300.00	154.84	51.6%
01550A2 HUMAN SERVICES - WARRNT ARTC	13,748.00	12,500.00	90.9%
015602 JIM NOONAN HUMAN SERVICES	76,500.00	76,500.00	100.0%
016101 LIBRARY SALARIES & WAGES	414,185.00	414,184.74	100.0%
016102 LIBRARY EXPENSE	23,440.00	223,713.99	954.4%
01610A2 LIBRARY - WARRANT ARTICLES	89,000.00	21,084.80	23.7%
016291 RECREATION SEASONAL S&W	165,300.00	165,300.00	100.0%
016301 RECREATION & YOUTH S&W	170,628.00	170,627.84	100.0%
016302 RECREATION & YOUTH EXPENSE	57,744.00	51,604.15	89.4%
01630A2 REC & YOUTH - WARRANT ARTCLS	107,851.00	99,042.59	91.8%
016331 HARBORMASTER SALARIES & WAGES	198,899.00	191,650.51	96.4%
016332 HARBORMASTER EXP	88,810.00	85,054.58	95.8%
016338 HARBORMASTER CAPITAL OUTLAY	4,500.00	-	0.0%
01633A2 HARBORMASTER - WARRNT ARTCLS	459,227.00	412,738.84	89.9%
016702 BROOKS MUSEUM COMMISSION EXP	12,064.00	10,964.37	90.9%
01670A2 BROOKS MUSEUM - WARRANT ARTICLE	108,993.00	393.24	0.4%
016911 HISTORICAL COMMISSION S&W	1,000.00	211.84	21.2%
016912 HISTORICAL COMMISSION EXPENSE	1,000.00	78.15	7.8%
01691A2 HISTORICAL COMM - WARR ART	103,216.00	56,681.36	54.9%
016922 CELEBRATIONS	29,000.00	243.35	0.8%
016951 GOLF S&W	698,819.00	668,695.02	95.7%
016952 GOLF EXPENSE	559,599.00	559,599.02	100.0%
016958 GOLF CAPITAL OUTLAY	24,000.00	19,450.00	81.0%
01697A2 CULTURAL COUNCIL WARRANT ART.	2,593.00	2,592.58	100.0%
017000 TOTAL DEBT SERVICE	4,580,216.73	4,586,646.73	100.1%
018212 STATE ASSESSMENTS	1,967,503.00	1,944,286.00	98.8%
018312 BARNS CTY RETIR & TAX ASSESS	2,563,409.00	2,563,409.00	100.0%
018352 CAPE COD COMMISSION ASSESSMNTS	185,251.00	185,251.00	100.0%
019111 SPECIAL RETIREMENT PENS S&W	3,551.00	3,551.00	100.0%
019132 UNEMPLOYMENT COMPENSATION	48,110.00	48,094.29	100.0%
01913N2 UNEMPLOYMENT ENCUMBERED			#DIV/0!
019142 GROUP HEALTH INS	6,446,323.00	6,394,917.98	99.2%
01914N2 GROUP HEALTH INS ENC			#DIV/0!
019452 GENERAL INSURANCE	447,315.00	447,315.06	100.0%
019462 GENERAL INSURANCE DEDUCTIBLES	15,000.00	4,669.29	31.1%
TOTAL GENERAL FUND	\$ 55,114,401.73	\$ 52,196,240.98	94.7%

1/21/2012

TOWN OF HARWICH, MASSACHUSETTS
FY 2012
GENERAL LONG TERM OBLIGATIONS

	<u>June 30, 2012</u>		<u>June 30, 2012</u>
<u>Inside Debt Limit:</u>		<u>General Long Term Obligations</u>	
General	\$ 22,285,763.56		
<u>Outside Debt Limit:</u>			
General (Solid Waste)	625,000.00	Comm Center Construct/Generator	\$ 670,000.00
Waste Water Management	100,000.00	Conservation Land	440,000.00
Public Service	8,265,000.00	Dumbar Field	20,000.00
Water	8,990,000.00	Elementary School Project	4,915,000.00
		Golf Projects	2,180,000.00
		Brooks Museum	110,000.00
		Land Bank	4,980,000.00
		School Roofs	705,000.00
		Mass Water Abatement Trust	173,763.56
<u>Bond Anticipation Note</u>	0.00	Police, Equipment and Plans	60,000.00
		Roads, Police & Wastewater Plans	400,000.00
		Police Station	7,400,000.00
<u>Authorized Unissued</u>	3,150,000.00	Road Betterments	70,000.00
		McGuerry Road Betterments	162,000.00
	<u>\$ 34,425,763.56</u>		
		<u>Authorized Unissued</u>	22,285,763.56
			3,150,000.00
<u>CHANGES IN DEBT ACCOUNTS</u>			
<u>FISCAL YEAR ENDED JUNE 30, 2012</u>			
		<u>Outside Debt Limit:</u>	
		General:	
		Waste Water Management	100,000.00
		Cap Landfill	625,000.00
		Public Service Enterprise	8,265,000.00
		Water	-
		Bond Anticipation Note	-
		Balance June 30, 2012	<u>\$ 34,425,763.56</u>
		<u>General Long Term Obligations</u>	
		Balance July 1, 2011	\$ 31,665,990.29
		Less Principal Payments - Total Budgeted Expenditures	5,352,226.73
		Authorized Unissued	3,150,000.00
		Plus new issue	4,962,000.00
		Balance June 30, 2012	<u>\$ 34,425,763.56</u>

Revised 12/12/2012

TOWN OF HARWICH, MASSACHUSETTS
FY 2012

CAPITAL ASSETS AND ACCUMULATED DEPRECIATION

	Change in Assets			Change in Accumulated Depreciation			Net Book Value
	Balance 6/30/2011	FY12 Additions	FY12 Disposals	Balance 6/30/2011	FY12 Additions	FY12 Disposals	
General Fund							
Summarized by Category:							
1000 Land	21,089,034	-	-	-	-	-	21,089,034
9000 CIP	909,738	3,177,902	-	33,196	16,598	-	4,037,846
sub-total non depreciable	21,998,772	3,177,902	-	33,196	16,598	-	25,126,880
2000 Bldg & Imp	56,268,364	97,699	(126,950)	26,514,604	1,818,076	(50,026)	28,282,654
1500 Land Imp	3,210,861	-	-	1,229,271	192,273	-	1,789,317
4000 Other Imp	1,624,763	44,276	-	1,363,753	27,293	-	1,391,046
sub-total other improvements	4,835,624	44,276	-	2,593,024	219,566	-	2,087,310
3000 Equip	9,395,100	387,293	-	6,973,569	520,137	-	7,493,706
5000 Infra	76,744,937	-	-	54,866,921	1,650,066	-	56,516,987
sub-total depreciable	147,244,025	529,268	(126,950)	90,948,118	4,207,845	(50,026)	95,105,937
Total by Category	169,242,797	3,707,170	(126,950)	90,981,314	4,224,443	(50,026)	95,155,731
Enterprise Fund							
Summarized by Category:							
1000 Land	1,505,893	-	-	1,505,893	-	-	1,505,893
9000 CIP	1,854,363	-	-	1,854,363	-	-	1,854,363
sub-total non depreciable	3,360,256	-	-	3,360,256	-	-	3,360,256
2000 Bldg & Imp	139,800	-	-	139,800	1,945	-	96,362
1500 Land Imp	-	-	-	-	-	-	-
4000 Other Imp	-	-	-	-	-	-	-
sub-total other improvements	-	-	-	-	-	-	-
3000 Equip	1,804,224	6,481,271	-	356,255	352,329	-	708,584
5000 Infra	34,442,777	-	-	22,500,126	755,429	-	23,345,555
sub-total depreciable	36,386,801	6,481,271	-	23,040,798	1,109,703	-	24,150,501
Total by Category	39,747,057	6,481,271	\$ -	23,040,798	1,109,703	\$ -	24,150,501
TOTAL TOWN	208,989,855	10,188,441	(126,950)	114,022,112	5,334,146	(50,026)	119,306,232
							98,745,113

11/30/2012

Report of the **Town Treasurer/Collector**

I would like to express my gratitude to the Board of Selectmen, Town Administrator, the Finance Team and all of our Department Heads and staff for their support and co-operation this year.

I would especially like to thank Ms. Amy Duffy our Assistant Collector / Treasurer for her dedication and loyalty through another year of change. We wished Ms. Judy Murphy well in her retirement after many years of working in both the Town Assessing Department and the Treasurer / Collector's office. We also welcomed two new staff members into our office. I would like to thank Administrative Assistants Ms. Ginger Farrell and Ms. Nancy Spence for joining our office and for their dedication and diligent work.

I would also like to acknowledge and thank the administration of the Harwich School Department for their assistance with the arduous process of transitioning all of the Harwich Public Schools to the newly formed Monomoy Regional School District. We wish them all the best in this exciting new day for the students and administrators.

Respectfully submitted,

Mary T. McIsaac
Town Treasurer / Collector

REPORT OF TAXES
 FISCAL YEAR 2012
 JULY 1, 2011-JUNE 30, 2012

Tax/Account	Outstanding July 1, 2011	Commitments	Payments	Refunds	Exemptions Abatements	Tax Titles	Deferrals	Adjustments Over/Short	Outstanding June 30, 2012
2013 Community Preservation Act			(1,731.22)						(1,731.22)
2013 Real Estate			(44,198.66)						(44,198.66)
2013 Personal Property			(976.09)						(976.09)
2012 Community Preservation Act	(3,270.35)	1,046,674.13	(1,077,402.75)	378.46	(7,822.90)			(18.51)	16,538.08
2012 Real Estate	(80,338.94)	36,822,450.12	(35,933,202.00)	92,117.01	(279,402.76)			(702.89)	590,900.00
2012 Road Betterments-Old Post		(6,565.68)							-
2012 Road Betterments-McGuerty		63,559.76	(63,559.76)						490.46
2012 Title 5		9,856.31	(9,365.85)						490.46
2012 Water Liens		7,889.77	(6,500.80)						1,388.97
2012 Personal Property	(1,092.77)	517,682.57	(510,599.93)	5,967.02	(969.55)			(888.35)	10,128.99
2012 Motor Vehicle Excise		1,484,955.55	(1,343,665.46)	9,306.28	(64,330.63)			131.59	86,397.33
2012 Boat Excise		54,522.66	(49,827.00)	356.14				(1.74)	2,580.50
2011 Community Preservation Act	14,844.26		(7,006.27)	470.01	(470.01)	(6,352.47)		(18.31)	1,485.52
2011 Real Estate	554,106.96		(279,901.96)	18,050.06	(15,666.96)	(215,834.51)		(7.31)	60,735.28
2011 Title 5	186.37								186.37
2011 Water Liens	3,471.26		(904.64)			(2,559.31)			-
2011 Personal Property	8,844.98		(3,900.60)	360.53	(573.19)			68.91	4,800.63
2011 Motor Vehicle Excise	72,863.31	185,976.19	(189,389.29)	12,844.80	(14,194.38)			33.30	16,983.04
2011 Boat Excise	1,541.50		(143.50)	40.00	(145.00)			2.21	1,295.15
2010 Community Preservation Act	988.30		(32.66)	48.57	(48.57)	(771.94)			3.70
2010 Real Estate	42,092.20		(9,000.09)	1,619.01	(1,619.01)	(31,743.58)		0.53	1,349.06
2010 Water Liens	271.70					(271.70)			-
2010 Personal Property	4,602.18		(651.16)	97.72	(199.09)			3.76	3,853.41
2010 Motor Vehicle Excise	21,595.11	28.13	(12,232.80)	1,293.49	(798.21)			6.07	9,891.79
2010 Boat Excise	1,168.54		(85.00)	30.00	(30.00)				1,083.54
2009 Community Preservation Act	41.80								41.80
2009 Real Estate	1,393.13								1,393.13
2009 Personal Property	2,564.11		(231.08)	12.00					2,345.03
2009 Motor Vehicle Excise	9,864.65		(1,923.88)	92.81	(149.06)				7,884.52
2009 Boat Excise	1,469.25		(54.28)	15.00	(15.00)				1,414.97
2008 Personal Property	3,449.03				(3,449.03)				-
2008 Motor Vehicle Excise	10,532.62		(1,856.23)	9.79	(68.65)				8,617.53
2008 Boat Excise	648.00			10.00	(638.00)				-
2007 Personal Property	2,406.49								-
2007 Motor Vehicle Excise	9,507.31		(1,185.62)						8,321.69
2007 Boat Excise	200.16				(200.16)				-
2006 Motor Vehicle Excise	9,202.23		(5.31)		(9,196.92)				-
2005 Motor Vehicle Excise	9,954.48		(115.00)		(9,839.48)				-
Totals	693,062.87	40,207,560.81	(39,556,040.54)	143,118.80	(415,172.61)	(257,533.51)	(20,125.54)	(1,360.74)	793,509.54

COLLECTOR REPORT
FISCAL YEAR 2012
JULY 1, 2011-JUNE 30, 2012

SOURCE	AMOUNT	
CPA/LAND BANK	1,086,352.90	
ROAD BETTERMENTS	70,125.44	
TITLE 5 BETTERMENTS	9,365.85	
WATER LIENS	7,405.44	
REAL ESTATE TAXES	36,266,297.69	
PERSONAL PROPERTY TAXES	515,760.86	
MOTOR VEHICLE EXCISE TAX	1,550,922.52	
BOAT EXCISE TAX	49,809.84	
Sub-total		39,556,040.54
INTEREST-COMMUNITY PRESERVATION ACT	1,771.84	
INTEREST-WATER LIENS	125.11	
INTEREST-REAL ESTATE/LIENS/BETTERMENTS/PERSONAL	68,291.03	
INTEREST-MOTOR VEHICLE & BOAT EXCISE TAX	9,575.74	
Sub-total		79,763.72
FEES-REAL ESTATE / PERSONAL	23,290.35	
FEES-MOTOR VEHICLE & BOAT EXCISE TAX	89,416.19	
Sub-total		112,706.54
WATER BILLS	3,239,779.16	
MUNICIPAL LIEN CERTIFICATES	26,650.00	
RMV MARKING FEES	13,940.00	
Sub-total		3,280,369.16
REFUNDS-TAX	(143,118.80)	
REFUNDS-FEES	(300.00)	
Sub-total		(143,418.80)
NET COLLECTIONS		42,885,461.16

REPORT OF TREASURER COLLECTIONS
 FISCAL YEAR 2012
 JULY 1, 2011-JUNE 30, 2012

Tax Title Accounts	Munis	CPA	Water liens	Prior	Land Bank
Outstanding July 1, 2011	\$ 1,368,582.24	\$ 33,710.76	\$ 4,532.75	\$ 458,442.43	\$ 3,353.31
Committed fiscal year 2012	247,578.09	\$ 7,124.41	\$ 2,831.01		
Committed Fees & Interest	45,469.53				
Exemptions, Abatements, Adjustments	\$ 1.23				
Moved into Munis	\$ 434,501.14			\$ (431,147.83)	\$ (3,353.31)
Payments	\$ 78,280.60	\$ 1,994.27	\$ 2,061.71		
Interest paid	\$ 25,199.66	\$ 533.42	\$ 624.72		
Outstanding June 30, 2012	\$ 2,017,851.63	\$ 38,840.90	\$ 5,302.05	\$ 27,294.60	\$ -
Total outstanding tax titles					\$ 2,089,289.18
Deferred Tax Accounts					
Outstanding July 1, 2011	\$ 99,143.00				
Deferred fiscal year 2012	20,125.54				
Payments	\$ 7,489.51				
Interest paid	\$ 901.28				
Outstanding June 30, 2012	\$ 111,779.03				

Report of the **Treasurer**

I hereby respectfully submit the Annual Report of the Town Treasurer for the Fiscal Year 2012.

Balance, July 1, 2011	\$17,243,433.66
Add: Receipts	<u>76,974,305.97</u>
	94,217,739.63
Less: Disbursements by Warrant	<u>77,665,732.02</u>
Balance, June 30, 2012	\$16,552,007.61

DEBT LIMIT AS OF JUNE 30, 2012

Equalized Valuation	\$4,982,071,300.00	
Debt Limit- 5% of Equalized Valuation		\$249,103,565.00
Total Outstanding Debt	\$31,275,764.00	
Total Outside Debt Limit	8,990,000.00	
Net Debt subject to Debt Limit		22,285,764.00
Remaining Borrowing Capacity Below the Debt Limit		\$226,817,801.00

Schedule of Debt Outstanding at June 30, 2012
With Interest payable to maturity

Authorization		Principal	Outstanding Interest
ART 76 2000 ATM <i>Track & Soccer Fields</i>	2.27% <i>Refunded 9/16/2009</i>	20,000.00	1,350.00
	\$126,870.00		
ART#12 1998 ATM <i>Community Center</i>	2.27% <i>Refunded 9/16/2009</i>	670,000.00	18,250.00
	\$5,095,000.00		
ART#2 2001 ATM <i>Elementary School</i>	2.27% <i>Refunded 9/16/2009</i>	4,915,000.00	448,943.00
ARTICLES of 1999-00 <i>Land Bank</i>	2.27% <i>Refunded 9/16/2009</i>	1,290,000.00	254,850.00
ART#10 2000 STM/	2.27%	195,000.00	42,074.00
ART#58 2001 ATM <i>Land Bank(net of levy)</i>	Refunded 9/16/2009		
	\$360,000.00		
ART#1 2000 STM <i>Landfill Capping/Recycling</i>	2.27% <i>Refunded 9/16/2009</i>	\$625,000.00	123,150.00
ART#62 1998 ATM <i>Land</i>	2.27% <i>Refunded 9/16/2009</i>	440,000.00	86,476.00
	\$979,500.00		
ART#48 1999 ATM <i>Septic Loans</i>	0.00%	97,680.00	n/a
	\$200,000.00		
ART#2 2002 STM <i>Land Bank</i>	4.17%	360,000.00	78,550.00
	\$725,000.00		
ART#1 2001STM;#8 2001STM <i>Golf Course & Bldgs.</i>	4.17%	565,000.00	120,644.00
	\$1,151,590.00		
ART#24 2002 <i>Water/Well</i>	4.17%	15,000.00	319.00
	\$170,000.00		
ART#14 2003 <i>Police Computers</i>	3.75%	5,000.00	83.00
	\$215,000.00		

ART#13 2003 <i>Police Station Plans</i>	3.75%	55,000.00	12,043.00
		\$140,000.00	
ART#31 2003 <i>Land Bank</i>	3.75%	620,000.00	133,205.00
		\$1,100,000.00	
ART#63 2001 <i>Land Bank</i>	3.75%	2,100,000.00	508,905.00
		\$3,500,000.00	
ART#36 STM/#5 ATM <i>Land Bank-Keeler Rose</i>	3.68%	715,000.00	126,425.00
		\$1,405,000.00	
ART#36 2001ATM <i>Septic Loan</i>	0.00%	76,084.00	n/a
		\$121,316.00	
ART#15 2004ATM <i>Water Dept.</i>	4.29%	2,100,000.00	1,082,120.00
		\$2,800,000.00	
ART#17 2004ATM <i>Golf Irrigation</i>	4.29%	840,000.00	153,293.00
		\$1,667,000.00	
ART#16 2004 ATM <i>Brooks Academy</i>	3.89%	110,000.00	20,200.00
		\$185,000.00	
ART#1 2006ATM <i>Middle School Roof</i>	3.89%	225,000.00	42,500.00
		\$350,000.00	
ART#2 2006STM <i>High School Roof</i>	3.89%	280,000.00	53,600.00
		\$430,000.00	
ART#74 2006ATM <i>Golf Course</i>	3.89%	775,000.00	152,500.00
		\$1,175,000.00	
ART#16 2006ATM <i>Police Station Plans</i>	2.55%	100,000.00	3,100.00
		\$500,000.00	

ART#17 2006ATM <i>Wastewater Mgmt.</i>	2.55%	100,000.00	3,100.00
		\$500,000.00	
ART#18 2006ATM <i>Road Maintenance</i>	2.55%	200,000.00	6,200.00
		\$1,000,000.00	
ART#6 2008ATM <i>Police Station</i>	3.44%	7,400,000.00	2,408,546.00
		\$8,750,000.00	
ART#45 2009ATM <i>Road Betterment - Old Post</i>	3.42%	70,000.00	9,825.00
		\$92,000.00	
ART#12 2009ATM <i>Water Treatment</i>	3.42%	1,350,000.00	477,000.00
		\$1,500,000.00	
ART#15 2010ATM <i>Greensand Water Treatment</i>	2.84%	3,250,000.00	1,326,000.00
		\$3,500,000.00	
ART#16 2010ATM	2.84%	1,100,000.00	
ART#14 2011STM <i>Water Storage Tank</i>		450,000.00	243,350.00
		\$1,550,000.00	
ART#64 2011ATM <i>Road Betterment - McGuerty</i>	2.84%	162,000.00	23,880.00
		\$162,000.00	
		Grand Totals	
		\$31,275,764.00	\$8,807,501.00

TRUST & ESCROW FUNDS
For the Year Ended June 30,2012

Johnson-Ulm Scholarship Fund

Balance July 1, 2011	\$35,622.86
Receipts:	
Investment Income	96.15
Balance June 30, 2012	\$35,719.01

Herbert Morse Scholarship Fund

Balance July 1, 2011	\$8,046.14
Receipts:	
Investment Income	20.14
Balance June 30, 2012	\$8,066.28

Brooks Medal Fund

Balance July 1, 2011	\$1,082.19
Receipts:	
Investment Income	2.71
Balance June 30, 2012	\$1,084.90

High School Track Reconstruction

Balance July 1, 2011	\$3,884.51
Receipts:	
Investment Income	9.72
Balance June 30, 2012	\$3,894.23

Class of 1991

Balance July 1, 2011	\$1,203.15
Receipts:	
Investment Income	2.40
Balance June 30, 2012	\$1,205.55

Stabilization Fund

Balance July 1, 2011	\$905,855.06
Receipts:	
Investment Income	9,556.34
STM - May 2011	75,000.00
Disbursements:	
Transfers Out	
Balance June 30, 2012	\$990,411.40

Conservation Fund

Balance July 1, 2011		\$6,053.55
Receipts:		
Investment Income		15.16
Balance June 30, 2012		<u>\$6,068.71</u>

Whitehouse Field Maintenance Fund

Balance July 1, 2011		\$13,588.61
Receipts:		
Investment Income		25.38
Withdrawals:		
Prior Period Adjustment		(3,445.82)
Balance June 30, 2012		<u>\$10,168.17</u>

400th Anniversary

Balance July 1, 2011		\$1,520.26
Receipts:Investment Income		7.19
Balance June 30, 2012		<u>\$1,527.45</u>

Stabilization Fund - OPEB Other Post-Employment Benefits

Balance July 1, 2011		\$300,000.00
Receipts:		
Investment Income	439.53	
Transfers In		439.53
Disbursements:		
Transfers Out		-
Balance June 30, 2012		<u>\$300,439.53</u>

Brooks Free Library Trust Funds

Balance July 1, 2011		\$668,778.55
Receipts:		
Receipts		
Investment Income	16,589.54	
Investments/Change in value	<u>21,315.97</u>	37,905.51
Disbursements:		
Expenditures	45,857.02	
Fees	<u>4,510.15</u>	50,367.17
Balance June 30, 2012		<u>\$656,316.89</u>

	Douglas	Harder	Hopson	Kaveny	Lyman	Mitchell	Nickerson	Paine	Whiting	Garland	Fall	Egan	Lang	Grand Totals
TRUSTS														
Balance July 1, 2011	2,508.54	28,682.36	1,583.54	12,355.36	1,890.84	27,923.47	7,103.55	7,594.96	3,535.48	664.13	2,004.89	1,086.71	571,845.22	668,776.55
Receipts														
Investment Income	6.28	77.42	3.96	30.92	4.73	75.38	17.78	19.01	8.85	1.66	5.02	2.72	16,335.81	16,599.54
Investments/Change in value	6.28	77.42	3.96	30.92	4.73	75.38	17.78	19.01	8.85	1.66	5.02	2.72	21,315.97	21,315.97
subtotal	6.28	77.42	3.96	30.92	4.73	75.38	17.78	19.01	8.85	1.66	5.02	2.72	37,651.78	37,905.51
Disbursements														
Fees														
Investments/Change in value													(45,857.02)	(45,857.02)
subtotal													(45,857.02)	(45,857.02)
Balance June 30, 2012	2,514.82	28,759.78	1,587.50	12,386.28	1,895.07	27,998.85	7,121.33	7,613.97	3,544.33	665.79	2,009.91	1,089.43	559,129.83	656,316.89

Salaries & Wages Paid

SCHOOL DEPARTMENT WAGES FY 2012

NAME	BASE PAY	OTHER
Administration		
BANTICK, MARY M	50,803.98	
BLANCHARD, CARLA W	102,300.06	2,750.00
CRAGIN, CAROLYN M	154,247.01	11,023.16
CURRY, NANCY J	58,553.30	
DUPUY-DEWITT, MIRANDE	1,814.00	
FINNELL, A. FRANCIS	41,362.50	
HELD, SUSAN B	51,595.29	
LONDON, ANTIGONE	56,280.89	
MURPHY, CATHERINE	3,308.90	
MURPHY, KENNETH L	7,593.79	
SUCKOW, CHRISTINE D	68,408.10	2,800.00
SUSKO, BARBARA	58,710.00	
VERRIER, GERALDINE	80.50	
Dept. total	655,058.32	16,573.16
Elementary School		
ALBERTINE, MARY A	84,149.00	900.00
BARNETT, Nanci B	73,423.00	
BELLIVEAU, MYRA L	75,510.00	400.00
BLUTE, JODIE C	32,094.92	
BOOTH, KAREN A	65,175.00	866.00
BOULE, LESLIE C	77,910.00	400.00
BRADY, MELISSA R	74,015.00	400.00
BRAGDON, MARY A	73,655.00	
BRANCHUT, LINDSEY A	55,877.00	
BROOKHART, LARRY R	70,233.00	515.00
BROWNELL, KATHERINE J	32,094.92	
CAPEN, NANCY L	69,653.00	
CHASE, DONNA B	69,158.00	
CHUTE, ANDREA	47,742.00	
CLONEY, KATHLEEN	69,233.00	
CRONEN, ERIN	36,565.78	
CROWLEY, MARY E	65,957.69	
DALY, DENISE	26,563.10	
DERY, DEBRA	11,140.91	
DEVER, KELMA	29,633.20	
DILLON, JOAN E	77,527.63	
DOWSON, JENNIFER C	140.00	
DUGAS, MARCY	77,769.94	

NAME	BASE PAY	OTHER
DUNFORD, ALISSA	24,387.97	
D'URSO, ANNE E	76,610.00	
ELLIS, LYNN	4,862.82	
FISLER, MICHELLE	55,163.21	866.00
GOGGIN, LISA	27,645.02	
GRADY, CHERYL S	69,158.00	
GREIG, DEBRA A	32,094.92	
GRENIER, GINA M	62,311.14	1,030.00
GUSHEE, CYNTHIA J	34,996.08	
GVAZDAUSKAS, KRISTIN	56,286.50	
HANSEN, RICHARD	73,935.00	900.00
HEIN, SAMUEL F	106,381.00	300.00
HIRSCHBERGER, AMY R	69,982.00	5,275.00
HOFFMAN, CHERYL	44,218.60	1,725.00
HUDSON, VIRGINIA B	44,440.00	515.00
HUGHES-PRINCE, CHRISTINE G	63,273.00	5,275.00
IDMAN, SARAH	5,666.18	
JOHNSON, ELISE	29,869.00	
JORGENSEN, FRANCESCA M	69,158.00	
JOSEPH, FRANCES K	38,974.00	
KARRAS, CATHERINE V	26,339.18	
KEEFE, DANIEL J	51,000.00	
KEITH, KATIE D	55,912.10	515.00
KERN, NOELLE E	37,601.00	
KING, DAWN M	69,437.00	
KLUZA, GINA	9,196.30	
KRYSTOFOLSKI, JENNIFER	69,158.00	
LAMPERT, MEGHAN	46,432.74	
LANGWAY, SUSAN	31,557.89	
LEAHY, CYNTHIA A	33,651.93	
LEGER, DONNA J	25,738.04	1,100.00
LEVY, MARY C	36,901.02	
MALINOWSKI, PATRICIA A	79,720.00	400.00
MALONE, CATHERINE A	32,094.92	
MC ILVIN, JENNIFER H	70,995.00	
MC MANAMIN, LISA M	65,642.00	515.00
MCGUIGAN, JOHANNA	71,017.50	
MORRIS, LAURA M	40,705.68	
MORRIS, SANDRA J	29,000.02	
OLIVER, JENNIFER	32,339.54	
PETRUCCELLI-SMITHERS, J	78,404.00	400.00
PIKNICK, KIMBERLEE A	60,048.00	5,275.00
RESSLER, TIMOTHY J	48,810.00	515.00
RILEY, KATHRYN L	64,974.00	
ROBBINS, PATRICIA	33,656.00	

NAME	BASE PAY	OTHER
ROBINSON, BETSY B	35,191.57	
ROSE, DYANNA	74,415.00	
SALZILLO, FRANCES	7,386.30	
SENIOR, ERIN K	69,437.00	
SHAFFER, MARGARET E	43,394.00	
SILK, ANN M	69,437.00	900.00
SIMMONS, LESLIE W	75,585.00	400.00
SISSON, MACKENZIE	30,548.10	
SMITH, CAROLYN	2,085.00	
SMITH, DONNA W	64,974.00	515.00
SMITH, MARC J	81,692.93	1,250.00
SMITH, PATRICIA A	47,382.00	
SPEAKMAN, STEPHANIE	24,922.04	
STROKER, LISA J	30,832.89	
TANSEY, TAMMY L	32,734.92	
TOBOJKA, REBECCA J	69,597.00	
UNDERWOOD, JUDITH	11,638.21	
VAGENAS, KATHLEEN	23,666.62	
VALENTINE, SANDRA	69,437.00	900.00
VIENT, JAMIE M	54,129.91	
WEATHERUP, LAURA W	76,345.50	
WEBB, BARBARA C	34,589.92	
WEST, CHERYL A	37,646.08	
WILSON, ALANA G	24,956.88	
WOODS, MARYANNE	32,602.12	
ZABIELSKI, DEBORAH	34,983.08	
Dept. total	4,644,575.46	32,052.00

Middle School

BABB, JANE E	68,440.14	579.00
BICKNELL, JACLYN	38,772.00	901.00
CHIZEK, LESLIE M	58,666.40	
COPPOLA, CAREN D	42,043.84	
CREEDON, DENISE A	75,510.00	
CUTTER, LAUREN J	69,437.00	
DARSON, DEBORAH	82,337.50	1,401.00
DAVOL, SALLY J	35,594.02	515.00
DECHARLES, JACQUELINE M	25,508.88	798.50
DOMENICK, SUSAN J	10,225.42	
DONOVAN, THOMAS	6,015.36	
FABIA, ALICE E	75,296.97	979.00
FALCONE, MARY	19,958.73	
FISETTE, WENDY	27,071.36	
FLEMING, SEAN M	81,058.94	
FORIST, MELINDA D	84,704.00	7,346.92

NAME	BASE PAY	OTHER
GIFFORD, NANCY M	75,532.00	
GINGRAS, SHANNAH J	26,901.88	798.50
GRIFFITH, ELAINE M	51,200.00	
GRIFFITHS, LAUREN	35,469.08	
HAAS, BONNALYN	88,136.00	1,436.00
HANNA, TRACEY H	53,444.47	
KANE, CATHERINE W	48,584.00	
KEEFE, JEANNE M	65,379.00	500.00
KELLY, JODI L	35,809.12	
KRACH, ELLIOTT	9,259.05	
MAGELANER, LISA	72,572.00	
MALCOLM, NANCY L	69,437.00	400.00
MATHESON, ANDREW S	79,317.51	4,325.02
MCGEOCH, VIRGINIA	74,542.50	
MENDOZA, KATHLEEN J	72,207.82	2,761.00
MERRILL, SYLVIA	70,995.00	
MONROE, BRIAN H	40,386.00	515.00
NAPIERKOWSKI, GORDON E	74,432.00	
NEWBY, MICHAEL D	71,040.00	
PETRASKO, GEORGIA A	64,384.00	
PHELAN, LEONARD H	104,221.00	
PIEKARSKI, CHRISTINE	64,974.00	
REIS, HEATHER M	69,158.00	
REUSS, PAMELA T	82,207.20	866.00
RUTLEDGE, SALLY	79,801.00	
SAVAGE, KAREN A	75,510.00	400.00
SERAFINI, KATHLEEN	51,125.00	
SIMMONS, ROBERTA	43,527.77	
SMITH-FAY, GEORGIA	53,576.50	
TARNOFF, PETER	10,320.37	
TOBIN, NENA L	64,511.50	
TOSCANO-GROSS, DIANA J	70,398.00	2,993.00
WALTER, JENNIFER B	48,689.00	
WAYSTACK, BERNADETTE	73,378.00	5,275.00
WILLIAMS, COURTNEY E	28,724.10	
WILSON, STEVEN B	83,655.00	1,400.00
YELLE, WENDY	7,933.60	
Dept. total	2,991,379.03	34,189.94

High School

ANDERSON, JOHN	78,787.00	
BAIRSTOW, KAREN G	32,453.04	
BARBATO, ELISABETH H	33,150.02	
BATES, KEVIN S	69,338.00	4,368.00
BEER, TED W	73,333.00	

NAME	BASE PAY	OTHER
BENNETT, JONATHAN M	83,199.94	
BIRCHFIELD, JAMES	78,201.10	
BOOTH, PAIGE	26,511.98	
BRESKI, DAVID	52,685.00	4,706.00
BURKE, DAVID M	44,381.08	
BYRNES, ROBERT E	30,668.80	866.00
CALLAGY, MARGARET A	71,122.56	
CAMPBELL, JOANNE K	42,543.00	1,325.00
CATANZARO, ANTHONY J JR	84,743.90	400.00
CHILAKA, ANGELINA A	77,377.03	1,516.00
COTE, VALERIE L	69,158.00	3,551.00
DEMANCHE, PAUL G	82,398.00	
DICKSON, JOHN T	69,398.00	
DIETZ, BETH A	69,353.00	
DONOVAN, DEBORAH	86,064.50	1,597.00
DOOLEY-TRABUCCO, ANN M	67,088.00	2,436.00
DORGAN, DIANE	74,135.00	900.00
DOWLING, MARY E	8,317.00	
DRISCOLL, LEE A	27,421.94	
DUFAULT, CHERYL	46,266.00	
EASTMAN, JILL A	71,048.00	
FALLON, NICOLA	35,809.01	
GIROLAMO, JANIE	94,791.04	3,840.96
HARRINGTON, EILEEN M	40,086.04	
HEGGI, JOSEPH E	76,603.00	10,037.00
HEMEON, MARY E	70,937.00	6,175.00
HOFF, ELIZABETH A	48,764.00	1,166.00
HOFMANN, ERIN M	71,220.00	2,917.00
HOUSTON, RICHARD F	84,344.00	5,275.00
KELLY, KAREN M	73,655.00	900.00
KIEFER, LISA M	66,444.00	
LE VANGIE, LYNNE	65,019.00	866.00
LEETE, ANNE C	64,974.00	1,166.00
MCGRORY, JANIS C	73,813.00	
MOYNAGH, PETER F	38,723.08	1,166.00
POORE, CHERYL M	5,745.00	
RAFFERTY, SAMANTHA A	42,789.00	
REINWALD, THERESA M	28,986.10	
RICHARD, ROSEMARIE	71,608.00	2,993.00
ROSE, ADAM A	34,721.04	
ROSE, PATRICIA E	23,528.11	
ROSEN, MARTHA	29,013.44	
SCHILLER, BETHANY J	48,496.50	
SCHNEIDER-BIRON, LIANE B	67,018.10	8,192.00
SESSLER, DENISE L	79,381.00	-
SHEDLOCK, ANDREA B	40,566.00	1,166.00

NAME	BASE PAY	OTHER
SIMMONS, ELIZABETH B	76,125.00	979.00
SMELTZER, ROBERT M	77,631.00	
SOWPEL, GEORGE G	69,158.00	
STALKER, MICHELE	418.50	
SUMMERS, HERBERT	35,955.46	
THYNG, HOLLY A	29,619.99	
TITUS, ROBIN	77,955.00	400.00
TURCO, DIANE C	75,969.00	-
TURNER, KEVIN A	111,529.05	400.00
UNDERWOOD, THOMAS	3,750.88	
VON DER HEYDE, NANCY	14,199.00	
WEEKES, JOANNE L	36,302.42	1,749.00
WHITTEMORE, DEIDRE	71,100.00	
WOLCOTT, CANDACE	32,094.92	
YARNALL, STACY L	61,709.00	
Dept. total	3,699,694.57	71,052.96

Cafeteria

DESIATA, NANCY A	45,327.11	
DUDIS-LUCAS, ELIZABETH A	13,805.13	2,263.86
HALL, KRISTI	10,651.17	927.74
HOGG, SUZANNE D	16,362.46	1,559.26
JACKSON, DARLENE	4,978.41	278.61
LANDERS, NANCY J	13,900.78	1,062.90
LEGER, JACQUELYN L	13,397.73	2,034.94
LIVRAMENTO, LISA	1,909.59	86.94
LOCKE, ROBIN	6,308.40	278.61
MAKER, LESLEY A	14,029.65	2,263.86
MILES, BEVERLY	5,969.44	253.61
RICHARDSON, MARGARET	5,961.65	278.61
SHERRY, DOLORES M	6,437.76	303.61
WINDLE, JEANNINE M	6,965.14	328.61
Dept. total	166,004.42	11,921.16

Custodians

BIRTWELL, KENNETH	42,972.29	1,857.38
COTELL, JOSEPH S JR.	16,199.00	
DEMERS, DAVID A	53,923.99	1,399.92
DICKERMAN, ERROL L	1,821.75	
DONOVAN, ROBERT A	42,525.98	4,443.07
ELDREDGE, RICHARD	2,058.00	
FINNEGAN, DANIEL	409.50	
GARBITT, GARY W SR.	39,328.14	1,563.95
GAROFALO, ROBERT	49,901.10	1,031.16
GOODE, PETER W	220.50	

NAME	BASE PAY	OTHER
GUINEN, GLEN R	84.00	
HACKETT, JOHN	3,549.00	
JOHNSON, CHRISTOPHER	38,656.44	6,179.80
OAKLEY, KEVIN M	42,475.98	6,134.27
PEDERSEN, TIMOTHY	42,525.98	4,456.18
POTTER, CHUCK	41,793.56	6,718.22
SIROIS, RICHARD A	42,207.67	1,070.80
STARKWEATHER, MICHAEL A	42,525.98	2,480.00
TREGGIARI, RICHARD D	210.00	
VALLE, ARTHUR R	12,528.09	328.17
WILLCOX, JAMES	42,525.98	6,439.75
WILLCOX, JOHN	2,037.01	
Dept. total	560,479.94	44,102.67

Extended Day Program

BESSETTE, MELISSA	1,637.90
COOK, ASHLEY	4,545.62
COOK, MATTHEW	2,433.76
COSTIN, DANIEL R	1,359.46
COSTIN, KAYLA E	2,727.56
DRISCOLL, THOMAS J	640.00
EMERSON, ANN B	75,497.65
FOLEY, PATRICK	4,562.47
FORTIER, MARGAUX R	2,856.35
FORTIER, PAMELA J	9,400.25
GURLEY, TORIANA	3,891.81
HARTIGAN, LUKE R	2,347.13
JACEK, KELLIE	11,219.78
JOY, ALLYSON	20,556.89
LABELLE, ALEXANDRA	14,047.74
MASON, BOBBI	3,402.02
PARENT, DIANE	116.40
PARENT, MICHELLE	9,742.38
ROBINSON, DAVID	2,488.50
SERAFINO, CAROL N	13,771.02
SPEYER, ANNE	1,520.00
YUEN, HOYIN	95.00
Dept. total	188,859.69

Substitutes

BANKS, EDLOW	315.00
BASSO, SHARON	399.13
BATES, DONALD T JR	11,490.00
BOND, SAMANTHA	420.00
BRADY, RICHARD B	910.00

NAME	BASE PAY	OTHER
BRIAND, DENNIS	560.00	
BROOKHART, ALLISON L	13,468.31	
BROWN, JANELLE	490.00	
BUFFINGTON, APRIL	2,300.63	
CAPORALE, MELISSA	1,051.00	
CHASE, JENNIFER L	1,038.50	
CLARKE, ROSE ANN	8,318.50	
COE, JANET R	1,140.00	
CRAIG, BETHANY H	1,400.00	
DARSON, ALAN S	3,597.00	
DAVOCK, KATHLEEN	175.50	
DE DOMINICIS, MARIA	844.51	
DELANEY, PAULA	1,790.00	
DILZER, ROBERT	70.00	
DINDA, LINDA J	1,750.00	
DOHERTY, WILLIAM	910.00	
DONLAN, MARC C	1,068.75	
D'URSO, MARK	3,146.00	
DZIALO, EDWARD J	210.00	
ELDREDGE, SHEILA A	360.00	
ENDICH, TAMARA	1,470.00	
ENRIGHT, LILLIAN	210.00	
FALCONE, MICHAEL	700.00	
FARNHAM, KATHARINE A	11,548.54	
FERREIRA, EDWARD J JR	6,016.50	
FIEDLER, KAREN S	560.00	
FLINT, KARI A	240.00	
FLYNN, GARY P	8,353.50	
FOWLER, BARBARA K	4,003.00	
FOX, JUSTINE E	1,207.50	
GABOUR, MARGARET	350.00	
GONSALVES, LAUREN	2,330.00	
GRACEFFA, JULIE	350.00	
GRAHAM, CATHERINE	490.00	
GREENE, JILL E	280.00	
GRIFFITHS, THOMAS JR	70.00	
GRIMLEY, DANIEL	9,141.68	
GROOMS, THERESA L	6,178.30	
GROVES, KRISTIN	660.00	
GUNN, EDWARD J	770.00	
HADFIELD, COLTON C	3,197.00	
HADFIELD, WILLIAM	5,274.00	
HAMMOND, CATHERINE	480.00	
HESTER, LAURA	2,590.00	
HILL, MARY JANE	2,320.00	

NAME	BASE PAY	OTHER
HOLDEN, KATHERINE M	4,796.00	
HUBECKY, DANIEL A	2,490.00	
HYNES-HOUSTON, ABIGAIL C	1,391.25	
JAWORSKI, JOHN	2,535.00	
KAIN, CHERYL	350.00	
KALBACH, BARBARA	8,307.00	
KEEFE, NANCY M	8,932.39	
KIPPERMAN, KOLEEN	1,517.00	
KLIMENT, KYLE S	5,590.70	
KRZEMINSKI, GLENN	26,922.34	
LANGELIER, MEREDITH	2,535.00	
LAYTON, ELIZABETH H	900.00	
LEACH, DANA M	1,236.00	
LEAVITT, GAIL	2,915.44	
LEDUC, DIANE J	280.00	
LEMAY, ALICE G	440.00	
LOVETT, JANE L	1,147.50	
LUCIANO, KAREN G	2,026.38	
LYDON, ELIZABETH	6,992.00	
LYDON, KELLY K	1,365.00	
MAC PHERSON, TIFFANNY	2,475.00	
MADDEN, JUDITH A	6,366.50	
MAGNUSSON, KATHLEEN	70.00	
MARTINELLI, JUDITH	2,485.50	
MCCARTY, CHAITRA	128.50	
MCCARTY, JOAN A	480.00	
MCCORMACK, SAMUEL P	3,071.00	
MCDONNELL, ROBERTA	280.00	
MCGRATH, JEFFREY P	650.00	
MCINTYRE, CHARLES E	5,915.00	
MCLAUGHLIN, ERIN	1,645.00	
MCLAUGHLIN-GAGNON, JEANNE	1,715.00	
MITCHELL, JANET E	28,006.40	
MONTIERO, SHAWN	5,034.50	
NICKERSON, LILA	35.00	
OAKLEY, CHRISTIAN J	834.75	
OBERG, DOREEN V	110.00	
OLIVER, EMILY	2,353.28	
OULD, CATHERINE	1,004.50	
OZOLINS, KELLY J	210.00	
PARADIS, SUZANNE C	1,830.00	
PARKER, WENDY	4,050.00	
PERRY, ISSAC	4,399.00	
PLATH, LINDA C	10,065.00	
POTTER, JOY A	280.00	

NAME	BASE PAY	OTHER
POWERS, ROBERT	560.00	
PRICE, DARWIN	70.00	
REED, EMILY	117.00	
ROBINSON, EMILY	7,459.50	
RZEWSKI, CAROLYN B	8,671.50	
SANDERSON, CASEY A	350.00	
SANTACROCE, ANN B	5,455.00	
SERIJAN, VARERIE A	70.00	
SIDOLI, CHRISTOPHER J	3,816.00	
SIGNORILE, LEN	257.00	
SIMPSON, DAVID	210.00	
SIROIS, ELIZABETH R	4,197.25	
SMITH, KATHLEEN M	280.00	
SMITH, ODIN	2,732.50	
SPEAR, ANNE M	70.00	
STILL, ROBIN	70.00	
SULLIVAN, AMY	1,430.00	
TAYLOR, ALIK	5,274.00	
TAYLOR, KIMBERLEI G	2,590.50	
TRAVAGLINO, LOUIS J	8,765.00	
VERITY, STEPHEN W	7,483.00	
VIENT, THERESA	634.50	
WEEKS, TAYLOR B	3,411.98	
WILLCOX, AARON	588.00	
WORTH, MAURICE	1,610.00	
WYETH, DOROTHY	17,995.00	
YORK, EDWARD	5,797.50	
ZABIELSKI, JOSEPH D	10,255.56	
ZILLIOX, GENOVAITE	5,250.00	
ZUKOWSKI, MICHAEL	700.00	
Dept. total	398,346.57	
Total	13,304,398.00	209,891.89
		13,514,289.89

Fiscal 2012 Town Wages

Name	Base Pay	seasonal	OT	details	Total
Administration Office, Selectmen, Moderator, Board Secretaries					
BALLANTINE, LARRY G	1,500.00				
BALMER, NANETTE F	46,112.61				
CEBULA, LINDA A	1,500.00				
FORD, MICHAEL D	300.00				
GILLESPIE-LEE, LAURA A	3,257.64				
HAYES, ELIZABETH K	2,265.33				
HUGHES, PETER S	1,500.00				
LAMANTIA, ANGELO S	1,500.00				
MASON, DEBORAH A	1,786.31				
MCDONALD, PAMELA J	1,138.80				
MCMANUS, EDWARD J	1,500.00				
MERRIAM, JAMES R	127,771.15				
NELSON, ELNA	3,687.93				
ROBINSON, SANDRA J	51,837.91				
STEIDEL, ANN	56,139.36		228.61		
WILSON, JUDITH L	4,306.88				
Dept. Total	306,103.92		228.61		306,332.53
Computer/Technology					
BANFORD, RICHARD F	90,052.13				
Dept. Total	90,052.13				
Finance Departments					
DUFFY, AMY E	59,672.91		5,248.30		
FARRELL, VIRGINIA A	32,327.14		118.41		
MC ISAAC, MARY T	77,382.98				
MOLINO, DONNA M	53,766.96		6,337.44		
MURPHY, JUDITH A	34,516.46		195.37		
NEESE, ROBERT S	500.02				
NIGHTINGALE, BRUCE W	500.02				
ONNEMBO, V M	33,747.64				
RYAN, DAVID L	114,791.93				
SCANNELL, DAVID R	90,213.38				
SILVA, DIANE L	54,859.12				
SPENCE, NANCY A	15,483.66		97.11		
TAYLOR, TAMMY E	41,456.91		5,014.33		
TULLOCH, WENDY A	47,219.43				
WAYSTACK, RICHARD J	500.02				
Dept. Total	656,938.58		17,010.96		673,949.54
Town Clerk, Election, Constables					
BASSETT, DAVID A	130.00				
BEARSE, JOYCE E	340.00				
BELTIS, GERALD C	62.50				
BOWEN, SHEILA K	280.00				
BOWERS, JANET S	360.00				
BOWERS, RICHARD H	360.00				

Name	Base Pay	seasonal	OT	details	Total
BUCKWOLD, JUELL E	666.05				
BURKE, VIRGINIA W	70.00				
CHASE, ELEANOR LEE	210.00				
CLARKE, MARY E	375.00				
CORBETT, URSULA K	425.00				
CUPOLI, MICHAEL T	62.50				
DAGENAIS, HILDA P	215.00				
DAVIS, JUDITH	410.00				
DIMAURO, ARMANDO G	62.50				
DOUCETTE, ANITA N	71,021.72				
EAGAN, MARY M	145.00				
EATON, DONNA W	70.00				
FRITH, MARJORIE	220.00				
GAUDET, KATHRYN A	41,018.80				
GAUDET, PHILIP B	130.00				
GOMES, RICHARD E	70.00				
GOTTWALD, RAYMOND C	1,527.38				
HALL, SANDRA	80.00				
HEMMINGS, DOROTHY G	180.00				
HOWELL, DONALD F	690.27				
KAISER, JANET M	215.00				
KAPLAN, ANN W	345.00				
KELSEY, MARY L	90.00				
KNIGHT, LARRY D	70.00				
KNIGHT, VALERIE M	70.00				
KNOWLES, SHIRLEY	220.00				
MADSON, BARBARA A	150.00				
MILLS, SUSAN J	505.00				
REMILLARD, WILFRED	180.00				
ROBINSON, DAVID A	62.50				
ROBINSON, EVELYN R	70.00				
RUGGLES, EDITH C	425.00				
SACRAMONE, CATHERINE A	310.00				
SILVERIO, ARKALINE	270.00				
SILVERIO, JANET	240.00				
STAWIARSKI, RICHARD S	62.50				
WEINSTEIN, SUSAN W	140.00				
WEST, PAULA M	50,950.30				
Dept. Total	173,557.02				

Building, Conservation, Engineering, Health, Planning, Inspectors

BALLO, PATRICIA J	22,400.31
BANTA, ELAINE	41,484.68
BOYCE, MANLEY	24,984.00
BOYLE, JOHN F	333.34
BOYSON, STEPHEN P	30.06
CAFARELLI, ROBERT M	89,384.93
CARLSON, MARIE A	45,758.13
CHAMPAGNE-LAWTON, PAULA	82,489.16

Name	Base Pay	seasonal	OT	details	Total
CHATHAM, JOHN T	39,379.61				
DAVIS, THOMAS J	14,195.08				
FERRIS, JO-ANN S	34,435.92				
GENATOSSIO, CAROL A	48,423.33		36.60		
HANNON, JAY M	2,546.04				
HOWARD, SANDRA C	2,631.28				
HOWELL, PAMELA	499.92				
INSLEY, ROBERT G	499.92				
KOCOT, STANLEY L DR	499.92				
LARSEN, GEOFFREY S	78,155.30				
MORRIS, AMY K	41,846.03		534.62		
OLKKOLA, ERIC R	110.02				
SERPONE, RICHARD L	265.08				
SPITZ, DAVID H	77,382.99				
SULLIVAN, JUDITH M	44,299.76				
SWEETSER, PAUL E	63,781.33				
ULSHOEFFER, ELBERT C	9,812.74				
USOWSKI, AMY E	29,618.75				
WATSON, MARY JANE	499.92				
WHELAN, THOMAS R	24,958.24				
Dept. Total	820,705.79		571.22		821,277.01

Youth Counselor

HOUSE, SHEILA	66,602.98				
Dept. Total	66,602.98				

Police Department

BOORACK, PAUL P	67,114.58		12,911.02	14,511.00	
BRACKETT, ROBERT C	66,604.22		26,917.21	6,394.50	
BROGDEN-BURNS, LYNDA J				168.00	
BURNS, JOHN J	47,802.10		3,918.35	840.00	
BUTTRICK, RICHARD E JR	65,199.93		6,110.45	4,179.00	
CAMPBELL, RICHARD	85,359.20		16,938.27	17,692.50	
CLARKE, THOMAS D	67,169.94		8,675.45	39,144.00	
CODY, STEPHEN W	31,883.88				
CONNERY, JAMES R	55,184.24		3,773.55	21,294.00	
CONSIDINE, KEVIN M	78,247.73		26,721.66	9,618.00	
CULVER, LYMAN E JR	4,255.00				
CURRIE, ROBERT E	6,502.75		129.50	26,491.50	
DAVIS, JEFFREY F	58,778.73				
DUTRA, DEREK J	64,581.95		8,778.05	3,108.00	
GAGNON, THOMAS A JR	92,555.35			19,372.50	
GEAKE, ERIC J	60,892.61		12,501.86	35,847.00	
GOSHGARIAN, ARAM V	67,240.58		7,032.41	17,965.50	
HADFIELD, ROBERT D	63,051.61		4,771.61	28,696.50	
HARRIS, MARC W	67,734.98		570.93		
HOLMES, MARK T	54,727.63		3,729.39	25,410.00	
HORGAN, ROBERT F	66,776.80		15,969.18	31,983.00	
HUTTON, ADAM E	80,253.94		25,632.20	23,047.50	
JACEK, DAVID J	88,723.99		29,734.33	3,192.00	

Name	Base Pay	seasonal	OT	details	Total
KANNALLY, KEITH T	49,569.35		9,644.55	24,076.50	
KENDER, CHRISTOPHER J	10,388.81				
LABELLE, JOSEPH F JR	57,016.04		1,054.49	7,938.00	
LINCOLN, KEITH E	30,288.14		523.21	210.00	
MASON, WILLIAM A	119,472.75				
MCGRATH, KELLY M	74.00				
MITCHELL, BARRY M	89,623.85			6,720.00	
MITCHELL, JONATHAN L	61,120.45		2,235.67		
NOLAN, NEIL A	59,592.91		5,016.99	1,848.00	
PETELL, PETER P	50,469.28		4,638.16	6,741.00	
PORTER, MICHAEL E JR	65,205.89		9,885.04		
RADZIEWICZ, JANET	296.00				
SCARNICI, PATRICIA A	666.00				
SHELLEY, WILLIAM M JR	66,613.95		9,005.61		
SMITH, PATRICK F	26,746.16		229.07		
SULLIVAN, JOHN F JR	81,568.46		23,040.74	32,970.00	
SULLIVAN, JOHN F SR	518.00			18,532.50	
TAVANO, DONNA L	50,404.45				
ULRICH, T P	59,655.42		2,814.75		
WALINSKI, AMY	51,853.42		11,923.73	12,180.00	
WARREN, JOHN E JR	64,499.28		1,773.58	19,362.00	
YOUNG, KAREN F	52,987.64				
Dept. Total	2,389,271.99		296,601.01	459,532.50	3,145,405.50

Fire Department

AYER, JOHN C	72,516.80		26,226.03		
BOYNE, JASON R	49,353.21		2,388.07	196.56	
CLARKE, JOHN H	75,915.04		27,960.66	393.12	
CLARKE, NORMAN M JR	116,068.52				
COUGHLAN, BRIAN T	72,556.47		5,047.35	196.56	
DEERING, LEIGHANNE	71,598.33		13,411.56		
DIAMOND, ERIC C	69,330.24		9,089.70	196.56	
EDWARDS, RYAN P	63,388.22		16,604.63	393.12	
ELDREDGE, MATTHEW A	65,576.83		11,494.19	393.12	
FARRENKOPF, KENT J	93,950.83		11,695.32		
FINN, PAUL	69,466.07		9,095.38	314.82	
FLYNN, WILLIAM L JR	50,537.27				
FORD, JOSHUA D	68,043.32		26,556.30	737.10	
GOULD, THOMAS D	69,517.06		19,890.40	393.12	
HAWTHORNE, GLENN D	70,595.75		12,401.10	196.56	
JAQUES, TIMOTHY S	76,374.90		13,603.81		
LEBLANC, DAVID J	73,423.83		36,835.54	786.24	
L'ETOILE, BRAD A	54,158.68		16,084.78	933.66	
MABILE, BUCKY J	72,450.80		6,330.91		
MASON, MICHAEL J	73,742.22		13,442.00	343.98	
MAYO, JOSEPH	78,224.61		17,641.26	786.24	
PARKER, DONALD W JR	76,259.41		39,655.98	1,094.40	
PICHE, SHAWN P	66,388.89		8,158.56	196.56	
PIRES, SUSAN A	39,919.29				
REGO, JOSEPH H III	61,744.68		11,312.85	209.88	

Name	Base Pay	seasonal	OT	details	Total
ROMME, GEORGE H JR	72,864.58		18,592.56	1,277.64	
SANDERS, ROBERT K	81,128.56		12,027.46	757.08	
SCHOFIELD, BRENDA L	72,123.34		5,236.02		
THORNTON, CRAIG W	75,531.08		16,983.76	1,494.18	
TYLDESLEY, SCOTT A	68,042.55		30,666.07	393.12	
WALORZ, JUSTYNE L	70,362.96		14,376.09		
WHITE, JUSTIN G	56,461.03		12,190.44	737.10	
WILLIAMS, ROBERT C	2,839.50				
WILLIS, BRAD R	59,370.82		15,859.10		
YOUNG, BRUCE F	64,585.33		46,062.94	737.10	
Dept. Total	2,374,411.02		526,920.82	13,157.82	2,914,489.66

Dispatch

BONATT, ALICE L	4,063.32				
BROUILLETTE, AMY L	53,746.13		2,528.35		
COLBURN, RHONDA M	5,712.48		2,202.56		
ELDREDGE, F MICHAEL	39,948.11		9,998.95		
HANDEL, AMY L	49,247.11		3,448.34		
JUDGE, JULIE L	53,817.84		2,475.82		
MANTOS, MARGARET M	54,301.74		32,100.62		
MCINALLY, IRIS G	53,782.05		33,473.24		
NICHOLSON, DIANE A	56,531.83		22,432.35		
VARLEY, KATIE A	48,548.10		11,977.25		
Dept. Total	419,698.71		120,637.48		540,336.19

Highway, Parks, Transfer Station, Cemetery, Custodians

ALBEE, BRIAN J	47,655.64		1,448.95		
ALWARD, RICHARD D	50,619.58		2,873.96		
BADACH, TIMOTHY M	39,982.41		5,597.79		
BARKER, JAMES A	52,635.36		6,649.30		
BARNES, JORDAN P		14,057.75	353.25		
BENGSTON, ZACHERY E		2,557.50	49.50		
BERUBE, KIM	54,483.09		8,292.24		
BERUBE, RICHARD	61,462.70		6,422.80		
BRYDA, MICHAEL E	43,817.15		857.61	136.69	
CENTRELLA, PATRICIA A	38,956.44		12,900.56		
CHADWICK, ROBERT J	51,920.00		12,159.90		
CHINAULT, WALTER J	15,523.20				
CLANCY, JO ANNE P	10,472.00				
COOPER, CASSANDRA E	924.00				
DECOST, FREDERICK S JR	242.60				
DONOVAN, DANIEL J		7,499.50	269.26		
DREW, JAMES W	3,411.56				
ELDREDGE, ERIC C	41,930.96		5,912.77		
ELDREDGE, JOHN A SR	56,933.63		5,839.51		
ENGLERT, STEPHEN J		6,760.00			
FARRENKOPF, COREY R		7,097.50	108.00		
FERREIRA, MARGUERITE G		4,266.00	369.00		
FOSTER, JAMES N		7,260.00	126.00		
FRANCIS, CARLETON S	6,666.55				

Name	Base Pay	seasonal	OT	details	Total
GAGNON, THOMAS A JR	51,155.07		9,509.10	253.58	
GAROFALO, JUDITH	39,672.07		6,612.38		
GERMAIN, ERIN K	45,871.73		6,515.86		
GIFFEE, CHRISTOPHER J	45,207.92		492.25		
GILBERT, DAVID M	57,774.62		7,608.67		
GREENSPAN, HANNAH J		2,892.00			
GROSSE, CODY J		8,461.25	693.75		
HERSEY, STEVEN P	47,976.87		5,631.28		
HOLMES, COLLIN F	53,941.44		3,079.13		
HOOPER, LINCOLN S	96,645.01				
HOOPER, ROBERT W		3,542.00			
HOPKINS, JARED J	42,031.65		5,165.83		
JESUDOWICH, ALEX	14,217.06				
KARRAS, AMANDA L		2,954.00			
KARRAS, CATHERINE V		2,016.00			
KARRAS, LOUIS J		10,465.00	1,365.00		
KARRAS, NIOMA		4,224.00	729.00		
KELLEY, ROBBIN M	44,968.81				
KIERNAN, MICHAEL F	62,048.64		7,697.49		
KING, GREGORY A		4,476.00			
LANDERS, NANCY J	6,191.37				
LANGWAY, WESLEY J	34,279.20		5,575.06	195.62	
LEWIS, DANIEL N	29,557.48		738.65	121.50	
LIASU, IDRIS		2,728.00			
MCNEELY, DANIEL J	41,781.44		11,080.20		
MENDOZA, ALAN V	47,719.33		2,945.67	222.92	
NICKERSON, DONALD C	63,107.83		13,070.97		
PASQUAROSA, PETER M		4,128.00			
PERRY, RICHARD	12,896.88				
REUSS, WILLIAM L	31,307.43		552.67	135.28	
ROSE, MARVIN F		9,564.00	252.00		
SACRAMONE, RAYMOND	1,024.16				
SALAS, ANTHONY	37,612.00		2,249.80		
SMITH, DAVID J	47,634.41		6,830.79	222.92	
STEADMAN, KIELEY D		2,964.50			
STRATTON, JAMES W	40,645.17		3,424.05	204.23	
STRATTON, WALTER E III	62,278.24		8,789.14		
SUTHERLAND, GEORGE T	21,697.73				
THIBEAULT, MARC N		1,440.00			
THOMPSON, JONATHAN R		9,660.00	288.00	126.00	
TUOMINEN, CHARLES L	62,521.90		7,077.74		
UBBENGA, JONATHAN F		1,320.00			
WRIGHTINGTON, DAVID R	49,355.49		9,479.48		
WRIGHTINGTON, DAVID R JR		5,923.75	162.00		
Dept. Total	1,768,757.82	126,256.75	197,846.36	1,618.74	2,094,479.67
Water Department					
AMATO, TYLER		4,322.50			
BATES, DONALD T JR	499.92				
BILEK, ALEXANDRA	42,699.68				

Name	Base Pay	seasonal	OT	details	Total
CUMMINGS, SANDRA L	64,976.71		2,128.67		
CURRIE, SCOTT A SR	55,542.96		638.90		
ELDREDGE, JASON M	49,695.77		18,338.33		
GONSALVES, DANETTE L	499.92				
HICKS, STEVEN G	60,290.86		4,127.01		
LEAHY, DANIEL J		6,539.00			
MARSH, WELLESLEY	51,727.51				
MILAN, DANA M	49,453.05		16,404.76		
NEWHARD, BERNARD	56,989.95		28,150.67		
NICHOLSON, DAVID C JR	48,734.37		259.98		
PENNINGER, WILLIAM E	59,758.43		29,441.73		
PICARD, TIMOTHY J	43,952.16		1,537.07		
PIERRE, ALI N		2,080.00			
SALZILLO, NEIL J	63,220.52		33,332.19		
SIMONS, RONALD W II		6,708.00			
SINCLAIR, JEREMY K	37,705.34		469.35		
SPARROW, PHILIP M	51,618.50		14,715.81		
THOMPSON, ALLIN	499.92				
WIEGAND, CRAIG	96,345.10				
Dept. Total	834,210.67	19,649.50	149,544.47		1,003,404.64
Channel 18					
GOODWIN, JAMIE L	31,059.01				
MASON, JILL M	65,303.02				
Dept. Total	96,362.03				
Community Center					
ALLEN, M DORIS	13,950.72				
CAREY, CAROLYN	72,018.08				
KENDER, MALLORY L	34,567.74		186.42		
NEWTON, JUDITH A	4,697.00				
Dept. Total	125,233.54		186.42		125,419.96
Council on Aging					
CROWELL, GALE	42,386.76				
ELDREDGE, DANIEL E	21,680.06				
ELDREDGE, ROY H JR	9,807.89				
FOLEY, BARBARA-ANNE	67,597.56				
JUSELL, SUSAN J	46,746.32				
LOOMIS, ELIZABETH F	41,838.30				
MCCORMICK, BETH A	10,477.03				
RYDER, JANE M	3,612.41				
ST PIERRE, LINDA	17,974.24				
SWITCHENKO, PATRICIA T	6,301.12				
THIBODEAU, REMI W	2,835.65				
WAGNER, HUGHES H	939.93				
Dept. Total	272,197.27				

Name	Base Pay	seasonal	OT	details	Total
Brooks Library					
BENOIT, GORDON D	10,595.66				
BURKE, CARLA	8,881.91				
CARPENTER, ANN S	50,086.56				
CLINGAN, JOANNE	19,883.44				
CRONIN-JACKMAN, ROSE G	363.88				
DAVIS, CHARDELL B	874.13				
DILTS-WILLIAMS, MATTHEW G	4,238.22				
EAGAR, LISA A	5,998.23				
ELDREDGE, ADRIENNE R	425.25				
HANSEN, NICOLE M	32,647.65				
HEWITT, VIRGINIA	78,003.24				
IDMAN, SARAH W	8,038.51				
INMAN, PHILLIP E	14,434.58				
KAUFMANN, CHRISTINE E	2,490.13				
KELLEY, LAURA L	17,510.73				
KRAFT, VINCENT H	2,224.72				
LEACH, JACQUELINE S	4,372.50				
LENDI, JAREK N	347.34				
MACEachern, JEANNE F	883.12				
MARTELL, SUZANNE P	53,809.60		1,959.84		
MILAN, EMILY R	18,484.91				
MURPHY, KELLY A	372.15				
NICHOLS, JUDITH H	6,229.18				
PAINE, PAMELA A	26,337.75				
PICKETT, JENNIFER B	43,177.13		81.93		
QUINLAN, LINDA A	5,819.67				
STELLO, MELISSA E	1,758.78				
Dept. Total	418,288.97		2,041.77		420,330.74

Recreation & Youth

AMES, LEE A	48,442.03				
BAKER, MADISON M		1,976.00			
BARBATO, ANDREW W		1,435.25			
BARBATO, EMILY M		220.50			
BEEBE, ERIC J	59,347.84				
BIRCH, COURTNEY R		3,133.25			
BLAGOJEVIC, EVE A		3,018.00			
BROWN, CHRISTOPHER P		4,047.50			
CALLAHAN, BRENNIA O		4,361.50			
CALLAHAN, KATHLEEN R		280.50			
CALLAHAN, KILEY		3,498.00			
CATANZARO, CHRISTINA M		211.50			
COHEN, ALYSSA M		3,204.00			
CRAPULLI, KERI A		1,633.50			
DEGROFF, CODY M		4,399.75			
DEMPSEY, ALYSA C		5,519.75			
DEMPSEY, CHRISTOPHER J		2,882.00			
DEMPSEY, MICHAEL		280.50			
DENNEHY, LIAM E		1,423.50			

Name	Base Pay	seasonal	OT	details	Total
DOMOS, JAKE R		204.75			
DRAY, MCKENZIE E		1,770.00			
DRISCOLL, ALEXA N		4,421.00			
DRISCOLL, SAMANTHA R		3,272.50			
FOLEY, ERIN R		4,108.00			
FOLEY, MEGAN D		3,323.50			
FRANKLIN, MYLES A		4,784.00			
FRASER, SUSAN H	52,673.60				
GILLIGAN, CONOR M		2,977.00			
HART, ELIZABETH A		3,850.25			
HART, JILLIAN		4,190.75			
HEWITT, CLIFTON E		4,059.00			
KALBACH, LAUREN E		3,737.50			
KANE, TYLER E		1,527.00			
KAYE, PRESTON F		3,344.00			
LEE, CHARLES I		3,789.50			
LEE, H BRENDON		6,020.00			
LEONARD, CHRISTOPHER M		891.00			
MANTOS, CHRISTOPHER H		2,803.00			
MCDONALD, ALLISON E		3,958.50			
MILLER, OLIVIA A		198.00			
MONAHAN, BRIAN T		4,179.50			
MURPHY, GERRIT W	12,931.37				
O'SHEA, MEGAN K		2,955.50			
PAGE, ALEXIS K		1,588.50			
PEACOCK, ROBERT E		4,506.00			
PEZZANO, DIANDRA L		220.50			
RASMUSSEN, WESLEY D		280.50			
REED, EMILY M		1,265.00			
REZUKE, ERICA C		750.00			
REZUKE, NICHOLAS P		3,418.75			
RIDLEY, EVAN S		4,590.50			
ROBICHAUD, LEA M		3,857.50			
SADOSKI, ANDREW M		2,168.50			
SERGI, SAM L		1,673.00			
SIMARD, AMANDA A		2,783.00			
SWANSON, MEGHAN E		4,781.25			
TALHAM, AMANDA P		1,992.00			
TALHAM, ASHLEY R		2,909.50			
TOUAFEK, GASTON N		4,018.75			
VEALE, JOHN T		4,764.50			
VEALE, KATHRYN E		3,763.50			
VISCO, DOMENIC A		3,541.75			
WARNER, BRYANT M		2,094.00			
WARNER, PAYTON N		149.50			
WELCH, JILLIAN L		3,043.00			
WIEGAND, REBEKAH J		211.50			
WILDMAN, SARAH L		4,658.75			
WILSON, ALANA G		3,962.00			
WINSLOW, JOHN F		2,630.00			

Name	Base Pay	seasonal	OT	details	Total
WOODS, THOMAS G		7,896.00			
Dept. Total	173,394.84	189,407.00			362,801.84
Harbor					
BICKERTON, STEPHEN G		4,001.25			
COYLE, JAMES F		3,304.00			
EASTMAN, JILL A		2,400.00			
FOX, PAUL G		3,414.00			
GINGRAS, CHEYENNE J		977.50			
GREINER, MADISON C		773.50			
KING, RICHARD J		4,094.25			
KUNZ, FRANCIS C		3,815.00			
LEACH, THOMAS E	82,937.11				
MCCABE, GRAHAM D		600.00			
MCKENNA, DANIELLE M	5,250.56				
MORRIS, MICHELLE N	40,820.35				
O'BRIEN, MATTHEW T		4,895.25			
PROFT, HEINZ M	76,385.66				
SAWYER, PETER G		3,797.50			
SPALT, PETER E		986.00			
TELESMANICK, THOMAS W	40,974.24		248.37		
Dept. Total	246,367.92	33,058.25	248.37		279,674.54
Golf Department					
BAILEY, DAVID T		5,318.25			
BERNDT, KATHLEEN H		6,945.75			
BERNDT, WILLIAM G JR		5,664.75			
BOTTOMLEY, ADRIENNE	1,180.85				
BOUTIN, NORMAND R		7,764.00	549.00		
BOWLER, ELAINE R		480.00			
BURKE, WILLIAM K		4,746.50			
CANTO, RICHARD A	16,997.84		611.61		
CAPACHIONE, JOSEPH M		6,066.00	351.00		
COSKER, WILLIAM F		16,524.00	900.00		
DOMOS, PAMELA R	29,369.24				
DONOVAN, ROBERT E	54,922.31		5,374.99		
DUDECK, GILLIAN M		1,375.00			
FEDE, JOSEPH J		2,430.00			
FERNANDEZ, SHAWN M	80,320.17				
GALEOTA, RALPH E		7,758.00			
HEATH, JENNIFER J		2,715.00			
HINDS, ROGER J		2,255.00			
HOYE, DENNIS P	90,374.65	3,105.00			
JAZWINSKI, EDWIN A		15,877.00	1,234.51		
JEFFERSON, GEORGE R		6,975.00			
LANGLOIS, DEAN W	45,783.70		3,918.89		
LAVIERI, JOSEPH L		5,953.50			
LYNCH, BRIAN		4,840.50			
MACFARLAND, LANCE		4,924.50			
MARSLAND, DAVID W		1,120.00			
MCCARTHY, JOHN W		5,974.50			
MCNULTY, JOSEPH E	50,778.27	855.00			

Name	Base Pay	seasonal	OT	details	Total
MELLETT, THOMAS P		4,147.50			
MELLO, PAUL R	10,483.20		1,467.18		
MINGLE, KATHLEEN M		3,664.50			
MULLENS, WILLIAM D		4,818.00			
O'HARA, JULIE M		5,412.75			
REYNOLDS, DONALD E		995.00			
RIVARD, RAYMOND A		3,501.75			
ROSE, GILBERT H	47,918.70		2,299.92		
RUANE, THOMAS G		5,735.63			
RYDER, RAIN C	48,256.09		4,276.28		
SCRIBNER, BRADLEY J		9,960.00	1,035.00		
SIDDELL, MARTIN T		935.00			
SIMS, FRANCIS X		9,666.00			
SNOW, BRIAN A		5,814.00	450.00		
ST PIERRE, SCOTT R		5,341.75	388.13		
STEWART, ALLAN L		2,745.00			
TULLOCH, ALEXANDER J		440.00	49.50		
WALKLEY, CHRISTOPHER P		3,144.75	45.75		
Dept. Total	476,385.02	185,988.88	22,951.76		695,325.66
Grand Total	11,708,540.22	554,360.38	1,334,789.25	474,309.06	14,071,998.91

Citizens Activity Record Form

Act Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

CITIZENS ACTIVITY RECORD PROGRAM

BOARD OF SELECTMEN

732 Main Street, Harwich, MA 02645

Name _____

Street/P.O. Box _____

Town _____ ZIP _____

Occupation _____

Telephone _____

Email _____

LIST IN ORDER OF PREFERENCE

PLANNING AND PRESERVATION

- Agricultural Commission
- Architectural Advisory Committee
- *Board of Appeals**
- Brooks Academy Museum Commission
- Building Code Board of Appeals
- Bylaw/Charter Review Committee
- Community Preservation Committee
- *Conservation Commission**
- Cultural Council
- Citizen's Advisory for CWMP
- Historical /Historic District Commission
- Middle School Repurpose Committee
- *Planning Board**
- Real Estate, Open Space Committee
- Town Forest Committee
- Traffic Safety Committee
- Trail Committee
- Utility & Energy Conservation Commission
- Wastewater Implementation Advisory
- OTHER _____

OTHER

- *Board of Assessors**
- *Board of Health**
- Capital Outlay Committee
- Cemetery Commission
- Community Center Facilities Committee
- Constable
- Council on Aging
- Disability Rights Committee
- Finance Committee
- Harwich Housing Committee
- Herring Supervisor (Voluntary)
- Human Services Advisory Committee
- Shellfish Constable (Voluntary)
- Technology Committee
- Treasure Chest Volunteers
- Water Quality Task Force
- Youth Services Committee
- Voter Information Committee

RECREATION

- Bikeways Committee
- Golf Committee
- Recreation & Youth Commission
- Waterways Committee

*** Please include a resume with form**

TOWN OF HARWICH - TELEPHONE NUMBERS

TOWN OFFICES

Animal Control Officer	430-7565
Board of Assessors	430-7503
Building Department	430-7506
Cemetery Commission	430-7549
Channel 18	430-7569
Community Center	430-7568
Conservation Commission	430-7538
Conservation Director	430-7538
Council on Aging	430-7550
Outreach Program	430-7551
Disposal Area Scalehouse	430-7558
Family Resource Center	430-7216
Harbormaster	430-7532
Harbor Workshop	430-7529
Health Department	430-7509
Department of Public Works	430-7555
Inspectors (Gas, Wiring, Plumbing)	430-7507
Planning Board	430-7511
Recreation & Youth	430-7553
Recreation Director's Office	430-7554
Beach Sticker Sellers (June - Labor Day)	430-7638
Selectmen's Office	430-7513
TTY (For the Hearing Impaired)	430-7537
Town Accountant	430-7518
Town Administrator	430-7513
Town Clerk	430-7516
Town Engineer	430-7508
Town Nurse	430-7505
Town Planner	430-7511
Town Treasurer/Tax Collector	430-7501
Veterans' Agent	430-7510
Water Department	432-0304
Youth Counselor	430-7836

LIBRARIES

Brooks Free Library	430-7562
Chase Library	432-2610
Harwich Port Library	432-3320

CRANBERRY VALLEY GOLF COURSE

Administration/Pro Shop	430-5234
Maintenance	430-7561
Tee Times	430-7560

MONOMOY REGIONAL SCHOOL DISTRICT 945-5130

**** ALL EMERGENCY CALLS 911 ****

POLICE DEPARTMENT 432-1212

 Other Calls 430-7541

FIRE DEPARTMENT 432-2323

 Other Calls 430-7546

